



# PEACEHAVEN TOWN COUNCIL

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TOWN COUNCIL OFFICE  
MERIDIAN CENTRE  
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PEACEHAVEN

Members on this Committee:

Cllr. Claude Cheta (Chair of Council) Cllr. Job Harris (Deputy Chair of Council)  
Cllr. David Seabrook (Chair of Committee) Cllr. Chris Collier, Cllr. Wendy Veck,  
Cllr. Catherine Gallagher, Cllr. Isobel Sharkey, Cllr. Alan Milliner, Cllr Lucy Symonds

8<sup>th</sup> October 2019

Members of Peacehaven Town Council's Personnel Committee are summoned to a meeting of the Committee to be held in the Charles Neville Room, Community House, Meridian Centre, Peacehaven on Monday 14<sup>th</sup> October 2019 at 6.30 p.m.

Tony Allen  
Town Clerk

## AGENDA

**1 E052 PUBLIC QUESTION TIME**

*There will be a 15 minute period when members of the public may ask questions relating to personnel matters.*

**2 E053 CHAIRMAN'S ANNOUNCEMENTS**

**3 E054 TO CONSIDER APOLOGIES FOR ABSENCE**

**4 E055 TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS**

**5 E056 TO ADOPT THE MINUTES OF 17<sup>th</sup> SEPTEMBER 2019 MEETING**

***NOTE: In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the discussion of the following items.***

**6 E057 DISCIPLINARY PROCEDURE – REPORT AND ACTIONS REQUIRED IN RELATION TO AN INCIDENT THAT OCCURRED ON FRIDAY 30<sup>th</sup> AUGUST 2019 INVOLVING TWO MEMBERS OF STAFF AND A MEMBER OF THE PUBLIC**

**7 E058 REPORT ON THE IMPLEMENTATION OF THE REVISED CARETAKERS' ROTA AND RELATED CONSULTATION OUTCOMES (Verbal report by the Clerk)**

**8 E059 DATE OF THE NEXT MEETING – TO BE AGREED**

