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# PEACEHAVEN TOWN COUNCIL

TOWN COUNCIL OFFICE  
MERIDIAN CENTRE  
MERIDIAN WAY  
PEACEHAVEN

## Minutes of the meeting of the Leisure, Amenities & Environment Committee held in Community House, Meridian Centre at 7.30pm on Tuesday 5<sup>th</sup> November 2019

**Present:** Cllr S Griffiths (Chair of Committee), Cllr C Cheta, Cllr L Mills, Cllr D Seabrook, Cllr G Hill, Cllr C Gallagher, Cllr I Sharkey, Cllr D Paul, Cllr L Symonds,

**In Attendance:** Kevin Bray Parks Officer, Andy Beams RFO, Victoria Onis Admin,

### GENERAL BUSINESS

#### 1 LA 361 CHAIR ANNOUNCEMENTS

The Chair welcomed everyone to the meeting and read the Health and Safety announcement.

- Sunday 10<sup>th</sup> November the Remembrance Parade and Service will take place. The Parade will start at the Joff at 10.40 and the service at 11am.
- There is a volunteer litter pick scheduled for the 24<sup>th</sup> November at the Big Park starting at 10.30am.
- 25<sup>th</sup> November Peacehaven Community Orchard Tree Planting.
- Bingo is on Friday 8<sup>th</sup> November and starts at 7pm
- Cinema this month is on 13<sup>th</sup> November the film is "Mrs Lowery" ticket available from the office.
- Tree pruning will take place at the Big Park from 26<sup>th</sup>-28<sup>th</sup> November.
- The Cycle Hub will be having a container delivered on 19<sup>th</sup> November.

#### 2 LA 362 PUBLIC QUESTION TIME

Not submitted in writing

A resident queried some minutes where it mentions CIL money being used to repair fences at The Big Park. Thought there was money in the kitty from the big park fund still there and that's where it should be used.

**Cont LA 362** It was confirmed by Committee that money from the big park project can only be used on the big park area not the sports area where the broken fences are and the Parks Officer confirmed the fences will be looked at over the winter.

A member of the public spoke to councillors about the funding for the cost of a new lease for PTFC and related matters.

**3 LA 363 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS**

Cllr Harris

Apologies accepted.

**4 LA 364 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS**

No declarations

**5 LA 365 TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE LEISURE AND AMENITIES COMMITTEE MEETING HELD ON 10<sup>th</sup> September 2019**

Adoption of the minutes were proposed by Cllr Sharkey, seconded by Cllr Hill and agreed as a true record.

**All in Favour**

**6 LA 366 2020/21 BUDGET – Verbal report from Andy Beams**

The Finance Officer spoke about the Budget report and answered questions, it was agreed to accept the proposed budget.

**Proposed** Cllr Symonds

**Seconded** Cllr Seabrook

**Agreed by majority**

**7 LA 367 PRICES/CHARGES REVIEW - Verbal report from Andy Beams**

Charges/prices have not been increased for a couple of years & in order to ensure a reasonable return for the effort given to maintain the facilities whilst still encouraging people to use them.

It was agreed to increase charges by 2% in line with inflation

**Proposed** Cllr Symonds

**Seconded** Cllr Seabrook

**All in Favour**

**8 LA 368 TO REVIEW THE ONGOING ACTION PLAN FOR LEISURE, AMENITIES & ENVIRONMENT – Report**

Discussed and updated

**9 LA 369 TO DISCUSS THE LEASES FOR THE FOOTBALL CLUB/CATS CLUB**

It was highlighted that action 3 should be removed “to seek the required funding from the Finance Committee/Council”

Report noted and it was agreed that a letter would go to the clubs from Town Clerk regarding solicitor’s costs.

**Proposed** Cllr Simmonds

**Seconded** Cllr Sharkey

**All in Favour**

**10 LA 370 TO DISCUSS THE FUTURE OF THE HUB**

It was proposed that a working party will be set up to review the Hub and report back.

**Proposed** Cllr Seabrook

**Seconded** Cllr Simmons

Cllr Griffiths, Cllr Seabrook, Cllr Paul, Cllr Simmons, Cllr Symonds volunteered for the Hub Working Party.

**Agreed by Majority**

**11 LA 371 HOWARD PARK UPDATE – Verbal**

Cllr Seabrook reported that he has 20 responses so far, all good ideas and positive, progressing this will need to probably now wait until better weather.

**12 LA 372 UPDATE ON THE CYCLE HUB**

Report noted.

There will be a Meeting on Thursday 7<sup>th</sup> November

**13 LA 373 TO DISCUSS THE PLAYGROUND GATES AT FIRLE ROAD PLAY AREA**

It was agreed to replace the gates, so they conform to standards expected.

## **Cont LA 373**

To be financed from 320 code 4161 cleaning costs and 330 code 4171 Amenity grounds maintenance.

**Proposed** Cllr Gallagher

**Seconded** Cllr Mills

**All in Agreement**

## **14 LA 374 TO DECIDE ON THE PURCHASE/LEASE/RENT OF A NEW MOWER**

It was decided that the Parks officer will look into options in more detail and to include second hand options to take to Policy & Finance

**Proposed** Cllr Sharkey

**Seconded** Cllr Symonds

**Agreed by majority**

## **15 LA 375 TO DISCUSS EMPLOYING A SURVEYOR TO ASSESS PATHWAYS AT THE SPORTS PARK & COSTS INVOLVED**

It was agreed to employ a surveyor at a cost of £350 with the cost coming from PTC CIL reserve

**Proposed** Cllr Gallagher

**Seconded** Cllr Cheta

**All in Agreement**

## **16 LA 376 TO CONSIDER THE OPTIONS FOR THE CCTV SYSTEM AT THE BIG PARK**

It was agreed that installing a second new line would be a huge expense and wouldn't make any difference to the speed and we really need to do is upgrade the existing line to Fibre. We are now waiting for a quote.

It was agreed to employ Sats4u on a 1 year contract to check and service the CCTV at a cost of £240.00 and to pass quotes of the upgrade/servicing for CCTV to the Policy & Finance Committee

**Proposed** Cllr Seabrook

**Seconded** Cllr Paul

**All in Agreement**



**17 LA 377 TO DECIDE THE FUTURE OF THE OAK TREE AT GATEWAY CAFÉ**

It was agreed to move the tree

**Proposed** Cllr Hill

**Seconded** Cllr Cheta

**All in Agreement**

**18 LA 378 TO SELECT A CONTRACTOR TO CARRY OUT WORKS ON SPORTS PARK FENCE**

It was agreed to use R J Meaker to carry out works on Sports Park fence/local company/slightly cheaper.

**Proposed** Cllr Symonds

**Seconded** Cllr Hill

**All in Agreement**

**19 LA 379 PROJECT UPDATE - Report from Grounds Team**

Report Noted

**20 LA 380 WORKS UPDATE - Report from Grounds Team**

Report noted

**21 LA 381 TO CONFIRM DATE OF NEXT MEETING AS THE 21<sup>st</sup> January 2020**

There being no further business, the meeting closed at 9.30pm

