



Tony Allen
ACTING TOWN MANAGER
TELEPHONE: (01273) 585493 OPTION 6
FAX: 01273 583560
E-MAIL: Townmanager@peacehaventowncouncil.gov.uk

PEACEHAVEN TOWN COUNCIL

TOWN COUNCIL OFFICE
MERIDIAN CENTRE
MERIDIAN WAY
PEACEHAVEN

Councillors on this Committee:

EX OFFICIO

Cllr. Claude Cheta (Chair of Council), Cllr. Job Harris (Vice Chair of Council)

Cllr S Griffiths (Chair of Committee), Cllr E Simmons, Cllr L Mills, Cllr D Seabrook, Cllr G Hill,
Cllr C Gallagher, Cllr I Sharkey, Cllr D Paul, Cllr L Symonds,

Dear Committee Member,

25th June 2019

You are summoned to **LEISURE, AMENITIES & ENVIRONMENT COMMITTEE** meeting to be held in the **ANZAC ROOM** Community House, Meridian Centre, Peacehaven on **Tuesday 2nd July 2019 at 7:30pm**

Tony Allen
Acting Town Manager

A G E N D A

GENERAL BUSINESS

1 LA 315 CHAIR ANNOUNCEMENTS

2 LA 316 PUBLIC QUESTION TIME

There will now be a 15 minute period when members of the public may ask questions (which have been submitted in writing and received by 12 noon on the day of the meeting) on any relevant **LEISURE AND AMENITIES** matters.

3 LA317 TALK BY JAMIE LLOYD FROM SUSTRANS; PRESENTATION ON THE CYCLE HUB.

4 LA 318 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS

5 LA 319 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

- 6 LA 320 TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE LEISURE AND AMENITIES COMMITTEE MEETING HELD ON 12th March 2019
- 7 LA 321 TO APPOINT VICE CHAIR TO SERVE ON THE LEISURE, AMENITIES & ENVIRONMENT COMMITTEE
- 8 LA 322 CYCLE HUB – PROVISION OF SHELTER BETWEEN CONTAINER UNITS
- 9 LA323 DISABLED ACCESS TO THE UNDERCLIFF BARRIER AT HOWARD PARK – resident's letter attached.
- 10 LA 324 CONSULTATION EVENT WITH RESIDENTS AT HOWARD PEACE PARK.
- 11 LA 325 ACQUISITION OF LAND IN HOWARD PEACE PARK WHICH IS IN UNKNOWN OWNERSHIP
- 12 LA 326 PEACEHAVEN BOWLS CLUB – HEALTH & SAFETY UPDATE
- 13 LA 327 FOOTBALL CLUB TEMPORARY CHANGING FACILITY
- 14 LA 328 CREATING TWO EXTRA DISABLED SPACES IN THE BIG PARK CAR PARK - requested by the bowls club
- 15 LA 329 REPAIRS REQUIRED TO THE HUB
- 16 LA 330 OVAL ACCESS GATE PEACEHAVEN COMMUNITY GARDEN
- 17 LA 331 CIL MONEY REPORT
- 18 LA 332 ADDITIONAL LITTER BIN NEAR THE ORCHARD
- 19 LA 333 MEMORIAL TREE
- 20 LA 334 ROAD SURFACE – ROWE AVENUE/THE DELL

21 LA 335 REVIEW OF COMMITTEE'S BUDGET & EXPENDITURE

22 LA 336 PROJECT UPDATES – GROUNDS TEAM

NOTE: In accordance with Standing Order No. 11 and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the public and press are excluded from the discussion of the following items:-

23 LA 337 FENCE MOVE REQUEST from Resident

24 LA 338 LETTER OF COMPLAINT RECEIVED FROM PEACEHAVEN HORTICULTURAL SOCIETY

25 LA 339 GROUND STAFF WORKFORCE

ACTIONS SINCE LAST MEETING

- A lock has been added to the door of the Disabled toilet at the Gateway Café in Centenary Park to allow for the use of RADAR keys. This means that people with disabilities will no longer have to ask for a key at the counter. The Lock was funded by a donation from Mrs Sheila Eastman.

GROUNDSTAFF UPDATE

- The groundstaff have been busy renovating all the towns' football pitches carrying out aeration, scarification and over seeding.
- We have also removed a fallen tree from the Bovis homes site, this was dealt with on a Saturday morning, so the pathways were kept clear and safe, we checked the trees nearby and found another tree with significant rot, so we removed this as well.
- Currently we are pruning the trees surrounding the football club to bring them back in to shape, as well as mowing all the parks etc. There have also been several break downs of our old ride on mowers which have hindered our works.
- Andy Pickton has refurbished several benches in Epinay park and the Oval replacing broken slats and rotten timbers as well as fence repairs at the Oval.

CONFIRM DATE OF NEXT MEETING 10th September 2019

PEACEHAVEN TOWN COUNCIL

Minutes of the meeting of the LEISURE & AMENITIES COMMITTEE held in the ANZAC ROOM,
Community House, Meridian Centre, Peacehaven on Tuesday 12th March 2019 at 7:30pm.

Councillors on this Committee

EX OFFICIO

Cllr Jackie Harrison-Hicks (Chair of Council), Cllr Job Harris (Deputy Chair of Council)

Cllr Dave Neave (Chair of Committee) Cllr Rachael Coles (Deputy Chair of Committee), Cllr Lynda Duhigg, Cllr Claude Cheta, Cllr Sue Griffiths, Cllr Melvyn Simmons, Cllr Alan Milliner, Cllr Ron Maskell,

Present: Cllr Dave Neave (Chair of Committee), Cllr Lynda Duhigg, Cllr Sue Griffiths, Cllr Claude Cheta, Cllr Robertson co-opted on to the committee at 7.50 pm (as a sub for Cllr Coles)

IN ATTENDANCE Kevin Bray and Deborah Donovan

Meeting started at 7.35 pm

GENERAL BUSINESS

LA 299 CHAIR ANNOUNCEMENTS

Thank you for attending this evening.

We are not expecting any emergency evacuations from the building, however in the event of an emergency, please leave the building by the safest route possible and meet on the grassed area on the opposite side of the car park. Do not re-enter the building until you are informed by a member of staff that it is safe to do so.

Please also switch your mobile phones onto silent and refrain from using them during this meeting.

As this is the last Leisure and Amenities meeting before the elections I would like to take this opportunity to say it has been a privilege to be Chairman over the last few years and, with the support I have received from both Councillors and the public, I feel we have achieved many good things for the town.

Thank you to the public for attending these meetings and for all the questions that have been asked.

LA 300 PUBLIC QUESTIONS

No questions

Cllr Neave, if any questions arise during the meeting we can suspend standing orders to hear them.

LA 301 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS

Cllr Jackie Harrison-Hicks	Ill health
Cllr Job Harris	Prior appointment
Cllr Rachael Coles	Ill health
Cllr Alan Milliner	Ill health
Cllr Ron Maskell	Prior LDC meeting
Cllr Melvyn Simmons	Ill health

AGREED

LA 302 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

None

LA 303 TO APPROVE AND SIGN THE MINUTES OF THE LAST MEETING

Proposed by **Cllr Griffiths**.
seconded by **Cllr Duhigg**

AGREED

LA 304 SUMMER FAIRS

Cllr Cheta, the summer fair should continue but asked why the sponsorship revenue had dropped off for last years event causing the extra cost to the council.

Deborah Donovan, during a breakfast meeting with the local Chamber of Commerce, at the beginning of last year, the previous L&A manager had stated in a speech that "the town council were financially well off" so when I stepped up to ask for sponsorship support no companies thought it was necessary. All other companies approached blamed the current financial climate for not being able to support the event.

Cllr Duhigg thanked Debbie and the office staff for their efforts in running the summer fair and feels that they all need more support by setting up a new committee incorporating staff and councillors to run these events.

Proposed by **Cllr Cheta**, to carry on with the summer fair and to set up a Council committee to run these events in the future, this to be adopted after the elections.

Seconded by **Cllr Griffiths**

AGREED

Cllr Robertson entered the room and was invited to sit on the committee as a sub for **Cllr Coles** by **Cllr Neave**

LA 305 CHRISTMAS FAIR

Proposed by **Cllr Duhigg**. to carry on with the event and that it would be included in the new committee's agenda.

Seconded by **Cllr Griffiths**

AGREED

LA 306 SPONSORSHIP EVENTS PACKAGES

Deborah Donovan gave a brief presentation about the packages.

Cllr Cheta is there an option for smaller amounts of sponsorship to accommodate small businesses in the town?

Deborah Donovan explained that this package was for commercial businesses in the town and that there were many opportunities for small firms to sponsor event programmes etc for lesser amounts.

Proposed **Cllr Duhigg**

Seconded **Cllr Cheta**

AGREED

LA307 INFORMATION BOARDS

Cllr Duhigg we should replace the information boards as they are important for the town and its tourism, we should also look at having a further information board at the eastern end of the promenade.

Cllr Griffiths residents were involved in the original selection and design of the boards was carried out by Stanley Bernard. This replacement could come from CIL money

Cllr Robertson could the money saved by not having a mayor's reception be used

Deborah Donovan as there had already been a previous mayor's reception in this financial year there is not any extra revenue, the reception would have been an additional cost.

Proposed by **Cllr Cheta** to investigate the costs and content of replacing the broken board, this cost to come from CIL contributions.

Seconded by **Cllr Duhigg**

AGREED

Cllr Duhigg asked that a new board for the east of the town be bought to the next L&A meeting

LA 308 BOWLING CLUB GATES

NOTED

LA 309 PARK RUN CONTAINER verbal update by Kevin Bray

The container is in place and being used, the Council needs to decide what length of lease and the rate of the peppercorn rent for having the container on our land.

Cllr Neave we should issue Park Run a licence rather than a lease as this can be done by officers of the town, this would still be a legally binding document and should include details of end of licence agreement as to removal of the container and leaving the area clean and tidy.

The peppercorn rent could be £1 a week.

Proposed by **Cllr Robertson** to set up a licence for the park run container and charge £1 a week for rent.

Seconded by **Cllr Duhigg**

AGREED

LA 310 BUS SHELTER

Deferred to Planning and highways committee.

AGREED

LA311 CARER'S FREE TICKETS TO EVENTS

Cllr Griffiths declared a non-pecuniary interest.

Proposed by **Cllr Robertson**

Seconded by **Cllr Duhigg**

AGREED

LA 312 THE DELL SCRUB

Cllr Griffiths the area was litter picked by volunteers over the weekend collecting 14 bags of rubbish from in amongst the bushes, the area would be greatly improved by cutting down the scrub and privet and planting a wild flower seed mix over the area, this should be a project which can be funded from CIL moneys.

Cllr Cheta asked for an estimate of the cost

Cllr Neave suggested that they set a maximum cost ceiling of £3000 if it is costed as more than this it should return to the committee for debate.

Proposed by **Cllr Robertson** to set £3000 as a cost ceiling and set this up as a project.

Seconded by **Cllr Griffiths**

LA 313 OVERFLOW CAR PARKING AT CENTENARY PARK

Kevin Bray explained the idea and showed a map to the room.

Cllr Cheta permissions will need to be sort about crossing the bridle path, using the land as a car park and the correct design for the horse gateways to slow them down and make them aware that cars are in the area.

Cllr Neave suspended standing orders to allow the public to comment

Mrs Helen Peters west ward stated parking is a real issue in the park and any improvement would be very welcome by residents, there is also a problem with horses not sticking to the bridle path and trotting around the park in the early mornings before the groundstaff are on site. Can I thank the committee for bringing the dog fouling issue to the attention of the dog warden as I have seen a person in the park recently monitoring the excrement problem.

Proposed by **Cllr Duhigg** to investigate getting the permissions and pricing up the works.

Seconded by **Cllr Griffiths**

AGREED

LA 314 PROJECT UPDATES

Kevin Bray EH tree care has been instructed to carry out the tree works in flint way/ Centenary Park, after carrying out a site assessment they found that birds were nesting already so the works have been delayed until October at no extra cost.

Still waiting for the groundsman's accommodation to be completed.

Cllr Neave thank you everyone for your support this year.

THE DATE OF THE NEXT MEETING WAS CONFIRMED AS 21ST MAY 2019 IN THE ANZAC ROOM AT 7.30 PM

MEETING ENDED AT 8.57 PM

LA 322 Sustrans Cycle Hub – Parks Manager

The following document shows what the cycle hub plans are, they have permission for a second clad container and are planning to fit a shelter between the two containers, they have been informed that they may need planning permission if they are setting the structure in the ground. Sustrans have also indicated they would like to connect to the electricity and we are waiting for a document showing how they intend to do this.

Councillors to note this report



Peacehaven Cycle and Walking Hub

Location

The Hub is located in The Centenary Park in Peacehaven, otherwise known as The Big Park. The Hub currently consists of one 20ft shipping container that is situated on the patch of grass directly next to the Café. The container is clad in Sweet Chestnut weather boarding and therefore has an attractive appearance that blends in with the look and feel of the café building.

Purpose

The Peacehaven Cycling and Walking Hub has been established as part of the Active Access for Growth project with funding from East Sussex County Council and Sustrans as the delivery partner. In March 2019 Sustrans appointed Jamie Lloyd to act as a Cycle Hub officer to oversee the further development and growth of the hub as an activity centre.

The Hub's aims are to provide the tools and facilities for local user groups to engage in walking and cycling activities with little or no cost to them. The hub therefore contains two sets of professional bike tools and a selection of Electric Mountain Bikes and regular bikes that are available for use by any community group or project that wish to use them. The aim also aims to act as a signposting and information resource for anyone looking to walk or cycle in the local area and beyond

The primary user group that uses the hub tools and facilities regularly are Cycle Seahaven who are a large cycling group with over 350 members with a balanced mix of ages and gender. Cycle Seahaven hold monthly 'Dr Bike' sessions where anyone can bring along their bike to the hub to have it serviced and repaired. They also run regular bike trips from the hub which are aimed at a range of users from the very experienced to newcomers and beginners. Due to the proximity of the hub to the South Downs a large emphasis is placed on Mountain Biking and The South Downs National Park, in conjunction with Cycle Seahaven are running successful 'Ride the Downs' days from the hub.

Another major user group is ESCC themselves who already run a successful hub in Eastbourne. The primary activities offered by ESCC are Bikeability Training for younger people and Wheels 4 All which provides speciality bikes for use by people with physical and special learning needs. Wheels 4 All bikes are used in the nearby Multi Use Play Area, which is flat and a safe space for this activity.

There are a range of other user groups and stakeholders who are keen to use the hub in the future, not, least a local health walk group and also other cycling groups and societies who have been engaged with at Stakeholder meetings.

Development.

Currently the Hub consists of a solitary shipping container which is not big enough to store Wheels 4 All bikes as well as the bikes and equipment that are already in there. For that reason a second

shipping container is going to be placed opposite the first one and also clad in the same Sweet Chestnut boarding.

All user groups and stakeholders have stated that they would like a shelter under which they can meet, fix bikes or simply rest after a long walk or cycle and ESCC have agreed that they can provide some budget for this.

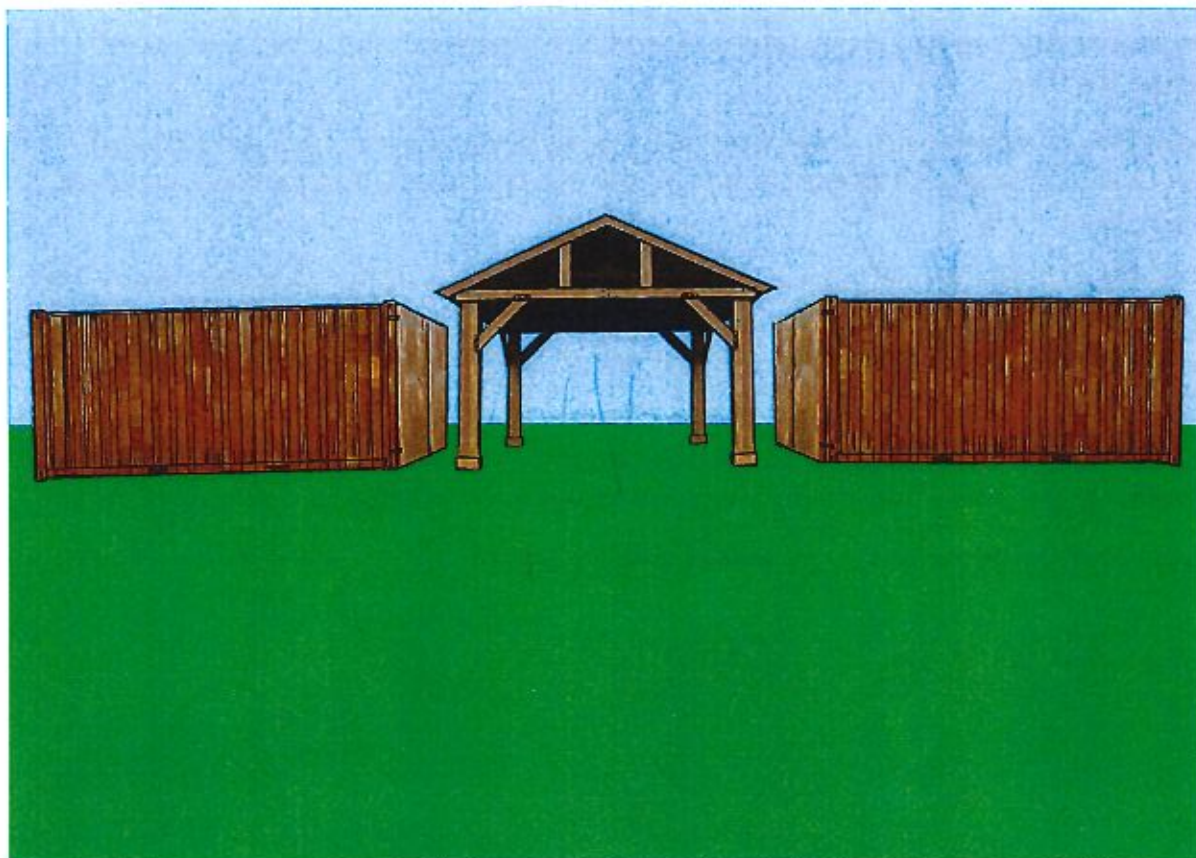
Talking with local builders and carpenters led to the conclusion that building a bespoke structure on the site would be simply too expensive so I have come to the conclusion that we would like to buy an off-the-shelf wooden pavilion which can be bought and delivered for a fraction of the cost of building one.

The pavilion will be built from wood, so still in keeping with the look and feel of the Café and will make an attractive area where walkers and cyclists can meet and sit before or after a ride or cycle.

An example of the type of pavilion we would like to buy is here:



The pavilion will need some concrete footings but otherwise the overall footprint of the building will be quite low. Pictures showing the overall look of the site are below.



From: [REDACTED]
Sent: 07 June 2019 11:03
To: Info @ Peacehaven Council
Subject: Disabled Access in Peacehaven

Hello all Peacehaven Councillors

My name is [REDACTED] and I am a resident of Peacehaven.

Over the past 10 years I have become more disabled. Since 2017 I have been unable to walk any distance. Consequently I have invested in a large mobility scooter.

I used to enjoy a walk along the undercliff with my friends and family but now find that I am unable to access the slopes although my scooter is more than able to manage the climb.

The accesses at the bottom of Malines Avenue and Steyning Avenue are not suitable or safe. The pedestrian entrance at the bottom of Malines Avenue is too tight to get through also denying me access to Howard Park. The Steyning Avenue access is over a kerb and too high.

I notice that the Mayor's plans include focus on the disabled.

I look forward to hearing from my councillors as to how disabled access to the above facilities will be improved.

Yours faithfully

[REDACTED]

LA323 HOWARD PARK ENTRANCE – DISABLED ACCESS

The council received a complaint from a resident regarding the lack of access for disabled people down to the undercliff pass from Howard Park. As Peacehaven town Council do not own the barrier nor the roadway in Howard Park we will therefore forward this to Lewes District Council and ask them to act on this.

Councillors to note this report

LA 324 HOWARD PARK CONSULTATION

History

The last Council administration agreed that there should be a consultation with residents about how they would like to see the park managed in the future and any improvements or additions that could be made.

Emphasis was placed on personal contact with the residents living in Cairo Avenue and an event in the park where any users of the area could give their views; unfortunately this was never taken forward.

There are restrictions in the deeds regarding what can happen on the land and any plans would have to include the protection of the active badger sett at the north of the site and management of the rabbits that live there.

Peacehaven & Telscombe Access Group have already agreed to provide a sensory garden in the park.

ACTION

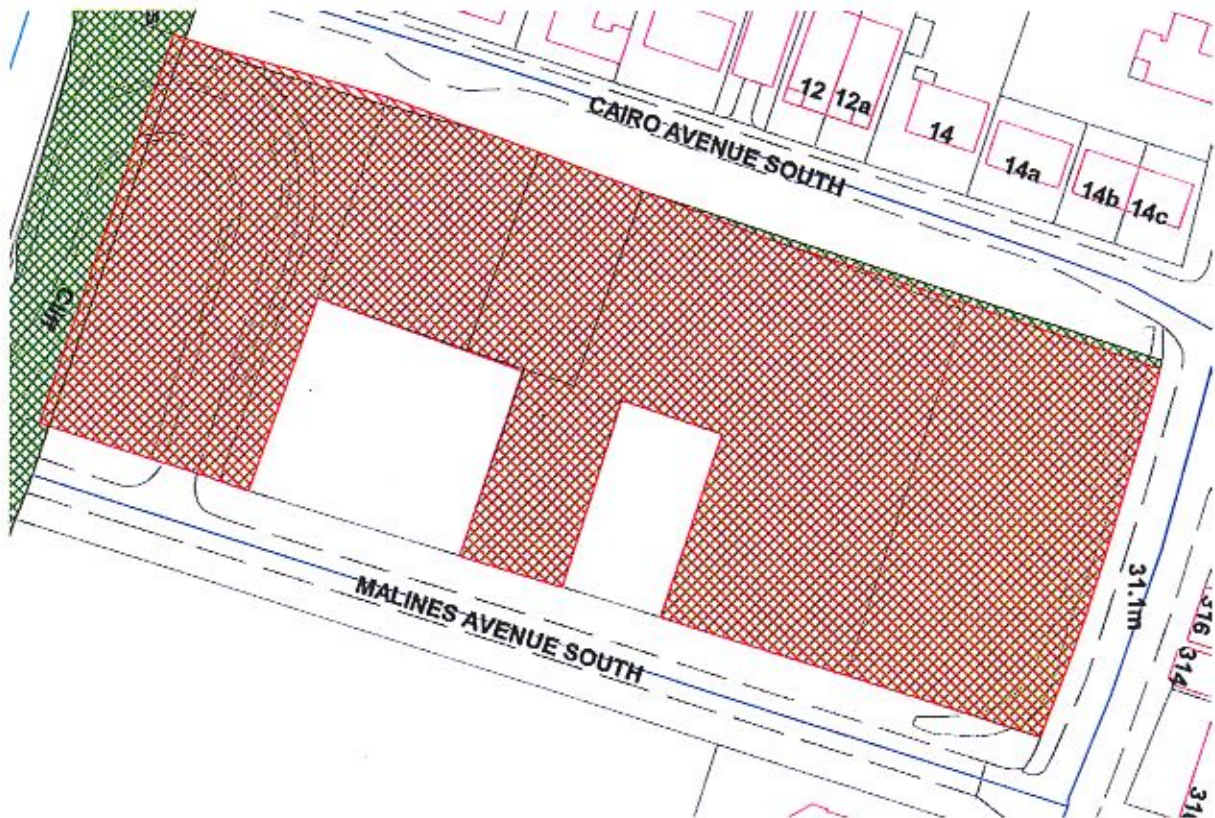
Councillors to decide whether to hold an event at Howard park in the summer to meet the locals and residents to consult them on what they would like in the Park

LA 325 ACQUISITION OF LAND IN HOWARD PEACE PARK WHICH IS IN UNKNOWN OWNERSHIP

Howard Title deed was transferred to Peacehaven Town Council on 26 July 2006

Title Number ESX296811.

Land maps of the area show two areas that are on land we maintain which are of unknown ownership.



Decision

Should Peacehaven Town Council enquire to take ownership of the land as we have maintained it since 2006 by adverse possession?

If ownership is discovered should Peacehaven Town Council purchase the land

LA 326 PEACEHAVEN BOWLS CLUB Health & Safety – Parks Manager

We have received two letters from the bowls club indicating two incidents where bowlers have tripped over at the bowls green, both times the injuries were just bruising.

The Town manager and Parks officer had a meeting with Mr Giles from the Bowls Club on the 4th June 2019; they brought up several issues with regards to the surrounding pathways and car park which we are now looking into. There are a set of minutes in the office if councillors want to have a look, but the main items brought up were-

- The tarmac path way from Piddinghoe avenue into the park has deteriorated and a member tripped up and fell causing bruising (this area has been temporarily resurfaced), the path is also too narrow and is not DDA compliant as it is only 900mm wide and should be a minimum of 1200mm wide- *the Parks officer has arranged a site visit from Sussex driveways to obtain a quote for works needed and will draw up a specification, verbal report if quotes have arrived*
- Fading of the disabled car parking markings and directional arrows, they also asked if two extra disabled spaces could be created on the south west of the car park- *parks officer to investigate the costs, verbal report if quotes have arrived.*
- Uneven slabs pathway around the bowling green, could this be changed to a tarmac surface - *whilst the slabs are within tolerances, because of the age groups that use the facilities trips are more likely, parks officer to look at the cost involved, this could possibly be part of an application for CIL money in the future.*

FINANCIAL IMPLICATIONS

CIL or Big Park money could be allocated to any urgent works if required and the parks officer will bring estimates to the next meeting for all works.

Councillors to note this report

LA 327 FOOTBALL CLUB TEMPORARY CHANGING FACILITY

The football club have replaced a container type changing facility, which was rotten and falling apart, with one donated to them from Telscombe playing fields. This is a like for like temporary building so no planning permission was needed.

Councillors to note this report

LA 328 CREATING TWO EXTRA DISABLED SPACES IN THE BIG PARK CAR PARK

It has been requested that two extra disabled spaces in the south/ west corner of the car park near to their wooden gate



FINANCIAL IMPLICATIONS

This can be included in the repainting that is required in the car park at little extra cost and can come from Peacehaven town Council CIL money.

DECISION

To change two parking spaces to disabled spaces at the big park.

LA 329 THE HUB BUILDING

History

The building called the hub previously the sports park pavilion has been gradually deteriorating since it was built in the early 1980's. Our handyman Andy Pickton has compiled a list of works that are required to bring the building back into reasonable condition.

Priority items

Roof bolts to stop leaks – *one quote has been received but no other company has shown an interest in carrying out the works £925.00 + vat*

Double glazed doors near kitchen not secure- *awaiting quotes for new doors*

Boilers replacement- *currently awaiting quotes to apply for CIL funding but this may have to wait until the next CIL window.*

Jobs Andy Pickton can do in house

Guttering and pipe work repairs

Outside and inside paintwork

New Kitchen cupboards and work tops

Window locks

Replace blinds some cords broken

Contractor jobs

Outside lights all broken- security lights

Referee shower no water pressure- *will come under renewal of the boilers*

Toilet refurbishment- *all original fittings 40 years old*

Replace bi-fold door glazing two panels- *cracks and stone damage*

DECISION

To go ahead with replacing the roof bolts and seals at £925.00+vat (the price may change as the quote is from March, Parks officer to check this)

LA 330 OVAL ACCESS GATE

It has been requested that we install a DDA compliant gate at the oval to allow access to the Community Allotment Garden area; this will allow less abled people to gain access to the area as well as make it easier for the volunteers to deliver supplies to the allotment.



For the groundstaff to install a wooden gate with a spring self-closing mechanism and latch would be £300.00.

DECISION

To purchase and install a wooden gate at the Oval.

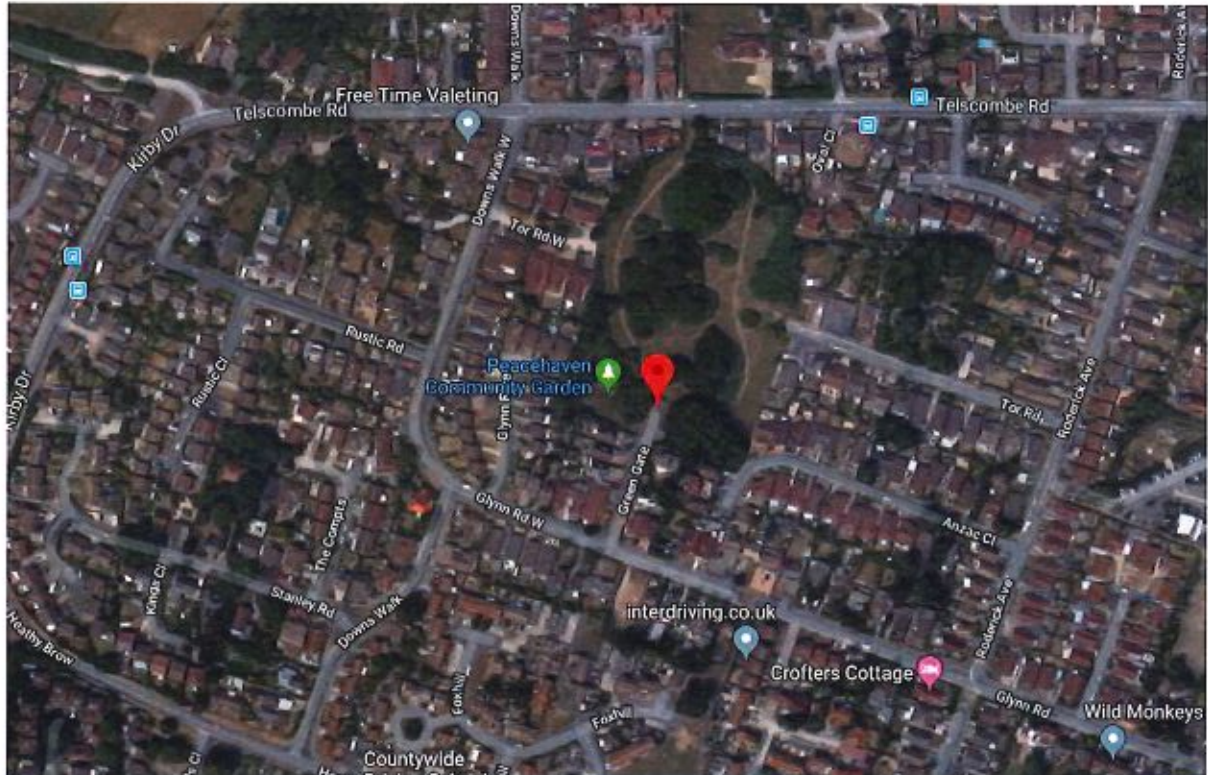
Peacehaven Community Garden

Peacehaven Community Garden was set up in March 2017 by Peacehaven Town Council and local volunteers. It is located in a small secluded position at the south end of the Oval and is most easily accessed from Green Gate where there is limited parking. It is easier to arrive on foot or cycle than by car or take the No 14 bus to Brett's Field and walk through the park.

The initial setup was funded by Peacehaven Town Council which was used to provide a secure shed for tools, garden tools and some of the fruit trees. Veolia, Burley's and various seed companies have contributed seeds and materials. Many residents have contributed tools, plants and other materials.

Everyone is welcome no matter what your ability or experience although at present it is not accessible for wheel chair users, to visit the garden and learn to grow fresh fruit and vegetables. The garden is a haven for wildlife and follows organic growing practices. It is an outdoor classroom and is looked after by a team of volunteers.

Sessions are generally held on Saturday mornings from 10am for around 2 hours but you can visit at any time.



The garden grows a wide variety of vegetables, fruit and flowers. The central area is a wildflower meadow with grass paths to guide visitors around the wilder areas. As well as

soft fruit such as gooseberries, raspberries, strawberries and rhubarb there are trees including plums, cherries, apples, pears and damsons.

Initially there was great enthusiasm and plenty of volunteers and their children involved. However more recently this has become more difficult despite there being 248 members of the Peacehaven Community Garden Facebook group. Peacehaven Community School have also been involved at times with some of the students with learning disabilities. This activity has now moved to the school where they have their own garden and they are supported by one of our volunteers.





Water has always been a problem; we have several large water butts that collect water from the shelter but this is never enough and they need filling regularly which has been done occasionally by PTC grounds staff.

The garden is a **Peaceful Haven**, it has a huge potential to educate and improve the well-being of many people in the area. It can improve physical health and have positive impact on mental health. It is a haven for wildlife that can be studied. It has the potential to be used as a Forest School and an outside classroom. It can address issues of loneliness and isolation. Allotments in the area are oversubscribed with waiting lists of many years and for many residents living in flats with no gardens it can be an outlet. Community gardens can take a long time to fulfil their expectations. There are well established community gardens in Seaford and Newhaven but these have taken decades to reach their current status.

We are often asked what happens to the produce. This is available to anyone who wants it although there is not much of it. The productive area of garden is of a similar size to an allotment. Donating fresh fruit and vegetables to a food bank is not realistic as they spoil quickly. The Newhaven Food Bank run by SCDA does not accept perishable food.

Community gardens contribute to a healthy lifestyle by:

- providing fresh, safe, affordable herbs, fruits and vegetables
- helping to relieve stress and increase sense of wellness
- getting people active, which improves overall physical health
- providing social opportunities that build a sense of community and belonging
- giving people an opportunity to learn and share knowledge on gardening, nature, and cooking

Further developments that are being considered include:

- making the garden accessible by wheel chair users
- installing a composting toilet (the nearest public toilets are almost a mile away)
- improving the water collection and storage system
- improving the composting system

- encouraging inter-generational activities
- making better use of the space available e.g. yoga classes painting classes etc.
- referrals from GPs and other health professionals



LA 331 CIL MONEY REPORT – Parks Officer

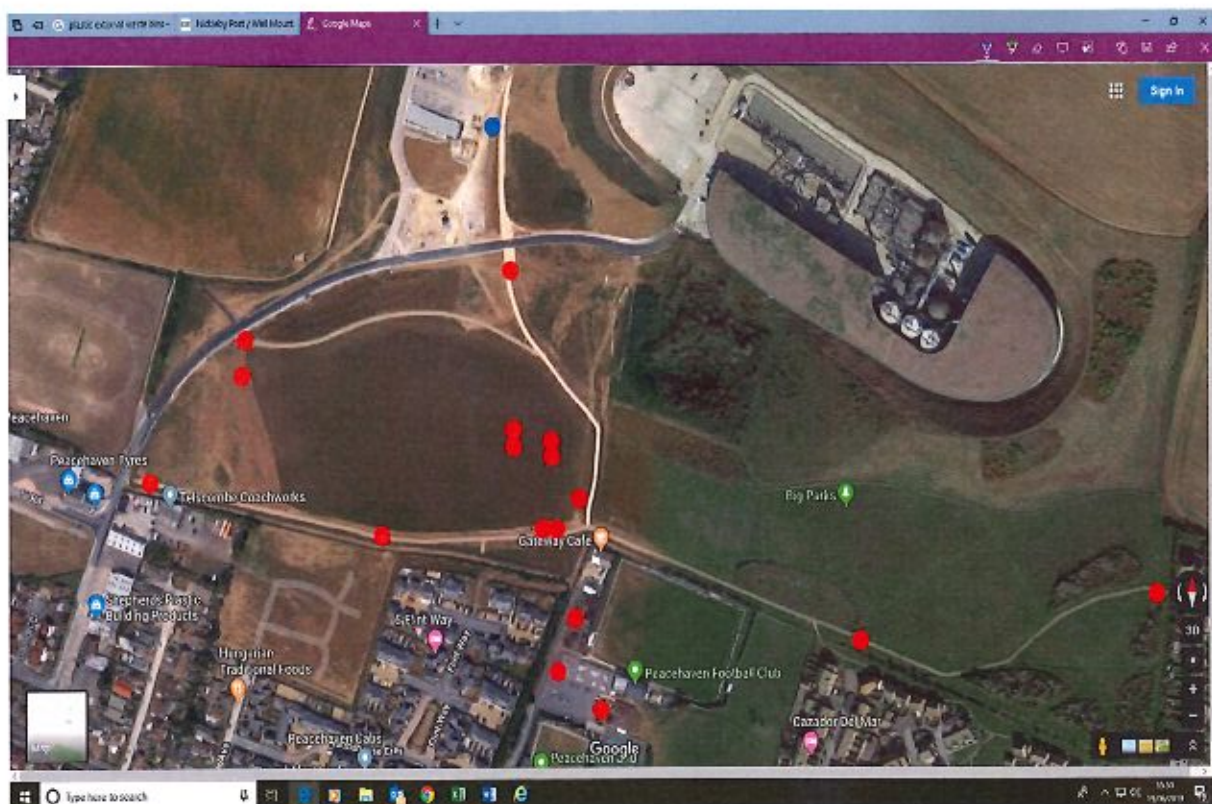
The Finance officer and the Parks officer attended a training session about applying for CIL funding from Lewes District Council, this was a very informative meeting and will help in the town council applying for future funding for projects in the town. Unfortunately, the latest window for applications is open for 6 weeks from the beginning of June, so we may have to wait until the beginning of 2020 for the next window as the process is quite intensive requiring many different parts to complete a successful application.

It was made clear that if the town has a neighbourhood plan in place it would be more likely to be successful.

Councillors to note this report

LA 332 ADDITIONAL DUAL WASTE BIN AT THE ORCHARD.

Residents have asked if an additional dual waste bin could be bought and installed on the north east corner of the orchard as people often leave bags of waste in this area, currently we have approximately 17 dual waste bins in the big park. The map below shows the current bins in red and the proposed bin in blue. We could relocate a bin from the skate park as there are 2 there, at a cost of £20 for cement and sundries.



FINANCIAL IMPLICATIONS

To supply a wooden bin like the current bins in the big park £495.00



To supply a plastic alternative bin from £90.00



The cost for emptying the bin twice a week would be approximately £5.00 per week this includes time, fuel costs, paladin bin costs and black bags.

*Note all our dual waste bins are emptied twice a week as a full bin bag of dog excrement can weigh above the 20 kg limit on lifting.

DECISION

Councillors are asked to decide to buy and install or relocate an existing bin.

21 LA 334 ROAD SURFACE - ROWE AVENUE/THE DELL

We have had residents complaining about the road surface from the A259 to the gate to the Dell as it is very uneven. The road is unadopted but in the past we have bought some loose stone and filled in the worst holes as we do have heavy lorry's using this part of the roadway when fairs and the circus use the Dell.

The works would involve employing a contractor to carry out the works.

FINACIAL IMPLICATIONS

The cost for this works could come from CIL money or from revenue from the Dell hiring's

DECISION

Should Peacehaven Town Council price up to improve the road surface at Rowe Avenue

LA 337 Leisure & Amenities Committee – GROUNDS TEAM Project update

Month June 2019

Project	Date of agreement/ start date	Latest update on progress (monthly)	Key deadlines/ target completion dates	Date(s) of past reports and next report to Committee	Responsible lead officer and lead member for project	Costs and method of funding	Comments/ exceptions and delays and further information
Leylandii trees	November 2018	EH tree care chosen to carry out the works at full council.	Spring 2019	16 th Jan 2019	Kevin Bray	Bovis homes Money	Delayed until October due to nesting birds
Centenary Park play areas	February 2019	Worn out climbing ropes and nets.	April 2019		Parks Officer	LDC big park fund	Awaiting contractor to carry out repairs. LDC to Pay for ropes and nets

Lease/licences		Town Clerk, drawing up draft copies		March 2019	Town manager/ finance officer		
Over-flow parking at the Centenary park	2019	Plans to be drawn up to gain permissions to cross the bridle path and erect gateways	2019		Kevin Bray	Big park	No update.
Annual playground inspections	Dec 2018	LDC to include us in the annual inspections of their playgrounds by an independent company.	March 2019	June 2019	Kevin Bray	PTC	COMPLETE No major faults found, a copy of the report can be seen if you ask Kevin Bray
Information boards	Jan 2019	The handyman has repainted the two boards still in place.		May 2019	Kevin Bray	CIL	Any ideas for the content of the new board at the east end of the promenade would be welcomed.
Groundsman's new accommodation	Spring 2018	Mr Poplett has estimated the new shed will be ready soon	16 th Jan 2019		Kevin Bray	L and A budget	Awaiting services to be connected to the building.