



PEACEHAVEN TOWN COUNCIL

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Minutes of the meeting of the Leisure, Amenities & Environment Committee held in the Main Hall, Community House on Tuesday 19th October 2021 at 7.30pm

Present: Cllr S Griffiths (Chair), Cllr D Seabrook, Cllr J Harris, Cllr C Gallagher, Cllr E Simmons, Cllr D Paul, Cllr G Hill, Cllr W Veck, Cllr K Sanderson

Officers: Kevin Bray (Parks Officer),

Public 3 members of the public.

Cllr C Gallagher stated that she was making an audio recording of the meeting.

1 LA 610 CHAIR ANNOUNCEMENT

The Chair welcomed everyone to the meeting and read the Health & Safety Announcement.

- Thanks to Peacehaven youth football club who did a litter park around Centenary Park on 16th October, collecting 7 bags of rubbish from the buses.
- Bingo on Wednesday afternoon and 10th November in the Main Hall Community House.
- Remembrance Service armistice day at the war memorial meridian park, service starts at 11am all invited to attend.
- Service of Remembrance on Sunday 14th November, there will be a short parade and service. For more details contact the Civic Officer Deborah Donovan.

2 LA 611 PUBLIC QUESTION TIME

A member of the public spoke regarding item 11 on the Agenda. The Chair confirmed an email has also been received and circulated by the Town Clerk in advance of the Meeting.

The comments were noted and will be discussed at item 11.

3 LA 612 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS

Apologies were accepted from Cllr Cheta, Cllr White and Cllr Symonds (Substituted by Cllr Sanderson)

4 LA 613 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

Cllr Paul declared an interest in Item 8 LA617: Action Plan, as being involved in the Park Run.

It was resolved to bring forward item 11 To discuss and agree the allotment greenhouse, to allow the members of public to leave.

It was resolved to bring forward item 9 Gateway to the Downs.

5 LA 614 TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE LEISURE AND AMENITIES COMMITTEE MEETING HELD ON 7TH SEPTEMBER 2021

It was resolved to accept the minutes as a true record of the proceedings.

6 LA 615 TO NOTE AND DISCUSS THE COMMITTEES BUDGETARY REPORT

The Committee received and noted the circulated report and queries were addressed and resolved by the Parks Officer.

7 LA 616 TO DISCUSS THE BUDGET REQUIREMENTS FOR 2022/23

The Circulated report was noted. There were no further items suggested to add to next year's budget.

Cllr Gallagher asked to be involved in setting the budget, the Parks Officer stated he would take advice on this from The Town Clerk

8 LA 617 TO NOTE THE ACTION PLAN

Cllr Gallagher discussed the validity of the action list. The Parks Officer explained that all the items on the list had been voted on by the L&A committee in the past but had stalled due to funding and other issues. The Parks Officer reported that the items on the list are still projects that required actioning.

Cllr Gallagher was not happy with the item '*management plans to be produced for the parks*' and asked why it said 'not started' when Cllr Gallagher had been bringing a green spaces report to Committee over the past year, Cllr Griffiths stated that the green spaces reports were not a management plan. The Parks Officer suggested that confirmation should be sought from the Town Clerk as to what a management report was, this would help to resolve this matter.

It was **Proposed** by Cllr Veck and **Seconded** by Cllr Harris, to accept the action plan with the proviso that clarification of what a management plan is, to be confirmed by the Town Clerk.
All in Agreement

9 LA 618 GATEWAY TO THE DOWNS

Cllr Griffiths reported that a meeting took place this morning. It has been agreed that detailed plans will come back to committee if funding is received from the Ouse Valley Cares Lottery Bid.

- Local artist Aimee Harman spoke and shared her ideas for Signage in Centenary Park leading to the entrance of the South Downs National Park
- Mosaic signs with a wildlife and nature theme
- Involvement from local Residents / Children / Schools
- The signage can also be stretched to other areas around the Town including the Meridian line walking route which the History WP are working on.

10 LA 619 TO AGREE THE ALLOTMENT POLICY REVIEW

It was **Proposed** by Cllr Paul and **Seconded** by Cllr Veck, to accept the amendments for the Allotment Policy, on the proviso of inclusion of wording regarding no offensive structures on plots and to amend the shed/greenhouse size to 8ft by 6ft max.

All in Agreement

11 LA 620 TO DISCUSS AND AGREE THE ALLOTMENT GREENHOUSE

This item was brought forward and discussed in advance of item 5

Due to a misunderstanding with the allotments policy and that the installation will not affect neighbouring plots, it was **Proposed** by Cllr Gallagher and **Seconded** by Cllr Seabrook to allow the installation of the greenhouse.

All in Agreement

12 LA 621 TO DISCUSS AND AGREE THE REPLACEMENT ROUNDABOUT AT FIRLE ROAD PLAYGROUND

The Circulated report was discussed. It was resolved to replace the roundabout at Firle Road playground with an inclusive style roundabout. **Proposed** by Cllr Sanderson and **Seconded** by Cllr Paul

All in Agreement

To recommend to the Policy and Finance committee that PTC CIL funds should be allocated to purchase the replacement roundabout. **Proposed** by Cllr Paul and **Seconded** Cllr Harris

All in Agreement

To recommend a budget of up to a maximum of £9000.00 ex vat for the project (three quotes will be sought) **Proposed** by Cllr Paul **Second** Cllr Harris

All in Agreement

13 LA 622 TO NOTE THE PLAY EQUIPMENT LIFE EXPECTANCY SURVEY REPORT

The Circulated report was noted

14 LA 623 TO NOTE THE TRACTOR REPAIR

The Circulated report was noted

15 LA 624 TO DISCUSS AND AGREE THE FOOTBALL DRINKING FOUNTAIN REQUEST

The Circulated report was discussed. It was decided to defer recommendations 1&2 until more information has been gathered.

It was resolved to arrange a meeting with the Football Club to discuss options further and will be reported back to this Committee. **Proposed** by Cllr Gallagher and **Seconded** by Cllr Veck.

All in Agreement

16 LA 625 TO AGREE ACTION ON PURCHASE OF EQUIPMENT CLLR SEABROOK

Cllr Seabrook presented his report.

Cllr Gallagher stated she did not think capital funds should be used for this and that other ways of paying should be looked into.

It was proposed that we purchase the battery powered equipment as in the report and that the P&F committee look at how it can be funded. **Proposed** by Cllr Seabrook and **Seconded** by Cllr Veck

All in Agreement

17 LA 626 TO NOTE THE WORKS UPDATE

The circulated report was noted.

NOTE: In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press were excluded from the rest of the meeting.

18 LA 627 TO DISCUSS AND AGREE THE ALLOTMENT PROVISION IN PEACEHAVEN

Cllr Seabrook presented his report to the committee regarding land that could be suitable for allotments. Most areas looked at were either already at planning stages or were too restrictive in size/ location

Councillors discussed this report at length and concerns were raised about access, parking and how the purchase of any land would be funded.

It was **Proposed** by Cllr Veck and **Seconded** by Cllr Paul that further investigation be done to see if any areas of land are viable

All in Agreement

19 TO CONFIRM DATE OF NEXT MEETING AS THE 30TH NOVEMBER 2021

There being no further business, the meeting closed at 21.20