



Tony Allen
TOWN CLERK
TELEPHONE: (01273) 585493 OPTION 6
FAX: 01273 583560
E-MAIL: Townclerk@peacehaventowncouncil.gov.uk

PEACEHAVEN TOWN COUNCIL

TOWN COUNCIL OFFICE
MERIDIAN CENTRE
MERIDIAN WAY
PEACEHAVEN
EAST SUSSEX
BN10 8BB

DRAFT Minutes of the meeting of the Leisure, Amenities & Environment Committee held in the Main Hall, Community House on Tuesday 7th September 2021 at 7.30pm

Present: Cllr S Griffiths (Chair) Cllr L Symonds (Vice-Chair), Cllr I Sharkey, Cllr D Seabrook, Cllr R White, Cllr J Harris, Cllr C Gallagher, Cllr E Simmons, Cllr C Cheta, Cllr D Paul, Cllr G Hill, Cllr W Veck.
Officers: Tony Allen (Town Clerk), Kevin Bray (Parks Officer), Victoria Onis (Admin Officer),

1 LA 591 CHAIR ANNOUNCEMENT

The Chair welcomed everyone to the meeting and made the following announcements: -

- Meeting protocol – use microphones and if members cannot hear they must advise the Chair. Members may be asked to repeat what they say if anyone can't hear.
- The Mayor has a car boot sale at The Dell on Saturday 11th September.
- Bingo will be returning in the Main Hall on the 15th September at 2pm.
- There is a green spaces walk on the 25th September 10-12.30, starting from Community Garden at the Oval and ending at the Community Orchard and Centenary Park for lunch. This event was delayed due to Covid and has been funded by a grant from Peacehaven Town Council.
- The water refill station has arrived today after a long battle with SE water who won't let us use the model with dog bowls.
- PTC will be receiving 20 trees in January from the Southdown National Park Authority to plant at the east end of Centenary Park; the trees will be Elms and small leaved limes. At the same time the Community Orchard will be receiving another 100 trees from them. Varieties will be Wild Cherry, Field Maple, Goat Willow, Oak, White beam and Elm.

Cllr Gallagher stated that she was making an audio recording of the meeting.

2 LA 592 PUBLIC QUESTION TIME

There were no public questions.

3 LA 593 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS

There were no absences.

4 LA 594 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

Cllr Paul **LA 600 CENTENARY PARK CAFÉ LEASE** as an employee of the Gateway Café

Cllr Symonds **LA 600 CENTENARY PARK CAFÉ LEASE** as an acquaintance of the proprietor of the Gateway Cafe

5 LA 595 TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE LEISURE AND AMENITIES COMMITTEE MEETING HELD ON 20TH JULY 2021

Cllr Gallagher queried the accuracy of the minutes, in relation to two 'points of order' that she had made during the meeting.

The Town Clerk confirmed that those type of comments do not need to be recorded in the minutes, and that he was satisfied with the accuracy of the minutes produced.

It was resolved by majority to accept the minutes as a true record.

Proposed Cllr Seabrook and **Seconded** by Cllr White

6 LA 596 BUDGETARY REPORT

Cllr White requested clarification of some large variances in some budgetary expenditure.

The Parks Officer reported that the Finance officer had explained these figures as included in the papers for the meeting held on the 20th July.

The Town Clerk will obtain further clarification from the Finance Officer.

7 LA 597 BUSINESS PLAN UPDATE

Cllr Gallagher discussed on the papers that have been sent to Committee and answered questions.

- Cllr Seabrook requested that the report include the date/year of any updates as it is hard to determine which year is the latest.
- Cllr Seabrook questioned project item 'examine ways to reduce the effects of Global warming in Peacehaven – to monitor and improve air quality'. Cllr Seabrook stated that without closing all the roads to vehicles it is difficult to see how PTC or this committee can make an major developments to improve air quality.
- Cllr Gallagher reported that this item is for localised improvements that can be actioned, for example bollards were installed at the Centenary Park to prevent cars driving too near the Park.
- Cllr Veck reported that we have 120 trees to be planted, so there are some ongoing improvements in the Town to improve air quality.
- Cllr Cheta spoke of the need to monitor and measure our air quality in Peacehaven and that we should request air quality figures from LDC. Figures also could be obtained from Public Health for Emergency admissions into hospital with chest conditions.
- Cllr White reported that we get an annual average from these monitors not the daily peak; peak levels are what sends people to hospital with chest problems, currently we are not seen as a priority as the annual average is within the accepted norms.

It was **Proposed** by Cllr Veck and **Seconded** by Cllr White that the Town Clerk write to Lewes Health Authority and Public Health, to ask for data on the Air Quality in the Town.

All in favour

8 LA 598 TO DISCUSS BUDGET REQUIREMENTS FOR 2022/23

The Parks officer asked for input on additional expenditure for next financial year.

Some suggestions were given and were noted by the Parks Officer, including:-

- Cllr Seabrook reported that he and the Parks Officer are finalizing a schedule of replacement equipment.
- Cllr Symonds reported on CCTV developments and the possible impact on the new budget, particularly in relation to connectivity.
- Cllr Paul identified the need for a new dog bin in Lower Valley Road.
- Cllr Seabrook noted the need to upgrade/replace items in The Hub.
- Cllr Griffiths noted that a budget for Consultant fees is needed

9 LA 599 PROJECT UPDATE

The report was discussed and noted.

It requested to add to the project report: -

- Renewing the café lease.
- Gateway Café Food composting plans.

10 LA 600 CENTENARY PARK CAFÉ LEASE

The update on this item was discussed and noted a meeting has been set up with the proprietor of the Gateway Café for the 17th September 2021.

Some elements of the current Lease were discussed which will inform the forthcoming meeting

11 LA 601 MUGA COURT WORKS

The Parks Officer's report was received and discussed. The planned works were noted.

12 LA 602 NEW SWING AT CENTENARY PARK

The Parks Officer's report was received and discussed. The planned works were noted.

It was resolved to install a new toddler swing, using the original installers Playsafe

Proposed Cllr Harris and **Seconded** Cllr Paul.

It was resolved to refer the decision of funding of the swing, to the Policy & Finance Committee

13 LA 603 TO CONSIDER THE SETTING UP OF A TREE WARDEN SCHEME (TWS)

Cllr Gallagher made a correction on the report; noting that there are Tree Wardens in Telscombe. The Tree wardens don't operate with the Council but are a Community led group, by the Saltdean residents association and Telscombe residents association.

It was **Proposed** by Cllr Veck and **Seconded** by Cllr Seabrook that PTC advertise for volunteers to come forward to form an autonomous TWS to work with Councillors and James Newmarsh in setting up a Tree Warden Group for Peacehaven.

14 LA 604 TO CONSIDER THE INSTALLATION OF A BARBECUE IN CENTENARY PARK

The report was discussed in detail with the following points highlighted.

- No water supply in suggested location to put out fires and cool coals.
- Gateway café may not be happy about people cooking their own food so close to its business site, but it may give the Café extra business, sale of ice-creams etc.
- No parking at the location suggested to unload BBQ items.
- More work for grounds team to keep the area maintained and tidy.
- Having a BBQ Facility may open Centenary Park up to more anti-social behaviour, alcohol, littering, loud music disturbing residents and park users, burnt grass. Other BBQ users bringing disposable BBQs which could result in fires.
- How do we monitor the hours of use, that the area has been cleaned and locked up at scheduled time?
- PTC could sell climate friendly coal from a sustainable source?

It was **Proposed** by Cllr Cheta and **Seconded** by Cllr Sharkey that this proposal is investigated further and brought back to the next Committee meeting.

Agreed by majority.

It was **Proposed** by Cllr Veck and **Seconded** by Cllr White a ban on ALL unauthorised BBQs and open fires at Centenary Park because of the fire risk.

All in favour.

Clerk to check for any relevant by-laws and Parks Officer to arrange appropriate signage.

15 LA 605 BOWLS CLUB GAS SUPPLY

It was recommended that The Bowls Club are invited to the next Full Council meeting to listen to the presentation by the company OVESCO, which is the company that provides solar and non-fossil fuel energy supplies, on behalf of Lewes District Council.

Cllr Gallagher noted that OVESCO has been invited to make a presentation at the next meeting of Council.

16 LA 606 NEW HOUSES AT WEBBS YARD ENTRANCE TO EPINAY PARK.

The report was discussed and noted.

17 LA 607 REVIEWS OF THE PTC ALLOTMENTS POLICY/AGREEMENT

It was **Proposed** by Cllr Sharkey and **Seconded** by Cllr Symonds that a Working party is set up to re-view this policy. WP to comprise of the Parks Officer, Cllr Griffiths and Cllr Sharkey and Cllr Seabrook.

18 LA 608 GREEN SPACES REPORT

The report was discussed and noted.

Cllr Gallagher briefed the meeting on the report, its relationship to the Neighbourhood Development Plan and the input from the Masters students from the University of Brighton.

It was **Proposed** by Cllr Cheta and **Seconded** by Cllr Paul that the work will continue on the Local Green Space & Green Infrastructure Plan to enable a sustainable Strategic Management Plan to be produced.

All in favour

19 LA 609 WORKS UPDATE

The Parks Officer's report was received.

The Parks Officer reported that the grass in The Oval has been cut back as scheduled.

20 TO CONFIRM DATE OF NEXT MEETING AS THE 19TH OCTOBER 2021

There being no further business, the meeting closed at 21.29

