



Tony Allen
TOWN CLERK
TELEPHONE: (01273) 585493 OPTION 6
FAX: 01273 583560
E-MAIL: Townclerk@peacehaventowncouncil.gov.uk

PEACEHAVEN TOWN COUNCIL

TOWN COUNCIL OFFICE
MERIDIAN CENTRE
MERIDIAN WAY
PEACEHAVEN
EAST SUSSEX
BN10 8BB

DRAFT Minutes of the meeting of the Leisure, Amenities & Environment Committee held at Community House on Tuesday 30th November 2021 at 7.30pm

Present: Cllr S Griffiths (Chair of Committee), Cllr Symonds (Vice Chair), Cllr D Seabrook, Cllr W Veck, Cllr R White, Cllr C Cheta, Cllr D Paul, Cllr E Simmons, Cllr C Gallagher
Officers: Tony Allen (Clerk); Kevin Bray (Parks Officer)

1 LA 628 CHAIR ANNOUNCEMENT

The Chairman made the following announcements: -

- The Chairman noted the sad passing of our past Councilor Anna Appleton and Andy Erskine, the partner of Peacehaven Town Council's Senior Caretaker, Michael Ripley.

A Minutes silence was held for former Cllr Anna Appleton and Andy Erskine.

- Tuesday 7th December at 11 opening Ceremony for the water refill station at the Dell, Chairman of LDC Christine Brett and the Deputy Mayor Cllr Gloria Hill will be in attendance.
- News came through in the last week that we have been successful in our bid for the Urban Tree Fund which we are part funding. This will be used to plant trees along the steep bank by Southern Water access road.

Cllr Gallagher stated that she would be recording the meeting.

2 LA 629 PUBLIC QUESTION TIME

There were no public questions.

3 LA 630 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS

It was resolved to accept apologies from Cllr Hill, Cllr Sharkey and Cllr Harris.

4 LA 631 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

Cllr Simmons as an acquaintance of Mr David King. Agenda item LA 639

5 LA 632 TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE LEISURE AND AMENITIES COMMITTEE MEETING HELD ON 19TH OCTOBER 2021

It was noted that Cllr Symonds was not present at the last Committee meeting.

It was resolved to adopt the minutes as amended.

It was resolved to bring forward Agenda Item LA 638 to allow the member of public to exit the meeting.

6 LA 633 TO NOTE AND DISCUSS THE COMMITTEES BUDGETARY REPORT

The circulated report was noted and discussed.

The Town Clerk stated that questions should be directed to the Finance Officer and himself at any time before the meeting.

7 LA 634 TO AGREE THE 2022/23 BUDGET

The Town Clerk reported that the final draft of the Budget will be taken to the P&F Committee on the 7th December.

- The Electricity budget was discussed; the budget for electric has remained the same as the previous year, it should be noted that electricity has gone up 40% and due to Covid we have not had hirers using the Facilities so the electricity will be higher next year compared to 21/22. It was noted that this needs to be factored in to the 22/23 Budget.

8 LA 635 TO NOTE AND DISCUSS THE ACTION PLAN

The action plan was discussed and noted.

The Town Clerk reported that it is acceptable for Committee to Agree a supplier of a Replacement roundabout at Firle Road Playground.

It was Proposed by Cllr Seabrook and Seconded by Cllr Cheta to use the supplier Wicksteed Leisure LTD to install a roundabout at Firle Road Playground, at a cost of £10,451 the Policy and Finance committee to be informed of the extra cost by the Clerk.
All in Favour.

9 LA 636 TO DISCUSS AND AGREE A REQUEST FOR SETTING UP AN ALLOTMENTS SOCIETY

The Town Clerk reported that a request has been made by a few Allotment holders to form an allotment group. This Group will be open to all Allotment holders and a letter of invitation will be sent to all Allotment holders in January by the proposers of this initiative. This isn't a Society to take over the management of the Allotments, it is a Community Group.

10 LA 637 TO AGREE ACTION ON THE REPLACEMENT OF THE GREEN GYM ROWER

The Parks Officer has reported that the rower in the outside Gym is now badly worn and needs replacing.

It was proposed by Cllr White and Seconded by Cllr Seabrook to replace this item as set out in the Park Officers report.
All in Favour

11 LA 638 TO DISCUSS AND AGREE THE REQUEST A MILITARY WORLD EVENT TO BE HELD AT CENTENARY PARK

It was resolved to bring this item forward for discussion in advance of item 6 to allow the public to exit the meeting.

The Parks Officer briefed the Committee on the proposal and questions that have arisen for the request to hire Centenary Park for a Military Event from 24th-26th June 2022.

19.40 Standing orders were suspended to allow Mr King to answer questions regarding his proposal.

19.48 Standing orders reinstated.

It was Proposed by Cllr Cheta and Seconded by Cllr Paul to approve in principle the proposal of a Military Event at Centenary Park, subject to various risk assessments and other details being agreed.

Agreed by Majority.

19.55 Standing orders were suspended to allow Mr King to speak

Mr King stated that an events management plan would be submitted 3 months before the Event.

19.56 Standing orders reinstated.

12 LA 639 UPDATE ON THE PROGRESS OF THE PEACEHAVEN GREEN SPACES REPORT AND AGREE TO PROGRESSION OF A GREEN INFRASTRUCTURE PLAN

Cllr Gallagher gave an update on the Green Infrastructure Plan which has also been included in the papers. If Councillors have any comments regarding the report they should be emailed to Cllr Gallagher.

The Parks Officer reported that the original volunteers who supported this initiative were Cllr Sharkey, Cllr Paul, Cllr Hill, Cllr Seabrook and Cllr Mills.

It was recommended that work continues with The Green Infrastructure Plan and the re-establishment of volunteers to work with Cllr Gallagher and Nancy Astley to complete this. It was resolved that Cllr Symonds, Cllr Paul and Cllr Seabrook are to be included and The Town Clerk will check with Cllr Hill if she wishes to continue.

13 LA 640 TO NOTE AND DECIDE ON OPTIONS FOR THE MAYOR TREE PLANTING EVENT

It was proposed by Cllr Symonds and Seconded by Cllr Cheta that there should be engagement and an invitation to local schools, organisations and businesses to take part in this project and it was agreed to plant the Mayors tree behind the football clubs back wall and to plant saplings in the fire damaged area of planting on Centenary Park.

All in Favour

14 LA 641 TO NOTE THE WORKS UPDATE

The circulated report was noted.

15 THE DATE OF NEXT MEETING WAS CONFIRMED AS THE 22nd FEBRUARY 2022

There being no further business, the meeting closed at 21.10

Agenda Item: LA 647
Committee: Leisure, Amenities and Environment
Date: 22nd February 2022
Title: Budget update
Report Authors: Zoe Malone and Kevin Bray
Purpose of Report: To note

Introduction

Each meeting the finance officer provides and update on how the budget expenditure is looking.

Background

The costs fluctuate during the year with more expenditure during the summer months on fertiliser etc.

Analysis

The budget is on target for the year.

PLEASE NOTE IF YOU HAVE ANY ENQUIRIES SPECIFIC TO THE FINANCES PLEASE ASK THIS BEFORE HAND ON EMAIL BY MONDAY 21st FEB SO THE FINANCE OFFICER CAN TRY TO SUPPLY AN ANSWER TO THEM AT THIS MEETING.

Conclusions

The budget remains healthy overall

Recommendations

The committee are asked to note this report.

Detailed Income & Expenditure by Budget Heading 08/02/2022

Month No: 10

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
300 Grounds Team General Exp							
4202 Repairs/Maintenance of Vehicle	5,117	6,900	1,783		1,783	74.2%	
4203 Fuel	3,712	5,600	1,888		1,888	66.3%	
4204 Road Fund License	275	600	325		325	45.8%	
4303 Machinery Mtce/Lease	84	0	(84)		(84)	0.0%	
4305 Uniform	623	800	177		177	77.9%	
Grounds Team General Exp :- Indirect Expenditure	9,811	13,900	4,089	0	4,089	70.6%	0
Net Expenditure	(9,811)	(13,900)	(4,089)				
310 Sports Park							
1025 Rent & Service Charge	16,179	13,574	(2,605)			119.2%	
1039 S/P Cats	1,200	0	(1,200)			0.0%	
1041 S/P Telephone Masts	4,250	4,300	50			98.8%	
1043 S/P Football Pitches	6,164	2,550	(3,614)			241.7%	
1061 S/P Court Hire	4,513	5,406	893			83.5%	
Sports Park :- Income	32,306	25,830	(6,476)			125.1%	0
4111 Electricity	2,979	3,000	21		21	99.3%	
4131 Rates	2,345	0	(2,345)		(2,345)	0.0%	
4161 Cleaning Costs	6,090	8,000	1,910		1,910	76.1%	
4164 Trade Refuse	4,220	4,500	280		280	93.8%	
4171 Grounds Maintenance Costs	10,562	10,000	(562)		(562)	105.6%	4,669
Sports Park :- Indirect Expenditure	26,196	25,500	(696)	0	(696)	102.7%	4,669
Net Income over Expenditure	6,109	330	(5,779)				
6000 plus Transfer from EMR	4,669						
Movement to/(from) Gen Reserve	10,778						
315 Big Park							
4101 Repair/Alteration of Premises	58,913	3,000	(55,913)		(55,913)	1963.8%	58,001
4111 Electricity	298	0	(298)		(298)	0.0%	
4112 Gas	176	0	(176)		(176)	0.0%	
4121 Rents	14,680	15,000	320		320	97.9%	
4131 Rates	4,716	2,500	(2,216)		(2,216)	188.6%	
4166 Skip Hire	240	1,000	760		760	24.0%	
4171 Grounds Maintenance Costs	20,553	0	(20,553)		(20,553)	0.0%	20,377
4173 Fertilisers & Grass Seed	3,076	5,000	1,924		1,924	61.5%	
4303 Machinery Mtce/Lease	2,942	3,000	58		58	98.1%	
Big Park :- Indirect Expenditure	105,593	29,500	(76,093)	0	(76,093)	357.9%	78,377
Net Expenditure	(105,593)	(29,500)	76,093				
6000 plus Transfer from EMR	78,377						
Movement to/(from) Gen Reserve	(27,216)						

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure Available Funds	% Spent	Transfer to/from EMR
316 Gateway Cafe						
1025 Rent & Service Charge	7,572	8,650	1,078		87.5%	
1111 Electricity	4,800	0	(4,800)		0.0%	
Gateway Cafe :- Income	<u>12,372</u>	<u>8,650</u>	<u>(3,722)</u>		<u>143.0%</u>	<u>0</u>
4101 Repair/Alteration of Premises	1,246	3,000	1,754	1,754	41.5%	998
4111 Electricity	6,356	4,200	(2,156)	(2,156)	151.3%	
4115 CCTV Maintenance	0	1,500	1,500	1,500	0.0%	
4116 Servicing / Maintenance	1,066	1,000	(66)	(66)	106.6%	
4326 Telephones	810	420	(390)	(390)	192.9%	
Gateway Cafe :- Indirect Expenditure	<u>9,478</u>	<u>10,120</u>	<u>642</u>	<u>0</u>	<u>93.7%</u>	<u>998</u>
Net Income over Expenditure	<u>2,894</u>	<u>(1,470)</u>	<u>(4,364)</u>			
plus Transfer from EMR	998					
Movement to/(from) Gen Reserve	<u>3,891</u>					
330 Parks & Open Spaces						
1025 Rent & Service Charge	25	0	(25)		0.0%	
1044 Hire of the Dell	5,196	5,100	(96)		101.9%	
1050 Allotment Rent	1,407	2,145	738		65.6%	
1102 106 Receipts	6,000	0	(6,000)		0.0%	
1108 Tree Planting	116	0	(116)		0.0%	
1303 Water Charges	100	0	(100)		0.0%	
Parks & Open Spaces :- Income	<u>12,844</u>	<u>7,245</u>	<u>(5,599)</u>		<u>177.3%</u>	<u>0</u>
4104 Vandalism Repairs	135	2,000	1,865	1,865	6.8%	
4105 Tree Works	3,378	2,000	(1,378)	(1,378)	168.9%	3,058
4106 Signage	140	2,000	1,860	1,860	7.0%	
4107 Climate Change Actions	284	1,000	716	716	28.4%	
4108 Tree Planting	0	2,500	2,500	2,500	0.0%	
Parks & Open Spaces :- Direct Expenditure	<u>3,936</u>	<u>9,500</u>	<u>5,564</u>	<u>0</u>	<u>41.4%</u>	<u>3,058</u>
4101 Repair/Alteration of Premises	2,537	5,000	2,463	2,463	50.7%	
4141 Water Services	3,541	5,000	1,459	1,459	70.8%	
4164 Trade Refuse	378	2,000	1,622	1,622	18.9%	
4171 Grounds Maintenance Costs	2,597	4,000	1,403	1,403	64.9%	134
4301 Purchase of Furniture/Equipmen	11,359	6,000	(5,359)	(5,359)	189.3%	6,613
Parks & Open Spaces :- Indirect Expenditure	<u>20,411</u>	<u>22,000</u>	<u>1,589</u>	<u>0</u>	<u>92.8%</u>	<u>6,747</u>
Net Income over Expenditure	<u>(11,504)</u>	<u>(24,255)</u>	<u>(12,751)</u>			
plus Transfer from EMR	9,805					
Movement to/(from) Gen Reserve	<u>(1,698)</u>					

Detailed Income & Expenditure by Budget Heading 08/02/2022

Month No: 10

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>355</u> <u>The Hub</u>							
1084 Sports Pavilion	9,972	16,320	6,348			61.1%	
The Hub :- Income	<u>9,972</u>	<u>16,320</u>	<u>6,348</u>			<u>61.1%</u>	<u>0</u>
4175 Music Licence	407	500	93		93	81.4%	
The Hub :- Direct Expenditure	<u>407</u>	<u>500</u>	<u>93</u>	<u>0</u>	<u>93</u>	<u>81.4%</u>	<u>0</u>
4103 Annual Servicing Costs	232	2,000	1,768		1,768	11.6%	
4111 Electricity	2,370	1,500	(870)		(870)	158.0%	
4112 Gas	2,506	1,500	(1,006)		(1,006)	167.1%	
4171 Grounds Maintenance Costs	161	4,000	3,839		3,839	4.0%	
The Hub :- Indirect Expenditure	<u>5,270</u>	<u>9,000</u>	<u>3,730</u>	<u>0</u>	<u>3,730</u>	<u>58.6%</u>	<u>0</u>
Net Income over Expenditure	<u>4,295</u>	<u>6,820</u>	<u>2,525</u>				
Grand Totals:- Income	67,494	58,045	(9,449)			116.3%	
Expenditure	181,103	120,020	(61,083)	0	(61,083)	150.9%	
Net Income over Expenditure	<u>(113,610)</u>	<u>(61,975)</u>	<u>51,635</u>				
plus Transfer from EMR	93,849						
Movement to/(from) Gen Reserve	<u>(19,761)</u>						

Agenda Item: LA 648

Committee: Leisure, Amenities and Environment

Date: 22nd February 2022

Title: Action plan update

Report Authors: Kevin Bray

Purpose of Report: To note

Introduction

The action plan was created to keep the committee updated on the progress of projects approved, and how they are progressing.

Background

The old project update sheet was used to compile the list

Analysis

Since the last meeting we have completed the following items

- Had Installed the toddler swing in Centenary Park
- Football club lease.
- Installed the cycle planters in Howard Park
- Permaculture planted 13 large trees
- Planted the Trees for Downs (20 small trees) in Centenary Park

Projects that have updates

- Centenary Park inclusive pathway - surveyor has been employed to carry out the survey and do the drawings by the Parks officer
- Café and Hub Heating Survey - Cllr Gallagher has started this with Mark from Maitland Energy Consulting Ltd visiting the Hub.
- CCTV - the expression of interest has been sent to LDC by Cllr Symonds
- Firle road playground roundabout - ordered, but installation is delayed until May due to manufacturing issues.
- Battery powered equipment purchase - report on this agenda

Conclusions

Projects are still being worked on despite the office having staffing issues at the moment and will be taking longer to achieve until this is rectified.

To achieve the desired results, multiple projects will need to be progressed at the same time to avoid unnecessary delays in their completion.

Recommendations

To note

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u> <ul style="list-style-type: none"> • Use of capital? • Replacement of asset? • Reduced expenditure? • Increased income? • Budget provision? 	
<u>Legal</u>	
<u>Environmental and sustainability</u>	
<u>Crime and disorder</u>	
<u>Social value</u>	
<u>Climate</u> <ul style="list-style-type: none"> • Carbon footprint? 	

Appendices/Background papers

Action Plan - Leisure, Amenities and Environment Committee

Project	Current Position / Actions Required	Responsible	Estimated Cost	Funding Source	Planned Completion Date	Date Objective Achieved
Licence for Park Run Container 12/03/2021	No update	Town Clerk	£1 a week rent	N/A	Dec 2021	
Centenary Park - Bridle Path Resurfacing LA 407 17th March 2020	Civil engineers employed to survey and draw up plans for the works so we can go out to tender.	SPO/ Parks Officer	£50,000 £1,000	LDC CIL approved & PTC CIL	2021	
LA 423 Outside toilet upgrade (to solve blocking issues) not done	Not started Part of a CIL bid to include adult changing spaces.	Parks Officer	TBA	PTC CIL	2022	
Peacehaven & Telscombe Football Club Lease COMPLETE		Town Clerk	Costs will be met by PTC	PTFC	Spring 2020	Dec 2021
The Dell Access Path Playground inclusivity	Land ownership to be resolved and to gain Permission from owners, Quotes to be obtained	Town Clerk SPO		S106 £48K held by LDC	2022	
Café and Hub Heating Survey LA512 15/12/2020	Consultant to be engaged Ovesco to be contacted by Cllr Gallagher	Town Clerk/ committee members	£1000	From LAE Budget	Dec 2021	
Tree Planting – Trees for Downs (east end of park) COMPLETE	Bid successful. Trees to be planted Jan 2022	Parks Officer	Nil	SDNPA	Jan 2022	Jan 2022

Project	Current Position / Actions Required	Responsible	Estimated Cost	Funding Source	Planned Completion Date	Date Objective Achieved
Tree Planting – Gateway to Downs (east end of park)	Ouse Valley Cares bid forms to be submitted.	Town Clerk	Nil	Ouse Valley Cares Lottery Bid	2023	
Tree Planting – Urban Tree Fund (Brighton Permaculture Trust) (On bank near road) COMPLETE	Planting week 24 th Jan	Brighton Permaculture Trust	£2,500	L&A budget and Match Funding	Jan 2022	Jan 2022
Gym Self Closing gates	Funding to be sourced Quotes required	Parks Officer SPO	£2,000	To be sourced		
Gateway Café Composting Scheme LA589 07/09/2021	Discuss with Café	Cllr Griffiths	TBA	TBC	TBA	
Centenary Park - Tackling Dog Faeces LA577 20/07/2021	Liaise with Neighbourhood First Signs erected in park Poster competition Employ an enforcement officer Residents have been warned about danger of dog faeces on eNEWS and social media. Investigate creation of video. Contact local vet for information on dangers of dog waste.	Parks Officer/ Comms Officer	No budget set	No budget	31/03/2022	

Project	Current Position / Actions Required	Responsible	Estimated Cost	Funding Source	Planned Completion Date	Date Objective Achieved
The Oval, Epinay Park, Shepherds Down – Public Consultation LA530 09/02/2021	Awaiting survey documentation to deliver to the public.	LAE Committee	TBA	PTC CIL	31/03/2022	
Epinay Park – Pathway Access from Webb's Yard estate	Developers agreed to change the route of the pathway from the site to join with the existing pathway to the south of Epinay Park.	Developers	Nil	Developer	Not set	
Epinay Park / Playground LA584 20/07/2021	Delayed until funding is available. Install gate enclosure. Playground equipment improvements Consultants. Liaise with access group Identify 106/ CIL money. Decide of equipment. Get quotes and install.	Parks Officer/ Committee members		S106/CIL Webb's Yard	Not set	
Centenary Park / New swing COMPLETE		Parks Officer	£6,000	PTC CIL	30/03/2022	Dec 2021
Howard Park – Tree Planting LA510 15/12/2020	No budget left for this year	Parks Officer	TBC	Tree Planting Reserve	Jan 2021	
Howard Park – Cycle Racks LA586 20/07/2021 COMPLETE	To be installed on grass near entrance	Parks Officer		PTC CIL	Nov 2021	Dec 2021

Project	Current Position / Actions Required	Responsible	Estimated Cost	Funding Source	Planned Completion Date	Date Objective Achieved
Howard Park – Provide wheelchair / mobility scooter access from South Coast Road.	CIL bid to be prepared	CIL Working Party & SPO		LDC CIL Bid	Not set	
Howard Park - Provide a handrail down to the beach.	CIL bid to be prepared	CIL Working Party & SPO		LDC CIL Bid	Not set	
Howard Park – Accessible picnic bench to be purchased	CIL bid to be prepared Design to be agreed by the Access Group	CIL Working Party & SPO		LDC CIL Bid	Not set	
Howard Park – Resin bond the path around the pebbles to make it more wheelchair friendly and provide ramp access from the road.	CIL bid to be prepared	CIL Working Party & SPO		LDC CIL Bid	Not set	
Howard Park – Pursue Funding LA542 23/03/2021	Officers to pursue funding to make Howard Park Accessible CIL Bid to be prepared		N/A	N/A	Nov 2021	
CCTV update and working with Sussex Police	The expression of interest CIL Bid has been sent to LDC Feb 2022	Cllr Symonds/ parks officer		LDC CIL Bid	2022	
Hand operated machinery to be replaced with battery powered equipment.	Report on this agenda	LAE Committee Parks Officer	£12,000	Capital Receipts	31/03/22	

Project	Current Position / Actions Required	Responsible	Estimated Cost	Funding Source	Planned Completion Date	Date Objective Achieved
Management Plans to be produced for <ul style="list-style-type: none"> • The Dell • Howard Park • The Oval • Epinay Park • Centenary Park 	To be discussed by the committee	LAE Committee			Not set	
Allotments – Investigate new allotment provision	No update	Cllr Seabrook	Unknown	CIL or Loan	Not set	
Tree Wardens Scheme LA603 07/09.2021	Advertise for volunteers to join a Tree Wardens Scheme	Comms Officer	nil	N/A	Not set	
Barbecue in Centenary Park LA604 07/09/2021	To be investigated further and bring back to next meeting. NO BBQ's in the park – signs erected	LAE Committee	Nil	N/A	Not set	
Green spaces infrastructure audit	NHDP currently compiling the information which will aid PTC in completing this.	Parks Officer/ Cllr Gallagher/ Committee members	Not set	N/A	Not set	
Inclusivity audit of green spaces/ playgrounds	The committee to discuss how to proceed with this.	Officers/ committee members/ volunteers	Not set		Not set	

Project	Current Position / Actions Required	Responsible	Estimated Cost	Funding Source	Planned Completion Date	Date Objective Achieved
Replacement of roundabout at Firle Road playground	Ordered Dec 2021, but installation delayed until May 2022 due to covid back log at the factory.	Parks officer	Up to £9000	PTC CIL funds	March 2022	

Completed Projects in 2022

1. Tree Planting – Urban Tree Fund
2. Tree Planting – Trees for Downs

Completed projects in 2021

1. Allotments – Review & Update Policy
2. Café Forecourt Area – paving
3. The Dell – Water Refill Fountain
4. The Dell Wildflower Planting
5. Dell log wall replacement
6. Epinay park bank reinstatement
7. Centenary Park playground removal of sand surfacing and replacing with rubber safety surface
8. Tree survey
9. Repairs to playgrounds reported by the annual inspection
10. Install bollards at Centenary Park in car parking
11. Install a grease trap at the gateway café
12. Replace Gateway café lights
13. Howard Park – Cycle Racks
14. Centenary Park / New swing
15. The Dell Heritage Board and Interpretation Board
16. Peacehaven & Telcombe Football Club Lease

Agenda Item: LA 649
Committee: Leisure, Amenities and Environment
Date: 22nd February 2022
Title: purchase of battery equipment
Report Authors: Kevin Bray
Purpose of Report: To decide

Introduction

PTC has set targets to reach net zero CO2 levels and to help achieve this we have decided to swap all our hand-held grounds team equipment to battery power from petrol.

Background

The policy and finance committee agreed to financing this

Analysis

The groundstaff have had demonstrations of the two current best options Stihl and Husqvarna and after much research Husqvarna was decided to be the better option with better battery life statistics.

I then asked three different companies for quotes for the following items

2x 525iB blowers
3x520iRX strimmer's
1x 520iHD70 hedge cutter
1x 520iHE3 long reach hedge cutter
1x LB 548i push mower
1x 535i XP chainsaw
1x 530iPT5 pole saw

8x QC 330 charger
6x BLi 300 battery
2x BLi200 battery
2x medium battery transport box
3x battery belt flexi
3 x harness for battery belt

Conclusions

Hugh page	£5660 +vat
Amp services	£5,674 +vat
Earnest doe	£6277 +vat

It is recommended to choose AMP Services as our supplier as they have been very proactive in giving us demonstrations and answering questions about the new equipment and we also use them regularly for servicing and parts on our current fleet.

Recommendations

- The committee are asked to decide who to use to supply the battery powered equipment

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u> <ul style="list-style-type: none">• Use of capital?• Replacement of asset?• Reduced expenditure?• Increased income?• Budget provision?	Use of capital Replacement of assets Possible Reduced expenditure
<u>Legal</u>	
<u>Environmental and sustainability</u>	Reducing co2 emissions Noise reduction for users and public
<u>Crime and disorder</u>	
<u>Social value</u>	
<u>Climate</u> <ul style="list-style-type: none">• Carbon footprint?	Reducing co2 emissions

Appendices/Background papers

Agenda Item: LA 650
Committee: Leisure, Amenities and Environment
Date: 22nd February 2022
Title: Orienteering event
Report Authors: Kevin Bray
Purpose of Report: to decide

Introduction

We have been contacted by Southdown's Orienteers with a proposal to hold an event for approximately 60 people on Centenary Park on the 17th of September 2022, the event is for members only and they will be making their own course to find on the day of the event. The club have been involved in a similar event on the 1st of July 2017 in Centenary Park.

Background

Southdowns Orienteers is a large friendly orienteering club with around 300 members ranging in age from 1 to 80+. We have a range of abilities amongst our members, from absolute beginners to British Champions.

Southdowns Orienteers was formed in December 1976 in a split from SAXONS and held their first event in Stanmer Park in January 1977. The club has won the trophy for the best club in Southeast England continuously since 1997. We also regularly qualify for the final of the National inter-club competition (the CompassSport Cup). SO has produced British Champions in a wide range of age groups and members have represented England and Great Britain at international competitions including the World Championships.

Analysis

This event is on a Saturday during the football season, so I have negotiated changes to their plans for the event to allow youth football training in the morning which finishes at 12pm and men's football which starts at 3pm in the afternoon. I have also asked the event to encourage car sharing and the event details will include instructions to park in the A259 car park at the bottom of Piddinghoe Avenue and walk 500m into the park.

- New event start time of 12pm.
- Encourage competitors to car share/walk/cycle to the event.
- Use the car park off of the A259.

A small gazebo style shelter and 2kva portable generator would be used for event registration/results.

Conclusions

After discussions with the finance officer, we feel a nominal fee of £50.00 would be recommended as they are not asking for exclusivity of the park and will not be using our car park.

- The event could help promote Centenary Park to people from outside of the town
- The event should not impact on the resident's use of the park and will help promote the orienteering courses we already have on the park.

We have a copy of the public liability insurance on file

Recommendations

The committee are asked to decide

1. If the event should be allowed to take place on Centenary Park
2. If the fee should be set at £50.00

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u> <ul style="list-style-type: none">• Use of capital?• Replacement of asset?• Reduced expenditure?• Increased income?• Budget provision?	£50 fee to cover admin
<u>Legal</u>	
<u>Environmental and sustainability</u>	Event to encourage car sharing, cycling and walking to those attending
<u>Crime and disorder</u>	
<u>Social value</u>	Advertising orienteering to the public
<u>Climate</u> <ul style="list-style-type: none">• Carbon footprint?	Car sharing encouraged for the event

Appendices/Background papers

A copy of the original email

Kevin,

[Southdowns Orienteers](#) is a not for profit club run by volunteers. We would like to stage an orienteering event in The Big Park on Saturday 17th September 2022.

The event would take place between 1000hrs and 1200hrs, with approximately 60 competitors expected to take part, there will be 3 different courses and competitors will start individually at 1 minute intervals on each course.

Access would be required from 0800hrs to put out the orienteering markers and we would expect to be clear of the park by 1230hrs. A small gazebo style shelter and 2kva portable generator would be used for event registration/results.

I have attached copies of the course maps from the event held in Th Big Park on the 1st July 2017.

The event would be open to the public. A copy of the British Orienteering Proof of Liability Insurance 2022 is attached.

Your help in putting on this event would be much appreciated.

Regards.

Steve Blount

Southdowns Orienteers

Land Permissions Co-ordinator

Agenda Item: LA 651
Committee: Leisure, Amenities and Environment
Date: 22nd February 2022
Title: Purchase of an Omniflow Unit for trial purposes
Report Authors: Cllr. Lucy Symonds
Purpose of Report: To decide on the recommendations below

Introduction

This report is to seek approval for CIL money to be used to purchase an Omniflow Unit and a pole for a trial of the effectiveness due to the unit working with solar energy.

Background

The current CCTV system is limited to The Big Park area and is functioned through a unit that is stored in the Big Park. The system is not effective and there is currently a CIL bid being made for an upgrade to the system which is linked through Sussex Police Partnership to enable to install a high-tech system to allow for the detection and prevention of crime. The Big Park area is a hotspot for crime, ASB and public order offences.

At the park there is also a skate park which is used by the local youths and a request has been made by them asking for lighting to enable them to be able to utilise the facilities within the winter months. In addition, PTC have other parks in the area which also experience crime offences such as graffiti and ASB.

In order to instal wired CCTV this would incur extensive costs for the installation process and be harmful for the environment. Research into solar powered units has therefore taken place.

Analysis

PTC has previously agreed for research to be carried out regarding upgrading the CCTV in the town. Through a cost analysis exercise a taking into account climate change, PTC have received a presentation from Brian Devlin, Digital Marketing Place, in relation to the Omniflow Units which work with solar energy.

From the research, the Omniflow Units can provide a range of adaptations however, it has been difficult to be able to provide any evidence of the effectiveness in the UK due to limited data. From the presentation and information provided to PTC, the units are able to meet the needs of lighting, CCTV and air quality as a basic. These units are controlled by a dashboard to allow the lighting to be adjusted dependent upon the time of year and a timer can be set to allow the lights to be switched off therefore keeping any environmental damage to a minimum.

The unit is moveable as this is not fixed nor does it require any cable installation due to working from solar energy. The dashboard will require WIFI connection.

A quote, see attached, has now been received from Digital place making. Nick Hoad will be contacting Chromavision again to see if they do supply Omniflow.

We would need to purchase a pole for installation which the Parks Officer has received an approximate quote of £400 for a 5m pole although it is recommended that a 6m or 8m pole be used. We do have the option, depending on size requirements, of recycling the pole that currently sits on the Dell where the beacon is located removing the pole from the Dell to improve the area.

With this one installation, it would be possible for the grounds staff to install.

Some consultation would need to be had with local residents and the community to ensure that the lighting would not have any impact on them together with ensuring that the local environment and wildlife habitat would not be affected. Due to being able to dim/switch off the lights remotely, times can be set.

Conclusions

In order to support the local community having the opportunity to utilise the skate park within the winter periods and, detect and prevent crime and ASB using a cost-effective solution, it is suggested to allow PTC CIL money to fund installation of one unit as a trial to monitor and observe the effectiveness of the unit as if this proves to be an alternative as a solar energy unit, then further units can be sourced and meet our climate change policy for the town.

Recommendations

1. The committee are asked to recommend purchasing one Omniflow unit with just the light fitting, to be installed at the skate park as a trial to monitor and observe the effectiveness of the unit.

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u> <ul style="list-style-type: none">• Use of capital?• Replacement of asset?• Reduced expenditure?• Increased income?• Budget provision?	PTC CIL money Safer Communities Funding
<u>Legal</u>	Surveillance Camera Code of Practice Equality Act 2010
<u>Health and Safety</u>	Compliance with all Health and Safety regulations GDPR
<u>Planning</u>	LDC Guidance with location South Downs National Trust Guidance
<u>Environmental and sustainability</u>	Environmental consideration for installation of pole Air quality can be monitored from the dashboard.
<u>Crime and disorder</u>	Prevent crime and ASBRecord evidence for any crimes or ASB to support Sussex Police
<u>Social value</u>	Provide a safer community
<u>Climate</u> <ul style="list-style-type: none">• Carbon footprint?	This unit if effective, will support Climate Change.

Appendices/Background papers

Quote from Digital Marketing re unit.

Agenda Item: LA 652
Committee: Leisure, Amenities and Environment
Date: 22nd February 2022
Title: Progress of the “Welcome Back” Project
Report Authors: Cllr Cathy Gallagher
Purpose of Report: To note arrangements to date

Introduction

In April 2021 an application was successfully made to The “Welcome Back Fund”. Which is an initiative taken by the UK Government and the European Union to aid economic and social recovery after Covid 19 recovery.

£50 Million was announced in May 2020 to prepare for the safe re-opening of high streets and retail spaces.

This was extended in the summer of 2021 to include smaller shopping areas and tourist recovery.

To quote Lisa Rawlinson, Lead Officer from Lewes District Council “any activity needs to be linked to an action plan or an agreed strategy and needs to be in response to the Covid-19 situation.

The application covered the High Street i.e., South Coast Road retail, Cliff tops and Centenary Park entrance and businesses.

“The Officer masterminding this project for Lewes District Council is Lisa Rawlinson, Strategy and Partnership Lead (Growth & Prosperity).

Peacehaven Town Council have been allocated £11,250. A list of activities and intentions together with the purchases needed was part of the application

There are specific requirements re branding, media contacts and procurement which need to be complied with.

Funds to be used by March 2022, no charges to be made to public, temporary signage etc., not as part of Council budgets”

Reports have been presented to many Committees and Council through 2021/22.

Background

The Working Group formed of several Councillors and the Parks Officer as well as representatives of local organisations and businesses has met in person and corresponded by email.

The dates have been set at Saturday 26th March and 17th March 11am to 3pm

2 Marquees will be purchased from Welcome Back Funds . 6M by 6M

One to be placed alongside Yemini Coffee on The Dell on the A259

One to be placed alongside Gateway Café at Centenary Park.

The idea is to encourage residents and non -residents to have destinations where they can meet with others and discover what Peacehaven has to offer.

The Cliff Top Walks ,the local shops and businesses and the Public Amenity Spaces and the National Park beyond are all being highlighted.

Sustrans, SCDA , Peacehaven and Telscombe Football Club are some of the organisations supporting the initiative.

Analysis

The Welcome Back Fund initiative is designed to kick start economic activity and encourage communities to work together to support each other.

Working with other organisations this is seen as a start to support the aims of the Neighbourhood Plan and also the Peacehaven Town Council Goal and Vision Statement adopted on July 2020.

“ To create a sustainable future for Peacehaven Town, protecting and enhancing the natural and historic environment, encouraging and supporting businesses ensuring Peacehaven is a healthy and thriving community for residents and visitors alike “

Recommendations

The report be noted and Councillors support as much as possible to this project to enable Peacehaven to be showcased

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u>	<ul style="list-style-type: none">• Due diligence and financial management
<u>Legal</u>	<ul style="list-style-type: none">• UK Financial and Planning Laws• Council Powers/Duties• Terms and Conditions of Welcome Back Fund
<u>Health & Safety</u>	<ul style="list-style-type: none">• Any events or equipment purchase will need to be in accordance with relevant H&S laws
<u>Planning</u>	
<u>Environmental and sustainability</u>	<ul style="list-style-type: none">• No damage to environment, encourage local retail and leisure
<u>Crime and disorder</u>	<ul style="list-style-type: none">• Marshalls could be employed if considered necessary,
<u>Social value</u>	<ul style="list-style-type: none">• Potential for charities/voluntary organisations• Support for those in need• Links with youth• Inclusivity• Community benefits• Free events
<u>Climate</u>	<ul style="list-style-type: none">• Carbon footprint awareness.

Appendices/Background papers

Agenda Item: LA 653
Committee: Leisure, Amenities and Environment
Date: 22nd February 2022
Title: Mole issue at the oval
Report Authors: Kevin Bray
Purpose of Report: To decide

Introduction

We have had a large infestation of moles appear in the Oval this winter

Background

The Oval is a wild park which is mainly used by dog walkers, it covers an area of approximately 18,000 m2 and is made up of grass areas, trees, scrub and the community garden.

Analysis

As previously there has been a strong feeling on the use of chemicals, so trapping is the preferred method to combat this problem.

Conclusions

I have ordered a local pest controller to carry out the task and he has recommended setting traps to catch the moles and then humanely disposing of them as well over the next month or so, it will take several visits. Once this is done, we will smooth out all the mole hills in the park.

This report is just to keep the committee informed, so that if they are approached by the public, they can let them know we are doing something about the problem.

Recommendations

To Note

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u> <ul style="list-style-type: none">• Use of capital?• Replacement of asset?• Reduced expenditure?• Increased income?• Budget provision?	Cost to be within the L&A budget for parks and gardens
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Appendices/Background papers

Agenda Item: LA 654
Committee: Leisure, Amenities and Environment
Date: 22nd February 2022
Title: Progress of the Green Infrastructure Plan
Report Authors: Cllr Cathy Gallagher
Purpose of Report: To note report and arrange Working Party Meeting.

Introduction

Since the last Leisure, Amenities and Environment Committee Meeting. The Consultant for the Neighbourhood Development Plan has commenced work on a Green Infrastructure Plan for Peacehaven and Telscombe Town Councils.

One of the benefits of having a Neighbourhood Plan is that Local Green Space Designations can be achieved, and areas can be protected from development.

Background

The first step was to audit and record all of the potential green space in Peacehaven

Reports have been written by University of Brighton , Masters in Planning Students and other experts.

Strategic Environmental Assessments by AECOM Management Consultants have set the context of the Town in relation to the Biosphere and Natural landscapes.

By completing a Green Infrastructure Plan the Town Council will have a document which sets out clearly the key influences including legislation which need to be followed to comply with National Planning Policy and Lewes District Policies.

Analysis

The Local Green Spaces Designations have not been completed yet and are part of the evidence supporting the Draft Neighbourhood Plan which is out for consultation ending midnight 14th March 2022.

The attached report is aimed to support the final submission. A face to face meeting of the Working Group and any other interested persons will enable the final choices based on evidence to be made.

The Consultant will be able to explain why some spaces are being put forward but not others.,

Recommendations

The report be noted and a date to be agreed for a workshop/Working Group meeting.

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u>	<ul style="list-style-type: none">• Due diligence and financial management
<u>Legal</u>	<ul style="list-style-type: none">• UK Financial and Planning Laws• Council Powers/Duties
<u>Health & Safety</u>	<ul style="list-style-type: none">• Uk Legislation covering Parks and Open Space to be adhered to

<u>Planning</u>	Uk Planning Legislation and Lewes District and East Sussex County Council Policies to be followed
<u>Environmental and sustainability</u>	<ul style="list-style-type: none"> • No damage to environment, • Climate Change
<u>Crime and disorder</u>	. Anti-Social behaviour is reduced by good amenities for all ages
<u>Social value</u>	<ul style="list-style-type: none"> • Free to use amenities and sports • Links with youth • Inclusivity • Community benefits
<u>Climate</u>	<ul style="list-style-type: none"> • Carbon footprint awareness.

Appendices/Background papers

GREEN INFRASTRUCTURE

The purpose is to assess the quality of the green spaces in the area and how best to protect and enhance those sites both individually and as network of assets.

Benefits to Communities:

- Recreational value – both informal (ie dog walking) and formal (ie organised sports)
- Wildlife habitats
- Climate change mitigation and adaptation – ie sustainable drainage features (SuDs)
- Aesthetic value, local character and distinctiveness
- Supporting healthy lifestyles (ie opportunities for physical activity outdoors) and mental wellbeing (ie providing access to nature)
- Community cohesion
- Food growing

Valued green/open spaces may include:

- Parks and gardens
- Playing fields and sports pitches/grounds
- Footpaths, bridleways and cycle routes
- Informal green spaces
- Allotments

Green Infrastructure

Green infrastructure is a term used to describe networks of green spaces (including natural and semi-natural green spaces as well as bodies of water and waterways). It delivers a wide range of environmental and quality of life benefits for local communities. It can improve water management, air quality and public health and wellbeing. It provides opportunities to protect and increase biodiversity, improve food and energy security, facilitate community development and build resilience to the effects of climate change.

Green infrastructure ensures that where possible, they can be seen and managed as a network of spaces rather than isolated pockets of green.

The NPPF does not define what qualifies as 'close proximity' or 'extensive tract of land'. However, using Natural England's Accessible Greenspace Standards as a helpful guide, it is suggested that 'close proximity' be defined as within 2km (1.25miles) and an 'extensive tract of land' be defined as over 20 hectares (50 acres). Given the diverse nature of the area, it is acknowledged that this needs to be a guideline rather than a hard and fast rule.

Other Designations

Green/open spaces may have existing statutory designations such as:

- Site of Special Scientific Interest
- National Nature Reserve/Local Nature Reserve
- Public Rights of Way

Step 1	Establish the Baseline
Step 2	Local Green Spaces Audit
Step 3	Identify Opportunities for improvement
Step 4	Planning Policy Development
Step 5	Implementation

Following the auditing process, there is a good opportunity to look at the sites as an overall network and identify areas for improvement. Consider carrying out a SWOT Analysis (strengths, weaknesses, opportunities, threats).

Questions you might consider include:

- Going forward, what sorts of green spaces would we like to see in the area? Is there a demand from the community?
- Can existing sites be enhanced to make them more multi-functional (ie fulfilling several different functions)?
- Are the sites in good condition? If not, what improvements could be made? Who is responsible for the maintenance of the site?
- Are the sites safe and accessible to all: ie attractive and enjoyable to people of all ages? If not, how can sites be made safer and more accessible?
- Are the sites usable all year round? If not, what would make the usable in all seasons?
- Is the site engaging – are there things to look at and do?
- Does the site appear to have a sense of place? Is it a nice place to be?
- Is this a space that would improve peoples' health and physical and mental wellbeing?
- Are the sites well connected? If not, are there opportunities to improve linkages between sites (for people and for wildlife – ie wildlife corridors)?
- How are the edges of the space defined? Are there enough accesses in and do the boundaries encourage or discourage people and wildlife? Are there opportunities to improve the boundaries of the site and introduce space for nature?

- [illegible]

Agenda Item: LA 655
Committee: Leisure, Amenities and Environment
Date: 22nd February 2022
Title: Red Diesel usage update
Report Authors: Kevin Bray
Purpose of Report: to note

Introduction

The groundstaff have a 1200 litre diesel tank which is filled with red diesel for use by the mowers and tractors this diesel is charged at a reduced vat rate. In April 2022 this will be changing as the rules have changed and we will have to use road diesel in all our equipment.

Background

In June 2019, the UK became the first major economy in the world to pass laws guaranteeing an end to its contribution to global warming by 2050. The target will require the UK to bring all greenhouse gas emissions to net zero by 2050, compared with the previous target of at least an 80% reduction from 1990 levels. The government also launched in 2019 an ambitious new strategy to clean up the air and save lives, given air pollution is one of the biggest continuing threats to public health in the UK.

Red diesel is diesel used mainly for off-road purposes, such as to power bulldozers and cranes used in the construction industry, or to power drills for oil extraction. It accounts for around 15% of all the diesel used in the UK and is responsible for the production of nearly 14 million tonnes of carbon dioxide a year. Red diesel used in the construction and infrastructure building sectors was also estimated to have caused 7% of nitrogen oxide emissions and 8% of PM10 emissions (a type of particulate matter) in London in 2018.

At Budget 2020 the government announced that it was removing entitlement to use red diesel from most sectors, except for agriculture (as well as horticulture, forestry and fish farming), rail and non-commercial heating, from 1 April 2022.

Analysis

This measure introduces legislative changes through Finance Bill 2021 and subsequent secondary legislation to restrict the entitlement to use red diesel and rebated biofuels from April 2022

Conclusions

I am waiting for clarification from our diesel suppliers on this to see if there is any way around this, but it is not looking likely.

But the cost change is quite significant

Currently we pay 11.14 pence in tax per litre this will increase to 57.95 pence tax per litre.

We have allowed for some increase in the budget and hope to save on fuel when we purchase the battery powered equipment as well to help keep within the set budget next year

Recommendations

To note

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u> <ul style="list-style-type: none">• Use of capital?• Replacement of asset?• Reduced expenditure?• Increased income?• Budget provision?	This will lead to an increase in the costs to PTC
<u>Legal</u>	
<u>Environmental and sustainability</u>	
<u>Crime and disorder</u>	
<u>Social value</u>	
<u>Climate</u> <ul style="list-style-type: none">• Carbon footprint?	

Appendices/Background papers

The table below summarises the rules effective from April 2022.

Activity	Use of red diesel permitted?
Community amateur sports club maintenance*	Yes
Golf course construction and maintenance*	Yes
Commercial landscape construction	No
Commercial landscape maintenance**	No
Commercial tree works (e.g. amenity/street trees)	No
Professional garden construction	No
Professional garden maintenance	Yes
Professional tree works in domestic garden	Yes

* Community amateur sports clubs (CASCs) and golf courses

Red diesel may be used in agricultural vehicles and unlicensed vehicles to maintain:

- land maintained by a Community Amateur Sports Club
- a golf course
- a golf driving range
- Any machines or appliances (other than vehicles) being used in the venues above. This includes heating and lighting buildings, such as clubhouses and changing rooms.

When working on these grounds, business owners can use rebated fuel in vehicles including:

- diggers
- cranes
- mowing machines
- In special vehicles when the vehicle is going to or from a golf course or land maintained by a CASC, where the vehicle is used.

Where the land or golf course is either side of a public road, business owners can use rebated fuel in an agricultural or special vehicle while travelling between the 2 parts by the shortest possible route, providing the vehicle is licensed to use the road.

**** Commercial landscape maintenance**

Only agricultural vehicles may be used to cut verges and hedges that border a road. HM Revenue and Customs define an agricultural vehicle as a:

- tractor
- single seat, light vehicle (less than 1,000 kilograms), designed and constructed mainly for off-road use
- vehicle licensed only for use between different parts of land for purposes relating to:
 - agriculture
 - horticulture
 - forestry
- vehicle constructed and adapted, with built-in or permanently attached handling and processing equipment, to be used for purposes relating to agriculture, horticulture, fish farming or forestry

Agenda Item: LA 656
Committee: Leisure, Amenities and Environment
Date: 22nd February 2022
Title: Potential safe cycle route project
Report Authors: Kevin Bray/ Cllr White
Purpose of Report: To note

Introduction

Cllr White is leading a group looking at a project to have a safe cycle route from the A259 to PCS school/ the meridian centre, and to see if this is feasible and funded by LDC CIL

Background

Currently there is no safe route for the public to travel on foot or bicycle to the meridian Centre/ PCS and it has been brought up as an issue many times

Analysis

The outline plan for the route is to come from the A259 cycle path connect to the Centenary Park pathway and then route to the meridian centre / school. The route will also need to be lit so as part of this lighting within Centenary Park will be considered.

Conclusions

The project is in its early stages and will involve many organisations to proceed and will send an expression of interest to LDC to see if it can be funded as well as talking to landowners about possible routes for the pathway.

Recommendations

To note

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u> <ul style="list-style-type: none">• Use of capital?• Replacement of asset?• Reduced expenditure?• Increased income?• Budget provision?	Part of a CIL bid
<u>Legal</u>	
<u>Environmental and sustainability</u>	Encourage people out of their cars.
<u>Crime and disorder</u>	Lighting may help reduce anti-social behaviour
<u>Social value</u>	Safe route for all users
<u>Climate</u> <ul style="list-style-type: none">• Carbon footprint?	Encourages people to walk and cycle more

Appendices/Background papers

Lewes District Council

CIL Bidding Expressions of Interest

Project Description:	
Project Address Location:	
Name of Provider bidding for funds:	
Which source of funding are you applying for?	<ul style="list-style-type: none"> ○ Strategic Pot ○ Local Pot (Towns, Parishes and District Council) ○ Community Pot ○ Community Small Projects Pot
Type of Infrastructure:	<ul style="list-style-type: none"> ○ Green infrastructure ○ Utilities ○ Modes of transport ○ Community facilities ○ Education ○ Health ○ Emergency services ○ Other

Items of infrastructure that it is proposed CIL Funding will pay for:	
Estimated Project Cost (£):	
Amount being requested from CIL (£):	

	YES	NO
Does the project appear in the IDP/ Neighbourhood Plan/ or other relevant document?		
Can the project be delivered in the next 5 years?		
If the project is not wholly within Lewes District CIL Charging area is there matched funding from the relevant Authority or a letter of support?		
How has development resulted in the need for this infrastructure?		

Project Contact:	Name:
	Address:
	Telephone:
	Email:

Once this form is completed please send to

CIL.Lewes@lewes-eastbourne.gov.uk

If you do have any queries please do not hesitate to contact us. Please dial 01273 41000 and ask to speak to a Member of Planning Policy.

Lewes District Council

CIL Bidding Expressions of Interest

Project Description:	CCTV upgrade adding a more comprehensive system which will allow the system to feed into the Sussex Police Partnership
Project Address Location:	Piddinghoe Avenue, Peacehaven, East Sussex, BN10 8RH
Name of Provider bidding for funds:	Peacehaven Town Council
Which source of funding are you applying for?	Local Pot
Type of Infrastructure:	Emergency Services
Items of infrastructure that it is proposed CIL Funding will pay for:	Upgraded CCTV cameras and associated installation costs for x3 cameras.
Estimated Project Cost (£):	£24,000
Amount being requested from CIL (£):	£24,000

	YES	NO
Does the project appear in the IDP/ Neighbourhood Plan/ or other relevant document?	This is part of the wider "Secure by design" standards that are being put in the NP	
Can the project be delivered in the next 5 years?	Site meetings have taken place with Sussex Police and Chromavision and we are currently awaiting the final quotation regarding the upgrade and installation. It is anticipated that once funds have been received this project can be progressed immediately.	
If the project is not wholly within Lewes District CIL Charging area is there matched funding from the relevant Authority or a letter of support?	n/a	
How has development resulted in the need for this infrastructure?	<p>Centenary Park (the big park) opened in 2015 and boasts approximately 11 acres of green space. The park has two playgrounds with a range of wooded play equipment and serves both young and older children.</p> <p>Within the park, there is a skate park which is used by all ages ranging to adults and is suitable for scooters, bikes or skaters. There are also football pitches which are utilised most weekends by many youth teams.</p> <p>Also, at weekends there is a weekly Parkrun with over 100 runners regularly completing the 5k route and Junior Parkrun which supports 4-14 years old completing the 2k course.</p> <p>Throughout the year, the park is used for many events such as dog shows, football tournaments, bike rides and summer fetes. There are also some new events being planned for the forthcoming year.</p> <p>In addition and within the park there is a popular café which serves a magnitude of food and refreshments and is a very popular spot for visitors to the park area.</p>	

Close by there are also other facilities that hold events for all ages such as Peacehaven Football Club, Peacehaven and Telscombe Bowls Club, MUGA and the hub which offers hiring facilities to a nursery during the weekdays, party venue, dog training and fitness classes.

Due to the above activities and the day to day function of the park and surrounding areas, there are many visitors that attend the park for a variety of reasons help promote health and well-being to include dog walking, bike riding, social walking, jogging.

Unfortunately due to the vast area and the many activities that take place, the park does attract anti-social behaviour due to off road bikes causing criminal damage, underage drinking and drug use. There has also been reports of crime including theft, public order, violence and sexual offences involving all ages. Following an analysis with Sussex Police the big park was identified as a hotspot for crime.

The upgrade and linking to the Sussex Police Partnership will allow improved footage of any incidents directly to Sussex Police and will support the Police with evidence to support any prosecutions as well as become a resource for the prevention of crime.

Project Contact:	<p>Cllr Lucy Symonds Mobile 07590 982766 Email: CllrLucyJoSymonds@peacehaventowncouncil.gov.uk</p> <p>Sussex Police Partnership Nick Hoad</p>
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Once this form is completed please send to

CIL.Lewes@lewes-eastbourne.gov.uk

If you do have any queries please do not hesitate to contact us. Please dial 01273 41000 and ask to speak to a Member of Planning Policy.

Agenda Item: LA 658
Committee: Leisure, Amenities and Environment
Date: 22nd February 2022
Title: Works update
Report Authors: Kevin Bray
Purpose of Report: To note.

Introduction

This is an update on the groundstaff, showing what works have been carried out since the last L&A meeting

Background

PTC employs me, plus 4 groundstaff, and a handyman to cover PTC land assets, maintenance of football pitches, bowling green, parks and gardens and the maintenance of playgrounds.

Analysis

The groundstaff have been carrying out the following tasks since the last update

- Re turfing work on the banking in the Centenary Park playgrounds
- Dell hedge and scrub cutting
- Fence work in Centenary Park car park
- Shrub cutting, mulching in the playgrounds in Centenary Park car park
- Path edging around the parks
- Mayor's Tree planting
- Ongoing aerating, repairing, and marking out football pitches as required
- Bin emptying, litter picking
- Repairing playground damaged surfacing in the Dell and Firle Road
- Installing a bench in the Dell
- Training courses in First Aid, Fire Marshalling, and Autism at work as well as a team building day for all staff.
- Continued servicing of machine

Conclusions

The effect of the pandemic on the staff is, we all have extra holiday entitlement carried forward from last year, which has to be taken before the end of March 2021 so staffing levels are affected every week until the end of March.

Recommendations

To note

