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TOWN COUNCIL OFFICE
MERIDIAN CENTRE
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PEACEHAVEN TOWN COUNCIL

8th May 2019

Members of Peacehaven Town Council are summoned to the Annual Council meeting to be held in the Anzac Room, Community House, Meridian Centre, Peacehaven on Tuesday 14th May 2019 at 7.00 P.M.

Tony Allen
Acting Town Clerk

AGENDA

GENERAL BUSINESS

- 1 C416 OUTGOING MAYOR'S ADDRESS & ANNOUNCEMENTS
- 2 C417 ELECTION OF MAYOR FOR 2019-2020 & DECLARATION OF ACCEPTANCE OF OFFICE
- 3 C418 TO CONFIRM THAT COUNCILLORS HAVE SIGNED THE DECLARATION OF ACCEPTANCE OF OFFICE FORM
- 4 C419 RULES RE. COMPLETION OF COUNCILLORS' REGISTERS OF INTERESTS FORM
- 5 C420 PRESENTATION OF MAYOR'S BADGE
- 6 C421 PRESENTATION TO YOUTH MAYOR & DEPUTY YOUTH MAYOR
- 7 C422 TO ADOPT THE MAYOR'S CHARITIES FOR 2019-2020
- 8 C423 ELECTION OF DEPUTY MAYOR FOR 2019-2020
- 9 C424 TO AGREE MAYOR'S CONSORT
- 10 C425 PUBLIC QUESTION TIME

There will be a 15 minute period when members of the public may ask questions (which have been submitted in writing and received by 12 noon on the day of the meeting) on any matters that affect the Town.

Agenda for the Annual Meeting of Peacehaven Town Council – 14th May 2019

- 11 C426 TO CONSIDER APOLOGIES FOR ABSENCE
- 12 C427(a) TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS
- 13 C427(b) TO CONSIDER THE CO-OPTION OF MR ALAN MILLINER TO FILL ONE OF THE COUNCIL'S TWO VACANCIES FOLLOWING THE ELECTION.
- 14 C428 TO ADOPT STANDING ORDERS
- 15 C429 TO ADOPT FINANCIAL REGULATIONS
- 16 C430 TO ADOPT THE MEMBERS' CODE OF CONDUCT
- 17 C431 TO ADOPT A COMPLAINTS POLICY
- 18 C432 TO ADOPT FOI/DATA PROTECTION POLICY
- 19 C433 TO ADOPT A MEDIA & COMMUNICATIONS POLICY
- 20 C434 TO ADOPT A COUNCILLOR CO-OPTION POLICY
- 21 C435 TO DEFER THE ADOPTION OF EMPLOYMENT POLICIES TO THE NEXT MEETING OF COUNCIL
- 22 C436 TO ADOPT A REVISED COMMITTEE STRUCTURE
- 23 C437 TO ADOPT COMMITTEE TERMS OF REFERENCE & DELEGATED AUTHORITY
- 24 C438 TO AGREE DATES FOR COUNCIL MEETINGS FOR 2019-2020
- 25 C439 TO APPOINT MEMBERS TO SERVE ON THE PLANNING & HIGHWAYS COMMITTEE
- 26 C440 TO APPOINT MEMBERS TO SERVE ON THE POLICY & FINANCE COMMITTEE
- 27 C441 TO APPOINT MEMBERS TO SERVE ON THE LEISURE, AMENITIES & ENVIRONMENT COMMITTEE
- 28 C442 TO APPOINT MEMBERS TO SERVE ON THE PERSONNEL COMMITTEE
- 29 C443 TO APPOINT MEMBERS TO SERVE ON THE CIVIC & EVENTS COMMITTEE
- 30 C444 TO APPOINT MEMBERS TO SERVE ON THE BUSINESS PLANNING COMMITTEE
- 31 C445 TO APPOINT CHAIRMAN OF COMMITTEES
- 32 C446 TO APPOINT MEMBERS TO SERVE ON THE NEIGHBOURHOOD PLANNING STEERING GROUP
- 33 C447 TO APPOINT MEMBERS TO SERVE ON THE ESCC SLR FORUM

Agenda for the Annual Meeting of Peacehaven Town Council – 14th May 2019

- 34 C448 TO APPOINT MEMBERS TO SERVE ON OUTSIDE BODIES & ASSOCIATIONS
- 35 C449 CHECKING OF THE INVENTORY/ASSET REGISTER OF COUNCIL PROPERTY (DEEDS & TRUST INVESTMENTS) & INSURANCE ARRANGEMENTS
- 36 C450 TO NOTE ANNUAL SUBSCRIPTIONS
- 37 C451 CONSIDERATION OF CHAIRMAN'S ALLOWANCE
- 38 C452 TO ACCEPT THE CORPORATE RISK ASSESSMENT
- 39 C453 TO APPOINT THE INTERNAL AUDITOR
- 40 C454 TO ADOPT THE GENERAL POWER OF COMPETENCE
- 41 C455 TO REVIEW DIRECT DEBIT BANKING ARRANGEMENTS
- 42 C456 TO APPROVE BANKING SIGNATORIES
- 43 C457 TO NOTE THAT THERE IS NO PLANNED S.137 EXPENDITURE
- 44 C458 COUNCILLORS' TRAINING & INDUCTION
- 45 C459 TO ADOPT THE MINUTES OF THE PREVIOUS COUNCIL MEETINGS HELD ON THE 5th MARCH 2019, 22nd MARCH 2019 & 5th APRIL 2019
- 46 C460 TO RECEIVE REPORTS FROM COMMITTEES & TO ADOPT THE MINUTES OF RECENT MEETINGS
 - 46.1 Leisure & Amenities Committee meeting 12th March 2019
 - 46.2 Planning & Highways Committee meetings 26th March 2019, 9th April 2019 & 30th April 2019
 - 46.3 Policy & Finance Committee meetings 22nd March 2019, 5th April 2019 & 23rd April 2019
 - 46.3.1 To resolve to adopt the Committee's recommendation to Council that the reported debt totalling £1890.72 is written off.
 - 46.4 Employment Sub-Committee meetings 28th February 2019 & 23rd April 2019.
- 47 C461 ANY URGENT ITEMS FOR NOTING OR FOR REFERENCE TO THE NEXT MEETING OF COUNCIL OR APPROPRIATE COMMITTEE
- 48 C462 TO RECEIVE REPORTS FROM COUNTY & DISTRICT COUNCILLORS
- 49 C463 TO RECEIVE REPORTS FROM MEMBERS

CONFIDENTIAL

NOTE: In accordance with Standing Order No. 11 and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the public and press may be excluded from the discussion Of the following item

- 50 C464 BRIEFING & DISCUSSION ON CURRENT PERSONNEL MATTERS
- 51 C465 DATE OF THE NEXT MEETING – Tuesday 18th June 2019.