



# PEACEHAVEN TOWN COUNCIL

TONY ALLEN  
TOWN CLERK  
TELEPHONE: (01273) 585493 OPTION 6  
FAX: 01273 583560  
E-MAIL: [Townclerk@peacehaventowncouncil.gov.uk](mailto:Townclerk@peacehaventowncouncil.gov.uk)

TOWN COUNCIL OFFICE  
MERIDIAN CENTRE  
MERIDIAN WAY  
PEACEHAVEN  
EAST SUSSEX  
BN10 8BB

**Draft Minutes of the meeting of the Civic & Community Events Committee held in the Anzac Room, Community House on Tuesday 5<sup>th</sup> October 2021 at 7.30pm**

**Present:** Cllr L Duhigg, Cllr W Veck, Cllr L Symonds, Cllr E Simmons, Cllr G Hill, Cllr D Seabrook, Cllr J Harris, Cllr D Paul  
**Officers:** Deborah Donovan - Civic & Communications Officer, Karen Bray – Information Officer.

## AGENDA

### 1. CCE132 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting and made the following announcements: -

- Bingo this Friday 8<sup>th</sup> October at 7pm in the Main Hall. All funds collected for the Mayor's charities.

Cllr. Seabrook was invited to join the table in a non voting capacity, to discuss two items on the Agenda.

### 2. CCE133 PUBLIC QUESTIONS

There were no public questions.

### 3. CCE134 TO CONSIDER APOLOGIES FOR ANY ABSENCES AND SUBSTITUTIONS

Apologies received and accepted from Cllr Sanderson

### 4. CCE135 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS

There were no declarations of interest.

### 5. CCE136 TO ADOPT THE MINUTES OF 13<sup>TH</sup> JULY 2021

It was resolved to adopt the minutes as a true record of the proceedings.

### 6. CCE137 TO ADDRESS AND CONFIRM THE TERMS OF REFERENCE

The Terms of reference were accepted as written.

### 7. CCE138 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT AND REQUIREMENTS FOR 2022/23

The circulated Budgetary report was noted and agreed.

**Proposed** Cllr Symonds and **Seconded** by Cllr Harris

All in favour.

**8. CCE139 TO RECEIVE AN UP-DATED REPORT FROM THE EVENTS WP, REFERENCE CHRISTMAS EVENT.**

Cllr Veck reported that a meeting has recently taken place, to discuss the possibility of holding an outside Christmas event this year. Although the meeting went well, with good ideas and participation, it has been decided to defer the Event to November 2022, the date has already been booked and planning will begin in February 2022

Cllr Veck confirmed there is still a Christmas Event this year, which is being held at Community House by a regular Hirer.

**9. CCE140 ART SHOWCASE QUEENS JUBILEE**

The Civic Officer reported that the Art show case has been launched. Artwork can be submitted which depicts people's interpretation of the Queen. Submitted art pieces needed by December.

**10. CCE141 TO NOTE THE 2022 PROPOSED EVENTS**

Mrs Donovan updated the committee on each of next year's events.

Cllr Symonds enquired about holding a Barn Dance for the Harvest Festival next year – a report to be submitted at next Committee

**11. CCE142 CIVIC & COMMUNITY EVENTS YEARLY WORK PLAN**

The circulated plan was noted

**12. CCE143 TO DISCUSS THE POSSIBILITY OF A PERMANENT CLIMATE CAFÉ IN COMMUNITY HOUSE.**

This item was discussed in detail at item CCE145 below

**13. CCE144 TO NOTE THE DATE OF THE PEACEHAVEN SUMMER FAIR**

Mrs Bray confirmed the date of the summer fair will be the 9<sup>th</sup> July 2022.

Cllr Paul stated that she will not be available on the date of the Fair.

**14. CCE145 TO NOTE A REQUEST HAS BEEN MADE BY THE CLIMATE CHANGE WP TO ORGANISE AN EVENT TO PROMOTE CLIMATE CHANGE IN THE SPRING**

Cllr Seabrook would like to organise a Peacehaven climate fair on the 9<sup>th</sup> April.

The Fair will hopefully lead to other Events such as Climate Cafes and Citizens Panels and will be organised by the Climate Change WP.

- A facilitator will lead the 'café', relaxed chat to talk about anything to do with climate change. A lot of people feeling anxious not knowing how to help climate change. A trial climate café will be introduced during the climate change event on 9<sup>th</sup> April. This is not a café (serving refreshments) it is a gathering introduced by a facilitator who talks about climate change, how to improve mental health and wellbeing.
- Set up citizens panels – series of meetings on different topics with guest speakers.

Cllr Hill **Proposed** that we accept the proposal for the Climate Change Fair and **Seconded** by Cllr Paul All in favour

The next PTC Climate WP meeting will be on Wednesday 20<sup>th</sup> Oct at 4pm at Community House

**15. CCE146 TO NOTE THE ACTION PLAN RECEIVED FROM THE HISTORY WP**

The circulated report was noted

**16. CCE147 TO AGREE THE ATTACHED REPORT FOR A PEACEHAVEN WALK LEAFLET**

Mrs Donovan reported that at the last History WP, there was a talk given by our guest speakers Hilda and Graham Heap. Mr & Mrs Heap have written books about The Meridian line. Following on from the meeting Graham has devised a discover Peacehaven Leaflet which walks along the Meridian line in Peacehaven. It is a prototype and hopefully this can be turned into a leaflet by professionals.

Cllr Seabrook noted that this is the same route that The Green Havens also walk, except they include Epinay and Centenary Park, therefore the map could be expanded if needed.

**17. CCE148 TO DISCUSS AND AGREE ITEMS TO BE PURCHASED THROUGH THE WELCOME BACK FUND.**

Mrs Donovan's report on the Welcome Back Fund was discussed in detail.

- Has the money been allocated elsewhere?
- What are the exact criteria?
- Who will manage the project?
- It was suggested that chairs of each committee form a working party who will then have delegated responsibility for the spend – proposals to full council

It was **Proposed** by Cllr Symonds and **Seconded** by Cllr Hill, to accept all the suggestions which have been put forward by Mrs Donovan, for the use of the Welcome Back Fund.

All in Favour

It was **Proposed** by Cllr Veck and **Seconded** by Cllr Symonds that the Welcome Back Fund is investigated as a matter of urgency by the Civic Officer and a final proposal to be submitted to Full Council, bearing in mind that this will need to be a strong proposal as the deadline for this money to be spent, is March 2022

All in Favour.

**18. CCE149 TO DISCUSS ANY ITEMS TO BE ADDED TO THE INTERNAL BUSINESS PLAN**

This item has been withdrawn.

**DATE OF NEXT MEETING OF THE COMMITTEE – 8<sup>th</sup> February 2021**

*There being no further business, the meeting closed at 21.00*