**Councillors on this Committee - EX OFFICIO Cllr. I Sharkey (Chair of Council), Cllr G Hill (Vice Chair of Council), Cllr. C Collier (Chair of Committee), Cllr. A Goble (Vice Chair of Committee), Cllr. C Cheta, Cllr. C Gallagher, Cllr. S Griffiths, Cllr. D Seabrook, Cllr A Milliner**

**30th November 2021**

**Dear Committee Member,**

**You are summoned to a meeting of the POLICY & FINANCE COMMITTEE to be held on TUESDAY 7th December 2021 at 7:30pm in the Anzac Room, Community House**

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**Tony Allen, Town Clerk**

**A G E N D A**

**PF692 CHAIRMAN'S ANNOUNCEMENTS**

**PF693 PUBLIC QUESTIONS - *There will be a 15-minute period whereby members of the public may ask questions on any relevant POLICY & FINANCE matters.***

**PF694 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS**

**PF695 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS**

**PF696 TO ADOPT THE PUBLIC MINUTES OF 26th OCTOBER 2021**

**PF697 TO REVIEW THE 2020/21FINANCIAL POSITION OF THE COUNCIL YEAR TO-DATE: -**

1. **Finance Officer’s report**
2. **Bank account summary**
3. **Bank Reconciliation statements (for signing)**
4. **Income & Expenditure report**
5. **Balance Sheet**
6. **CIL & S.106 report**
7. **List of payments (for approval)**
8. **Review of external contracts & their ongoing authorisations.**
9. **Funding report for buildings equipment maintenance works.**
	1. **To discuss and approve urgent works for the air conditioning & heating unit in the main hall, Community House.**
10. **To discuss and agree the recommendation to vire £10,000 to a capital project reserve and £10,000 to the Hub boiler reserve as part of ongoing budget discussions.**

**PF698 TO DISCUSS THE DEVELOPMENT OF THE 2022/23 BUDGET**

**PF699 TO RECEIVE A PROGRESS REPORT ON THE COUNCIL’S NEW ENERGY PROVIDER**

**PF700 TO DISCUSS AND AGREE THE USE OF THE FUNDS REMAINING IN THE COVID SUPPORT**

**EARMARKED RESERVE**

**PF701 GRANTS SUB-COMMITTEE**

1. **To note the Draft minutes of the meeting held on the 25th November 2021.**
2. **To discuss and agree grants allocations for Round 2 2021/22.**

**PF702 TO DISCUSS THE COMMITTEE’S ACTION PLAN AND AGREE ANY FURTHER ACTION**

**PF703 TO DISCUSS AND AGREE OFFICE PHOTOCOPIER RENTAL OPTIONS**

***NOTE: In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the rest of the meeting.***

**PF704 TO ADOPT THE CONFIDENTIAL MINUTES OF 26th OCTOBER 2021**

**PF705 AGED DEBT ANALYSIS**

**PF706 TO REVIEW STATUS OF COUNCIL’S SUB-CONTRACTORS**

**PF707 DATE OF NEXT MEETING – Tuesday 18th January 2022 at 7.30pm**