



# PEACEHAVEN TOWN COUNCIL

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EAST SUSSEX  
BN10 8BB

## Councillors on this Committee:

EX OFFICIO Cllr. L Symonds (Chair of Council), Cllr. D Seabrook (Vice Chair of Council),

Cllr Duhigg (Chairman), Cllr Veck, Cllr Symonds, Cllr Hill, Cllr Sanderson, Cllr Harris, Cllr Simmons

11<sup>th</sup> May 2022

Dear Committee Member,

You are summoned to a meeting of the **Civic and Events Committee** which will be held in the Anzac Room, Community House, Peacehaven on **Tuesday 17<sup>th</sup> May 2022** commencing at 7.30pm



Tony Allen  
Town Clerk

## A G E N D A

1. CCE176 CHAIRMAN'S ANNOUNCEMENTS
2. CCE177 PUBLIC QUESTIONS  
There will be a 15-minute period whereby members of the public may ask questions, on any relevant Civic & Community Event matters  
Please email the Town Clerk to attend this meeting
3. CCE178 TO CONSIDER APOLOGIES FOR ANY ABSENCES AND SUBSTITUTIONS
4. CCE179 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS
5. CCE180 TO ELECT A VICE-CHAIRMAN FOR THE COMMITTEE
6. CCE181 TO SELECT MEMBERS TO SERVE ON THE COMMUNITY EVENTS TASK & FINISH GROUP
7. CCE182 TO SELECT MEMBERS TO SERVE ON THE PEACEHAVEN HISTORY TASK & FINISH GROUP
8. CCE183 TO ADOPT THE MINUTES OF 19<sup>TH</sup> APRIL 2022
9. CCE184 TO NOTE THE BUDGETARY UPDATE
10. CCE185 TO REVIEW THE COMMITTEE'S TERMS OF REFERENCE
11. CCE186 TO RECEIVE AN UPDATE FROM SUE MOSCATELLI ON ACTION POINTS FROM PREVIOUS MINUTES
  - a) Obtain legal advice re over 25's only for DJ's as it could be aged discriminatory.

- b) Check public liability £2 million cover with insurer as it is thought this should be £4 million
- c) Check that we have a licence for the Hub.
- d) State on terms of conditions the Councils single plastic use policy and point this out with reference to the use of balloons.
- e) Contact Lewes District Council re the annual EHO visit to check on Health & Safety and Food Hygiene standards.

**12. CCE187 TO NOTE ACTION IN RELATION TO THE NEW MAYOR AND RECEIVE THE CIVIC OFFICER'S UPDATE.**

**13. CCE188 TO NOTE ARRANGEMENTS FOR THE JUBILEE BEACON LIGHTING**

**14. CCE189 TO NOTE THE UPDATED EVENTS CALENDER**

**DATE OF NEXT MEETING OF THE COMMITTEE – 12<sup>TH</sup> JULY 2022**