



PEACEHAVEN TOWN COUNCIL

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Minutes of the meeting of **FULL COUNCIL** held in the Anzac Room, Community House, Meridian Centre, Peacehaven on **Tuesday 29th January 2019 at 7.30pm**

Councillors – Cllr Jackie Harrison-Hicks (Chair of Council), Cllr Job Harris (Vice Chair of the Council), Cllr Daryll Brindley, Cllr Wayne Botting, Cllr Ian Buchanan, Cllr Claude Cheta, Cllr Rachael Coles, Cllr Lynda Duhigg, Cllr Sue Griffiths, Cllr Ann Harrison, Cllr Andy Loraine, Cllr Ron Maskell, Cllr Alan Milliner, Cllr Dave Neave, Cllr Robbie Robertson, Cllr Melvyn Simmons, Cllr Andy Smith

Present – Cllr Jackie Harrison-Hicks (Chair of Council), Cllr Job Harris (Vice Chair of the Council), Cllr Rachael Coles, Cllr Lynda Duhigg, Cllr Ann Harrison, Cllr Ron Maskell, Cllr Alan Milliner, Cllr Dave Neave, Cllr Robbie Robertson, Cllr Melvyn Simmons

In attendance – Toni Lopes (Acting Town Manager), Andy Beams (Locum RFO), Debbie Donovan (Civic and Marketing Manager), 4 members of the public

C389 MAYOR'S ANNOUNCEMENTS

Cllr Harrison-Hicks confirmed that the announcements would be printed and circulated to councillors. Cllr Robertson requested a minute's silence in honour of Bill Parris, former councillor and Chairman of Peacehaven Town Council who passed away recently, which was duly observed.

C390 PUBLIC QUESTION TIME

A member of the public reported continuing problems on the Chalkers Rise development, and asked if the Town Council could confirm whether the developers were in breach of the planning permission.

The Acting Town Manager confirmed that all planning matters were dealt with by Lewes District Council (LDC), as the town council were only consultees.

Cllr Maskell confirmed that he had spoken with LDC today, and a temporary access via Pelham Rise had been agreed for the developers.

Cllr Harrison stated that she believed the planning consent required improvements to the roundabout on the A259 to be done first. Cllr Neave thought it was prior to first occupation, but would check with LDC.

C391 APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Brindley (work), Botting (delayed by traffic), Buchanan (holiday), Cheta (family reasons), Griffiths (illness) and Smith (attending a different meeting). Cllr Simmons expressed concern over the lack of attendance of Cllr Buchanan, although it was noted that he had attended within the last six months.

C392 DECLARATIONS OF INTEREST

None

C393 TO APPROVE & SIGN THE NON-CONFIDENTIAL COUNCIL MINUTES OF 16TH OCTOBER 2018

It was proposed these were signed by the Chair of Council.

Proposed by Cllr Simmons

Seconded by Cllr Harrison

Agreed by all present at the meeting of 16th October 2018

C394 TO APPROVE & SIGN THE NON-CONFIDENTIAL EXTRA-ORDINARY COUNCIL MINUTES OF 7TH DECEMBER 2018

It was proposed these were signed by the Chair of Council.

Proposed by Cllr Robertson

Seconded by Cllr Simmons

Agreed by all present at the meeting of 7th December 2018

C395 TO RECEIVE THE FOLLOWING NON-CONFIDENTIAL COMMITTEE MINUTES

Leisure and Amenities 6th November 2018

Planning and Highways 13th November 2018

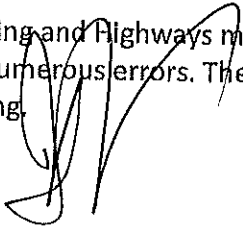
Planning and Highways 4th December 2018

Planning and Highways 13th December 2018

Policy and Finance 27th November 2018

Cllr Neave questioned the minutes of the Leisure and Amenities meeting of 6th November, as he was unhappy with the accuracy of the content of them. A request had been made to the Town Manager for them not to be submitted to the subsequent committee meeting, but they had been agreed in the absence of the chair and vice-chair of the committee.

Cllr Simmons stated that the minutes of the Planning and Highways meeting of 13th November should be rejected as they contained numerous errors. These minutes have also been approved at a subsequent committee meeting.



It was suggested that copies of the tapes for the relevant meetings were retained in the event of future queries regarding the content of the minutes.

Concerns were raised by councillors that questions raised by members of the public may not be responded to in a timely fashion.

C396 ANNUAL PRECEPT 2019-20

Cllr Coles reminded councillors that a meeting had been held to review the provisional budget and it had been further discussed and agreed at the Policy and Finance meeting held on 15th January 2019. The Acting Town Manager and Locum RFO were thanked for their work on preparing the figures.

It was proposed that the income and expenditure budget of £750,795 for 2019-20 was agreed, resulting in a precept demand of £543,216. Cllr Neave requested a recorded vote.

Proposed by Cllr Rachael Coles

Seconded by Cllr Lynda Duhigg

For: Cllrs Harrison-Hicks, Harris, Coles, Duhigg, Harrison, Maskell and Milliner (7)

Against: Cllrs Neave and Simmons (2)

Abstained: Cllr Robertson (1)

C397 REPORT ON INCOME AND EXPENDITURE OF PEACEHAVEN CINEMA

Councillors noted the report prepared by the Locum RFO showing the income and expenditure each month from April onwards.

Cllr Robertson raised concerns over the impact of SIA requirements for events attended by over 100 people, and officers agreed to investigate further.

C398 TO AGREE REVISED SCHEDULE OF MEETINGS DURING ELECTION YEAR

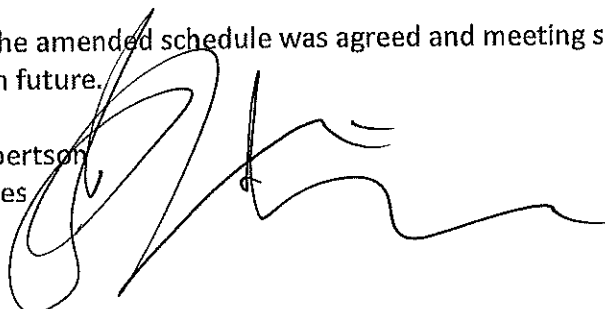
Councillors noted the revised schedule prepared by the Locum RFO moving the May AGM due to the election being held on 2nd May, and recommending setting future meeting schedules from May to May (the Council year), rather than by calendar year.

It was proposed the amended schedule was agreed and meeting setting schedules reflected the council year in future.

Proposed Cllr Robertson

Seconded Cllr Coles

Agreed by all



C399 TO DISCUSS THE FUTURE DIRECTION OF THE SUMMER FAIR AND CHRISTMAS MARKET

It was proposed to defer discussion of this item to the next Leisure and Amenities meeting to allow councillors the opportunity to study the income and expenditure figures for the events.

Proposed Cllr Coles
Seconded Cllr Duhigg
Agreed by all

C400 REPORT ON THE FUTURE OF THE YOUTH MAYOR

Councillors noted the report prepared by the Civic and Marketing Manager, and suspended standing orders to allow her to respond to councillor questions.

Councillors generally agreed that the current Youth Mayor had been a positive influence on the town, but concerns were raised about how the Youth Mayor was elected, whether all youths in Peacehaven had the opportunity to stand and whether the Youth Mayor was representing the Town Council or the school.

Suggestions were made of councillors attending meetings at Newhaven or Seaford to see how the Youth Mayor interacts with the Town Councils.

It was proposed to continue with existing arrangements for electing the Youth Mayor and that they should be titled the Peacehaven Youth Mayor.

Proposed Cllr Coles
Seconded Cllr Neave
Agreed by all

C401 REPORT FROM THE NEIGHBOURHOOD DEVELOPMENT PLAN

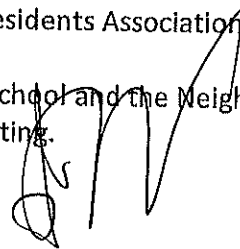
Councillors noted the minutes. Cllr Harrison asked who was present at the meeting, as this information was not included in the minutes. The Acting Town Manager agreed to check the missing details.

Cllr Neave suggested all councillors might wish to attend the next scheduled meeting in March.

C402 VERBAL REPORT FROM COUNCILLORS WHO ATTEND ASSOCIATIONS

Cllr Simmons reported he had attended a number of Residents Association meetings.

Cllr Harrison reported she had attended events at the school and the Neighbourhood Plan group, but had been unable to attend the last PPG meeting.



Cllr Harris reported that as Deputy Mayor he had attended two carol concerts, one by the Beavers and one at the Catholic Church in Seaford.

Cllr Neave reported he had attended the Neighbourhood Plan group, which was progressing well, and was due to attend the next SLR meeting in March.

Cllr Harrison-Hicks stated that she would provide a full report of her activities as Mayor to the next Full Council meeting.

C403 GRANT APPLICATIONS

Cllr Robertson reminded councillors of the recommendations of the Policy and Finance meeting held on 15th January.

It was proposed to accept the recommendations

Proposed Cllr Robertson

Seconded Cllr Coles

Agreed by all

C404 ACTION PLAN REPORT

Councillors noted the report prepared by the Acting Town Manager, which was requested following the Extra-ordinary Full Council meeting in December. This outlined the four recommendations of the Monitoring Officer and included a full breakdown of how the first three points would be addressed with a breakdown of costs, and the Acting Town Manager reminded councillors that it had already been agreed to implement the recommendations, and that an initial progress report needed to be sent to the Monitoring Officer by the end of February.

Councillors discussed the report and agreed that deferring the councillor training aspects until after the election was sensible, but accepted that point one and two should be addressed immediately.

It was proposed to begin work on points one and two and for the Locum RFO to carry out this work within the remits of the report.

Proposed Cllr Harrison

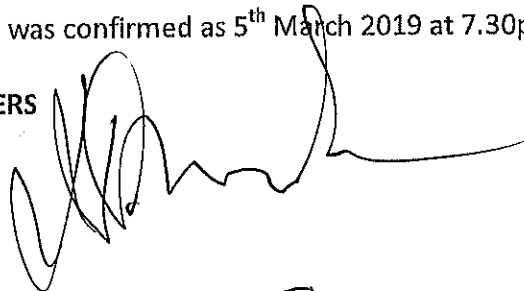
Seconded Cllr Neave

Agreed by all

C405 DATE OF NEXT MEETING

The next meeting date was confirmed as 5th March 2019 at 7.30pm

CONFIDENTIAL MATTERS

A large, stylized handwritten signature in black ink, appearing to be a cursive name, possibly 'M. Harrison'.

In accordance with Standing Order No.11 and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the press and the public were excluded from the meeting at 9.25pm.

C406 TO APPROVE AND SIGN THE CONFIDENTIAL MINUTES OF 16th OCTOBER 2018

It was proposed to approve and sign the minutes.

Proposed Cllr Coles

Seconded Cllr Simmons

Agreed by all

Cllr Duhigg expressed concern that there appeared to have been no further progress with regard to the proposals. The Acting Town Manager confirmed that the information requested by the surveyor had now been forwarded to them.

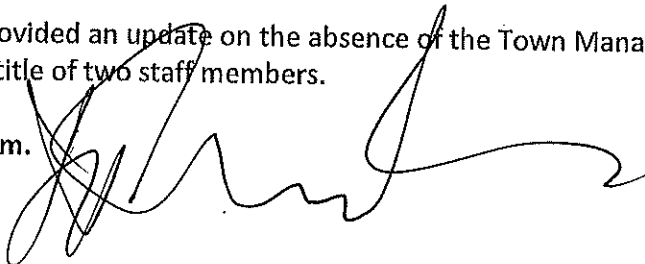
Cllr Maskell left the meeting at 9.29pm.

Councillors agreed that the working group needed a meeting to discuss the proposals in more detail.

Cllr Harris left the meeting at 9.34pm.

The Acting Town Manager provided an update on the absence of the Town Manager and confirmed the change of job title of two staff members.

The meeting closed at 9.38 pm.

A large, stylized handwritten signature in black ink, appearing to be a cursive name, positioned over the text of the meeting closure.