

PEACEHAVEN TOWN COUNCIL

Tony Allen
TOWN CLERK
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TOWN COUNCIL OFFICE
MERIDIAN CENTRE
MERIDIAN WAY
PEACEHAVEN
EAST SUSSEX
BN10 8BB

Minutes of the meeting of the Planning & Highways Committee held online (Zoom) at 7.30pm on Tuesday 7th July 2020

Present – Cllr I Sharkey (Chair) Cllr S Griffiths, Cllr D Seabrook, Cllr D Paul, Cllr L Mills, Cllr R White, Cllr G Hill, Cllr A Goble, Town Clerk, Tony Allen, Victoria Onis (Admin & Meeting Officer)

It was resolved that Cllr C Gallagher participates in the meeting in a non-voting capacity.
One member of the public was also present.

1 PH810 CHAIR ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting.

2 PH811 PUBLIC QUESTIONS

A member of the public raised concerns over the planning application for 86 Pelham Rise, noting that it was adjacent to the Webb's site for which 31 homes had already been approved. The member of public noted the narrow entrance to the 86 Pelham Rise and the increased safety risks resulting from increased traffic movements, particularly in relation to the school and other pedestrian activity.

3 PH812 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS

It was resolved to accept apologies from Cllr Milliner

4 PH813 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

There were no declarations of interests.

5 PH814 TO ADOPT THE MINUTES FROM THE 2nd June 2020

It was resolved to adopt the minutes as a true record.

Proposed Cllr Hill
Seconded Cllr Harris
All in favour

6 PH815 UPDATE FROM CLLR GALLAGHER CHAIR OF THE STEERING GROUP FOR THE NDP

Cllr Gallagher reported on the following:-

- Steering Group meeting to be held on the 9th July 2020, to look at:-
 - AECOM master planning.
 - Housing number and requirements.

- Plan policies and other work.
- Government initiatives to give local people a say on development in their Town.
- Government funding, grants & support.
- LDC support and housing needs Assessment.
- Meridian Centre development and its relationship to the NDP.

7 PH816 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT

The report was noted.

8 PH817 PLANTERS ON THE SOUTH COAST ROAD – Cllr Seabrook

Cllr Seabrook's reports and images of the Towns Planters were noted and discussed.

- It was agreed that the planters bring beauty to the Town and supports the environment and Bee population.
- It was suggested we could ask the local businesses for sponsorship towards the flowers, to enhance the retail areas.
- Pavement parking has been noted as problem causing damage to the planters, as well as being a public safety concern, blocking visibility for crossing the road in safety. The Admin Officer updated the Committee that she reported the Parking on Pavements and safety issues to the NSL Parking Team in February which they monitored for a time, but obviously this is an ongoing issue, so further action is required.

It was resolved that the Town Clerk requests that the Parks Officer assesses all planters in the Town and approximates the cost of refurbishment and planting.

It was also agreed that before we purchase new planters, The Town Clerk contacts ESCC to notify them of the Public safety issues of parking on the pavements, as well as damaging the Towns Property by driving into the planters. Maybe to resolve this issue we could request Bollards in these 2 areas.

Proposed Cllr Griffiths

Seconded Cllr Hill

All in Agreement

9 TO CONSIDER Planning applications as follows:-

PH818 LW/20/0352 86 Pelham Rise Peacehaven Case Worker Julie Cattell	Design of the whole site in all is very well thought off, the landscaping and shrubbery between existing properties, the development is not unattractive <ul style="list-style-type: none">• Concerns that there are NO sewage arrangements yet and the paperwork suggests that the new housing may not be able to connect to the existing mains. There are already sewage problems in this area Peacehaven with
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old systems over flowing into people's gardens. The influx of new housing is putting a strain on the current systems, this needs to be resolved before building starts,. The 31 houses already approved for the adjacent site also do not have sewage plans in place.

- No reports from southern water as yet.
- The parking stats are based on data from 2011, so grossly out of date, there has been a large increase of housing in this area since 2011. There has also been a recent bus clearing which has reduced parking even more in this area.
Parking is already a serious issue here.
- The development is within a school safety zone and the area is already affected heavily with congestion and traffic/speeding. There are serious safety concerns here.
- These will be housing association properties, will they be for Residents of Peacehaven and will they need equipping for special needs?

PTC recommends refusal of this application at 86 Pelham Rise.

If LDC is minded to approve this application, it is essential that the following Conditions are applied:-

- 1 Site hours limited to Monday-Friday 08:00 to 18:00 and Saturday 08:00 to 13:00, no working on Sundays or Bank Holidays, no plant and equipment to be started up outside of these hours, no loud music to be played.
- 2 Sympathetic materials to be used.
- 3 Require a Waste Minimisation Plan
- 4 Vehicles belonging to construction staff should not block access for other residents and should not be parked on grass verges or at junctions.
- 5 Any damage to the grass verges during construction must be repaired by the developer.
- 6 All construction equipment and supplies to be delivered between the hours of 09:30 and

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	<p>14:30 to avoid 'rush hour' on the A259 and ease congestion.</p> <p>7 An asbestos survey should be carried out prior to demolition.</p> <p>8 A vehicle wheel wash system to be used to stop contamination of the public highway.</p>
<p>PH819 LW/20/0330 20 Capel Avenue Peacehaven</p> <p>Case worker – James Emery</p>	<p>Alterations to form rooms in the roof with rear dormer and velux windows in the front roof elevation</p> <p>It was resolved to recommend approval.</p>
<p>PH820 LW/20/0323 11 Hoddern Avenue Peacehaven</p> <p>Case worker – Martin Fagan</p>	<p>Demolition of existing conservatory and erection of flat roof single story extension</p> <p>Lawful development certificate - Noted</p> <p>It was resolved to recommend approval.</p>
<p>PH821 LW/20/0319 32 Telscombe Road Peacehaven East Sussex BN10 8AG</p> <p>Case worker – Andrew Hill</p>	<p>Construction of two new 3 bedroom bungalows</p> <p>Currently a green space, possession of the alley has been taken, which was previously a public right of way.</p> <ul style="list-style-type: none"> • The alley which would be used for access to the properties is very narrow, unable to fit a fire engine or ambulance. • The previous failed applications are not encouraging. • Back garden development, with unsuitable access, which will endanger health and safety. <p>It was resolved to object to this application</p>
<p>PH822 LW/20/0342 44 Dorothy Avenue, Peacehaven BN10 8HT</p> <p>Case Worker Martin Fagan</p>	<p>Single storey rear extension</p> <p>It was noted that single story not overlooking neighbours, large back gardens.</p> <p>It was resolved to recommend approval.</p>
<p>PH823 LW/20/0222 17 Rosemary Close Peacehaven BN10 8BY</p> <p>Case Worker James Emery</p>	<p>Two storey side extension plus conversion and extension of existing conservatory</p> <p>It was noted that extension would not affect surrounding neighbours.</p>

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	It was resolved to recommend approval
PH824 LW/20/0128 118 Roderick Ave Peacehaven Case Worker James Emery	Raise the ridge height and installation of dormer to north side (revision of LW/19/0617) It was noted that this is an alteration to an existing application It was resolved to recommend approval.
PH825 LW/20/0275 39 Gladys Ave Peacehaven Case Worker James Emery	Remove existing front lobby to provide new lobby and en-suite to the master bedroom on the front of the property Home Improvements to existing property. It was resolved to recommend approval.
PH826 LW/20/0395 227A Arundel Road Peacehaven Case worker Sarah Sullivan	Single storey extension to rear of property. Moving entrance door on front elevation (west) It was noted that large garden, not interfering with any neighbours. It was resolved to recommend approval.

10 To note the following Planning Applications:-

PH827 LW/20/0042/TPO 37 Glynn Road Peacehaven Case worker – Daniel Wynn	Sycamore T1 (TPO (No. 5) 1987) and Sycamore T2 (TPO (No.5) 1987). They have grown very large and are overhanging the public pavement and road. They are also growing up to, and touching windows of the house, and branches growing over the roof. My tree surgeon suggested a 30% Crown reduction as part of an ongoing maintenance program, to allow more light into the property
PH828 LW/20/0294/CD 65 Arundel Road Case worker – Sarah Sullivan	Discharge of condition 5 of planning application LW/18/0588 which requires a archaeological written scheme of investigation

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<p>PH829 LW/20/0277/CD Lower Hoddern Farm, Hoddern Farm Lane</p> <p>Case worker – Chris Wright</p>	<p>Discharge of conditions 2 (street lighting) and 17 (parking and car club) relating to approval LW/17/0226</p>
<p>PH830 LW/20/0324 128 The Promenade Peacehaven</p> <p>Case worker Sarah Scannell</p>	<p>Non material amendments to planning approval (LW/18/0804) - remove east elevation velux window / remove triangular window on the south elevation / delete the zinc finish to the bathroom dormer / reduce the width of the balcony on the south elevation</p>

The Committee noted the Planning applications above.

11 TO NOTE the following planning application Decision Notices:-

<p>PH831 LW/20/0223 67 Lincoln Avenue Peacehaven</p>	<p>Demolition of existing conservatory and garage and erection of rear and side extension.</p> <p>Lewes DC Grants permission Peacehaven's Planning & Highways Committee Supported this application</p>
<p>PH832 LW/20/0039 14 Montreal Close Peacehaven</p>	<p>Erection of a boundary wall to the front of the property</p> <p>Lewes DC Refuses Permission Peacehaven's Planning & Highways Committee Objected to this application</p>
<p>PH833 LW/20/0280 86 Westview close Peacehaven</p>	<p>Garage conversion to include removal of garage door and insertion of windows</p> <p>Lewes DC Grants permission Peacehaven's Planning & Highways Committee Supported this application</p>
<p>PH834 LW/20/0282 9 Rustic Road Peacehaven</p>	<p>Erection of single storey rear extension</p> <p>Lewes DC Grants permission Peacehaven's Planning & Highways Committee Supported this application</p>
<p>PH835 LW/20/0187 241 Arundel Road West</p>	<p>Planning Application for Demolition of existing conservatory/workshop area and erection of single storey side extension, conversion of loft including raising ridge height of roof, construction of external raised platform in garden and moving front door to adjacent elevation</p> <p>Lewes DC Grants permission Peacehaven's Planning & Highways Committee Supported this application</p>

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PH836 LW/20/0158 217 South Coast Road Peacehaven	Replacement signage and shop front repainting Lewes DC Grants permission Peacehaven's Planning & Highways Committee Supported this application
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The Committee noted the planning applications above

12 PH837 Review of Committee's Action Plan.

The Action Plan was noted and discussed.

Cllr White asked for an update in relation to the Barratts Homes Travel pack for Chalkers Rise.

13 PH838 Date of Next meeting of the Committee – 11th August 2020.

There being no further business, the meeting closed at 20.45

Draft-unadopted

Detailed Income & Expenditure by Budget Heading 28/07/2020

Month No: 4

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Planning & Highways							
4851 Noticeboards	0	1,300	1,300		1,300	0.0%	
4852 Monument & War Memorial	0	600	600		600	0.0%	
4853 Street Furniture	0	600	600		600	0.0%	
Planning & Highways :- Direct Expenditure	0	2,500	2,500	0	2,500	0.0%	0
4101 Repair/Alteration of Premises	9	500	491		491	1.8%	
4111 Electricity	0	1,092	1,092		1,092	0.0%	
4171 Grounds Maintenance Costs	0	500	500		500	0.0%	
4850 Grass Cutting Contract	8,669	8,669	0		0	100.0%	
Planning & Highways :- Indirect Expenditure	8,678	10,761	2,083	0	2,083	80.6%	0
Net Expenditure	(8,678)	(13,261)	(4,583)				
Grand Totals:- Income	0	0	0			0.0%	
Expenditure	8,678	13,261	4,583	0	4,583	65.4%	
Net Income over Expenditure	(8,678)	(13,261)	(4,583)				
Movement to/(from) Gen Reserve	(8,678)						



Dear Mr Allen,

Thank you for your email regarding planters outside Subway in Peacehaven.

I have discussed this matter with our Licencing and Enforcement Team who have advised that the planter is licensed to the Town Council, therefore we would not carry out any repairs.

Please can you confirm whether the Town Council would like to replace the planter with bollards?

Kind Regards,

Cat Ford | Customer Service Manager

Customer Contact Centre | East Sussex Highways

Tel: 0345 60 80 193 | Email: customer@eastsussexhighways.com | Website:

www.eastsussexhighways.com



Peacehaven
Tony Allen
Clerk To Peacehaven Town Council
Town Council Office
Community House
Meridian Centre
Meridian Way
Peacehaven
East Sussex
BN10 8BB

Housing and Development

my ref: APPEAL/20/0012
your ref:
date: 21 July 2020



Dear Sir/Madam,

THE TOWN AND COUNTRY PLANNING ACT 1990
APPEAL UNDER S174

Planning Inspectorate Ref: APP/P1425/3249900

Appeal Starting Date: 13 July 2020

Appeal by: Mr David Diamond

Proposal: Appeal against Enforcement Notice EN/19/0154 relating to unauthorised use of caravan on land for residential purposes

Site: Workshop, 18 Valley Road, Peacehaven, East Sussex, BN10 8AE

An appeal has been lodged against the Enforcement Notice Served, details shown above.

The enforcement notice that is the subject of appeal was issued on 27th February 2020 for the following reasons:

The enforcement notice requires the following steps to be taken:

Lewes District Council
Southover House
Southover Road
Lewes
East Sussex
BN7 1AB

Eastbourne Borough Council
1 Grove Road
Eastbourne
East Sussex
BN21 4TW

The appellant has appealed against the notice on the following grounds:

It has been agreed by the Department for Communities and Local Government Planning Inspectorate that the appeal will be dealt with by way of the **Written Representation** procedure. This means that the appeal will be decided on written statements of the parties concerned and that no public local inquiry will be held. This may be subject to review at a later date.

The procedure to be followed is set out in the Town and Country Planning (Enforcement) (Written Representations Procedure) (England) Regulations 2002.

Your representations to Lewes District Council at the time the breach was being investigated have been copied to the Department for Communities and Local Government Planning Inspectorate. If you wish to elaborate, or modify/withdraw your previous comments, you can do so on the Planning Portal at <https://www.gov.uk/appeal-planning-inspectorate> or by emailing teame2@planninginspectorate.gov.uk. If you do not have access to the internet, you can send 3 copies to the Planning Inspectorate at the address overleaf.

All representations must be received by 17th August 2020. Any representations submitted after the deadline will not usually be considered and will be returned. The Planning Inspectorate does not acknowledge representations. **All representations must quote the appeal reference.**

Please note that any representations you submit to the Planning Inspectorate will be copied to the appellant and this local planning authority and will be considered by the Inspector when determining the appeal. If you submit comments and then subsequently wish to withdraw them, you should make this request to the Planning Inspectorate by the date above.

Please also note that the Planning Inspectorate will not acknowledge receipt of your representations.

The appeal documents are available for inspection at . The Council's statement should also be available but please check before coming to the office if you particularly wish to see any appeal documentation. Please do not delay sending your own representations if the statement is not available. A copy of the appellant's grounds of appeal is available during normal office hours or through the Council's website.

You can get a copy of one of the Planning Inspectorate's "Guide to taking part in enforcement appeals" booklets free of charge from the Planning Portal at: <https://www.gov.uk/appeal-enforcement-notice>.

When made, the decision will be published on the Planning Portal. If you wish to be advised of the outcome of the decision, you must write to the Planning Inspectorate and request that they notify you of the decision.

Yours faithfully

Miss Jen Baxter

Specialist Advisor (Planning Enforcement)

Phone: 01273 471600

Email: customerfirst@lewes-eastbourne.gov.uk

Website: lewes-eastbourne.gov.uk

COMMUNICATING WITH THE INSPECTORATE

Your representations should be sent to:

The Planning Inspectorate
FAO - T Warry
Room 3B Eagle Wing, Temple Quay House,
Bristol, BS1 6PN

Or by email to:
teame2@planninginspectorate.gov.uk

To be received not later than: 17th August 2020

From: [REDACTED] (Colas Ltd) <[REDACTED]@colas.co.uk>

Sent: 31 July 2020 07:35

To: Town Clerk <townclerk@peacehaventowncouncil.gov.uk>

Cc: [REDACTED] (Colas Ltd) [REDACTED]@colas.co.uk>

Subject: Operating centre application Hoddern farm

Good Morning Mr Allen

Please let me apologise for not contacting you prior to making this application and introducing ourselves and explaining our intended use of this premises as Colas UK Ltd

I have received a copy of your letter, I was wondering if you would have any time available to discuss with myself our proposed use of the Hoddern farm premises. If you could arrange time I would like to make myself available to meet and discuss any concerns in person.

When we searched locally we found that an operating centre had previously been appointed at the address we wished to use and hope it would be a suitable premises with this in mind. We were never informed of any restriction issued to the site previously.

May I explain what our planned use for the Hoddern farm unit would be and explain what size of vehicles we would be operating from this location.

Our business unit wishing to work from this location is contracted to Maintaining street lighting for Local Councils along the A259 and various towns.

It would be a warehouse unit and parking area for Street lighting equipment and tools, with 6 hgv vehicles for the maintenance of street lighting. The lighting columns post, poles are kept at another location due to their size, where they are collected when needed for specific rectification of jobs.

We would be operating 6 vehicle 1 x 7.5t flatbed crane lorry, 4 x 5.0t mobile elevating work platform vehicles from this location. Please see attached a drawing for our planned parking in the proposed operating centre, we are arranging for fencing to be fitted around our section of the site for security. We considered the weight limit when looking at these premises and had planned for this by keeping the vehicle operating from here within your registered weight limit for the A259.

If a specific route is required as mentioned to aid safety and avoid heavily congested roads we would arrange for all the vehicles to use a dedicated planned entry and exit route as mentioned, we would use Hoyle rd.

We operate Monday to Friday, we do not work Saturdays and Sundays, the vehicles are usually loaded the day before ready and leaving site between 07:00 and 08:00 and return between 16:30 and 19:00 depending on the relevant daily repairs. Our vehicle should only exit and enter site once a day there would be 12 movements daily of hgv's. We do provide an emergency cover service for street lighting in case any serious accidents arise in the local area, on occasion we have been called out on Weekends to attend accident and remove lamp columns posts. But these are very few and far between.

I can make myself available whenever it would be convenient for you

Kind Regards



[REDACTED]
Plant & Transport Manager South
Colas Limited

Direct dial: +44

Mobile: +44 7717650756

Visit our website: www.colas.co.uk

From: Town Clerk

Sent: 24 July 2020 09:36

To: ' [REDACTED]@GOV.UK' [REDACTED]

Subject: Application by Colas Ltd, Unit 3, Lower Hoddern Farm, BN10 8AF

Dear Shirley,

Thank you for your email.

Further to my comments and your response below, I can certainly confirm that there will be a negative environmental impact due to increased levels noise, vibrations, fumes, visual intrusion and pollution, which will result from the use of the site as an operating centre.

Many people would be within sight, smell and sound of this proposed operating centre and they will be affected adversely by these environmental hazards due to their closeness to the site, especially as the immediate surrounding area is built up and also in close proximity to an open rural area. These people include local residents, pedestrians, dog walkers, horse riders and mobility scooters that regularly use this main route from the main road to access the Big Park, the bridle way and the South Downs.

The area in question is already heavily used by CR Allen for its business and during the day there are many cars parked and being moved into the workshop. If there were to be a Licence approved for Heavy Goods Vehicles this would certainly increase the environmental and personal safety dangers to pedestrians, dog walkers, etc as visibility and space to walk safely would be restricted. When the access, where unit 3 is situated, was being used by Barratts Homes for the new Chalkers Rise development, there were many incidents of danger to the public who used this footpath, which on some occasions our Councillors experienced first hand.

In addition to the obvious environmental hazards, there must be a way of taking account of the personal safety of existing users as part of this application.

Best regards,

Tony

Tony Allen

Town Clerk

Tel: 01273 585493

Peacehaven Town Council
Community House
The Meridian Centre



Tony Allen
TOWN CLERK
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PEACEHAVEN TOWN COUNCIL

TOWN COUNCIL OFFICE
MERIDIAN CENTRE
MERIDIAN WAY
PEACEHAVEN
BN10 8BB

Traffic Commissioner
Hillcrest House
386 Harehills Lane
Leeds, L89 6NF

15th July 2020

The Town Council received no notification of the GVOL application below. There is great concern about the potential dangers from movement of heavy plant and vehicles, from the A259 through already congested roads, to get to the Unit at Lower Hoddern Farm.

Heavy traffic is forbidden along the A259, unless for access, which means that this restriction will not apply to the applicant. The A259 is already heavily congested and more heavy traffic through Peacehaven's residential roads is unacceptable and dangerous. We already have the constant flow of lorries to and from the Southern Water site, plus all the construction traffic for Hoddern Farm which still has not been diverted via Hoyle Road. This additional traffic will use Roderick Avenue and Pelham Rise, already the subject of complaints about road safety.

There is no benefit to Peacehaven from this application.

Tony Allen
Clerk
Peacehaven Town Council

Copy to:-
Colas Ltd, Wallage Lane, Rowfant, Crawley Down, Crawley, RH10 4NF

Goods Vehicle Operator's Licence

Colas Ltd of Wallage Lane, Rowfant, Crawley Down, Crawley, RH10 4NF is applying for a licence to use Unit 3, Lower Hoddern Farm, Peacehaven, BN10 8AF as an operating centre for 6 goods vehicles and O trailers. Owners or occupiers of land (including buildings) near the operating centre(s) who believe that their use or enjoyment of that land would be affected, should make written representations to the Traffic Commissioner at Hillcrest House, 386 Harehills Lane, Leeds L89 6NF, stating their reasons, within 21 days of this notice. Representors must at the same time send a copy of their representations to the applicant at the address given at the top of this notice. A guide to making representations is available from the Traffic Commissioner's Office.



Office of the Traffic Commissioner

MR T ALLEN
TOWN CLERK
PEACEHAVEN TOWN COUNCIL
townclerk@peacehaventowncouncil.gov.uk

Tracey Nicholson
Office of the Traffic Commissioner
London and the South East of England
Hillcrest House
386 Harehills Lane
Leeds
LS9 6NF
Direct Line:
e-mail: tracey.nicholson@otc.gov.uk

Our Ref: OK0218716/ENV

Your Ref:

30/07/2020

Dear Mr Allen

THE GOODS VEHICLES (LICENSING OF OPERATORS) ACT 1995
APPLICANT: COLAS LIMITED
OPERATING CENTRE: UNIT 3, LOWER HODDERN FARM, GLYNN ROAD,
PEACEHAVEN, BN10 8AP

Thank you for your letter of representation sent on behalf of Peacehaven Town Council against the above application. A copy of our Guide to Making Representations and Complaints is available from our website: www.gov.uk

Sections 12(4) and (5) and 19(4) of the above Act entitle **owners or occupiers of land in the vicinity of a proposed operating centre** to make representations, the grounds for doing so being that any adverse effects on environmental conditions arising from the use of the operating centre would be capable of prejudicially affecting the use or enjoyment of that land. Environmental grounds are deemed to include issues such as noise, smell or visual intrusion, all of which might have an impact on residents within the vicinity.

Parish/Town Councils cannot therefore make representations unless they themselves are owners or occupiers of affected land or property in the vicinity of the proposed operating centre. **If this is the case please inform us by no later than 13/08/2020.**

Should one of your members own or occupy land within the vicinity of the operating centre, they may wish to make a representation on environmental grounds as mentioned above. Any representations of this nature must be received by this office by no later than 31/07/2020.

Alternatively, you may wish to approach your local authority to discuss this application, which may influence any decision it may make on whether or not to lodge a statutory objection. Objections can be made on grounds that the operating centre is not technically suitable, as well as on environmental grounds. This application will be published in our fortnightly Applications and Decisions publication number published on and will be open to opposition from statutory objectors until 21/08/2020.

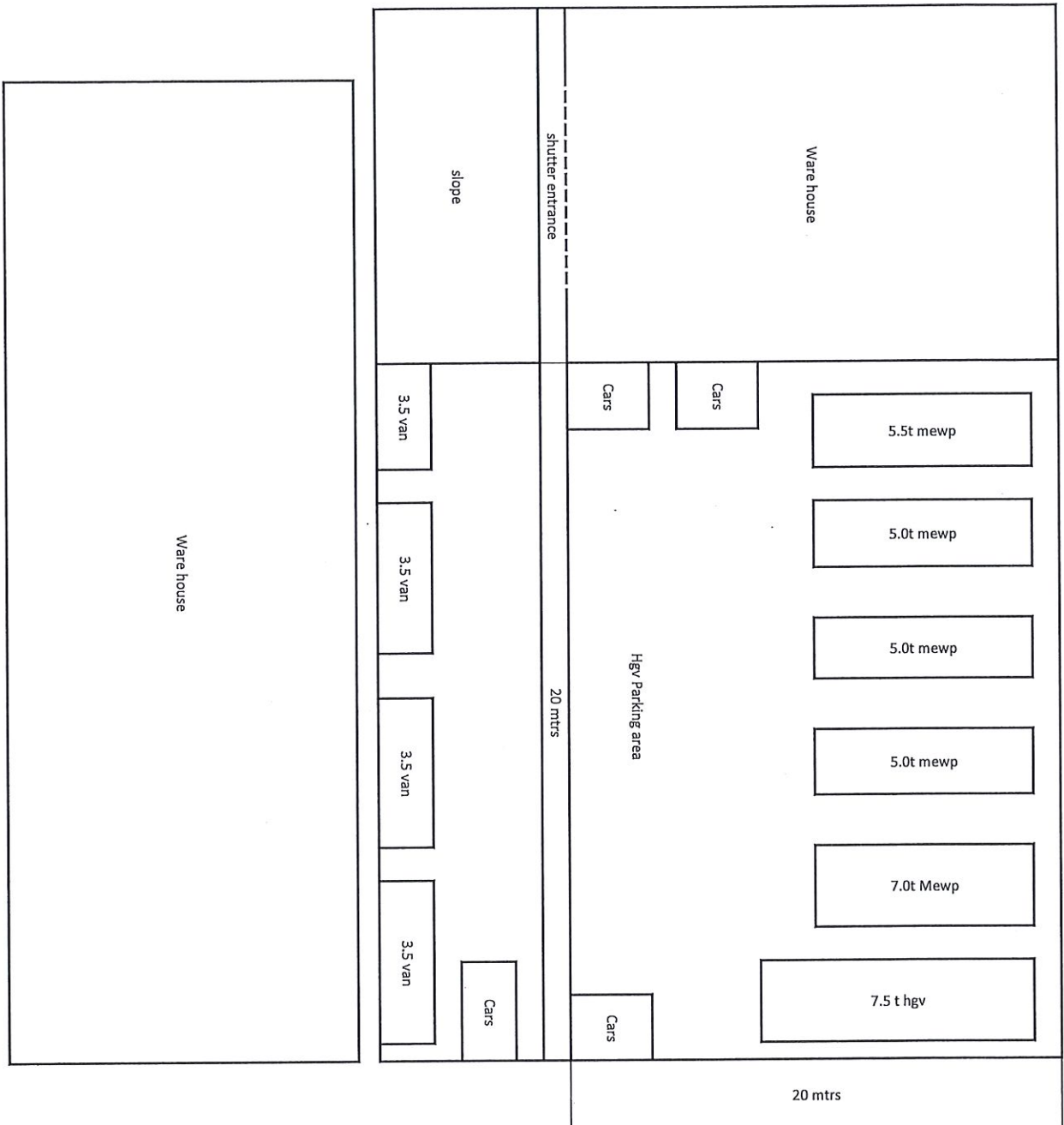
Also, I note that your correspondence refers to the use of the public road network. You should be aware that Traffic Commissioners are not responsible for such matters and I would advise you to contact the Highways Department of your Local Authority who may be able to address your concerns in this regard.

I will of course ensure that you are advised of the outcome following final determination of this application.

Yours sincerely

Tracey Nicholson

service road



PLANNING AND HIGHWAYS

Project	Responsibility	Activity Required	Current Position	Deadline	Objective Achieved
To Complete the Peacehaven and Telscombe Neighbourhood Development Plan To Implement the NDP after examination.	Town Clerk SPO (Planning & Bus Dev) Steering Group All Councillors and Officers	All possible means to gather Public Participation to be explored Appoint Senior Project Manager	Steering Group teams working to gather evidence. Allocation of Sites and Meridian Development now active	Draft Report Dec 2020 Completed Summer 21	
Create walkways and cycle paths through Peacehaven town Improving the Public Realm	SPO (Planning and Bus Dev) P&H Steering Group	Planters throughout town to be planted Litter and debris cleared Fencing repaired/painted	Plan to be devised	Oct 2020	
Protecting and Enhancing the landscape	LA & E Committee P&H Committee Steering Group SPO (Planning & Bus. Dev)	Clear views to sea and SDNP Re-assess Volunteers involved	Policies and management Plan to be devised	Initial Report Oct 20	

Improve and upgrade the Public Realm	SPO (Planning & Bus Dev) Planning and Highways Steering Group	Review Quality and quantity of all signs, railings, notices, benches, bins etc	Audit for street furniture etc Plan for future	First report Oct 2020	
Long Term Future for The HUB Community House	SPO (Planning & Bus Dev) Bus. Dev & E Comms Committee	Produce a Business Plan including options and financial implications	WP from LA&E reviewing Short term needs.	Oct 2020	
Developer Liaison Group	SPO (Planning & Bus. Dev. Planning & Highways Committee	Establish which Developments to be followed Information to be obtained from LDC Planning	SPO Cllrs from P&H And Chair of NDP Steering Group	Oct 2020	
Community Energy Scheme	Senior Projects Officer NDP Steering Group P&H	Identify Sites Arrange Feasibility Assessment	Links with Dr Earthey Established and authorities agreed	Oct 2020	
Infrastructure future-proof Devolution of Car Parks and Parks from LDC	Senior Projects Officer P&H	Identify Sites Contact LDC Approval by Council	To be commenced	Oct 2020 onwards	

Identify car free areas Install electric Charging points Liaising with ESCC	SPPO P & H Committee	Report to be prepared. Identify the way ahead	Started by Steering Group	Initial report 2020	
Increase the use of Sustainable Transport ie buses, cycles and walking cycling routes, walkways. Installation of cycle racks	SPPO Parks Officer Reporting to P&H	Report to be prepared	Steering Group NDP	Initial report Oct 20 Ongoing Quarterly	

Planning & Highways Committee - Action Plan updated 8th july

CASE NUMBER	MEETING DATE	TASK	ACTION	PERSON RESPONSIBLE	STATUS/COMMENTS	UPDATE
1	03/09/2019	PUBLIC RIGHTS OF WAY WORKING GROUP - CONCRETE PATH LOWER HODDERN FARM TO CENTENARY PARK	Cllr Griffiths requested help from other councillors filling in evidence forms (extend of usage prior to 2005)	Cllr Griffiths - ongoing		consultation progressing for the concrete path
	22th oct	Excessive electricity bill (approx £90 per month) for 2/3 lamposts in Valley Road	To check the bulbs at Valley Road;		Are the bulbs Sodium or LED, if Sodium they need to be changed but need a contractor to do this.	Cllr Paul reported that the lamp post at the bottom of Roderick Avenue was of the LED type, but that the one at the top of this road was of the sodium type and may therefore account for the overuse of electricity.
2						
		Public Q. publication of the Sustainable Travel Pack by Pell Frischmann on behalf of Barratt's for Chalkers Rise, the Focus Group and residents have contacted them regarding the numerous errors and misleading information contained within in this document, with no response as yet, we would therefore like to request that this committee also adds it's voice to the complaints.	Committee to set-up a Developers Liaison WP.	Cllr Sharkey		Latest update received from Emma Kemp, LDC, received 24/02/2020. Cllr Seabrook noted that the Enterprise Car Club, part of the Barratts Sustainable Travel Pack, should uses electrically powered vehicles.
3	5th feb 20					
		PUBLIC Q. A Resident sought advice on the recent approval of LW/19/0493 Nursery 29 Glynn Road Peacehaven. LDC have approved a commercial property in a Residential area which was objected to. The Resident wanted to know if they could appeal against this decision, just as applicants can appeal if they are refused	It was proposed that Cllr Paul would liaise with the Town Clerk on the approval of LW/19/0493 Glynn Road and respond to the Resident.	Cllr Paul	admin officer spoke to town clerk who asked me to spk with cllr Duhigg. Cllr Duhigg advised of the correct procedure.	Cllr Duhigg spoke with one of the Resident's on the telephone. Cllr Paul to give update. Cllr Paul reported that she had spoken to the resident who has concerns about the approved nurse-ry in Glynn Road; the resident will keep a diary/record of any concerns going forward.
4	5th feb 20					

	3rd march	resident q • At the junction of Arundel Road and Mayfield Avenue a lamppost and telegraph pole were knocked down by a vehicle in January. The telegraph pole has been replaced, but the lamppost has not. This is a very dark junction, and residents are concerned that it still has not been attended to.	cllr Hill has taken a copy of the report and will look in to.		Admin officer has also already reported to Highways 3/3/20	20/05/2020 - Clerk advised that lamp post has now been reinstated.
5						
6	01/04/2020	Re-registering of car parks as Assets of Community Value (ACV)	Submission to LDC is in the final stages of preparation.	Town Clerk	Ongoing.	
7	01/04/2020	To start the process to acquire the two parcels of land of unknown ownership in Howard Park [using the Adverse Possession rules under the Land Management Act of 2002]	To complete the submission to LDC	Town Clerk	Not started	
8	03/06/2020	3 Bramber Avenue LW/19/0857 in a previous meeting Cllr White suggested that LDC were asked what extra resources were being put in to support these vulnerable people. It was not agreed on who would action this.	To discuss if this information is still needed and who will follow up with LDC.			
9	07/07/2020	Request the parks officer assess all planters and approximate cost of refurbishment and planting.		Town Clerk		
10	07/07/2020	contact local businesses for sponsorship towards the flowers for planters,				
11	07/07/2020	town clerk to contact escc to suggest bollards as the parking on pavement is an ongoing issue with health and safety and damage to council property.				