



# **PEACEHAVEN TOWN COUNCIL**

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MERIDIAN CENTRE  
MERIDIAN WAY  
PEACEHAVEN  
EAST SUSSEX  
BN10 8BB

## **DRAFT Minutes of the meeting of the Planning & Highways Committee held online (Zoom) at 7.30pm on Tuesday 8<sup>th</sup> September 2020**

Present – Cllr I Sharkey (Chair) Cllr Cheta, Cllr S Griffiths, Cllr D Seabrook, Cllr D Paul, Cllr L Mills, Cllr R White, Cllr A Goble, Victoria Onis (Admin & Meeting Officer)

It was resolved that Cllr C Gallagher participates in the meeting in a non-voting capacity.

1 member of the public was also present.

### **1 PH871 CHAIR ANNOUNCEMENTS**

The Chair welcomed everyone to the meeting.

### **2 PH872 PUBLIC QUESTIONS**

There were no public questions

### **3 PH873 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS**

Apologies accepted for Cllr Milliner, Cllr Harris and Cllr Hill

### **4 PH874 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS**

There were no declarations of interests

### **5 PH875 TO ADOPT THE MINUTES FROM THE 11<sup>th</sup> August 2020**

It was resolved to adopt the minutes as a true record

### **6 PH876 UPDATE FROM CLLR GALLAGHER CHAIR OF THE STEERING GROUP FOR THE NDP**

Cllr Gallagher reported the following:-

- Aecom Master planning final report document has been received.  
Two amended plans had been received with 120 new dwellings approx. To be consulted on with the public.
- HDD have started to reveal and test out ideas for Meridian Centre.  
Survey by Steering Group has closed with over 1000 responses, responses being collated.
- Aecom commencing Design and Public Realm package.
- Aecom preparing an Environmental Impact report of development, because of proximity to SDNP and Biosphere, Marine Conservation Zones, SSSI.
- Planning Act White Paper, preparation, and feedback. Potentially could influence the Neighbourhood Plan, so will be discussed at the next Steering Group Meeting.
- Next Steering Group Meeting 10<sup>th</sup> September at 7pm

**7 PH877 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT**

The Budgetary report was noted.

**8 PH878 REVIEW & UPDATE OF COMMITTEE'S BUSINESS PLAN ELEMENTS**

Cllr Sharkey updated the Committee that the document has already been Ratified by Full council and so the Committee cannot make any changes for 6 months or so, but this Document can still be looked at, to see if there's anything we would like to add/remove for the next update, this is essentially a document for officers and staff to use, so any feedback can be used for the next updates.

It was agreed that Road safety is a useful addition – the Town Council are trying to encourage people to cycle and walk. Cllr Seabrook noted that "Speed Watch" will be going live shortly as training has recently been given by the Community Speed Watch Police Officer. This exercise will need to be more visible when it happens, updating residents on Facebook, educating people to slow down, stats about the difference it make to victims survival, by reducing speed and we need volunteers of a Town with 25k population, there should be more support from Residents.

The purpose of Speed Watch is to educate people, not to fine people, people have a higher chance of survival being hit at 20mph rather than 50mph which is the speed cars are travelling around Peacehaven.

Cllr Gallagher noted that this can be taken forward to Business Development Committee, on 22<sup>nd</sup> September. An Agenda item on the next meeting will be about active travel, cycles etc., so as this is such an important issue, this could be linked to this.

Cllr Seabrook also reported that Brighton and Hove Buses have no intention of reinstating the 14 that goes to Sainsburys, as Sainsburys have removed their subsidy, this also affects the residents of East Peacehaven trying to access the Meridian Centre.

**9 PH879 HOWARD PARK REPORT TO REVIEW AND CONFIRM THE TWO £3 PAYMENTS.**

This will be reviewed at the next Leisure, Amenities & Environment meeting.

**10 TO CONSIDER Planning applications as follows:-**

<b>PH879 LW/20/0526</b> 81 The Promenade, Peacehaven, BN10 8LS  Case Worker Sarah Scannell	New roof extension to existing property.  It was noted that this application has 2 Residents Objections.  This is a large extension and not ideal proposal to accept but no Planning reasons to object to this and has this has already had planning permission to go ahead before but wasn't actioned at the time.  It was resolved by the Majority to recommend approval.
<b>PH880 LW/20/0522</b> 28 Firle Road Peacehaven East Sussex BN10 8DB  Case worker James Emery	Erection of a summer house and separate storage shed  It was noted that the building will be at the end of the garden, with a carpark on the other side.  It was resolved to recommend approval.



## Minutes of the meeting of the Planning & Highways Committee - Tuesday 8<sup>th</sup> September 2020

<p><b>PH881 LW/20/0471</b> 8C Cripps Avenue Peacehaven East Sussex BN10 8AL</p> <p><b>Case worker</b> James Emery</p>	<p>Rear extension</p> <p><b>It was noted that this proposed extension was in keeping with the other properties in the street.</b></p> <p><b>It was resolved to recommend approval.</b></p>
<p><b>PH882 LW/20/0519/CD</b> 330 South Coast Road Peacehaven East Sussex BN10 7EN</p> <p><b>Case worker</b> – Julie Cattell</p>	<p>Application for the discharge of conditions 2 (drainage strategy), 3 (contamination), 7 (layout of new access), 8 (stopping up of existing access), 14 (landscaping and means of enclosure) and 16 (discharge of surface water) of application LW/19/0407.</p> <p>Noted</p>
<p><b>PH883 LW/20/0515/CD</b> 32 Telscombe Road Peacehaven East Sussex BN10 8AG</p> <p><b>Case Worker</b> Andrew Hill</p>	<p>Discharge of conditions 4, 6 and 8 relating to approval LW/20/0319</p> <p>Noted</p>
<p><b>PH884 LW/20/0507</b> 27 Mayfield Avenue Peacehaven East Sussex BN10 8RE</p> <p><b>Case Worker</b> William De-Haviland-Reid</p>	<p>Erection of rear extension and conversion of existing garage, including front extension and creation of pitched roof</p> <p><b>It was noted that this proposed conversion has 2 objections from residents– concerns being the noise and the second was not an objection but asking for more information. Overlooking seems to be the only issue. It was noted that there will be sky lights rather than dormers so this should not be an issue. No planning reasons to object.</b></p> <p><b>It was resolved to recommend approval.</b></p>
<p><b>PH885 LW/20/0483</b> 55 Telscombe Road Peacehaven East Sussex BN10 7UA</p> <p><b>Case Worker</b> James Emery</p>	<p>Proposed loft conversion</p> <p><b>No concerns</b></p> <p><b>It was resolved to recommend approval</b></p>

### 13 PH886 To note the following Planning Applications:-

There are no planning applications to note.

### 14 PH887 TO NOTE the following planning application Decision Notices:-

**Minutes of the meeting of the Planning & Highways Committee - Tuesday 8<sup>th</sup> September 2020**

PH888 LW/20/0342 44 Dorothy Avenue Peacehaven, BN10 8HT	Planning Application for Single storey rear extension  Lewes DC Grants permission Peacehaven's Planning & Highways Committee <b>Supported</b> this application
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The Committee noted the planning decisions above

**15 PH889 TO REVIEW & UPDATE THE P&H ACTION PLAN.**

The Admin Officer asked the Committee for an update on item 2. excessive electricity bill for the 3 lamp posts in Valley Road.

It was resolved for the Admin Officer to speak to the Finance Officer to see if anything can be negotiated with the utility provider with the excessive charges. Would the bill be reduced if we changed the bulbs to a more energy efficient LED bulb?

It was also mentioned that the lamp posts are hidden in residents garden shrubbery, so are not providing good light, Admin Officer to speak to Parks Officer to see if anything we can do.

Next meeting of the Committee - 6<sup>th</sup> October 2020

There being no further business, the meeting closed at 8.25pm

## Detailed Income &amp; Expenditure by Budget Heading 25/09/2020

Month No: 6

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>200 Planning &amp; Highways</u>							
4851 Noticeboards	0	1,300	1,300		1,300	0.0%	
4852 Monument & War Memorial	0	600	600		600	0.0%	
4853 Street Furniture	0	600	600		600	0.0%	
Planning & Highways :- Direct Expenditure	<u>0</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>	<u>2,500</u>	<u>0.0%</u>	<u>0</u>
4101 Repair/Alteration of Premises	9	500	491		491	1.8%	
4111 Electricity	450	1,092	642		642	41.2%	
4171 Grounds Maintenance Costs	14	500	486		486	2.9%	
4850 Grass Cutting Contract	8,669	8,669	0		0	100.0%	
Planning & Highways :- Indirect Expenditure	<u>9,143</u>	<u>10,761</u>	<u>1,618</u>	<u>0</u>	<u>1,618</u>	<u>85.0%</u>	<u>0</u>
<b>Net Expenditure</b>	<u>(9,143)</u>	<u>(13,261)</u>	<u>(4,118)</u>				
Grand Totals:- Income	<u>0</u>	<u>0</u>	<u>0</u>			<u>0.0%</u>	
Expenditure	<u>9,143</u>	<u>13,261</u>	<u>4,118</u>	<u>0</u>	<u>4,118</u>	<u>68.9%</u>	
<b>Net Income over Expenditure</b>	<u>(9,143)</u>	<u>(13,261)</u>	<u>(4,118)</u>				
<b>Movement to/(from) Gen Reserve</b>	<u>(9,143)</u>						



**Agenda Item: PH897**

**Committee: Planning & Highways**

**Date: 6<sup>th</sup> October 2020**

**Title: Planter outside Sub Way**

**Report Author: Cllr. Sue Griffiths & Cllr David Seabrook**

**Purpose of Report: To decide on the replacement of the planter outside Subway**

**Summary of recommended actions**

- 1 To replace with a planter that includes cycle racks
- 2 Officers to come back to next meeting with alternatives, prices and possible sponsorship

**Introduction**

The planter was hit by vehicles mounting the pavement on numerous times and had to be removed because of damage.

**Background**

PTC have a licence from ESCC to have the planter on the pavement. It was placed on that pavement both to provide flowers and to stop pavement parking. It was successful for a while but due to being hit by larger vehicles became unrepairable.

**Analysis**

We have the opportunity to provide some cycle racks if we replace with a different type of planter. Providing cycle racks is providing green infrastructure and we could fund by using the PTC CIL pot. To reduce maintenance in the changing climate drought resistant plants could be used.

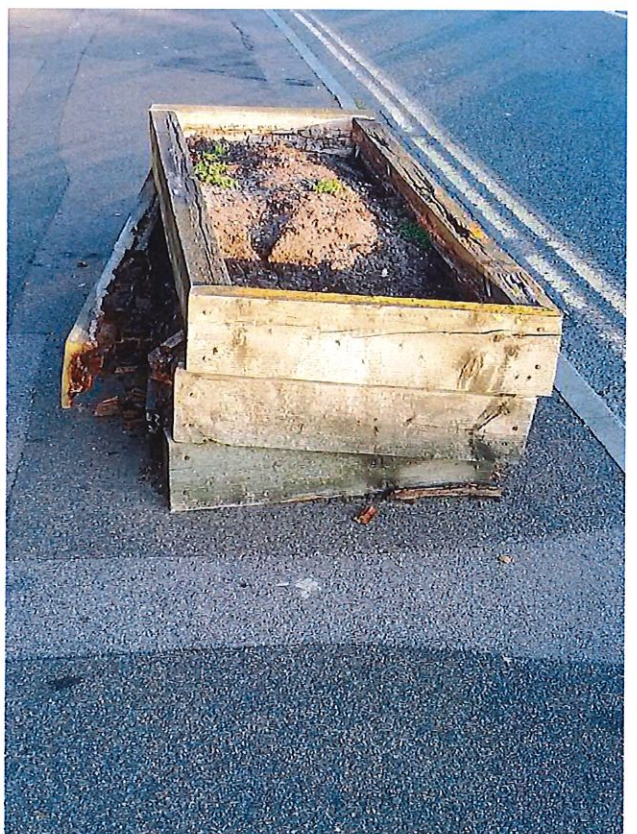
**Implications**

The Town Council has a duty to consider the following implications:

<b><u>Financial</u></b>	PTC CIL pot
<b><u>Legal</u></b>	Health & Safety, Compliance with the ESCC licence
<b><u>Environmental and sustainability</u></b>	Biodiversity from the planter. Encouraging cycling
<b><u>Crime and disorder</u></b>	Reduction in illegal pavement parking
<b><u>Climate</u></b>	Encouraging cycling and walking rather than car journeys

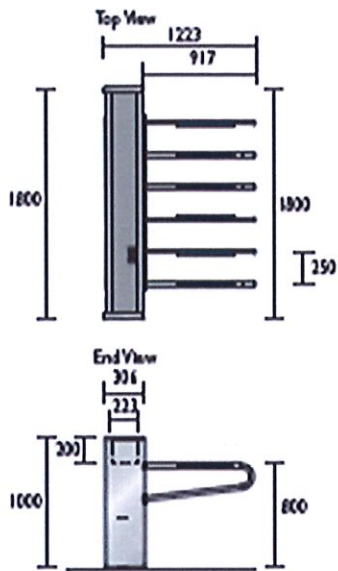


Appendices/Background papers





**BRP01**  
**Planter Box**



Drainage holes  
in planter base

Planter box depth 350mm







## Admin

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**From:** Admin  
**Sent:** 23 July 2020 13:59  
**To:** Customer First  
**Cc:** David Seabrook (Cllr.DavidSeabrook@peacehaventowncouncil.gov.uk); Sue Griffiths; Isobel Sharkey (Cllr.IsobelSharkey@peacehaventowncouncil.gov.uk); Cllr. Ron White (Cllr.RonWhite@peacehaventowncouncil.gov.uk); Town Clerk; Lynda Duhigg  
**Subject:** Public waste bins / Dog waste bins - Peacehaven

Dear Customer First,

I have had serious concerns raised by Residents regarding the shortage of public waste bins and Dog waste bins, in the Valley Road area. There are no waste bins at all in this area and a popular route for dog walking and people walking with water bottles and picnic waste. Dog waste bags in the trees and bushes along here, are a "normal" thing to see now and it is unacceptable.

This situation is causing serious dangers to the horses in the fields.

- Bags of dog waste have been found in the Horses fields, people are flinging the dog waste bags over into the fields or throwing it into the trees, which results in the bag eventually dropping into the fields.
- Horses are grazers, they eat throughout the day and are eating the bags and the contents due to sniffing out the high cereal content of the dog waste.
- Once eaten the bags will linger in the horses guts and will eventually lead to impactions and blockages. Horses are unable to vomit and so cannot expel indigestible material from their bodies. They could simply choke on the plastic. They are being poisoned.
- 1 Gram of dog faeces contains around 23 million faecal bacteria, this is ingested by the horse.

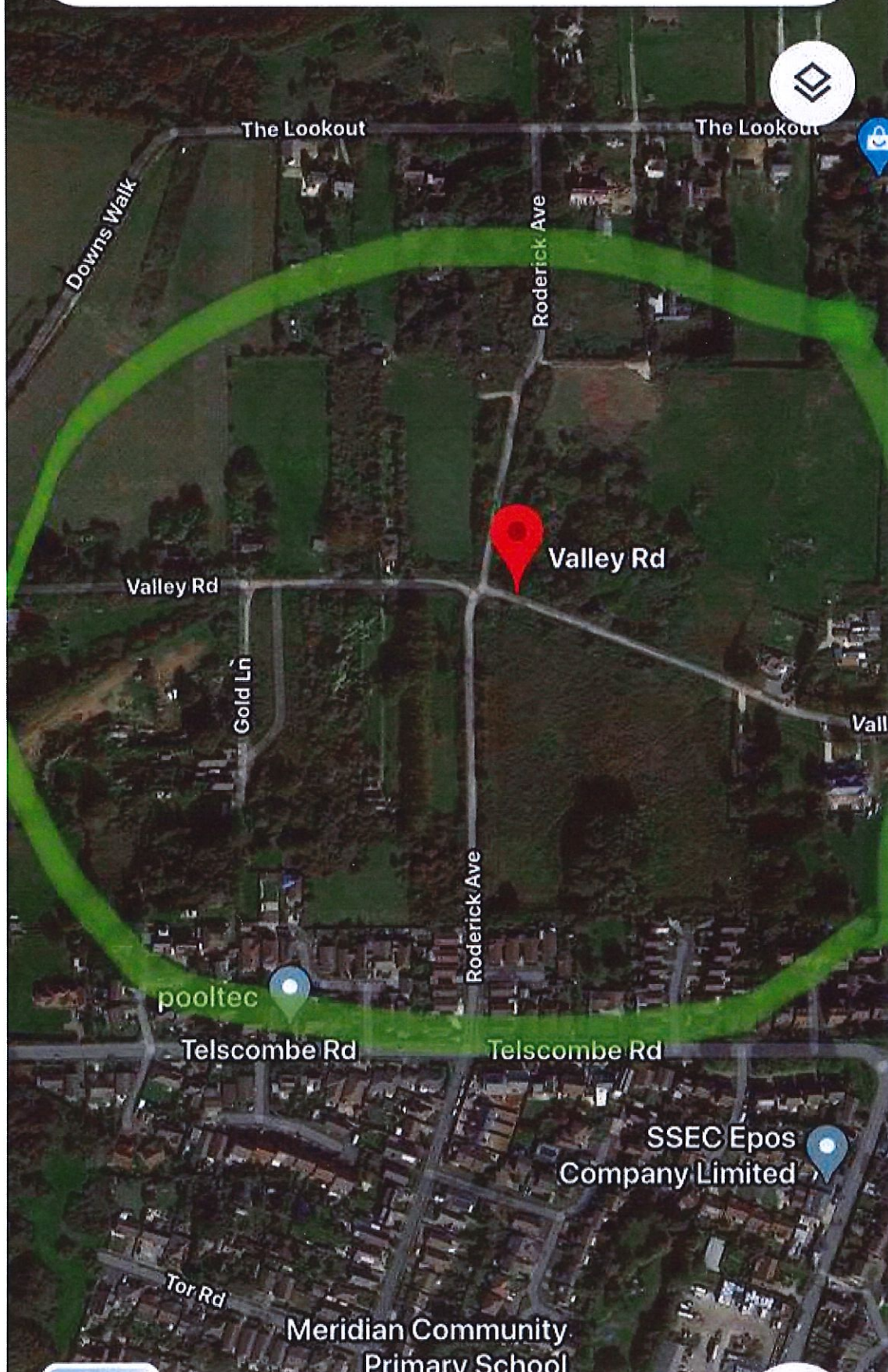
This area is not hygienic or safe for the Horses or the Public and it needs to be resolved for the safety of everyone.

12:18

Safari



valley road peacehaven





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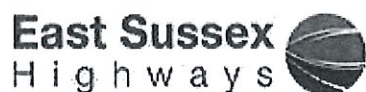
**From:** [customerservicemanager@eastsussexhighways.com](mailto:customerservicemanager@eastsussexhighways.com) <[customerservicemanager@eastsussexhighways.com](mailto:customerservicemanager@eastsussexhighways.com)>

**Sent:** 24 September 2020 21:22

**To:** Admin; [customerfirst@lewes-eastbourne.gov.uk](mailto:customerfirst@lewes-eastbourne.gov.uk)

**Cc:** Isobel Sharkey; Lynda Duhigg; Town Clerk; David Seabrook; Cllr.Ron White; Sue Griffiths; Civic and Marketing

**Subject:** Your Case 00502763: Public waste bins / Dog waste bins - Peacehaven



Dear Vicky,

Thank you for your email.

Unfortunately this location is not adopted by East Sussex Highways, therefore we are unable to comment on this matter.

I am very sorry we are unable to assist further at this time.

Kind Regards,

**[Redacted] | Customer Service Manager**

Customer Contact Centre | East Sussex Highways

Tel: 0345 60 80 193 | Email: [customer@eastsussexhighways.com](mailto:customer@eastsussexhighways.com) |

Website: [www.eastsussexhighways.com](http://www.eastsussexhighways.com)







**From:** Parking ESCC <[Parking.ESCC@eastsussex.gov.uk](mailto:Parking.ESCC@eastsussex.gov.uk)>  
**Sent:** 15 September 2020 16:28  
**To:** Parking ESCC <[Parking.ESCC@eastsussex.gov.uk](mailto:Parking.ESCC@eastsussex.gov.uk)>  
**Subject:** Lewes 2020 Informal parking consultation

Good afternoon

We are informally consulting on proposed changes to parking and waiting restrictions in Lewes district. We would like to invite your comments on these.

The proposals follow requests for changes to existing parking controls or where local residents or businesses want new controls to be introduced. There are also areas where safety or access issues have been identified and it is felt necessary to introduce restrictions such as yellow lines.

Plans showing the proposals are in the attached pdf document. Please take the time to look at this carefully and tell us your views. In particular we would like to know:

- which road and drawing number you are commenting on,
- whether you support or do not support the proposals and your reasons, and
- any other comments you may have.

You can do this by replying to this email or by completing the online consultation at <https://consultation.eastsussex.gov.uk/economy-transport-environment/lewes-informal-2020/>

Letters are currently being delivered to local addresses.

The consultation opens on 18 September and closes on 9 October 2020. All comments need to be received by the closing date.

The level of support will determine the outcome of the proposals. If there are a number of suggested alternatives, these will be considered for inclusion in the final proposals.

If the proposals go forward then the draft Traffic Regulation Order (TRO) will be written and advertised allowing 21 days for formal consultation. If there are no objections the restrictions will be introduced and the draft TRO will be made permanent. If objections are received, we will need to consider these and present a report to Planning Committee.

We will be happy to answer any questions you may have. Please contact us by email to [parking.escc@eastsussex.gov.uk](mailto:parking.escc@eastsussex.gov.uk) or telephone 01323 466244. Full details of all our consultations and the background behind them can be found at [consultation.eastsussex.gov.uk](https://consultation.eastsussex.gov.uk)

Thank you for taking the time to look at the proposals.

Kind regards



Team Manager, Parking

T: 01323 466244

[eastsussex.gov.uk](http://eastsussex.gov.uk)



***How do you rate the customer service you have received today?***

***1 is Poor and 4 is Excellent***