



PEACEHAVEN TOWN COUNCIL

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Draft Minutes of the meeting of the Planning & Highways Committee held online (Zoom) at 7.30pm on Tuesday 5th May 2021

Present; Cllr A Milliner (Chair), Cllr D Seabrook (Vice Chair), Cllr D Paul, Cllr R White, Cllr Sharkey, Cllr S Griffiths,
Officers; Victoria Onis - Admin & Meeting Officer, Michelle Edser PTC SPO
Public; one member of the public was present.

1 PH1072 CHAIR ANNOUNCEMENTS

The Chairman wished the Mayor Cllr Sharkey all the best for her new role as the Mayor of Peacehaven.

2 PH1073 TO APPOINT A VICE-CHAIRMAN OF THE COMMITTEE

Cllr Griffiths nominated Cllr Seabrook as Vice Chairman. This was seconded by Cllr White. There were no other nominations. All in favour.

3 PH1074 PUBLIC QUESTIONS

No public questions.

4 PH1075 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS

Cllr Goble apologies accepted.

Cllr Harris – no apologies

5 PH1076 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

There were no declarations.

6 PH1077 TO ADOPT THE MINUTES FROM THE 27th APRIL 2021

It was resolved to accept the Minutes as a true record.

7 PH1078 UPDATE FROM CLLR GALLAGHER CHAIR OF THE STEERING GROUP FOR THE NDP

- The SPO updated that work is continuing and moving along well and there is a Steering Group Committee meeting next week.
- Cllr Paul updated that the Neighbourhood Group have started bringing out a “lay-person’s” newsletter. Currently putting together, the second edition which is available on the website. This will be a Neighbourhood plan for beginners, so members of the community can understand the process better.

8 PH1079 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT

The circulated report was noted.

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Cllr Seabrook confirmed that the only expense so far is the grass cutting contract for East Sussex to cover the new financial year.

9 PH1080 THE DEVELOPERS' LIAISON WORKING PARTY UPDATE

It was proposed that we disband the working party and can reinstate if needed; in the meantime, issues can be reported to the Planning and Highways Committee. The work is now either completed or being dealt with elsewhere.

Standing orders suspended so a resident on this WP could speak

The resident on the Working Party will keep an eye on the situation & contact the SPO if any issues surface.

Proposed Cllr Sharkey

Seconded Cllr Paul

All in favour

10 PH1081 THE INTERNAL BUSINESS PLAN REPORT verbal update

Cllr Seabrook updated that the planters on the South Coast Road have all been weeded.

11 PH1082 TO REVIEW THE PURPOSE AND FOCUS OF THE FOLLOWING WORKING PARTIES:-

A) Developers Liaison WP (resolved at item PH1080)

B) ESCC SLR

- This is not a working party
- This meeting takes place twice per year
- Attendance from two Councillors Cllr Paul and Cllr Sharkey from PTC and Cllr Mills and Cllr Andy Smith from TTC, County Councillors and ESCC Highways.
- Any Highways issues that need ESCC's attention are brought to this meeting for discussion.

C) Rights of Way WP

- Cllr Seabrook updated that this WP was set up on 9TH April 2019, only one or two meetings have been held.
- The Purpose of this WP is to identify possible pathways in the town that could be adopted to ensure that these will be available for residents use in the future and to support Peter Seed who has extensive knowledge of the application process.
- The WP reports to the Planning & Highways Committee when a significant event occurs needs to be discussed, i.e. an appeal being turned down or a path being successful.
- The membership of this working party is Cllr Seabrook, Cllr Griffiths, Cllr Harris, Cllr Paul and Resident Peter Seed.
- Rights of Way must be established by 2026. The working party will meet when required and will be reviewed annually until 2026.
- There is a current list of rights of way list on the ESCC website and a list of the recognised paths on the County Council website. There is a list of paths under investigation by Peter Seed.

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Road Safety WP

- Cllr Seabrook reported that there is one other WP, the Road Safety WP that originally started out as the Community Speed watch Group October 2019 and by January 2020 had morphed into a Road Safety WP, but this was never agreed to be a WP by the Planning & Highways Committee.
- More volunteers are needed across the two Towns, only currently have 4 volunteers and it is a very effective method to educate motorists if only we have more volunteers. Not about prosecution, only education.
- Cllr Seabrook recognises that there is need for Road safety issues but proposed to revert the Road safety WP back to the original Community Speed watch group. The group will be monitoring road safety in the Town, no seatbelts, dangerous driving, using mobile etc. All in Agreement.

The Town Clerks report 'Review of the Working parties' was discussed.

Cllr Seabrook shared slides on the Recommendations for Working Parties and the following recommendations were agreed:

1. Working parties to be Task and Finish Groups.
2. Each working party to have its aims and objectives confirmed. They need to be very specific and focused with either an end date or a review date. This must be set out in the minutes of the parent committee.
3. Members of working party to be confirmed i.e. Cllrs, experts, public and community.
4. When the working party will meet and how often. Could be monthly, six weekly or on demand etc but defined by the parent committee.
5. Reporting back to parent committee – how often and how. Formal report or verbal to parent committee. This should be an agenda item.
6. TFG's do not need formal agendas or minutes. Notes can be taken if required by anyone.
7. TFG's have no financial authority.
8. TFG's do not make decisions, only recommendations to the parent committee using the report proforma.
9. TFG's can seek advice from officers when required.

Proposed Cllr Seabrook
Seconded Cllr Paul
All in favour

12 TO CONSIDER Planning applications as follows:-

The Applications below were noted.

<p>PH1083 LW/21/0157 92 The Promenade Peacehaven</p> <p>Case Officer Rita Burns</p>	<p>Taken off and replace roof with higher ridge, add dormers to east and west elevations to form first floor with balcony facing south, add porch to west elevation and take down and replace garage.</p> <p>Comments It was resolved to recommended approval</p>
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13 TO NOTE the following Planning Application Decisions:-

The following Decision Notices were noted

<p>PH1084 LW/20/0719 234 South Coast Road</p>	<p>Demolition of existing garage and erection of part two storey and part single storey rear extension (to include West facing dormers) for the provision of 3 additional residential units, internal works to 2 existing residential units, external redecoration/improvements to existing principal elevation and shop front</p> <p>Lewes DC Refused permission Peacehaven's Planning & Highways Committee objected to this application</p> <p>https://padocs.lewes-eastbourne.gov.uk/my-requests/document-viewer?DocNo=19814084</p>
<p>PH1085 LW/21/0045 50 Cornwall Avenue</p>	<p>Prior approval under Schedule 2, Part 20, Class A of the Town and Country Planning (Permitted Development and Miscellaneous Amendments) (England) (Coronavirus) Regulations 2020 for construction of one additional storey to create 1no. dwelling</p> <p>Lewes DC Refused Prior Approval Peacehaven's Planning & Highways Committee objected to this application</p> <p>https://padocs.lewes-eastbourne.gov.uk/my-requests/document-viewer?DocNo=19835235</p>

14 PH1086 TO REVIEW & UPDATE THE P&H ACTION PLAN.

The action was discussed and updated.

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NOTE: In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the discussion of the following items.

The member of the public left the meeting.

15 PH1087 PRE-PLANNING APPLICATION FOR DISCUSSION

The SPO introduced this item. The matter was discussed and appropriate actions agreed.

DATE OF NEXT MEETING OF THE COMMITTEE TO BE CONFIRMED

There being no further business, the meeting closed at 20.50

