



# PEACEHAVEN TOWN COUNCIL

TONY ALLEN  
TOWN CLERK  
TELEPHONE: (01273) 585493 OPTION 6  
FAX: 01273 583560  
E-MAIL: [townclerk@peacehaventowncouncil.gov.uk](mailto:townclerk@peacehaventowncouncil.gov.uk)

TOWN COUNCIL OFFICE  
MERIDIAN CENTRE  
MERIDIAN WAY  
PEACEHAVEN  
EAST SUSSEX  
BN10 8BB

20<sup>th</sup> November 2019

Members of Peacehaven Town Council are summoned to the Council meeting to be held in the Anzac Room, Community House, Meridian Centre, Peacehaven, on Tuesday 26<sup>th</sup> November 2019 at 7.30pm.

Tony Allen  
Town Clerk

## AGENDA

### GENERAL BUSINESS

- 1 C526 MAYOR'S REPORT & ANNOUNCEMENTS
- 2 C527 BRIEFING FROM MR CRAIG MCKENZIE, PROJECT MANAGER, BARRATT HOMES
- 3 C528 YOUTH MAYOR'S REPORT
- 4 C529 PUBLIC QUESTION TIME
  - 4.1 Public questions
  - 4.2 Statements from those standing for co-option
- 5 C530 TO CONSIDER APOLOGIES FOR ABSENCE
- 6 C531 TO RECEIVE DECLARATIONS OF INTERESTS FROM MEMBERS
- 7 C532 TO CO-OPT A COUNCILLOR TO FILL THE VACANCY IN WEST WARD CREATED BY THE RESIGNATION OF CLLR WALTERS
- 8 C533 TO ADOPT THE MINUTES OF THE PREVIOUS COUNCIL MEETING HELD ON THE 24<sup>th</sup> SEPTEMBER 2019
- 9 C534 TO RECEIVE THE MINUTES, CHAIRMEN'S REPORTS & REFERRALS FROM COMMITTEES
  - 9.1 Policy & Finance Committee:-
    - 9.1.1 To note and receive the minutes of the 19<sup>th</sup> November 2019
    - 9.1.2 To endorse the Committee's recommendation for grant allocations for 2019/20.
    - 9.1.3 To approve the issue of the new Employee Handbook.
    - 9.1.4 To approve the introduction of the new employee Contract of Employment.
    - 9.1.5 To note and discuss the Draft Budget for 2020/21
  - 9.2 Planning & Highways Committee:-
    - 9.2.1 To note and receive the minutes of the 1<sup>st</sup> October, 22<sup>nd</sup> October & 12<sup>th</sup> November 2019
  - 9.3 Personnel Committee:-
    - 9.3.1 To note and receive the minutes of the 14<sup>th</sup> October, 22<sup>nd</sup> October, 5<sup>th</sup> November 2019 & 19<sup>th</sup> November

Agenda for the Meeting of Peacehaven Town Council – 26<sup>th</sup> November 2019

9.4 Leisure, Amenities & Environment Committee:-

9.4.1 To note and receive the minutes of the 5<sup>th</sup> November 2019

9.5 Civic & Events Committee:-

9.5.1 To note and receive the minutes of the 8<sup>th</sup> October 2019

9.5.2 Reestablishing Town twinning relationships and activities

9.6 Business Plan & E-Comm's Committee:-

9.6.1 To appoint a Chairman for the Committee and agree its Terms-of-Reference.

10 C535 TO RECEIVE REPORTS FROM THE NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

10.1 To approve the Letter of Engagement for Mr J Boot, NDP Consultant.

10.2 To approve the Letter of Authorisation for Dr M Earthey, Energy Consultant.

10.3 NDP Steering Group & project updates.

11 C536 TO RECEIVE REPORTS FROM COUNTY & DISTRICT COUNCILLORS

12 C537 TO RECEIVE REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE BODIES

13 C538 TO ADOPT THE LDC REVISED MEMBERS CODE OF CONDUCT

14 C539 APPOINTMENT OF ADDITIONAL COUNCILLORS TO COMMITTEES & OUTSIDE BODIES

15 C540 TO DISCUSS WAYS OF OPTIMISING THE USE OF THE KITCHEN & FOYER AT COMMUNITY HOUSE ON WEEKDAYS

16 C541 TO SET UP A CLIMATE CHANGE EMERGENCY WORKING GROUP:-

16.1 To discuss Terms-of-Reference for the Working Party

16.2 To appoint Members to the Working Party

16.3 To agree a budget to fund the Carbon Footprint audit

16.4 To approve the Action Plan

17 C542 TO NOTE AND DISCUSS CORRESPONDENCE RECEIVED:-

17.1 Peacehaven Focus Group re. policing and CCTV in the Town.

17.2 Peacehaven Focus Group re. the protection of Town car parks.

17.3 Peacehaven Focus Group re. breach of Barratts Conditions of working at Chalkers Rise

**CONFIDENTIAL**

*NOTE: In accordance with Standing Order 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the public and press are excluded from the discussion of the following items:-*

18 C543 CONFIDENTIAL REPORT FROM THE PERSONNEL COMMITTEE

19 C544 DEVELOPMENT OF THE MERIDIAN CENTRE UPDATE

20 C545 DATE OF THE NEXT MEETING – Tuesday 14<sup>th</sup> January 2020