



PEACEHAVEN TOWN COUNCIL

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Draft Minutes of the meeting of the Planning & Highways Committee held online (Zoom) at 7.30pm on Tuesday 6th April 2021

Present: Cllr I Sharkey (Chair) Cllr A Milliner (Vice Chair), Cllr S Griffiths, Cllr D Seabrook, Cllr D Paul, Cllr L Mills, Cllr R White, Cllr A Goble, Cllr C Gallagher,

Officers: Michelle Edser SPO, Victoria Onis - Admin & Meeting Officer,

Public: One member of the public

It was resolved that Cllr C Gallagher participates in the meeting in a non-voting capacity.

1 PH1039 CHAIR ANNOUNCEMENTS

The Chairman reported that, having discussed some of the planning applications from the last P&H meeting with the SPO, areas of improvement have been identified about how, as a committee, we prepare for meetings. Suggestions were made on how each Committee member could take ownership of planning applications and visit the sites in question. The SPO is also working on some training ideas for this Committee.

The Chairman requested that all Committee members note the email titled Planning Committee Workings – sent on 23/3/21, as not all responses have been given.

2 PH1040 PUBLIC QUESTIONS

There were no public questions.

3 PH1041 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS

All Committee members were present.

4 PH1042 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

There were no declarations of interests.

5 PH1043 TO ADOPT THE MINUTES FROM THE 16th MARCH 2021

It was resolved to adopt the minutes as a true record

6 PH1044 UPDATE FROM CLLR GALLAGHER CHAIR OF THE STEERING GROUP FOR THE NDP

- Next Steering Group Meeting Thursday 8th April 2021.
- Final report covering survey undertaken on the AECOM Masterplan for the Meridian Centre has been completed, press release and website updated with full results.
- Housing Needs Survey, AECOM Technical support has been obtained to finish off report.
- Strategic Environmental Assessment report still awaited.
- Design Codes and Character areas, consultation completing, full report expected within a week.
- HDD feeding back results of their survey on 7th April 2021 to PTC.

7 PH1045 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT

The circulated report was noted

Minutes of the meeting of the Planning & Highways Committee – Tuesday 6th April 2021

8 PH1046 THE DEVELOPERS' LIAISON WORKING PARTY UPDATE

The circulated report was noted

Cllr Sharkey noted that in the actions from a previous Development Liaison WP meeting, it was suggested that a letter is sent to Lloyd Russell-Moyle MP regarding the National process for planning application consultations and use of reserved matters, procedures.

It was resolved that Cllr Sharkey and the SPO will draft a letter to Lloyd Russell - Moyle

9 PH1047 TO DISCUSS AND NOTE THE INTERNAL BUSINESS PLAN REPORT

The circulated report was noted.

10 PH1048 VERBAL UPDATE ON ACTIVE TRAVEL

Cllr Seabrook reported that he and the SPO had met with ESCC regarding the cycle way next to PCS.

Although a positive meeting, there are Government guidelines LTN 1/20 which define what requirements a cycle path has to adhere to. Under these guidelines, it is not possible to meet these requirements in Peacehaven due to lack of room; need a 6 meter wide path to accommodate both pedestrians and cyclists. Need to look at other ways around this but there will not be any updates until after the local elections.

In the meantime, ESCC have gone away to find out who owns the strip of land next to the school and then take it from there.

11 PH1049 TO CONSIDER Planning applications as follows:-

PH1050 LW/21/0081 38 Lincoln Avenue Peacehaven Case Officer Tom Bagshaw Comments by 9 th April	Single storey rear extension It was resolved to recommend approval All in favour.
PH1051 LW/21/0121 12a Cripps Avenue Peacehaven Case Officer Rita Burns Comments 16 th April	Creation of gable end on the north-east plane of the roof of the host dwelling and a dormer on the north-west side of the roof, installation of 2no skylights on south-east side of the roof It was resolved to recommend approval All in favour.

12 TO NOTE the following Planning Application Decisions:-

PH1052 LW/21/0031 48 Victoria Avenue Peacehaven	Householder for Single storey extension and replacement of conservatory Roof Lewes DC Grants permission Peacehaven's Planning & Highways Committee supported this application
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Minutes of the meeting of the Planning & Highways Committee – Tuesday 6th April 2021

13 PH1053 TO REVIEW & UPDATE THE P&H ACTION PLAN.

- Letter to the MP to be added to the action plan (see above).
- Request an update from the Matt Gunn, Marketing Assistant on the new license for the planter outside of subway.
- Cllr Paul highlighted that there are some development sites that are looking untidy and neglected whilst waiting for planning permission. It was resolved to add this to the Developers Liaison agenda; this may come under LDC Building Control.

DATE OF NEXT MEETING OF THE COMMITTEE 27TH APRIL 2021

There being no further business, the meeting closed at 20.00.

13:01 Detailed Income & Expenditure by Budget Heading 16/04/2021

Month No: 12 Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Planning & Highways							
4851 Noticeboards	1,300	1,300	0		0	100.0%	
4852 Monument & War Memorial	0	600	600		600	0.0%	
4853 Street Furniture	0	600	600		600	0.0%	
Planning & Highways :- Direct Expenditure	<u>1,300</u>	<u>2,500</u>	<u>1,200</u>	<u>0</u>	<u>1,200</u>	<u>52.0%</u>	<u>0</u>
4101 Repair/Alteration of Premises	437	500	63		63	87.3%	
4111 Electricity	1,168	1,092	(76)		(76)	106.9%	
4171 Grounds Maintenance Costs	206	500	294		294	41.3%	
4850 Grass Cutting Contract	8,669	8,669	0		0	100.0%	
Planning & Highways :- Indirect Expenditure	<u>10,480</u>	<u>10,761</u>	<u>281</u>	<u>0</u>	<u>281</u>	<u>97.4%</u>	<u>0</u>
Net Expenditure	<u>(11,780)</u>	<u>(13,261)</u>	<u>(1,481)</u>				
Grand Totals:- Income	0	0	0			0.0%	
Expenditure	11,780	13,261	1,481	0	1,481	88.8%	
Net Income over Expenditure	<u>(11,780)</u>	<u>(13,261)</u>	<u>(1,481)</u>				
Movement to/(from) Gen Reserve	<u>(11,780)</u>						

Developers Liaison Working Party

Notes from Meeting held on 16th April 2021 -

Attendees

Michelle Edser (SPO) Cllrs Cathy Gallagher, Ron White, Dawn Paul, Lucy Symonds, Wendy Veck, Lyn Mills, Isobel Sharkey and Mike Gatti.

Absent – Alan Milliner

Notes from meeting 5th March 2021. Agreed. CG AND ME Updated Bus Survey being checked but almost ready to go.

M.E. Chair , CG Taking notes.

1. TERMS OF REFERENCE

The T OF R were discussed at an earlier meeting and are confirmed as being.

This Working Party is formed to monitor the Post- Application Conditions applied for developments with over 6 properties.

To monitor the progress of the development and any digestions from fulfilment of the Conditions.

Preparing a report back to Planning and Highways Committee.

2. SITE MONITORING UPDATE

Cllr Seabrook has prepared a spreadsheet of all applications. ME and CG have received a copy of this spreadsheet to help identify sites.

Sites assigned to members

MG ---- Chalkers Rise Phase 2 LW/19/0760

CG ----- Wild Monkeys LW/19/0493

DP ----- Cripps Ave/ Webbs Yard. LW/19/0398

IS ----- Sussex Coaster LW/20/0204

ACTION Members of the Working Party to decide which they will do, possible sites not allocated to a person.

LW/20/0352 --- 86 Pelham Rise - 9 dwellings

LW/19/0407 --- 330 South Coast Road – 8 by 3beds Town Houses.

LW/19/0859 --- 166, South Coast Rd .—convert Nursing Home to 18 flats

LW/20/0189 -- Land next to Greenacres - 5 by 3 bed homes

LW/20/0616 - 139, South Coast Rd –6 flats

LW/21/0014 Land --- E & W of Downswalk . 3 detached 2 storey houses and 6 detached bungalows.

If the application has gone to planning Committee, it is necessary to check through Agendas and then Minutes of the meeting.

If decided by Officer by checking Decision notices ?

Information obtained for: Sussex Coaster, Wild Monkeys and Webbs Yard to be shared as appropriate.

NB There may be other sites, if so please try to obtain Planning Application Number and date you became aware of development.

3. **CHALKERS RISE UPDATE**

Latest meeting between, LDC Planners, Peacehaven Focus Group, Chris Collier, Reps from Barretts Homes , ESCC Highways.

Meeting held 31st March , Neither ME or MG were able to attend.
Viv Carrick attended for PFG and meeting notes issued by Leigh Palmer.

CG commented on commitment to set out paths through Development for Town Council
Real time bus boards have been ordered.

CIL funded roundabout and signal works are at detailed design stage

Developer funded roundabout works fully funded and awaiting road space.

Completion of works Xmas 21 to Spring 22. (Information from Dan Witcher and Mark Weston)

ACTION All of these will need to be followed up if they don't happen.

LS commented that a small section of the pathway alongside the Orchard is not surfaced but there is stony rubble nearby on the site. In case of rain causing mud can some of the rubble be put on the path ?

ACTION ME will ask Tom Betts Site manager.

MG commented about heavy machinery working to 4pm on Saturdays.

Temporary Emergency Working Hours should have ended on 31st March. Have they been extended?

ACTION ME will email Leigh Palmer.

MG commented that footpaths and screening regarding reposition homes next to the Brickly is to be advised.

Next Meeting of this Group not agreed yet.

4. OTHER MATTERS

Many comments made about who gets affordable rental on sites.

WV mentioned Sage Group offering 5 yr leases to people on LDC Housing lists.

LS wanted to know if a FOI to LDC would reveal how many homes are owned by other Councils and not LDC

RW, LS, WV suggested that putting a face to a name via a direct meeting with LDC Planners, MP would help.

ME reminded all that individual Councillors cannot speak for The Town Council.

The SPO and Town Clerk build the relationships with LDC and ESCC and they are the contacts from PTC.

ME is planning to do some training on Planning matters and whilst the issues raised are not part of the remit for this WP , she will factor increasing the broader knowledge of how Planning works into the training which will mainly focus on Planning Policy.

5. AOB and DATE OF NEXT MEETING

3. Patches of land have been advertised for sale on cliff tops not suitable for planning.

As this WP has not finished it's work yet another meeting schedule 21st May Friday 11am

ACTION Vicky to be advised by CG

Meeting closed 12.05 PM

PLANNING AND HIGHWAYS

Project	Responsibility	Activity Required	Current Position	Deadline	Immediate Action/By Whom
To Complete the Peacehaven and Telscombe Neighbourhood Development Plan To Implement the NDP after examination.	Town Clerk SPO (Planning & Bus Dev) Steering Group All Councillors and Officers	All possible means to gather Public Participation to be explored Appoint Senior Project Manager	Steering Group teams working to gather evidence. Allocation of Sites and Meridian Development now active	Ongoing	
	SPO (Planning and Bus Dev) P & H Steering Group	Planters throughout town to be planted Litter and debris cleared Fencing repaired/painted	Plan to be devised	Ongoing	
Improve and upgrade the Public Realm	SPO (Planning & Bus Dev) Planning and Highways Steering Group	Review Quality and quantity of all signs, railings, notices, benches, bins etc	Audit for street furniture etc Plan for future	First report April 2021	

Developer Liaison Group	SPO (Planning & Bus. Dev. Planning & Highways Committee)	Establish which Developments to be followed Information to be obtained from LDC Planning	SPO Cllrs from P&H And Chair of NDP Steering Group	Ongoing Terms of Reference Agreed	
Identify car free areas, work with ESCC/developers etc to install electric charging points	SPO P & H Committee	Report to be prepared. Identify the way ahead	Started by Steering Group	Initial report 2020	
Identify road safety issues using a hierarchy of needs with priority to vulnerable users	SPO P & H Committee	Report to be prepared. Identify the way ahead	Plan for future, potential audit		
Protecting and Enhancing the landscape	LA & E Committee	Protecting and Enhancing the landscape	LA & E Committee		

Agenda Item: PH1063

Committee: Planning and Highways

Date: 27/4/21

Title: Planters on A259

Report Authors: Kevin Bray

Purpose of Report: to note

Introduction

The Planning and Highways committee are responsible for the planters and \hanging baskets on the south coast road A259

Background

We have planters in the following locations.

type	location	who is responsible	condition	lifetime expectancy	planting type
wooden	A259 oblix south	Angels walk	good	5 years	shrubs
wooden	A259 oblix north	Angels walk	good	5 years	shrubs
plastic	A259 Bramber ave north	PTC	good	10 years	bedding plants
plastic	A259 Bramber ave south	PTC	good	10 years	bedding plants
wooden	A259 Sainsburys	PTC	poor	1 year	bedding plants
plastic	A259 Arlets florists	Arlets florists	good	10 years	bedding plants
plastic	by crossing south	PTC	good	10 years	bedding plants
plastic	by crossing North	PTC	good	10 years	bedding plants
Plastic seat	A259 outside chemist	PTC	good	10 years	bedding plants
wooden	A259 outside chemist	PTC	poor	0 years	bedding plants
plastic x11	A259 on railings by carpark/ crossing	PTC	good	10 years	bedding plants
concrete x 6	A259 Dell roundabout	PTC	good	10 years	shrubs
2 x metal	To be located outside subway	PTC	new		shrubs

Analysis

From the above table you can see that the two large wooden planters are both coming to the end of life as they are rotting from the inside to the outside. As the pictures attached show the wood has significant rot and the Handyman has had to attach metal strapping to the chemist one to keep it safe.

The committee has bought two metal planters to be installed over the next few weeks outside Subways, we will wait to see how long they last in that position as the type chosen appear to be quite vulnerable to damage from vehicles and repairing them could be difficult.

Conclusions

Two wooden planter need to be replaced, this could be with recycled plastic as an alternative, which may last longer, this can be purchased as lengths like you would timber so the handyman and ground staff could build replacements. This should cost under £500 per planter and would utilise the existing soil and any salvageable plants.

Recommendations

1. To ask the parks officer to look into replacing the two large wooden planters.
2. To use wood (recommend hard wood is yes)

Or

To use Recycled plastic timber

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u> <ul style="list-style-type: none">• Use of capital?• Replacement of asset?• Reduced expenditure?• Increased income?• Budget provision?	Has P&H got this in budget, if not CIL could be used? It would replace assets and future proof them.
<u>Legal</u>	
<u>Environmental and sustainability</u>	Recycled plastic would last many years longer than timber
<u>Crime and disorder</u>	
<u>Social value</u>	
<u>Climate</u> <ul style="list-style-type: none">• Carbon footprint?	

Current planter repair



Plastic timber





[REDACTED]

Comments for Planning Application SDNP/19/05594/APNR

1 message

noreply@southdowns.gov.uk <noreply@southdowns.gov.uk>

Thu, Dec 5, 2019 at 1:13 PM

To: [REDACTED]

[REDACTED]

You have been sent this email because you or somebody else has submitted a comment on a Planning Application to your local authority using your email address. A summary of your comments is provided below.

Comments were submitted at 1:13 PM on 05 Dec 2019 from [REDACTED]

Application Summary

Address: Halcombe Farm Valley Road Peacehaven East Sussex
BN10 8AJ

Proposal: Application for prior notification of agricultural or forestry development - proposed road. Town and Country Planning General Permitted Development Order 2015 Schedule 2, Part 6

Case Officer: James Smith

[Click for further information](#)

Customer Details

Name: [REDACTED]

Email: [REDACTED]

Address: [REDACTED]

Comments Details

Commenter Type: [REDACTED]

Stance: Customer objects to the Planning Application

Reasons for comment:

Comments: The argument used to support this application is principally to observe the safety of the occupants at Chapel Barn. The application makes no mention of the 40T lorries that deliver to the farm on a daily basis that gain access via Valley Road. This has several dwellings and is also a bridal path. This is used by far more pedestrians than at the point of Chapel Barn. I would request that the occupants of Valley Road are also treated with same care and that the application is granted on the condition that the 40T vehicles use this new track to gain access to the farm. This would make the C7 the genuine main farm access route and make the surrounding area of Telscome Rd and particularly Valley Rd a safer place for pedestrians. Please note

that Roderick Avenue North and Valley Road are un-adopted roads and thus have not been repaired in over 50 years. They are single track and in very poor condition and not suitable for 40T lorries.

Save the Bees!

Help reverse the decline of bees in the South East and create a haven for pollinators in the South Downs National Park. Support our Bee Lines campaign by visiting www.southdownstrust.org.uk/beelines/ and donate.

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Planning & Highways Committee - Action Plan					updated 05/03.21	UPDATE
CASE NUMBER	MEETING DATE	TASK	ACTION	PERSON RESPONSIBLE		
1	03/09/2019	PUBLIC RIGHTS OF WAY WORKING GROUP - CONCRETE PATH LOWER HODDERN FARM TO CENTENARY PARK	Clir Griffiths requested help from other councillors filling in evidence forms (extend of usage prior to 2005)	Clir Griffiths - ongoing	consultation progressing for the concrete path	
2	10/11/2020	Clir White referred to the East Sussex Local Cycling & Walking Infrastructure Plan Public Consultation 2020. Clir Seabrook noted that a response from Council was appropriate; Clerk to facilitate this. Clir Gallagher noted that the NDP SG will also be making a response to this consultation.	Clerk to facilitate this.	Clerk		
3	10/11/2020	It was agreed that the Committee will review the locations and need for maintaining its planters; to be discussed further at its next meeting.	List of planters and locations needed first.	Grounds team	* report submitted by Parks Officer to be discussed 27/4	
4	10/11/2020	Traffic Regulation Orders - In the interim, it was agreed to raise the issues of anti-social parking with the owners of the premises concerned and to encourage the use of Operation Crackdown reporting by residents.	Raise the issues of anti-social parking with the owners of premises	Admin. Officer / Road Safety WP	* ongoing - admin officer responding to residents as and when needed. * Discussed at the Road Safety WP with traffic Officer Steve O'Connell - report to follow 11/5	
5	10/11/2020	New Planter Outside Subway - It was resolved to purchase two planters with attached cycle racks from the Front Yard Company at a cost of £202.50 each; to be funded from the 4853 Street Furniture budget; subject to securing a new Licence for this from ESCC and details for securing the planters to the pavement.	Secure a new Licence for this from ESCC and details for securing the planters to the pavement.	Admin. Officer / Marketing Officer	* two planters have been purchased from the front yard company - received * waiting for approval of new license from ESCC * Admin officer has followed up, waiting for response.	
6	04/01/2021	6 lampposts			The Parks Officer Kevin Bray has been in contact with Eric Ware (electrical supervisor/East Sussex Highways) and a meeting will be held to discuss all of our outside lighting issues once the covid restrictions have eased.	
7	06/04/2021	National process for planning application consultations and use of reserved matters, procedures.	Letter to the WP	Clir Sharkey & the SPO		

