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# PEACEHAVEN TOWN COUNCIL

TOWN COUNCIL OFFICE  
MERIDIAN CENTRE  
MERIDIAN WAY  
PEACEHAVEN  
EAST SUSSEX  
BN10 8BB

20<sup>th</sup> May 2020

Members of Peacehaven Town Council are summoned to the virtual Council meeting to be held on-line (Zoom) on Tuesday 26<sup>th</sup> May 2020 at 7.30pm.

Tony Allen  
Town Clerk

## AGENDA

ZOOM ACCESS CODE FOR THIS MEETING CAN BE OBTAINED BY EMAILING THE CLERK

1. C603 Mayor's/Chairman's announcements.
2. C604 Public session.
3. C605 To approve apologies for absence.
4. C606 To receive declarations of interests.
5. C607 To adopt the minutes of the previous Council meeting held on the 21<sup>st</sup> April 2020
6. C608 To receive minutes, actions, Chairmen's reports and referrals from Committees & Working Parties.
  - a. Policy & Finance Committee:-
    - i. To note the conclusion of the 2018/19 External Audit.
    - ii. To approve the annual review of the effectiveness of Internal Audit.
    - iii. To approve the 2019/20 Internal Audit Report & to resolve to retain Mulberry & Co. as the Council's Internal auditors.
    - iv. To approve the 2019/20 Annual Governance Statement.
    - v. To approve the 2019/20 Annual Accounting Statements.
    - vi. To receive the Committee's financial report.
    - vii. To receive the meeting minutes of the 10<sup>th</sup> March 2020.
    - viii. Report from the meeting held on the 19<sup>th</sup> May 2020.
    - ix. To approve the annual Corporate Risk Assessment.
  - b. Planning & Highways Committee:-
    - i. To receive a report of the meeting held on the 19<sup>th</sup> May 2020.
    - ii. To receive the meeting minutes of the 3<sup>rd</sup> March 2020.
    - iii. Proposal that the committee establishes a Developers Liaison Working Party.
  - c. Personnel Committee:-
    - i. Recruitment of a Senior Projects Officer.

- d. **Leisure, Amenities & Environment Committee:-**
    - i. To receive the meeting minutes of the 17<sup>th</sup> March 2020.
    - ii. To note the DRAFT meeting minutes of the 12<sup>th</sup> May 2020.
  - e. **Civic & Events Committee**
  - f. **Business Plan & E-Comm's Committee**
  - g. **Climate Change Working Party**
  - h. **CIL Working Party**
    - i. Summary notes of the meeting held on the 7<sup>th</sup> May 2020.
7. C609 To receive the report from the Neighbourhood Development Plan Steering Group.
  8. C610 To discuss and review current COVID-19 measures.
  9. C611 To discuss and review the structure and membership of Committees, Sub-Committees, Working parties and outside bodies.
  10. C612 To instigate a system for recording and reporting Councillors' attendance at meetings.
  11. C613 To consider a response by Council to the ESFRS restructuring consultation.
  12. C614 To discuss measures to mitigate anti-social behaviour in Centenary Park.
  13. C615 To discuss increased services at the Gateway Café and the opening of the public toilets.

**CONFIDENTIAL**

*In accordance with Standing Order 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the public and press are excluded from the discussion of the following items:-*

14. C616 To discuss and review the terms of the PTFC/CATS Club Lease extension.
15. C617 Personnel Committee:-
  - a. To receive a staffing report.
16. C618 Date of next meeting – Tuesday 30<sup>th</sup> June 2020 at 7.30pm.