



PEACEHAVEN TOWN COUNCIL

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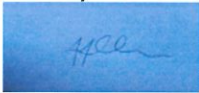
TOWN COUNCIL OFFICE
MERIDIAN CENTRE
MERIDIAN WAY
PEACEHAVEN
EAST SUSSEX
BN10 8BB

Members on this Committee:

Cllr. Claude Cheta (Chair of Council) Cllr. Job Harris (Deputy Chair)
Cllr. David Seabrook (Chair of Committee) Cllr. Chris Collier, Cllr. Wendy Veck, Cllr. Catherine Gallagher, Cllr. Isobel Sharkey, Cllr. Alan Milliner, Cllr Lucy Symonds, Cllr L Duhigg, Cllr G Hill

26th August 2020

Members of Peacehaven Town Council's Personnel Committee are summoned to an on-line (Zoom) meeting of the Committee to be on Tuesday 1st September 2020 at 7.30 p.m.



Tony Allen
Town Clerk

A G E N D A

- 1 E128 CHAIRMAN'S ANNOUNCEMENTS
- 2 E129 TO CONSIDER APOLOGIES FOR ABSENCE
- 3 E130 TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS
- 4 E131 TO ADOPT THE MINUTES OF 28th JULY 2020 MEETING

NOTE: In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the discussion of the following items.

- 5 E132 STAFF DEPLOYMENT & VACANCIES
 - 5.1 GROUNDS TEAM
 - 5.1.1 GROUNDS PERSON VACANCY
 - 5.1.2 EMPLOYMENT OF A GROUNDS TEAM APPRENTICE
 - 5.2 CARETAKERS TEAM
 - 5.2.1 OPENING UP OF COMMUNITY HOUSE & THE HUB
 - 5.3 OFFICE STAFF
 - 5.3.1 REMOTE WORKING
 - 5.3.2 RETURNING TO THE PTC OFFICE
 - 5.3.3 PROVISION OF EQUIPMENT
- 6 E133 ONGOING STAFF MATTERS & ACTION PLAN
- 7 E134 CODE-OF-CONDUCT FOR COUNCIL MEETINGS
- 8 E135 DATE OF THE NEXT MEETING – TO BE AGREED