

# PEACEHAVEN TOWN COUNCIL

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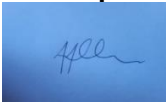
## **Councillors on this Committee:**

**EX OFFICIO** Cllr. C Cheta (Chair of Council), Cllr. J Harris (Vice Chair of Council)  
Cllr. C Collier (Chair of Committee), Cllr. L Duhigg (Vice-Chair of Committee), Cllr. C Gallagher,  
Cllr. I Sharkey, Cllr. A Goble, Cllr. S Griffiths, Cllr. A Seabrook, Cllr A Milliner

**16<sup>th</sup> September 2020**

**Dear Committee Member,**

You are summoned to a meeting of the **POLICY & FINANCE COMMITTEE** to be held on-line (Zoom), on **Tuesday 22<sup>nd</sup> September 2020 at 7:30pm**



**Tony Allen, Town Clerk**

## **AGENDA**

### **PF515 CHAIRMAN'S ANNOUNCEMENTS**

**PF516 PUBLIC QUESTIONS** - *There will be a 15-minute period whereby members of the public may ask questions on any relevant **POLICY & FINANCE** matters.*

***Please email the Town Clerk for access to this on-line meeting.***

### **PF517 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS**

### **PF518 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS**

### **PF519 TO ADOPT THE MINUTES OF 21<sup>st</sup> JULY 2020**

### **PF520 TO REVIEW THE 2020/21 FINANCIAL POSITION OF THE COUNCIL YEAR TO-DATE: -**

1. Finance Officer's report
2. Bank account summary
3. Bank Reconciliation statements (for signing)
4. Income & Expenditure report
5. Balance Sheet
6. CIL report
7. List of payments (for approval)

### **PF521 TO REVIEW THE INTERNAL AUDIT ACTION PLAN**

### **PF522 TO NOTE THE 20019/20 EXTERNAL AUDIT REPORT**

### **PF523 TO NOTE AND DISCUSS AN HISTORICAL ANOMALY IN THE CIL ACCOUNTING**

### **PF524 TO NOTE THE FINANCIAL EFFECT OF THE IMPLEMENTATION OF THE ANNUAL PAY SCALE INCREASES AND APPROVED INCREMENTS**

### **PF525 TO NOTE THE USE OF THE RBS BUDGETING FACILITY FOR DEVELOPING THE 2021/22 BUDGET**

### **PF526 TO RECEIVE A REPORT FROM THE CIL WORKING PARTY AND TO AGREE ACTIONS**

### **PF527 PTC WEB SITE ACCESSIBILITY - TO AUTHORISE THE PURCHASE OF THE BROWSEALLOUD PLUG-IN**

### **PF528 ANNUAL REVIEW OF ASSET REGISTER**

### **PF529 TO REVIEW THE COMMITTEE'S TERMS-OF-REFERENCE**

### **PF530 TO DISCUSS THE LDC REQUEST FOR PAYMENT OF PRVIOUS ELECTIONS FEES**

### **PF531 TO CONSIDER ADDITIONAL EQUIPMENT NEEDS RELATING TO WORKING FROM HOME**

***NOTE: In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the rest of the meeting.***

### **PF532 AGED DEBT ANALYSIS**

### **PF533 TO DISCUSS THE CURRENT PAYMENT OF UTILITY COSTS BY PTC FOR LEASED FACILITIES**

### **PF534 TO APPROVE HALF-YEARLY WRITE-OFFS**

### **PF535 TO REVIEW LESSEES/HIRERS STATEMENT OF CREDITS/DEBITS**

### **PF536 DATE OF NEXT MEETING – TUESDAY 13<sup>th</sup> October 2020 at 7.30pm**