



# PEACEHAVEN TOWN COUNCIL

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## **DRAFT Minutes of the meeting of the Leisure, Amenities & Environment Committee held at Community House on Tuesday 30<sup>th</sup> November 2021 at 7.30pm**

Present: Cllr S Griffiths (Chair of Committee), Cllr Symonds (Vice Chair), Cllr D Seabrook, Cllr W Veck, Cllr R White, Cllr C Cheta, Cllr D Paul, Cllr E Simmons, Cllr C Gallagher

Officers: Tony Allen (Clerk); Kevin Bray (Parks Officer)

### **1 LA 628 CHAIR ANNOUNCEMENT**

The Chairman made the following announcements: -

- The Chairman noted the sad passing of our past Councilor Anna Appleton and Andy Erskine, the partner of Peacehaven Town Council's Senior Caretaker, Michael Ripley.

*A Minutes silence was held for former Cllr Anna Appleton and Andy Erskine.*

- Tuesday 7<sup>th</sup> December at 11 opening Ceremony for the water refill station at the Dell, Chairman of LDC Christine Brett and the Deputy Mayor Cllr Gloria Hill will be in attendance.
- News came through in the last week that we have been successful in our bid for the Urban Tree Fund which we are part funding. This will be used to plant trees along the steep bank by Southern Water access road.

*Cllr Gallagher stated that she would be recording the meeting.*

### **2 LA 629 PUBLIC QUESTION TIME**

There were no public questions.

### **3 LA 630 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS**

It was resolved to accept apologies from Cllr Hill, Cllr Sharkey and Cllr Harris.

### **4 LA 631 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS**

Cllr Simmons as an acquaintance of Mr David King. Agenda item LA 639

### **5 LA 632 TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE LEISURE AND AMENITIES COMMITTEE MEETING HELD ON 19TH OCTOBER 2021**

It was noted that Cllr Symonds was not present at the last Committee meeting.

It was resolved to adopt the minutes as amended.

**Minutes of the meeting of the Leisure, Amenities & Environment Committee – 30<sup>th</sup> November 2021**

*It was resolved to bring forward Agenda Item LA 638 to allow the member of public to exit the meeting.*

**6 LA 633 TO NOTE AND DISCUSS THE COMMITTEES BUDGETARY REPORT**

The circulated report was noted and discussed.

The Town Clerk stated that questions should be directed to the Finance Officer and himself at any time before the meeting.

**7 LA 634 TO AGREE THE 2022/23 BUDGET**

The Town Clerk reported that the final draft of the Budget will be taken to the P&F Committee on the 7<sup>th</sup> December.

- The Electricity budget was discussed; the budget for electric has remained the same as the previous year, it should be noted that electricity has gone up 40% and due to Covid we have not had hirers using the Facilities so the electricity will be higher next year compared to 21/22. It was noted that this needs to be factored in to the 22/23 Budget.

**8 LA 635 TO NOTE AND DISCUSS THE ACTION PLAN**

The action plan was discussed and noted.

The Town Clerk reported that it is acceptable for Committee to Agree a supplier of a Replacement roundabout at Firle Road Playground.

It was Proposed by Cllr Seabrook and Seconded by Cllr Cheta to use the supplier Wicksteed Leisure LTD to install a roundabout at Firle Road Playground, at a cost of £10,451 the Policy and Finance committee to be informed of the extra cost by the Clerk.  
All in Favour.

**9 LA 636 TO DISCUSS AND AGREE A REQUEST FOR SETTING UP AN ALLOTMENTS SOCIETY**

The Town Clerk reported that a request has been made by a few Allotment holders to form an allotment group. This Group will be open to all Allotment holders and a letter of invitation will be sent to all Allotment holders in January by the proposers of this initiative. This isn't a Society to take over the management of the Allotments, it is a Community Group.

**10 LA 637 TO AGREE ACTION ON THE REPLACEMENT OF THE GREEN GYM ROWER**

The Parks Officer has reported that the rower in the outside Gym is now badly worn and needs replacing.

It was proposed by Cllr White and Seconded by Cllr Seabrook to replace this item as set out in the Park Officers report.  
All in Favour

**11 LA 638 TO DISCUSS AND AGREE THE REQUEST A MILITARY WORLD EVENT TO BE HELD AT CENTENARY PARK**

***It was resolved to bring this item forward for discussion in advance of item 6 to allow the public to exit the meeting.***

The Parks Officer briefed the Committee on the proposal and questions that have arisen for the request to hire Centenary Park for a Military Event from 24<sup>th</sup>-26<sup>th</sup> June 2022.

***19.40 Standing orders were suspended to allow Mr King to answer questions regarding his proposal.***

***19.48 Standing orders reinstated.***

It was Proposed by Cllr Cheta and Seconded by Cllr Paul to approve in principle the proposal of a Military Event at Centenary Park, subject to various risk assessments and other details being agreed.

Agreed by Majority.

***19.55 Standing orders were suspended to allow Mr King to speak***

Mr King stated that an events management plan would be submitted 3 months before the Event.

***19.56 Standing orders reinstated.***

**12 LA 639 UPDATE ON THE PROGRESS OF THE PEACEHAVEN GREEN SPACES REPORT AND AGREE TO PROGRESSION OF A GREEN INFRASTRUCTURE PLAN**

Cllr Gallagher gave an update on the Green Infrastructure Plan which has also been included in the papers. If Councillors have any comments regarding the report they should be emailed to Cllr Gallagher.

The Parks Officer reported that the original volunteers who supported this initiative were Cllr Sharkey, Cllr Paul, Cllr Hill, Cllr Seabrook and Cllr Mills.

It was recommended that work continues with The Green Infrastructure Plan and the re-establishment of volunteers to work with Cllr Gallagher and Nancy Astley to complete this. It was resolved that Cllr Symonds, Cllr Paul and Cllr Seabrook are to be included and The Town Clerk will check with Cllr Hill if she wishes to continue.

**13 LA 640 TO NOTE AND DECIDE ON OPTIONS FOR THE MAYOR TREE PLANTING EVENT**

It was proposed by Cllr Symonds and Seconded by Cllr Cheta that there should be engagement and an invitation to local schools, organisations and businesses to take part in this project and it was agreed to plant the Mayors tree behind the football clubs back wall and to plant saplings in the fire damaged area of planting on Centenary Park.

All in Favour

**14 LA 641 TO NOTE THE WORKS UPDATE**

The circulated report was noted.

**15 THE DATE OF NEXT MEETING WAS CONFIRMED AS THE 22<sup>nd</sup> FEBRUARY 2022**

*There being no further business, the meeting closed at 21.10*