



TONY ALLEN
TOWN CLERK
TELEPHONE: (01273) 585493 OPTION 6
FAX: 01273 583560
E-MAIL: townclerk@peacehaventowncouncil.gov.uk

PEACEHAVEN TOWN COUNCIL

TOWN COUNCIL OFFICE
MERIDIAN CENTRE
MERIDIAN WAY
PEACEHAVEN
EAST SUSSEX
BN10 8BB

Minutes of the meeting of the Peacehaven Town Council Grants Sub-Committee held in the Anzac Room, Community House, Meridian Centre, Peacehaven, on Wednesday 13th November 2019 at 6.30 p.m.

Present:-

Cllr. Sue Griffiths (Chair of Sub-Committee), Cllr C Cheta, Cllr J Harris, Cllr. Chris Collier, Cllr. Isobel Sharkey, Cllr David Seabrook. Town Clerk, Tony Allen, Admin Officer, Ms V Onis.

The Chairman welcomed everyone to the meeting and read out the safety, housekeeping and events notices.

It was resolved to take an additional standard Agenda item at this point:-

- It was resolved to adopt the minutes of the meeting held on the 14th August 2019 as a true record.

1 GSC009 PUBLIC QUESTION TIME

Two members of the public were in attendance to observe the meeting.

2 GSC010 TO CONSIDER APOLOGIES FOR ABSENCE

An apology was accepted from Cllr. Duhigg, who was unwell. It was resolved that Cllr Seabrook could substitute for Cllr Duhigg.

3 GSC011 ELECTION OF A VICE-CHAIRMAN

It was resolved to postpone this item until the next meeting.

4 GSC012 TO RECEIVE DECLARATIONS OF INTERESTS FROM MEMBERS

Cllr Seabrook as a member of Greenhavens and the Horticultural Society.

Cllr Griffiths as a member of Greenhavens and the Meridian Coast & Downs Mature Citizens.

Cllr Harris as a member of the Horticultural Society.

Cllr Cheta as CTLA and Kempton House are two of his Mayor's nominated charities.

5 GSC013 TO REVIEW GRANT APPLICATIONS FOR ROUND 1 2019/20 AND MAKE RECOMMENDATIONS TO THE POLICY & FINANCE COMMITTEE

The grant applications received were discussed in detail and recommendations for each one were resolved, as set out in the Appendix to these minutes.

It was resolved that, for cases where room hire forms the grant, this will be accounted for by a one-off transfer from the grants budget to the Community House income budget; requiring one invoice only.

It was resolved that for 2020/21, Service Level Agreements will be established with CAB and CTLA and both accounted for under separate budget headings.

6 GSC014 TO DISCUSS AND AGREE ARRANGEMENTS FOR GRANT APPLICATIONS FOR ROUND 2 2019/20

It was resolved that there would be only one round of grant allocations for the current financial year, but that in 2020/21 there would be two; the first in April/May 2020 and the second in October/November 2020.

Cllr Cheta noted that the House Project still has funding available in the current year. Clerk to arrange for this to be advertised.

Meeting of Peacehaven Town Council Grants Sub-Committee 13th November 2019

7 GSC015 TO DISCUSS AND AGREE 2020/21 BUDGETARY REQUIREMENT FOR GRANTS

It was resolved that the following amounts would be put forward for the draft budget for 2020/21:-

- CTLA £6,000
- CAB £11,500
- All other grants £10,000

8 GSC016 DATE OF THE NEXT MEETING

To be held in April/May 2020.

There being no further business, the meeting closed at 19:33.

Meeting of Peacehaven Town Council Grants Sub-Committee 13th November 2019

APPENDIX

ORGANISATION	2018/19 Amount Paid	2019/20 Amount Requested	Summary of reasons for grant request	Approved Yes / No	Amount Agreed	Comments on Decision
Citizens Advice Lewes District		£ 11,500.00	Core grant £6,500 + top-up grant £5,000	Yes	£ 11,500.00	Requires service level agreement next year and funded separately in the budget.
Wave Leisure	£ 750.00	£ 2,900.00	To run a programme with partners to offer a diverse and engaging range of activities and sessions for the children and young people from the Town.	No	£ -	
Association of carers		£ 1,300.00	Towards a pilot scheme to provide a "carers café" in Peacehaven for Carers and their clients to use for various activities, eg crafts and exercise.	Yes	£ 400.00	Suggest use of community house venue & kitchen
Home start East Sussex		£ 1,298.00	Towards promotion, intake, delivery and evaluation for a 6 week domestic abuse recovery program.	Yes	£ 1,300.00	
Age Concern Peacehaven		£ 1,000.00	Towards the upgrade of Kempton House - new chairs.	No	£ -	
Revitalise	£ 700.00	£ 750.00	To provide essential respite breaks for disabled people and their carers.	Yes	£ 750.00	
Peacehaven Players	Room Hire	£ 750.00	Towards the costs of lighting & sound specialists.	Yes	£ 750.00	
Peacehaven Youth Theatre		£ 750.00	Towards hall hire, leaflets, advertising, bluetooth speaker, insurance & photocopying.	Yes	£ 500.00	
ABC Fund		£ 750.00	To cover the cost of 20 luxury food hampers for local disadvantaged children & families	Yes	£ 750.00	
The open air Jubilee Gym		£ 672.00	To purchase a arm & pedal machine which was promised in 2017	No	£ -	Funded from budget as previously approved
Chichester Diocesan Association for Family Support Work		£ 600.00	To support the set up of a Kinship Carers support group for families living in Peacehaven	Yes	£ 600.00	
Seahaven Fibromyalgia, ME & CFS Support Groups	Room Hire	£ 501.00	To cover the costs of hiring the Anzac Room & the kitchen; to release funds to support activities.	Yes	£ 501.00	Room Hire - Internal Transfer
Peacehaven 3rd Guides		£ 500.00	To purchase 4 x 6 man tents	No	£ -	Please apply again next year
Peacehaven Horticultural Society		£ 500.00	To cover the costs of hiring the meeting room for the Horticultural society	Yes	£ 500.00	Room Hire - Internal Transfer
CATS Club		£ 310.00	Towards a wooden shed for storage for childrens indoor & outdoor equipment.	No	£ -	Suggest apply to House Project
Telscombe Village Club		£ 300.00	Towards the up keep of the Hall	No	£ -	
Kempton House Day Centre		£ 300.00	Towards the cost of replacing a fence,	Yes	£ 300.00	
Peacehaven Rangers (older Girl Guides)		£ 300.00	Towards running costs/Mag used for parades.	Yes	£ 300.00	
CTLA		£ 300.00	Towards funding to carry out a 6 month trial in partnership with Town Council, to enable more residents to use the facilities	Yes	£ 300.00	
Greenhavens Network		£ 250.00	To help fund a mini bus and lunch for Greenhaven members to visit the Gardens in Peacehaven	Yes	£ 250.00	
Peacehaven Art Club		£ 150.00	To cover the costs of visiting demonstrators.	Yes	£ 150.00	
Friends of Downlands		£ 300.00	Various activities including exercise and creative arts	Yes	£ 300.00	
Meridian Coast & Downs Mature Citizens		£ 250.00	To maintain cost of Christmas Lunch	Yes	£ 250.00	
Age UK		£ 750.00	New Activities Programme	Yes	£ 750.00	
CTLA			Community Transport	No	£ -	CL grant if proceeding
TOTALS	£ 1,450.00	£ 26,891.00			£ 20,151.00	