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PEACEHAVEN TOWN COUNCIL

TOWN COUNCIL OFFICE
MERIDIAN CENTRE
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PEACEHAVEN

Minutes of the meeting of the Leisure, Amenities & Environment Committee held in Community House, Meridian Centre at 7.30pm on Tuesday 5th November 2019

Present: Cllr S Griffiths (Chair of Committee), Cllr C Cheta, Cllr L Mills, Cllr D Seabrook, Cllr G Hill, Cllr C Gallagher, Cllr I Sharkey, Cllr D Paul, Cllr L Symonds,

In Attendance: Kevin Bray Parks Officer, Andy Beams RFO, Victoria Onis Admin,

GENERAL BUSINESS

1 LA 361 CHAIR ANNOUNCEMENTS

The Chair welcomed everyone to the meeting and read the Health and Safety announcement.

- Sunday 10th November the Remembrance Parade and Service will take place. The Parade will start at the Joff at 10.40 and the service at 11am.
- There is a volunteer litter pick scheduled for the 24th November at the Big Park starting at 10.30am.
- 25th November Peacehaven Community Orchard Tree Planting.
- Bingo is on Friday 8th November and starts at 7pm
- Cinema this month is on 13th November the film is "Mrs Lowery" ticket available from the office.
- Tree pruning will take place at the Big Park from 26th-28th November.
- The Cycle Hub will be having a container delivered on 19th November.

2 LA 362 PUBLIC QUESTION TIME

Not submitted in writing

A resident queried some minutes where it mentions CIL money being used to repair fences at The Big Park. Thought there was money in the kitty from the big park fund still there and that's where it should be used.

Cont LA 362 It was confirmed by Committee that money from the big park project can only be used on the big park area not the sports area where the broken fences are and the Parks Officer confirmed the fences will be looked at over the winter.

A member of the public spoke to councillors about the funding for the cost of a new lease for PTFC and related matters.

3 LA 363 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS

Cllr Harris

Apologies accepted.

4 LA 364 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

No declarations

5 LA 365 TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE LEISURE AND AMENITIES COMMITTEE MEETING HELD ON 10th September 2019

Adoption of the minutes were proposed by Cllr Sharkey, seconded by Cllr Hill and agreed as a true record.

All in Favour

6 LA 366 2020/21 BUDGET – Verbal report from Andy Beams

The Finance Officer spoke about the Budget report and answered questions, it was agreed to accept the proposed budget.

Proposed Cllr Symonds

Seconded Cllr Seabrook

Agreed by majority

7 LA 367 PRICES/CHARGES REVIEW - Verbal report from Andy Beams

Charges/prices have not been increased for a couple of years & in order to ensure a reasonable return for the effort given to maintain the facilities whilst still encouraging people to use them.

It was agreed to increase charges by 2% in line with inflation

Proposed Cllr Symonds

Seconded Cllr Seabrook

All in Favour

8 LA 368 TO REVIEW THE ONGOING ACTION PLAN FOR LEISURE, AMENITIES & ENVIRONMENT – Report

Discussed and updated

9 LA 369 TO DISCUSS THE LEASES FOR THE FOOTBALL CLUB/CATS CLUB

It was highlighted that action 3 should be removed “to seek the required funding from the Finance Committee/Council”

Report noted and it was agreed that a letter would go to the clubs from Town Clerk regarding solicitor’s costs.

Proposed Cllr Simmonds

Seconded Cllr Sharkey

All in Favour

10 LA 370 TO DISCUSS THE FUTURE OF THE HUB

It was proposed that a working party will be set up to review the Hub and report back.

Proposed Cllr Seabrook

Seconded Cllr Simmons

Cllr Griffiths, Cllr Seabrook, Cllr Paul, Cllr Simmons, Cllr Symonds volunteered for the Hub Working Party.

Agreed by Majority

11 LA 371 HOWARD PARK UPDATE – Verbal

Cllr Seabrook reported that he has 20 responses so far, all good ideas and positive, progressing this will need to probably now wait until better weather.

12 LA 372 UPDATE ON THE CYCLE HUB

Report noted.

There will be a Meeting on Thursday 7th November

13 LA 373 TO DISCUSS THE PLAYGROUND GATES AT FIRLE ROAD PLAY AREA

It was agreed to replace the gates, so they conform to standards expected.

Cont LA 373

To be financed from 320 code 4161 cleaning costs and 330 code 4171 Amenity grounds maintenance.

Proposed Cllr Gallagher

Seconded Cllr Mills

All in Agreement

14 LA 374 TO DECIDE ON THE PURCHASE/LEASE/RENT OF A NEW MOWER

It was decided that the Parks officer will look into options in more detail and to include second hand options to take to Policy & Finance

Proposed Cllr Sharkey

Seconded Cllr Symonds

Agreed by majority

15 LA 375 TO DISCUSS EMPLOYING A SURVEYOR TO ASSESS PATHWAYS AT THE SPORTS PARK & COSTS INVOLVED

It was agreed to employ a surveyor at a cost of £350 with the cost coming from PTC CIL reserve

Proposed Cllr Gallagher

Seconded Cllr Cheta

All in Agreement

16 LA 376 TO CONSIDER THE OPTIONS FOR THE CCTV SYSTEM AT THE BIG PARK

It was agreed that installing a second new line would be a huge expense and wouldn't make any difference to the speed and we really need to do is upgrade the existing line to Fibre. We are now waiting for a quote.

It was agreed to employ Sats4u on a 1 year contract to check and service the CCTV at a cost of £240.00 and to pass quotes of the upgrade/servicing for CCTV to the Policy & Finance Committee

Proposed Cllr Seabrook

Seconded Cllr Paul

All in Agreement

17 LA 377 TO DECIDE THE FUTURE OF THE OAK TREE AT GATEWAY CAFÉ

It was agreed to move the tree

Proposed Cllr Hill

Seconded Cllr Cheta

All in Agreement

18 LA 378 TO SELECT A CONTRACTOR TO CARRY OUT WORKS ON SPORTS PARK FENCE

It was agreed to use R J Meaker to carry out works on Sports Park fence/local company/slightly cheaper.

Proposed Cllr Symonds

Seconded Cllr Hill

All in Agreement

19 LA 379 PROJECT UPDATE - Report from Grounds Team

Report Noted

20 LA 380 WORKS UPDATE - Report from Grounds Team

Report noted

21 LA 381 TO CONFIRM DATE OF NEXT MEETING AS THE 21st January 2020

There being no further business, the meeting closed at 9.30pm

Agenda Item: LA387

Committee: Leisure , Amenities and Environment

Date: 21/01/2020

Title: Finance update

Report Author: Kevin Bray

Purpose of Report: To note

Summary of recommended actions

1. To note

Introduction

Attached update on the current year's budget income and expenditure

Analysis

Everything appears to be on budget, but if you note the over expenditure in the big park 315/ 4101 this is due to the leylandii tree works near to the big park and after discussions with Zoe the £3200.00 cost for this will be reallocated to the amenity area budget 330/ 4171

Appendices/Background papers

08/01/2020

12:06

Peacehaven Town Council

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Detailed Income & Expenditure by Budget Heading 31/12/2019

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
300 Grounds Team General Exp							
4202 Repairs/Maintenance of Vehicle	3,644	4,000	356		356	91.1%	
4203 Fuel	2,847	5,600	2,753		2,753	50.8%	
4204 Road Fund License	0	540	540		540	0.0%	
4205 Hire/Lease of Vehicles	0	600	600		600	0.0%	
4304 Catering	60	100	40		40	60.0%	
4305 Uniform	580	550	(30)		(30)	105.5%	
Grounds Team General Exp :- Indirect Expenditure	7,131	11,390	4,259	0	4,259	62.8%	0
Not Expenditure	(7,131)	(11,390)	(4,259)				
310 Sports Park							
1025 Rent & Service Charge	10,658	15,000	4,342			71.1%	
1039 S/P Cats	2,700	3,600	900			75.0%	
1041 S/P Telephone Masts	4,260	4,300	50			98.8%	
1043 S/P Football Pitches	2,261	2,000	(261)			113.0%	
1061 S/P Court Hire	3,080	5,200	2,110			69.4%	
1094 Other Customer & Client Receipt	0	6,250	6,250			0.0%	
Sports Park :- Income	22,960	36,350	13,392			63.2%	0
4101 Repair/Alteration of Premises	1,512	1,560	48		48	97.0%	
4111 Electricity	3,756	2,000	(1,756)		(1,756)	187.8%	
4141 Water Services	3,140	2,000	(1,140)		(1,140)	157.0%	
4161 Cleaning Costs	6,498	5,000	(498)		(498)	110.0%	
4164 Trade Refuse	4,334	4,400	66		66	98.5%	
4171 Grounds Maintenance Costs	7,066	7,100	35		35	99.5%	
Sports Park :- Indirect Expenditure	25,306	22,060	(3,246)	0	(3,246)	114.7%	0
Net Income over Expenditure	(2,348)	14,290	16,638				
315 Big Park							
1005 Grants - Lewes DC	0	25,000	25,000			0.0%	
1043 S/P Football Pitches	520	0	(520)			0.0%	
1094 Other Customer & Client Receipt	180	2,000	1,820			9.0%	
Big Park :- Income	700	27,000	26,300			2.6%	0
4101 Repair/Alteration of Premises	4,405	1,000	(3,405)		(3,405)	440.5%	
4111 Electricity	106	0	(106)		(106)	0.0%	
4121 Rents	8,190	12,000	3,810		3,810	68.3%	
4131 Rates	2,250	1,700	(550)		(550)	132.3%	
4141 Water Services	0	500	500		500	0.0%	
4151 Fixtures & Fittings	0	200	200		200	0.0%	

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	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4166 Sklp Hire	680	1,000	320		320	68.0%	
4173 Fertilisers & Grass Seed	3,018	4,000	982		982	76.5%	
4302 Purchase of Materials	0	500	500		500	0.0%	
4303 Machinery Mice/Lease	955	1,500	545		545	63.7%	
Blg Park :- Indirect Expenditure	19,604	22,400	2,796	0	2,796	87.5%	0
Net Income over Expenditure	(18,904)	4,600	23,604				
316 Gateway Cafe							
1025 Rent & Service Charge	6,083	7,340	1,257			82.9%	
1200 Income from Recharges	0	1,140	1,140			0.0%	
Gateway Cafe :- Income	6,083	8,480	2,397			71.7%	0
4101 Repair/Alteration of Premises	429	850	421		421	50.6%	
4111 Electricity	365	900	535		535	40.5%	
4112 Gas	0	400	400		400	0.0%	
4302 Purchase of Materials	0	1,000	1,000		1,000	0.0%	
Gateway Cafe :- Indirect Expenditure	794	3,150	2,356	0	2,356	25.2%	0
Net Income over Expenditure	5,289	5,330	41				
320 Play Areas							
4101 Repair/Alteration of Premises	1,330	1,000	(330)		(330)	133.0%	
4111 Electricity	0	500	500		500	0.0%	
4141 Water Services	71	0	(71)		(71)	0.0%	
4161 Cleaning Costs	0	1,000	1,000		1,000	0.0%	
4301 Purchase of Furniture/Equipmen	0	600	600		600	0.0%	
Play Areas :- Indirect Expenditure	1,401	3,100	1,699	0	1,699	45.2%	0
Net Expenditure	(1,401)	(3,100)	(1,699)				
330 Amenity Area							
1044 Hire of the Dell	4,008	5,000	992			80.2%	
1050 Allotment Rent	(20)	1,950	1,970			(1.0%)	
1094 Other Customer & Client Receipt	0	4,900	4,900			0.0%	
Amenity Area :- Income	3,988	11,850	7,862			33.7%	0
4101 Repair/Alteration of Premises	1,262	3,000	1,738		1,738	42.1%	
4141 Water Services	1,253	1,600	347		347	78.3%	
4164 Trade Refuse	781	2,500	1,719		1,719	31.2%	
4171 Grounds Maintenance Costs	1,859	15,000	13,141		13,141	12.4%	
4301 Purchase of Furniture/Equipmen	1,443	3,000	1,557		1,557	48.1%	
Amenity Area :- Indirect Expenditure	6,598	25,100	18,502	0	18,502	26.3%	0
Net Income over Expenditure	(2,610)	(13,250)	(10,640)				

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Detailed Income & Expenditure by Budget Heading 31/12/2019

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>365 The Hub</u>							
1084 Sports Pavilion	12,081	15,700	3,619			76.9%	
The Hub :- Income	<u>12,081</u>	<u>15,700</u>	<u>3,619</u>			<u>76.9%</u>	<u>0</u>
4103 Annual Servicing Costs	1,230	1,500	270		270	82.0%	
4111 Electricity	976	1,500	524		524	65.0%	
4112 Gas	724	1,500	776		776	48.2%	
4131 Rates	769	2,240	1,471		1,471	34.4%	
4171 Grounds Maintenance Costs	963	4,000	3,037		3,037	24.1%	
4303 Machinery Mice/Lease	0	120	120		120	0.0%	
The Hub :- Indirect Expenditure	<u>4,662</u>	<u>10,860</u>	<u>6,198</u>	<u>0</u>	<u>6,198</u>	<u>42.9%</u>	<u>0</u>
Net Income over Expenditure	<u>7,419</u>	<u>4,840</u>	<u>(2,579)</u>				
Grand Totals:- Income	45,809	99,360	53,571			46.1%	
Expenditure	65,495	98,060	32,565	0	32,565	66.8%	
Net Income over Expenditure	<u>(19,686)</u>	<u>1,320</u>	<u>21,006</u>				
Movement to/(from) Gen Reserve	<u>(19,686)</u>						

Agenda Item: LA388

Committee: Leisure, Amenities and Environment

Date: 21/01/2020

Title: tree survey

Report Author: Kevin Bray

Purpose of Report: To note

Summary of recommended actions

1. To note, PTC have employed Nicolas Jones to carry out the 3 yearly tree survey

Introduction

Every three years, it is good practice to have a tree safety survey carried out by an independent specialist, this is due in 2020.

Background

Nicolas Jones carried out our last survey and knows the sites well, he will look at all the trees and mark and map any that will need attention.

Analysis

The quote was a similar cost to the quote from 3 years ago and under £1000

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u>	The survey can be delayed until the next financial year or Cost to come from Amenities maintenance budget code 330/ 4171
<u>Legal</u>	We have a duty of care to have the surveys done every 3 years
<u>Environmental and sustainability</u>	To help keep our trees healthy and safe
<u>Crime and disorder</u>	
<u>Climate</u>	

Appendices/Background papers

Agenda Item: LA389

Committee: Leisure, Amenities and Environment

Date: 21/01/2020

Title: FURTHER BANNER BOARD AT THE DELL

Report Author: Matt Gunn

Summary of recommended actions

- a- To Confirm the location of the banner board in the Dell

Introduction

Currently we have one banner board at the Dell that fits two large 455cm width X 82.5cm Height banners.

Background

The Banner Board is completely booked for the whole of 2020.

We are receiving extremely high demand from new customers that we currently have to turn away, as we do not have enough space in the diary to have their banners up on the board.

It is also becoming increasingly difficult to fit our own event banners onto the board as the diary is so packed.

An additional banner board would both be a useful and profitable investment

Analysis

I am waiting to receive quotes from a number of different suppliers for an exact replica of the banner board to be positioned the other side of the dell lamppost.

I have attached current pictures and a rough estimate of how the dell would look with two banner boards.

The estimated cost: is around £1000 to £1500

Potential Income based on two banners per: monthly £288 Yearly £3,456

Payback Period:

14 weeks based on banner board costing £1000

21 weeks based on banner board costing £1500

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u>	Cost of installation of the board
<u>Legal</u>	ESCC would have to be notified
<u>Environmental and sustainability</u>	
<u>Crime and disorder</u>	Vandalism possible but unlikely
<u>Climate</u>	

How the Current Dell Banner Board Looks



A Rough Idea How The Dell Would look with two banner boards



Agenda Item: LA390

Committee: Leisure, Amenities and Environment.

Date: 21st January 2020

Title: Wild flowers on the Dell including provision of a Refill Station – CIL bid

Report Author: Cllr. Griffiths

Purpose of Report: For Committee Decision

Summary of recommended actions

1. To agree to extend the area already agreed to be seeded with wild flowers
2. To agree to a volunteer wild flower planting scheme on the small bank between the path and the play area.
3. To install a water fountain/bottle refill station near the west entrance to the Dell but outside the play area
4. To install a Community Noticeboard in the proximity of the play area & an interpretation board near the brown area.

THE DELL HERITAGE BOARD -Verbal

Introduction

Council agreed a project in March 2019 to clear some scrub & to seed the area marked in brown with wild flowers paid for from PTC CIL money. A ceiling cost of £3000 was put on the project.

The Dell is part of The Living Coast Biosphere and an area designated by Bug Life for B lines as a priority for linkage across the UK for insects.

Background

Since the original plan thought has been given to increasing this project to make it a CIL bid to LDC.

The Brown, Blue and Yellow areas would be seeded with a seed mix suitable for cliff chalk land and the orange area a seed mix suitable for nearer the cliff edge to include Thrift seeds.

Analysis

Cost of Soil preparation will be approximately £1250 to include use of Hot Foam machine in line with Council policy not to use a glyphosate weed killer.

The estimated cost of seed would be £300. Estimated cost of Refill Station £4000. Volunteer wild flower planting estimated cost £200

Estimated cost of interpretation board & notice board £1600

This scheme would increase the biodiversity of The Dell and improve the look of the area. It would fit in with the wildlife corridors being promoted by the Greenhaven's Network of which we are a member.

Using volunteers for planting one area would bring ownership to residents and help with wellbeing. We would be working in partnership with the SDNP who are keen to link the biodiversity from the coast into the National Park.

Providing a Refill Station will cut down on the use of plastic bottles and encourage people to keep hydrated.

An interpretation board would educate and engage and a Community Noticeboard would support local community groups and provide up to date information for community involvement.

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u>	PTC CIL money possible contribution from SDNP & LDC CIL application
<u>Legal</u>	None
<u>Environmental and sustainability</u>	Areas of wild flowers will only need cutting once a year. Increase biodiversity. More pleasant environment. Health benefits of free water supply. Will help stop soil erosion near the clifftop.
<u>Crime and disorder</u>	None
<u>Climate</u>	Reduction in single use plastic (less water plastic bottles). Increase in pollinators.



Agenda Item: LA391

Committee: Leisure, Amenities and Environment.

Date: 21st January 2020

Title: The Dell Heritage Notice Board

Report Author: Cllr. Griffiths

Purpose of Report: For Committee Decision

Summary of recommended actions

To include the Dell Heritage Board in the CIL bid for the Dell

Introduction

The provision of the Dell Heritage Board went to the Leisure and Amenities Committee on the 21st June 2016. At that meeting it was proposed by Cllr. Coles, seconded by Cllr. Harrison-Hicks and agreed that the project be deferred until the financial situation had been clarified.

The project was never taken forward.

Background

The project came out of a working group set up to look at providing a Heritage Trail in Peacehaven. Local residents worked hard to produce information and the art work for two boards. One for the Dell and one for the Meridian Monument. The group folded as the Council did not take the project forward.

Analysis

The Board would celebrate the Town's heritage.

It would provide information and interest for residents and visitors alike.

Adding it to the Dell CIL bid would bring a new dimension to the bid showing that we are thinking about more than one section of the community

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u>	To be funded through the Dell CIL bid if successful
<u>Legal</u>	None
<u>Environmental and sustainability</u>	Would be made from recycled plastic
<u>Crime and disorder</u>	None
<u>Climate</u>	None

Appendices/Background papers

Minutes of the first meeting of the Heritage Trail Working Group 29th February 2016

Present Sue Griffiths, Job Harris, Stanley Bernard, Peter Seed, Caroline Reid (minutes)

1. Sue Griffiths was elected as Chair.
 2. No apologies.
 3. The Town Council would like to do something as part of the 100 years celebrations.
 4. To save time we should look at council owned sites where permission is easy to get. Look at the Dell re the cinema and sign near the Meridian monument.
 5. Every group member to provide a list of buildings and people who would be suitable for information boards or plaques.
- Job to find out what budget finance would come from and if he can find a copy of the script of the Peacehaven Play.
6. Sue to research information boards.
 7. Stanley to find pictures and provide a timeline re the cinema and confirm the area of the Dell it was on.
 8. Peter to identify places that need to be linked up to form a walk.

Date of next meeting 4th April 2016 at 3pm

Agenda and meeting 4th April 2016 Heritage Committee

Apologies – Stanley, Job Harris, Caroline

Attendees – Claire Lacey, Sue Griffiths, Peter Seed

Results of previous meeting – Thank you to Stanley for sending round the Adobe publication proof for the Dell – proof read and updated by CCI.

CL to request copy of Peacehaven on Offer play / script

Peter update – First builder in Peacehaven – oldest house still standing at Cissbury Ave – research still taking place at eastern end of town.

Gold Lane – International Friendship Centre

The Dell – Pavilion Theatre

The Toll House – pilons currently in situ on A259 / Toll Road

The Highway – main road before Brighton Road was constructed

Rosemary Tearooms – first estate office of Charles Neville where Flora Robson did her first performance where she read the Highwayman (Poem)

The Viewpoint – currently abseiling – where Undercliff construction began

Radar Station Site – WW2 track far side of Rushy Hill caravan site

Aerial landing ground – previously an air field in region of Balcombe Road (Stanley investigating) became smallholding rehab centre for disabled soldiers WW1

Tinkerbell – Charles Neville House still standing on corner of Bolney Ave

Pimpernell – developer at Blakeney Ave

Ruin on footpath 9 – pass to John Harrison for more info / research – remains of flint walls – could Sue find out who owns the land? Publicly accessible shepherds enclosure / cottage.
Not clear on maps

The Tin School – where PTC first school was sited – where Downlands Court is now – Hoath Down House made way for the Court. Prior to which village school children went to Telscombe

Shepherds Cot – The Compts

Various Churches – C of E Bramber and Arundel, The Evangelical Church, Mayfield South Coast Road, The Catholic Church Edith Avenue

St Phileminas School Convent – no longer in situ

Hilcote School -

Baptist Church – Horsham Ave North

The Bastion Steps – very early development – Sue has photos of swimming pool

The Obelisk – CL has sourced the original copper plaque which will be restored and replaced over next 2 months. Currently being renovated

Meridian Centre – 1979 – plaque in situ

The Dew Drop – first Pub – Steyning Avenue – used to be a grocery store and possible Tea rooms

The Electric works – corner of Lincoln Avenue and Arundel

The Brickworks – middle of Lake park – behind memorial

The Joinery and Sawmills – between Gladys and Sunview

The Pylons and Monument

The Hotel – Carvery site – remains of concrete posts in situ at top of cliff (Malines Ave)
Boundary clear – still recorded as a highway (?)

Phyllis Ave – Hotel buildings – The Bells Club – was dancehall for Hotel

Garages (Anchor) still in situ. Slightly run down but great potential

South Coast Land and Resort Co – corner of Phyllis and South Coast Road

May also have been the first ESCCouncil Library

Central Club, Corner of Edith Ave and Coast Road

Sankys Hall, Edith Ave and South Coast Road, opposite Central Club – conductor Professor Loretto

Castle Pub, South Coast Road, sell Beachy Head Beer

Sussex Coaster, used to be called Gay Highlander and was painted pink

The Good Companions, Balcombe Road, used to be a post office and grocers, pub was called Mckellers – family may still be around.

Several other estate offices – to be investigated

(CL may be approach some companies to ask for sponsorship for plaques)

People of Peacehaven

One Man Band – Don Partridge lived on Downland Ave/Ashington Gardens/ Cissbury

Gracie Fields Bungalow on Promenade

Flora Robson - bench on South Coast Road – CL confirmed a bench has a plaque already with Floras name on it. CL to email bench list to Sue and Peter

Frank Parks – 13 Tor Road East – carpenter possibly made souveneirs for tourists

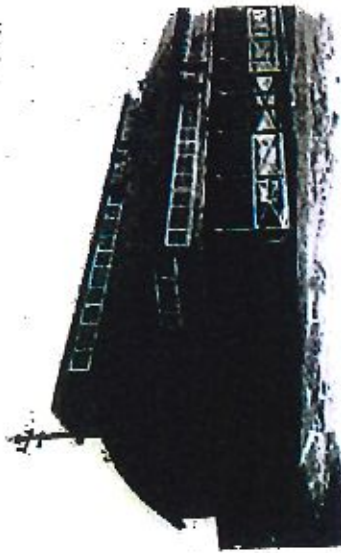
Mr Tub – music hall character – look up his history

Many roads renamed after Anzac disaster – maybe look at costs of adding old names to signs

CL suggested areas Council owned should be reported back to first – The Dell (PTC) The Obelisk is being renovated but CL needs to look at renovating the board for tourists, Could Stanley put together a template for The Dell and for The Obelisk – send in Adobe format to CL with costs of how much it will cost to print and install. Fitzpatrick Woolmer, Natures Sign Design and Base Studio.

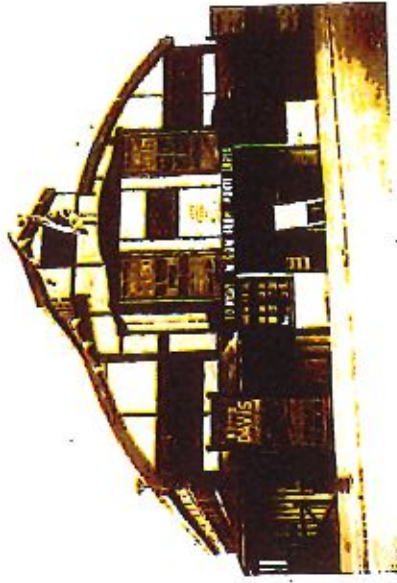
CL - Proof for The Dell updated and sent to Sue by email.

Sue - To establish exactly where the cinema was sited.



The theatre was well used, especially as it could boast entertainment in the evening without the worry of trying to work out the times of the last bus back from Brighton. To this end in 1925 it was converted so that in future it could be used as both a cinema and theatre. The cinema's claim to fame is that the Pavilion Theatre Peacehaven was the first cinema in Sussex outside Brighton to show talking pictures. In addition to this, there were raised tip up seating so that patrons could see from all parts of the screen and stage building. As a cinema it was run in early 1925, by Mr E Vincent Mullane, who would show films 5 days a week with other entertainment on Thursday nights. His work was then continued during the second half of the year by Mrs Moon-Edwards who also showed some of the latest films but also interspersed these with London variety acts as well. It was also one of a number of community building, for example the Parish Council may meet there.

In May 1923 The Peacehaven Land & Resort Co. started to build the Pavilion Theatre, which as times would be known as the Tatler Cinema and Theatre. For example in 1935 when the production of Highwayman Love was staged in the Tatler Cinema Peacehaven and patrons were told in the programme that the Pavilion Theatre would re-open as a cinema shortly. The very first production which the day the building was competed on 27th July 1923 was the Peacehaven Philharmonic Society and Dramatic Society's production of the comic opera "The Mandarin". The theatre was then leased for a two month run by the professional concert party known as "The Twinks".



For many years the Powell's Felix along with his brother George were synonymous with Pavilion Theatre. It was Felix who wrote what could be called the song of the First World War "Pack up your Troubles". For many years he was able to life off the royalties, the brothers put produced virtually all the annual productions of the Philharmonic Society. In 1933 Felix premiered his new opera Rubicund Castle. He was encouraged and promoted by Anne Croft (her son being David Croft of "Hi Di Hi" fame) however even after a change of name to Primrose Time the opera was not the success they hoped for.

The end of the Pavilion theatre was a tragic accident, a film had started on the evening of Friday 2 February 1940. In the projection room, the film jammed and under the heat of the projection lamp caught fire, and within seconds the fire had spread to a second projector. David Fowler the projectionist with over 6 years' experience could do nothing to stop the flames spreading. It took only minutes for the roof to catch light. The building was safely evacuated, but neither the Newhaven auxiliary fire service nor the wartime engine at Peacehaven could do anything to save the building. All was lost and as the projection equipment was not insured that was the end of road for the theatre.

PEACEHAVEN

Pavilion Theatre
The Super Easy Cinema.

Mon., Tues., Wed.
DOUGLAS FAIRBANKS in
THE GAUCHO
Full of thrills, romance & adventure.
PAYING THE PENALTY
A famous Laiky Paramount
Picture also
SECOND HUNDRED YEARS
A screaming Comedy
And Topical News.

Thurs., Fri., Sat.
BUSTER KEATON in
STEAMBOAT BILL, Jr.
A Hurricane of Laughs.
THE HAWK'S NEST
Featuring **MILTON SILLS** also a
Laughable Comedy & Topical News.

Prices: 2/4, 1/3, 8d., 5d.
Doors open 5. Commences 5.30
Last Bus to Brighton 10.45
Last Bus to Seaford 12.45

CHAS. CLUFF, Manager.

DRAFT

Handwritten notes on the left margin, including a vertical list of items and a small diagram.



Agenda Item: LA392

Committee: Leisure, Amenities and Environment

Date: 21/01/2020

Title: Allotment bonfire request

Report Author: Kevin Bray

Purpose of Report: To decide

Summary of recommended actions

1. To continue to ban bonfires on all town Council land
2. To allow bonfires on the allotments one week a year

Introduction

A resident has requested that we allow allotment holders to have a bonfire one week a year to help them get rid of bindweed and couch grass that is not good for composting and also that some allotment holders do not have cars to take things to the waste recycling centre in Newhaven.

Background

The council banned bonfires on all its land several years ago, the decision was taken on environmental, health and safety and being un-neighbourly.

Analysis

The letters suggested a week in November might be best? If the request is refused the resident has requested confirmation of why is sent back to them.

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u>	none
<u>Legal</u>	We would have no way of policing what is burnt, fumes could be an issue
<u>Environmental and sustainability</u>	Fumes and green house gasses would be emitted, but the ash would be recycled onto the allotments.
<u>Crime and disorder</u>	N/A
<u>Climate</u>	The release of green house gasses would be an issue.

Appendices/Background papers

Attached, a copy of the letter



5.
ber 2019.

Dear Committee M

I would like to request one week a year (November would be good) when allotment holders can have a bonfire to enable us (especially new holders) to get rid of bindweed & couch grass which is not good for composting as you will appreciate. For those people who do not have suitable transport making many trips to the tip in Newhaven is not really a viable option.

I quite understand local residents do not want the smell of bonfires but if a certain week was allocated it would make life much easier for many allotmenters.

Also could the large wooden leaning composter heap by the drive entrance on the left be pushed over as it could be dangerous if it falls over on someone

and it is not possible to get
a wheelbarrow up the path.

If the bonfire request is refused
I would be grateful to know the
reasons why.

Kind regards.

Mrs. Gordon
plot 46A.

Agenda Item: LA393

Committee: Leisure , Amenities and Environment

Date: 21/01/2020

Title: Skate park

Report Author: Kevin Bray

Purpose of Report: To note

Summary of recommended actions

1. To note this report

Introduction

We have received an email from two residents asking if the skate park could be improved in the following ways

- Add some lighting so the area can be used during the winter evenings
- Extending the skate park as it is so popular
- Having a shelter nearby for when it rains

Background

The skate park was created during the construction of the big park in 2014 and was one of the best in the county at that time

Analysis

There are no current plans for improving the skate park

The parks officer did explain why there was not a shelter in the area, this was discussed when the park was created, and the skaters, companies and committee involved at the time decided that a shelter would encourage less desirables to gather and this would discourage young skaters from coming to the park. It was agreed that this was not a good idea.

Lighting has also been discussed before and as the park is the gateway to the national park it was deemed that light pollution was a factor, there are now down lights and solar powered lights which might be an option but planning permission may be required before they could be installed.

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u>	There has not been a budget allocated for improving the skate park
<u>Legal</u>	
<u>Environmental and sustainability</u>	
<u>Crime and disorder</u>	
<u>Climate</u>	

Appendices/Background papers

The original email

Dear Mr Bray,

I am writing to discuss about Peacehaven skate park. A lot of people in our community like to use the skate park and it encourages the youth to be active and we feel that improving it will have a positive impact on the community. Some of the problems we noticed consists of:

- Lighting, during these winter days daylight is limited restricting the areas use, especially for us children because of the short time before sunset after school finishes.
- Another problem is the amount of apparatus and space at the skate park. We feel that at this current moment in time the skate park isn't as appealing to the community, because of the lack of space and apparatus. Also, that some of the skate park cannot be utilised as well as it could be, because of the layout of the park and its features.
- There isn't any shelter for when the weather is bad, as sometimes the day starts off sunny and bright, and then suddenly it will start to rain. Leaving people stranded, and getting really wet and cold.

We feel that these problems could be solved in a number of ways. Solving the lighting, we feel could be resolved by installing floodlights in areas of the park, lighting it up and allowing it to be used when there isn't any daylight left. We figured this is an effective idea, as we have seen other local skate parks with this feature, and it has attracted more of their community, and has allowed it to be used to its full potential.

Solving the lack of space and apparatus, is more of a sophisticated problem. This, we feel, could be fixed by implementing more features, and or, extending the park further. At the moment, some of the features are hard to use because of placement and area quite damaged restricting their use, and others are in quite close proximity which can be a struggle to utilise. Again, we have seen other local skate parks and they are significantly larger, with more features, and seem to have a positive impact and appeal to the community.

Finally, solving the shelter problem. We think this has a simple resolution. Installing a shelter, that can withstand different weathers, in an area of the skate park. Allowing people to socialise and also be protected from the harsh weathers that can appear suddenly.

In conclusion, if even one of these resolutions can be implemented, we would be extremely grateful, and it would be a step closer to improving and allowing our skate park to be used to its full potential.

Kind regards,

Freddy Carey

Rome Hall

Members of the community.

Agenda Item: LA394

Committee: Leisure , Amenities and Environment

Date: 21/01/2020

Title: MUGA court complaint

Report Author: Kevin Bray

Purpose of Report: To suggest an action

Summary of recommended actions

Councillors are asked to suggest what action they would like to take place.

1. Research replacing the fencing
2. Monitor the situation

Introduction

Two residents living next to the MUGA courts have complained about the youths getting on to the courts and kicking ball into their properties, they then climb over the fence to retrieve the balls. This has led to some confrontations with the youths intimidating the residents and swearing.

Background

When the houses were built by Bovis homes they donated £1000 to PTC to buy and erect a net to stop the ball from going over the fences. This was installed and has reduced the amount of ball entering the properties but has not stopped it.

The net was inspected and reattached as it had dropped a little. The main fence has been cut or bent in several places, these are repaired on a regular basis but are just broken again straight away.

The courts have a robust ball court fence on one side with the rest of the fencing being normal weldmesh fence which is easy to cut, bend and break, the gate is also in need of replacement as it has several welds broken on it.

Analysis

PTC could investigate the cost of replacing the old fencing and gates with robust ball court fencing and increasing the height at both ends to 5 meters, this could have CIL money allocated to cover the cost. Whilst this would not stop all the youths entering the area as if they are determined enough, they would climb over the fence, but it would stop holes being cutting the fencing. If the height was raised to 5 meters by the houses this would prevent most of the problem of balls going in to the gardens.

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u>	CIL money could be allocated to erect new robust fencing and gates
<u>Legal</u>	
<u>Environmental and sustainability</u>	Old metal fence could be fully recycled
<u>Crime and disorder</u>	New fence would prevent easy access to the courts
<u>Climate</u>	

Appendices/Background papers

1. Robust ball court fencing



SPORTS REBOUND FENCING DESIGNED FOR MEDIUM – HIGH IMPACT SPORTS

SPORTS BRONZE REBOUND is the next generation of sports mesh. The integrated rebound panel gives an incredibly true ball rebound and excellent durability.

With the addition of extra horizontal double wires on the bottom 1.2m of the Bronze Rebound mesh panel, this MUGA system increases durability and increases resistance to the impact of most sports. Above this 1.2m rebound the mesh has a 200*50 aperture and 868 double wires

Typical applications include: MUGA pitches, football pitches, skate parks, rugby pitches, tennis courts and hockey pitches.

2. Normal weld mesh fencing



Recessed goal areas are available, complete with a range of sporting accessories – basketball hoops etc etc.

SPORTS BRONZE REBOUND has been designed to provide a cost effective solution for most general sporting applications. Excellent for use in schools, urban sports grounds, health clubs & ball containment areas. Specifically designed for general/low/medium impact sporting applications.

Panels

Manufactured using 6mm vertical and 2no 8mm horizontal wires welded at each intersection creating a strong and durable panel. The mesh aperture consists of a 200 x 50mm mesh spacing providing excellent see through visibility, and an integrated rebound panel up to 1.2m. SPORTSBRONZE REBOUND area has additional wires creating a 66.3 x 50mm mesh pattern.

Posts

Standard post sections available are 60 x 60mm or 80 x 80mm. For increased fence height further post sizes are also available.

Heights

2m, 3m, 4m, 4.5m and 5m are available. Heights above 3m can be achieved using panel increment sections thus providing a quick and safe installation.

Agenda Item: LA395

Committee: Leisure, Amenities and Environment.

Date: 21st January 2020

Title: Forecourt of the Gateway Cafe, Centenary Park

Report Author: Cllr. Griffiths

Purpose of Report: For Committee Decision

Summary of recommended actions

1. To replace the grass at the front of the Gateway Cafe with block paving to match the existing.
2. Three quotes to be obtained by officers

Introduction

This area was designed without the knowledge of how well it would be used & the wear and tear that would be caused to the surface. It also has dead patches caused by dog urine.

Background

The success of the park and the popularity of the cafe has meant that the area has become worn and appears run down and no amount of care by the ground staff will mitigate for the increased footfall or the misuse by dogs.

Analysis

The result of this change would be to make it a more pleasant place for visitors to the park.

Greater potential to hold events which will benefit residents & visitors alike.

Less maintenance for the ground staff.

Will remove most of the potential for the area to be used as a dog toilet which is unacceptable in an area where food is eaten.

It will be easier to keep the area clean.

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u>	To fund through CIL or Section 106 money.
<u>Legal</u>	The leaseholders find this acceptable.
<u>Environmental and sustainability</u>	Area will be able to be used all year round. Will not have to be reseeded regularly or mowed which will save resources and staff time. Can be maintained by once a year treatment with the Hot Foam system
<u>Crime and disorder</u>	None
<u>Climate</u>	Grassed areas provide little value in relation to Climate Change. Area will be more resilient to Climate Change in particular the increasingly wet winter conditions.

Appendices/Background papers



Agenda Item: LA396

Committee: Leisure , Amenities and Environment

Date: 21/01/2020

Title: Broadband at the gateway café and CCTV

Report Author: Kevin Bray

Purpose of Report: To decide

Summary of recommended actions

1. To budget next year for an extra land line and broadband connection solely for the CCTV at the gateway café @ £45.00 per month? And to authorise for this extra phone line to be installed at the Gateway café.

OR

2. To remove the permission for the gateway café to use the current phone line for which they are invoiced monthly for £32.00, so Peacehaven town council can upgrade the speed for the CCTV to use?

Introduction

The CCTV was commissioned at the big park two years ago and this would be accessible via the installed broadband connection already in place.

Background

Unfortunately, with both the café use and CCTV use, it has become clear that the broadband is not able to support both, the café currently pays PTC £32.00 per month to use the broadband for both the PDQ machine and public WI-FI access.

Our current phone and broadband suppliers are Connect Total Communications who have quoted for an extra line to be installed, with a faster broadband, £12.50 per month for line rental and £32.50 per month for broadband with free connection and a free router.

Analysis

The CCTV cannot be used to its full potential currently, installing a dedicated secure broadband connection, means the system can be managed remotely and it would also allow the police to be given direct access to the system when needed, helping solve and prevent crimes in the area.

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u>	Extra £540.00 per year to be added to the big park budget
<u>Legal</u>	
<u>Environmental and sustainability</u>	
<u>Crime and disorder</u>	CCTV helps prevent crime
<u>Climate</u>	

Appendices/Background papers

Agenda Item: LA398

Committee: Leisure, Amenities and Environment

Date: 21/01/2020

Title: Ground staff update report

Report Author: Kevin Bray

Purpose of Report: To note

Summary of recommended actions

1. To note

Introduction

This is a list of work undertaken by the Ground staff and Handyman since the last meeting; these works do not include mowing, litter bin emptying, litter picking and strimming etc.

Please note due to holidays, long term staff sickness and the weather we have been concentrating on everyday tasks and getting the pitches ready for the weekends

Ground staff

- Fitted field gate and fence in the Oval
- Installed a new bench in Howard park

Handyman

- No works taken place due to covering caretaker sickness at community house

Note

Ground staff member Andrew Baines handed in his notice at the end of November for personal reasons and has left the employment of PTC, we hope to advertise for a replacement soon.

LA399 - Leisure, Amenities and Environment Committee – Project updates

Month January 2020

Project	Date of agreement/ start date	Latest update on progress (monthly)	Key deadlines/ target completion dates	Date(s) of past reports and next report to Committee	Responsible lead officer and lead member for project	Costs and method of funding	Comments/ exceptions and delays and further information
Leylandii trees	November 2018	EH tree care chosen to carry out the works at full council.	Spring 2019	Jan 2020	Kevin Bray	Bovis homes Money	completed
Lease/licences		Officers Met with the cats club and football club in Dec		Nov 2019	Town clerk		Report attached to minutes
Over-flow parking at the Centenary park	2019	Plans to be drawn up to gain permissions to cross the bridle path and erect gateways	2019		Kevin Bray	Big park	No update, due to staff shortages meaning parks officer is not in the office.
Groundsman's new accommodation	Spring 2018	Mr Poplett has estimated the new shed will be ready soon	16 th Jan 2019		Kevin Bray	L and A budget	Still awaiting services to be connected to the building.
Sports park fence replacement	Sept 2019	R J Meekers contracted to carry out the work	Dec 2019	Jan 2020	Kevin Bray	CIL	Work to start on 20 th Jan 2020

