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PEACEHAVEN TOWN COUNCIL

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Minutes of the meeting of Council held in the Anzac Room, Community House, Meridian Centre at 6.30pm on Tuesday 20th August 2019

Present – Mayor Cllr Claude Cheta, Cllr Lynda Duhigg, Cllr Sue Griffiths, Cllr Gloria Hill, Cllr Isobel Sharkey, Cllr Lyn-Mai Mills, Cllr David Seabrook, Cllr Chris Collier, Cllr Betty Walters, Cllr Emilia Simmons, Cllr Alan Goble, Cllr Catherine Gallagher, Cllr Alan Milliner, Cllr Wendy Veck.

Officers; Town Clerk, Tony Allen, Finance Officer, Andy Beams.

The Clerk noted that the Chairman had been delayed in getting to the meeting. It was resolved that Cllr Seabrook should Chair the meeting in the interim.

1 C522 TO CONSIDER APOLOGIES FOR ABSENCE

Apologies were received and accepted from the Deputy Mayor Cllr Job Harris, Cllr Dawn Paul & Cllr Lucy Symonds.

2 C523 TO RECEIVE DECLARATIONS OF INTERESTS FROM MEMBERS

There were no declarations of interest.

3 C524 TO ADOPT THE MINUTES OF THE PREVIOUS COUNCIL MEETINGS HELD ON THE 30th JULY 2019 & 6th AUGUST 2019

Cllr Simmons noted that she was not listed as being present at the meeting on the 6th August. The minutes, as amended, were proposed by Cllr Griffiths, seconded by Cllr Duhigg and agreed as a true record.

4 C525 TO APPOINT COUNCILLOR(S) TO THE PERSONNEL COMMITTEE

It was resolved to add Cllr Symonds to the Personnel Committee.

Cllr Cheta joined the meeting and took over the Chair.

In accordance with Standing Order 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the public and press were excluded from the discussion of the following item:-

5 C526 APPOINTMENT OF FINANCE ADMINISTRATOR – INTERVIEW PANEL REPORT & RECOMMENDATIONS

Cllr Seabrook presented to members on behalf of the interview panel. He explained the council priorities the panel had considered during the interview process and that they had interviewed two candidates, one of whom was considered to be fully suitable.

In addition to the panel's deliberations, Cllr Seabrook put an additional proposal to the council for consideration in relation to the existing arrangements for locum Finance Officer.

Andy Beams left the meeting.

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Members discussed the two proposals in detail. An amalgamation of the two proposals was moved by Cllr Hill, seconded by Cllr Gallagher and resolved as follows:-

1. The approved candidate for the Financial Administrator post will be recruited, with a proposed starting date of the 1st October 2019.
Cllr Seabrook to inform them of the Council's decision. Cllr Seabrook was authorised to complete the recruitment process and to contact SSALC to arrange the necessary contract details, etc.
2. The services of the locum Finance Officer will be retained on a reduced basis for the period of 1st September 2019 to 31st January 2020, under the terms proposed. This is to provide for training for the Clerk and the new Finance Administrator, as well as assisting the Council through the financial review and budgeting process for 2020/21. Cllr Seabrook and the Clerk were authorised to make the necessary arrangements.

Andy Beams returned to the meeting.

The Chairman summarised the discussion and resolutions.

6 C527 DATE OF THE NEXT MEETING – Tuesday 24th September 2019

There being no further business, the meeting closed at 19:11. .