The Climate Emergency Motion that was adopted by Peacehaven Town Council on 23rd July 2019 calls for an action plan on Climate Change to be presented to Council within six months in time for the 2020/2021 budget setting cycle.

| **Action** | **Target Date** | **Notes** | **Date Completed** |
| --- | --- | --- | --- |
| Completed Actions | | | |
| Council to agree to set up a Climate Emergency Working Group.  Members of Climate Emergency Working Party to be agreed. | 26/11/2019 | Agreed by Council 26th November 2019.  Councillors Griffiths, Sharkey, White and Seabrook will make up the working Party. Two representatives from Peacehaven Community School to be invited. | 26/11/2019 |
| Terms of Reference to be agreed. | 31/01/2020 | Draft Terms of reference have been identified at the first meeting of the working group. To be circulated as a draft copy. To be ratified by Council. | 19/02/2020 |
| Budget to be agreed to fund the Carbon Footprint audit. | 31/01/2020 | A budget of £5000 has been included in the 2020/21 budget which was ratified by full council on 14th January 2020. | 14/01/2020 |
| Town Clerk to investigate the Covenant of Mayors to track progress and link with other towns who are cutting emissions. | 21/12/2019 | Relevant documents identified and circulated to Council for meeting on 14th January 2020. | 07/01/2020 |
| Mayor of Peacehaven Town Council to Sign the Covenant of Mayors. | 31/01/2020 | Covenant of Mayors for Climate and Energy has been signed by the Mayor and is on display in the foyer. | 14/01/2020 |
| Town Clerk to research the climate emergency plans of other Town and Parish Councils and report to Council. | 19/02/2020 | Vicky to investigate other local councils and identify their plans and progress. Cllr White to investigate Councils further afield. Report back at next Climate Change working party meeting. | 19/02/2020 |
| Tree Charter |  | It was agreed that the Council would follow the principles of the Tree Charter at the meeting on 14/01/2020  There is £2000 in the budget for tree planting in 2020/21  A copy of the Tree Charted Principles should be put on display. | 16/02/2020 |
| All investment decisions made by Council must consider the impact on climate change and sustainability. | With immediate effect | This has been included in the reporting system for all council meetings. | Complete |
| To consider systematically the impact on climate change and sustainability, all reports to Council must include climate change impact and sustainability. | With immediate effect | This has been included in the reporting system. Additional training may be required for officers. | Complete |
| Climate emergency working group to organise events to raise awareness for climate change in the community. | 30/11/2020 | Eastbourne Zero Carbon event on 18th January 2020 was attended. More practical information is needed. | 18/01/2020 |
| Single Use Plastic Policy | 29/7/2020 | Cllr Seabrook to introduce this at the next Council Meeting on  29th July | 29/7/2020 |
| Climate Emergency Working Group to investigate the investments of the Local Government Pension Plan in the Fossil Fuel Industry. | 30/11/2020 | £172,000,000 has been invested in fossil fuel industry by the local government pension scheme.  <https://campaigns.gofossilfree.org/petitions/divest-east-sussex-pension-fund-from-fossil-fuels>  Letter drafted for Council to write to LGPS concerning fossil fuel investments to be sent to ESCC as agreed at Full Council on 29th July 2020  “The campaign to get East Sussex County Council (ESCC) to stop investing in fossil fuels scored its [first significant win](https://divesteastsussex.wordpress.com/2020/06/22/divestment-campaign-scores-first-material-win-as-east-sussex-county-council-confirms-that-its-moving-to-halve-its-fossil-fuel-investments) last month as **the East Sussex Pension Fund confirmed that it's making changes which should halve its exposure to oil and gas companies.”** | 28/07/2020 |
| Car Share Scheme – why is this not electric? | 22/07/2020 | Email sent to Enterprise Car Club 21/7/20  I can confirm we are soon to launch a car club in Peacehaven - the development should be ready late August early September for us to place the vehicle.  Currently not an EV planned due to infrastructure, but more likely a self-charging hybrid.  Tony Barnard  Head of Car Club South East Region | 22/07/2020 |
| **Policies** | | | |
| Sustainable Procurement Policy |  | A Sustainable Procurement Policy needs to be written and implemented. Based on LDC policy and updated. Copy to circulate. |  |
| Climate Change Strategy Policy to write | 31/10/2020 |  |  |
| **Carbon Audit** | | | |
| Climate Emergency Working Group to arrange an audit of the Peacehaven Town Council’s activities that impact on its carbon footprint. | 31/03/2020 | Keep it simple. |  |
| Investigate the source of electricity and gas supplies. | 25/03/2020 | Cllr Seabrook to discuss with Zoe before the next meeting. Electric Bill identified that may not belong to PTC. Zoe is investigating.  Talk to Ovesco. |  |
| Replacement of vehicles. |  | The Parks Officer has supplied an inventory list of vehicles and other equipment that use fossil fuels together with replacement dates. Consider impact on next year’s budget at Leisure, Amenities and Environment Committee in October. |  |
| Solar Panels on roof of Community House and Cafe. |  | Solar panels on roof are now working. Being monitored on a regular basis. Last year we were paid £486 and to date this year it is £157.  Need to look at the Gateway Café panels as they may not be working. |  |
| Recycling of waste by Peacehaven Town Council | 18/02/2020 | Vicky to circulate information regarding recycling costs. Cost of recycling is higher than just in normal waste. Matthew Bird to look at this. Consider possibility of composting / digesting food waste at the Gateway Café. Cllr Griffiths is investigating. |  |
| Make it clearer that food recycling bags are available at the Council offices. |  | Discuss with staff when Community House operating normally. To be made more available. |  |
| Upgrade of Community House – to make climate change recommendations to ensure carbon neutral by 2030 |  |  |  |
| Upgrade of the Hub – to make climate change recommendations to ensure carbon neutral by 2030 |  |  |  |
| Upgrade of Centenary Cafe– to make climate change recommendations to ensure carbon neutral by 2030 |  |  |  |
| **Citizens Panels** | | | |
| Town Clerk to advertise the setting up of the Citizen’s Panel and recruit members of the public. Two councillors to be nominated to report back to Council. | 31/03/2020 | Cllr Sharkey to investigate possibility Citizens Panel for Fashion. Some other groups would overlap with NDP plans for citizens panels. To be discussed with NDP Steering Group. |  |
| Youth Mayor and Youth Deputy Mayor to set up the Youth Citizen’s Panel that will report to the Climate Change Working Party. | ON HOLD | Vicky to advertise Citizens Panel on the Town Council website and Facebook pages. Consider several different poster designs. Youth panels to be organised at PCS. Youth Mayor being discussed at Council on 30th June. |  |
| **Events** | | | |
| Community Garden | ON HOLD | To be relaunched when possible – Next Spring Possibility of Social Prescribing by GP’s has been discussed at the PPG meeting and is a possibility. |  |
| Ideas for a Climate Event | ON HOLD | Member to think of ideas for the next meeting. |  |
| Green Architecture Day, Sallis Benny Theatre, rescheduled online over next two weeks. Guest Speakers include Duncan Baker-Brown | 03/10/2020 | This is particularly relevant to the Hub and the Community House redevelopment; Cllrs Seabrook & Griffiths will be attending. |  |
| **Networking** | | | |
| Climate Emergency Working Group to link with other agencies including LDC, ESCC, NHS and other Town Councils and other sectors including housing and health. | 31/04/2019 | Newhaven and Seaford councillors are interested. Seaford has not declared a Climate Emergency yet. Propose a meeting with Seaford & Newhaven on zoom. Email received from Polegate Town Council. Mathew Bird, Cabinet member for sustainability at LDC attended last meeting. Nigel Enever ESCC is willing to meet with us. |  |
| Joint Climate Emergency Working Party to be setup with Telscombe Town Council | 22/07/2020 | Joint Working Group meeting held on 5th August. |  |
| **Other Recommendations** | | | |
| The Climate Emergency Working Group to make ongoing recommendations to Council to reduce the Council’s impact on climate change such as changing to renewable energy, energy reduction, tree planting and waste reduction. |  |  |  |
| The Climate Emergency Working Group to report to council every six months. | 31/05/2020 30/11/2020 |  |  |
| Training for Staff, Officers and Councillors on climate change and Green Procurement training. |  |  |  |
| Wildflower Planting & water refill station in the Dell. |  | CIL bid to be submitted by Leisure Amenities and Environment Committee agreed at meeting on 21/01/2020 for wildflower planting and water refill station. To be discussed at P&F on 21/7/20  Grant for Water Refill station was unsuccessful. Consider using our CIL money. |  |