



# PEACEHAVEN TOWN COUNCIL

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**Draft Minutes of the meeting of the Civic & Events Committee held via Zoom at 7.30pm on Tuesday 30<sup>th</sup> March 2021.**

**Present:** Cllr L Duhigg, Cllr G Hill, Cllr D Paul, Cllr L Mills, Cllr L Symonds, Cllr E Simmons, Cllr A Goble, Cllr W Veck,

**Officers:** Deborah Donovan - Civic & Communications Officer, Karen Bray- Information Officer, Victoria Onis - Admin & Support Officer,

**Public:** One member of the public

## **1. CCE103 CHAIRMAN'S ANNOUNCEMENTS**

The chairman welcomed everyone to the meeting.

The Chairman read out the following statement.

*"I am delighted to announce the achievement awarded to our Civic Office for the submission entered to the Civic Officers Association which explained how Peacehaven Town Council maintained the profile of their First Citizen throughout the Covid 19 pandemic.*

*Peacehaven Town Council civic office received a commendation for their entry which is recognised nationally. I think I speak on behalf of all members on this committee in congratulating Mrs. Donovan and her team on receiving such a prestigious award, well done a great achievement."*

**19.38 Cllr Paul and Cllr Simmons entered the meeting.**

## **2. CCE104 PUBLIC QUESTIONS**

Mrs. Donovan the Civic Officer read out a question which was submitted by a member of the public.

*"With all the car boots reopening after April 12th in accordance with government guidelines and as advertised in the guideline links on Peacehaven Town Councils website where they are allowing parks and open spaces, why are we having to wait until 21st June to open the Dell outside car boot. We worked last year perfectly and safely in the outside space and managed great social distancing and are ready to do the same again this season. I have at least 40+ of my customers really wanting to get out and have a slight bit of normality.*

*Thanks for listening and look forward to your response."*

Cllr Duhigg reported that the Community House Working Party have met, and a decision was made that currently due to the Safety of the Public the car boots will not open at this time; a letter will be sent to all hirers in due course advising them of the decision made there will be a review in May. For now, the decision stands and will be reviewed in May.

A response will be sent to the member of public concerned.

**3. CCE105 TO CONSIDER APOLOGIES FOR ANY ABSENCES AND SUBSTITUTIONS**

Cllr Milliner absent

**4. CCE106 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS**

There were no declarations of interests.

**5. CCE107 TO ADOPT THE MINIUTES OF 19<sup>TH</sup> JANUARY 2021.**

Re Item CCE95, Bob Pickett should read Bob Parks.

It was resolved to adopt the minutes as a true record, as amended.

**6. CCE108 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT**

The circulated report was noted.

**7. CCE109 TO DISCUSS AND NOTE THE INTERNAL BUSINESS PLAN REPORT**

The circulated report was noted.

**8. CCE110 TO RECEIVE THE NOTES FROM THE CCE WP**

The circulated report was noted.

**9. CCE111 UP-DATE ON THE PEACEHAVEN COMMUNITY AWARD**

Mrs. Donovan reported that the Community Award was advertised but unfortunately there was no response from the Public.

It was resolved that this proposal is postponed until a later date and maybe more individuals will come to light later in the year.

**10. CCE112 TO NOTE: TO WORK WITH THE ROYAL BRITISH LEGION TO MARK THE TRBL CENTENARY YEAR ON 28<sup>TH</sup> AUGUST.**

The circulated report was noted.

**11. CCE113 TO TAKE FORWARD ITEM C718 WHICH WAS AGREED AT COUNCIL ON 9<sup>TH</sup> MARCH AND ARRANGE THE FIRST WORKING PARTY MEETING.**

Mrs. Donovan confirmed this item is for the History working party.  
Some ideas were discussed and will be brought forward to the WP.

It was resolved to arrange the first meeting of the History WP.  
Proposed by Cllr Symonds and Seconded by Cllr Duhigg.

Members of the History Working Party will be: -  
Cllr Duhigg, Cllr Griffiths, Cllr Seabrook, Matt Gunn, Mrs. Donovan and Town Residents Harley Bray and Daniel Moon. Cllr Symonds would also like to be notified of the meetings.

**12. CCE114 TO UP-DATE THE CCE SECTION OF THE BUSINESS PLAN (TO INCLUDE THE HISTORY PROJECT)**

The History WP this will now be added to the Business Plan.

**13. CCE115 TO NOTE THE CHAIRMANS REPORT FOR THE ANNUAL REPORT TO BE COMPLETED BY 15<sup>TH</sup> APRIL.**

Cllr Duhigg reported that the report is in progress and will be sent for submission for the Annual Report shortly

*Member of the Public entered the meeting.*

*Standing orders were suspended to allow The Chair to speak to Mrs. Pickett regarding Item CCE104*

Cllr Duhigg reiterated to Mrs. Pickett the decision made for the reinstatement of Car boot sales at The Dell (see above).

*Standing orders reinstated.*

**DATE OF NEXT MEETING OF THE COMMITTEE – 8<sup>th</sup> June 2021**

There being no further business, the meeting closed at 19.58.

