



PEACEHAVEN TOWN COUNCIL

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Councillors on this Committee: EX OFFICIO

Cllr. Jackie Harrison-Hicks (Chair of Council), Cllr. Job Harris (Vice Chair of Council)

Cllr. Robbie Robertson (Chair of Committee), Cllr. Ann Harrison, Cllr. Lynda Duhigg, Cllr. Rachael Coles,
Cllr. Dave Neave, Cllr. Melvyn Simmons, Cllr. Ian V Buchanan, Cllr. Claude Cheta, Cllr. Sue Griffiths

Dear Committee Member,

8th January 2019

You are summoned to a meeting of the **POLICY & FINANCE COMMITTEE** to be held in the **ANZAC ROOM** Community House, Meridian Centre, Peacehaven on **Tuesday 15th January 2019 at 7:30pm**

Toni Lopes
Acting Town Manager

A G E N D A

GENERAL BUSINESS

1 PH326 CHAIR ANNOUNCEMENTS

2 PH327 PUBLIC QUESTIONS

There will now be a 15 minute period whereby members of the public may ask questions, on any relevant **POLICY & FINANCE** matters. It would be preferred if these are submitted in writing by 12 noon on the day of the meeting. Each speaker is restricted to 3 minutes. Copies of any non-confidential reports listed below may be obtained by contacting the Town Council Office.

3 PH328 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS

4 PH329 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

5 PH330 TO APPROVE & SIGN THE NON CONFIDENTIAL MINUTES OF 27th November 2018 – enclosed (pages 1-4)

REPORTS

- 6 PH331 PAYMENTS FOR AUTHORISATION 1st November to 31st December 2018 (Pages 5-7)
- 7 PH332 BUDGET MONITORING REPORT AS AT 31st December 2018 (Pages 8-14)
- 8 PH333 DRAFT BUDGETS 2019-2020 (Pages 15-22)
- 9 PH334 GENERAL DATA REGULATION (GDPR) IT SOLUTIONS – VERBAL REPORT FROM ACTING TOWN MANAGER
- 10 PH335 UPDATE FROM THE MAYORS FUNDRAISING - VERBAL REPORT FROM THE MAYOR
- 11 PH336 GRANT APPLICATIONS FOR CONSIDERATION- (Pages 23-44)

NEXT MEETING

TO CONFIRM DATE OF NEXT MEETING Tuesday 12TH FEBRAURY at 7:30pm

CONFIDENTIAL

In accordance with Standing Order No. 11 and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the public and press may be excluded from the discussion on the following items

- 21 PH337 AGED DEBT REPORT (Pages 45-48)

PEACEHAVEN TOWN COUNCIL

Minutes of **POLICY AND FINANCE COMMITTEE** held in the Anzac Room, Community House, Meridian Centre, Peacehaven on **Tuesday 27th November 2018 at 7.30pm**

Committee Members- Cllr Jackie Harrison-Hicks (Chair of Council), Cllr Job Harris (Vice Chair of Council), Cllr Robbie Robertson (Chair of Committee), Cllr Rachael Coles (Vice Chair of Committee), Cllr Ann Harrison, Cllr Lynda Duhigg, Cllr Dave Neave, Cllr Melvyn Simmons, Cllr Ian V Buchanan, Cllr Claude Cheta, Cllr Sue Griffiths

Present- Cllr Robbie Robertson (Chair of Committee), Cllr Rachael Coles (Vice Chair of Committee), Cllr Ann Harrison, Cllr Lynda Duhigg, Cllr Dave Neave, Cllr Melvyn Simmons, Cllr Claude Cheta, Cllr Sue Griffiths, Cllr Alan Milliner (Sub for Cllr Ian V Buchanan)

In Attendance- Toni Lopes (Acting Town Manager), Andy Beams (RFO), Heidi Cooper (Administrator)

GENERAL BUSINESS

PF 312 Chair Announcements

Welcome to this evenings Policy and Finance Committee, Tuesday 27th November 2018. The Health and Safety Statement is on your seats. The Christmas Fair is on the 15th December. We hope to see you all there. I would also like to take a two minute silence.

PF 313 Public Questions

Alan Sargent, West Ward, Chair of Residents Association- On page 2 of the agenda are item 0 to 4 intended as confidential? We refer to the minutes of the meeting dated 18th September 2018. **PF 297** Are there any minutes appertaining to the meeting held with Barclays Bank held on the 20th September 2018? Today's agenda **PF 319 Income & Expenditure Report (pages 11 to 17)** Reviewing the 7 pages of the report there are 30 items recorded either over budget or under budgeted totalling £55,325.00. In addition Item 4101 & 4141 (page 16) show a cost of water leak usage repairs to a total cost of £80,004.00 not budgeted. This makes a total of £135,324.00 of unbudgeted items. With six months to go to the end of the financial year why are members of this committee not monitoring these overruns and imposing control on expenditure? There is no explanation in report. **PF 322 Cil Receipts (page 25)** It would be useful to know in the report the identity of the three developments. In addition what projects the monies have been allocated to.

ACTION* Cllr Robbie Robertson will write a response.

PF 314 Apologies- Cllr Ian V Buchanan sent his apologies due to being on holiday- **ACCEPTED**

Declarations of Interest- Councillors on this Committee had no interests to declare.

PF 315 To approve and sign minutes of 18th September 2018

Cllr Ann Harrison mentioned on page 3 the vote was recorded split but there was no vote from Cllr Ian V Buchanan or Cllr Robbie Robertson. Cllr Robbie Robertson replied that he abstained and didn't vote. Cllr Ann Harrison page 7 you voted. Cllr Robbie Robertson suggested looking at the video. Cllr Rachael Coles would like this checked. Cllr Melvyn Simmons would like to make a rule that

Councillors check with the Town Manager before meetings to save time. Cllr Ann Harrison always raises issues by email. Cllr Lynda Duhigg said like us we go on extra training. If the minutes are not being recorded or presented correctly. Then we could look at extra training for office staff. This was done at Employment Sub Meeting Cllr Rachael Coles. Cllr Lynda Duhigg added, Next year we need to look into what training is needed in all departments. Tony Lopes answered with, that is being addressed and it comes with practice. Not just staff but Councillors too mentioned Cllr Lynda Duhigg. Cllr Dave Neave suggested that if it was just a query why we don't just amend it before going on the website. Subject to it being addressed. Cllr Robbie Robertson signed all the pages apart from page 3.

Proposed Cllr Melvyn Simmons

Seconded Cllr Ann Harrison

All Agreed

REPORTS

PF 316 Recommendations from LDC to review Staff Policy and Reference Audit and Standards Committee

Cllr Rachael Coles concern was that the conflict is with the Town Manager and Councillors don't have a say on this matter and doesn't see what good this will be as we shouldn't be undermining the Town Manager. Cllr Sue Griffiths feels that this is not appropriate to discuss at committee. We accepted responsibilities as residents and for the town. We need to put right the seriousness of training and need a meeting to do an action plan. Cllr Griffiths proposed to call an Extraordinary Meeting and include what is on the agenda and action a plan. Cllr Dave Neave asked by recommendation does it mean staff can chose a Councillor or one to deal with all staff. Cllr Robbie Robertson said we have all seen the report from LDC. The extraordinary meeting will oversee this item.

PF 317 Policies to be reviewed & accepted

Proposed Cllr Dave Neave

Seconded Cllr Melvyn Simmons

ALL AGREED

PF 318 Bank Reconciliation as at 30th October 2018

Cllr Rachael Coles said we had a budget meeting but didn't have time to sign it yet. Tony Lopes clarified that it had been signed.

PF 319 Income and Expenditure/ Budgetary Control

Cllr Rachael Coles didn't have any questions on this item. Cllr Ann Harrison agrees with Alan Sargent. What makes it look worse is that it was not budgeted for. Cllr Rachael Coles asked if it had been put in the wrong place. Cllr Dave Neave asked if the water leak had been stopped as that cost a lot of money. Tony Lopes replied it has been stopped and sorted. The cost of waste water to Business Stream is being sorted and hoping for some money back. Cllr Dave Neave proposed that we go back

and ask what the cost of waste water was before the leak and ask to look at the next 12 months and maybe see if we can come to an average.

Cllr Lynda Duhigg asked about the detail on 19th November. Are there any outstanding income from any organisations and charities? Do we or don't we? Cllr Rachael Coles replied yes being dealt with. Page 21 on 4th October a cheque for the murder mystery had to be issued to pay a cancellation fee. Tony Lopes said it came out of the Mayors Appeal. Cllr Rachael Coles pointed out that the Mayors Appeal was now sort of £360. That was a waste of donation money. Cllr Claude Cheta asked if we have any measures in place. Cllr Robbie Robertson replied this will come through. Would be a good idea suggested Cllr Claude Cheta.

Tony Lopes mentioned that myself and Andy will be working closely and will try and get the best outcome for next year. Budgets were to low and will be looked at tomorrow. Cllr Dave Neave commented that when you book an event there is normally a cancellation fee. Cllr Dave Neave also has a query on page 21 about the hiring of a digger etc. and what it was used for. Tony Lopes replied it was used for the Big Park, another Councillor raised this. We need to insure Health and Safety are taken into account as well as insurance to use a digger. The sand could not be moved by a wheel barrow. Cllr Dave Neave pointed out that he could hire a digger for £40 a day and a dumper for £40 a day. Does the Big Park not have a budget or pot? Cllr Robbie Robertson clarified it will be taken from the Big Park pot.

Cllr Rachael Coles wanted to know how often the sand was checked and was concerned about it being a Health and Safety issue as we don't know what's in it. It could be checked in the morning then someone could put a glass bottle in it by lunchtime and wanted to know if we are liable for children if any where to get hurt. Cllr Ann Harrison made a comment about how much the digger cost and was concerned about animals going in the sand. Cllr Melvyn Simmons asked if the football club still owed money. Cllr Rachael Coles replied it is a confidential matter. Andy Beams explained that a questioned nominal code is to do with trade. It is a description of the site or amenity and nominal codes had been used inconsistently.

We are working on a clear system and more clear nominal codes. Cllr Ann Harrison pointed out that allotments owe £100 in rent but there was a bill for £200 for water. Cllr Rachael Coles answered this and said it comes in yearly. Cllr Robbie Robertson suggested bringing the sand report to the next Leisure and Amenities Committee. Cllr Ann Harrison mentioned this was brought up in 2015 and would like it brought back and no more sand to be bought. Cllr Sue Griffiths brought up that LDC might have some statement about the sand and it will cost a lot to replace. Tony Lopes suggested doing a Health and Safety report and getting more information on this matter. Cllr Robbie Robertson stated to bring this back to Leisure and Amenities Committee with a report.

Proposed Cllr Robbie Robertson

Seconded Cllr Racheal Coles

Cllr Dave Neave brought up the cost of a battery used in the community centre and why it was £403. Cllr Rachael Coles replied it is needed in case of a fire. Cllr Ann Harrison questioned why it keeps being updated. Cllr Rachael Coles replied that it was discussed at Committee and was agreed to. Tony Lopes commented it needed repairing. Do we have a fire company who come in asked Cllr

Dave Neave? Cllr Robbie Robertson suggested a five minute break to let Cllr Dave Neave Check information. Cllr Ann Harrison said it normally costs about £25 or is it because we are a Town Council they add another 0 on it. Cllr Robbie Robertson let Committee know that it was agreed at previous Leisure and Amenities meeting and was done by a company.

PF 320 To Review Salaries (Discussion)

Cllr Rachael Coles felt that there was nothing to discuss.

Cllr Dave Neave suggested crossing it off and moving on.

PF 321 Town Parish Council Election Costs 2019- NOTED

PF 322 Cil Receipt To Note

Cllr Dave Neave said the first Cil payment I didn't have a clue where it came from and he wanted to know if the Planning Officer could check the LW numbers and make a note of what road or site they are from. Cllr Rachael Coles mentioned that LDC grant these Planning Applications but the Cil money is hard to get and we have to fight for years after. Andy Beams said 2 payments a year are made and Parish Council gets them for play equipment. You have to request but can take 6 months for Cil money. Cllr Ann Harrison pointed out there was one in 2016 and 2017. Andy Beams explained that is the date the Planning Application went in to LDC. Cllr Dave Neave would like the road names to be added to the LW numbers and be brought to the next Planning and Highways Committee. **NOTED.**

PF 323 To Set Budgets For Each Committee

Cllr Robbie Robertson would like to cross this off tonight's agenda and bring it back to the next Policy and Finance Committee as they have a meeting in the morning.

PF 324 Mayors Report

The Mayor was not at the Meeting so therefore couldn't do her report. Cllr Sue Griffiths expressed her concerns about the two surgeries and feels we need a report. Cllr Rachael Coles requested Councillors have an email on this matter. Cllr Ann Harrison pointed out that £220 is in her budget. Cllr Rachael Coles brought up that the Mayor used to do engagements etc and would like a report brought to the Committee. Committee would like a report of all the Mayors engagements and events etc.

Proposed Cllr Robbie Robertson

Seconded Cllr Claude Cheta

Confirm the date of next meeting Tuesday 15th January 2019 at 7.30pm

PF 325 To Note Confidential Minutes of 18th September 2018- NOTED

ENDED 8.40PM

At : 10:50

Current Bank A/c

List of Payments made between 01/11/2018 and 31/12/2018

Date Paid	Payee Name	Cheque Ref	Amount Paid	Authorized Ref	Transaction Detail
27/11/2018	Business Sream	dd	6,648.00	TL	Water Leak
27/11/2018	Conect Total Communications	203960	315.45	thl	Tel and Broadband office
27/11/2018	ssalc Limited	203962	1.00	thl	good councillors guide
27/11/2018	The Fuelcard People	dd	101.87		Fule w/e 23 Sep
30/11/2018	November Salary	TFR	21,661.96	OCTOBER November	November Salary
30/11/2018	Reserve Account	TFR	32,310.89		
01/11/2018	Investec Asset Finance	DD	198.00		Franking Machine
01/11/2018	Business Stream	DD	6,648.00		Water leak
05/11/2018	Barclaycard	DD	3.00		BACS Charge
06/11/2018	CUTTS MARINE	204000	97.80		Maroon
06/11/2018	CLUB & EVENT SUPPLIES LTD	204001	67.01		PEACEHAV/CLUB & EVENT SUPPLIES
06/11/2018	Aquaid South Coast	203999	33.60		324591/Aquaid South Coast
07/11/2018	Barclaycard	DD	22.80		Charges
09/11/2018	Tansleys Printers Limited	204007	62.40		7411/Tansleys Printers Limited
12/11/2018	Barclaycard	DD	75.46		October Statement
21/11/2018	George Rose Office Products Lt	203998	20.09		SI352697/George Rose Office Pr
21/11/2018	SouthCoast Locksmiths Ltd	204016	43.95		1303/SouthCoast Locksmiths Ltd
29/11/2018	Tim Jordan	204028	2,448.00	tl	Grass Cutting - Sep
30/11/2018	FRIDAY AD LTD	203971	42.00		Wrestling Advert
30/11/2018	BACS CHARGE	CHARGE	50.00		BACS over limit charge
30/11/2018	SALARIES	BACS	22,533.76		November Salaries
05/12/2018	The Fuelcard People	dd	1.20		Fuel w/e 28 Oct
05/12/2018	The Fuelcard People	DD	8.40		Fuel w/e 31/10/18
05/12/2018	The Fuelcard People	dD	81.20		INV/The Fuelcard People
05/12/2018	The Fuelcard People	Dd	72.04		Fuel w/e 18 Nov
05/12/2018	EDF	dd	95.24		4944175/EDF
05/12/2018	O2	DD	118.09		O2 phone bill
05/12/2018	SME IT Solutions Limited	dd	435.84		INV/SME IT Solutions Limited
05/12/2018	Bonnies News	204002	66.40		10+11/Bonnies News
05/12/2018	COLLIER TURF CARE LTD	203965	294.00		141707/COLLIER TURF CARE LTD
05/12/2018	Lewes District Council	203968	1,083.55		6204004/Lewes District Council
05/12/2018	EMCOR UK	203969	3,300.00		PTC019/EMCOR UK
05/12/2018	ScottishPower Group	203970	114.53		622001727853/ScottishPower Gro
05/12/2018	BRITISH GAS	203973	581.46		601438809/BRITISH GAS
05/12/2018	BRITISH GAS	203974	106.17		601438804/BRITISH GAS
05/12/2018	BRITISH GAS	203975	539.72		601186645/BRITISH GAS
05/12/2018	Business Sream	203977	4,907.09		2727535/Business Sream
05/12/2018	RICOH UK	203978	1,722.10		101227108/RICOH UK
05/12/2018	Corona Energy	203980	77.71		13467082/Corona Energy
05/12/2018	Corona Energy	203981	78.40		13456573/Corona Energy
05/12/2018	Wightman & Parrish Ltd	203982	165.60		SIN195717/Wightman & Parrish L
05/12/2018	Spy AlarmsLtd	203983	184.80		498911/Spy AlarmsLtd
05/12/2018	PHS Group	203985	576.56		66232741/PHS Group
05/12/2018	Trade UK	203987	126.86		924813385/Trade UK
05/12/2018	Chandler Editing & Writing	203988	240.00		CEW189/Chandler Editing & Writ
05/12/2018	ONeill Homer	203996	1,290.00		623/ONeill Homer
05/12/2018	EARTH ANCHORS LTD	204003	151.14		EA31432/EARTH ANCHORS LTD

Continued on Page 2

At : 10:50

Current Bank A/c

List of Payments made between 01/11/2018 and 31/12/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/12/2018	TELSCOMBE TOWN COUNCIL	204005	120.00		18/5806/TELSCOMBE TOWN COUNCIL
05/12/2018	Brewers and Sons Ltd	204009	255.81		PEAC021/Brewers and Sons Ltd
05/12/2018	RICOH UK	204012	30.00		57628741/RICOH UK
05/12/2018	Conect Total Communications	204013	412.88		105579/Conect Total Communicat
05/12/2018	RESTORE DATASHRED	204014	66.78		808357/RESTORE DATASHRED
05/12/2018	'	204010	600.00		Gateway Cafe toilet cleaning
03/12/2018	Fuel Card Services	DD	1.20		Fuel Card Services
03/12/2018	Business Stream	DD	6,648.00		Business Stream
05/12/2018	O2	DD	118.57		O2
06/12/2018	Madison Web Solutions Limited	204029	648.00	THL	Website hosting
06/12/2018	'	204030	1,513.40	THL	A Beams - Locum November
06/12/2018	HARTNELL TAYLOR COOK	204031	18,546.06	THL	Service Charge to Dec 17
06/12/2018	GOLDSEAL DOORS LTD	204032	403.80	THL	0076/GOLDSEAL DOORS LTD
06/12/2018	SCRUMPTIOUS SWEETIES	204033	225.00	THL	Scrumptious Sweeties
06/12/2018	Chandler Editing & Writing	204034	100.00	THL	December E-news
06/12/2018	Heatcraft And Ventilation Ltd	204035	135.00	THL	Hub boiler repair
06/12/2018	Hugh Page Sussex Ltd	204036	1,498.74	THL	Mower Repair
06/12/2018	CASTLE WATER	204037	1,683.40	THL	1 Jul - 31 Oct Water
06/12/2018	BRITISH GAS	204038	553.02	THL	3 Oct - 2 Nov
06/12/2018	BRITISH GAS	204039	100.45	THL	3 Oct - 2 Nov
06/12/2018		204040	15.00	THL	Reimburse for engraving
06/12/2018	SME	DD	933.08		SME
06/12/2018	Barclaycard	DD	72.13		Barclaycard
10/12/2018		203995	50.00		Deposit refund
10/12/2018	Fuel Card Services	DD	8.40		Fuel Card Services
11/12/2018	RMS Pitney Bowes	DD	200.00		RMS Pitney Bowes
12/12/2018	R.J.Meaker Fencing Ltd	204049	99.00	THL	59369/R.J.Meaker Fencing Ltd
12/12/2018	SME IT Solutions Limited	204050	174.24	THL	6329/SME IT Solutions Limited
12/12/2018	National Association of Civic	204051	175.00	THL	1918/National Association of C
12/12/2018	M.D.J Light Brothers Ltd	204052	273.00	THL	78667/M.D.J Light Brothers Ltd
12/12/2018	East Sussex Pension Fund	204026	5,505.70		East Sussex Pension Fund
12/12/2018	HMRC	204025	7,334.39		HMRC
12/12/2018	Fresh Air Fitness	204024	195.00		Fresh Air Fitness
12/12/2018	Madison	204023	78.00		Madison
12/12/2018	Wasp Printers	204019	600.00		Wasp Printers
12/12/2018	Bonnies News	204017	29.05		Bonnies News
12/12/2018	Burgess Furniture	204008	1,335.12		Burgess Furniture
12/12/2018	Cinemobile	204011	2,803.75		Cinemobile
13/12/2018		204053	620.00	THL	December - Gateway Cafe toilet
13/12/2018	Wightman & Parrish Ltd	204054	37.38	THL	Inv SIN205076
13/12/2018	Fiddes & Son Ltd T/A Bowcom	204055	28.90	THL	Atom Battery & carriage
13/12/2018	Trade UK	204056	30.58	THL	Inv 934997/934997357/934633789
13/12/2018	TAMAR ORGANICS Ltd	204057	120.60	THL	Inv 4377 & 4617
13/12/2018	Conect Total Communications	204058	411.02	THL	December telephone cost
13/12/2018	Rigby Taylor	204059	12.00	THL	Red Cone Nozzles
19/12/2018		204048	50.00		Deposit Refund
20/12/2018	CTLA	204060	1,500.00	THL	Oct - Dec Grant

At : 10:50

Current Bank A/c

List of Payments made between 01/11/2018 and 31/12/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
20/12/2018	DH SOLAR ENGINEERING LTD	204061	390.00	THL	Boiler service - Gateway Cafe
20/12/2018	CASTLE WATER	204062	2,471.91	THL	Jul - Oct & Nov bills
20/12/2018	Peacehaven Community School	204063	20.00	THL	Ad in school production progrm
20/12/2018	Your Franking Ltd	204064	63.60	THL	DM50 Blue Ink
20/12/2018	Lewes District Council	204065	1,083.55	THL	Bin Emptying Jan - Mar 19
20/12/2018	East Sussex Pension Fund	204067	5,505.70		December Payment
20/12/2018	HMRC	204066	7,262.08		December Payment
21/12/2018	Lewes District Council	204027	1,000.00		Lewes District Council
21/12/2018	HR Services Partnership	204018	828.00		HR Services Partnership
21/12/2018	Tim Jordan	204042	2,448.00		Tim Jordan
21/12/2018	Aquarius Solutions	204015	363.60		Aquarius Solutions
21/12/2018	Barclaycard	204041	53.99		Barclaycard
21/12/2018	Corona Energy	204022	243.94		Corona Energy
21/12/2018	Corona Energy	204021	114.21		Corona Energy
21/12/2018	Wightman & Parrish	204020	280.07		Wightman & Parrish
21/12/2018	Tamar Organics	203989	80.40		Tamar Organics
21/12/2018	Salaries	BACS	22,436.66		Salaries
21/12/2018	Fuel Card Services	DD	169.26		Fuel Card Services
24/12/2018	EDF Energy	DD	93.54		EDF Energy
24/12/2018	Fuel Card Services	DD	1.20		Fuel Card Services
27/12/2018		204046	50.00		Deposit refund
27/12/2018		204044	50.00		Deposit refund
Total Payments			<u>211,164.30</u>		

Month No : 10

Committee Report

COUNCIL

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
100 General Administration								
4001	Salaries	0	232,793	309,880	77,087		77,087	75.1 %
4002	Er's NIC	0	16,352	25,619	9,267		9,267	63.8 %
4003	Er's Supn	0	33,551	59,530	25,979		25,979	56.4 %
4004	Overtime	0	6,094	4,000	-2,094		-2,094	152.4 %
4011	Training	0	1,662	3,000	1,338		1,338	55.4 %
4171	Grounds Maintenance Costs	0	-600	0	600		600	0.0 %
4212	Mileage Costs	0	385	1,000	616		616	38.5 %
4301	Purchase of Furniture/Equipmen	0	-38	4,500	4,538		4,538	-0.8 %
4302	Purchase of Materials	0	306	4,500	4,194		4,194	6.8 %
4306	Printing	0	4,974	1,100	-3,874		-3,874	452.2 %
4307	Stationery	0	1,753	1,000	-753		-753	175.3 %
4311	Professional Fees - Legal	0	3,435	2,250	-1,185		-1,185	152.7 %
4312	Professional Fees - Other	0	8,542	2,250	-6,292		-6,292	379.6 %
4314	Audit Fees	0	3,239	2,000	-1,239		-1,239	162.0 %
4315	Insurance	0	9,602	12,800	3,198		3,198	75.0 %
4321	Bank Charges	0	105	0	-105		-105	0.0 %
4322	BACS Charges	0	268	600	332		332	44.7 %
4323	PDQ Charges	0	287	500	213		213	57.4 %
4324	Credit Card Charges	0	937	0	-937		-937	0.0 %
4325	Postage	0	1,827	1,650	-177		-177	110.7 %
4326	Telephones	0	3,924	5,000	1,076		1,076	78.5 %
4327	Computers	0	5,156	5,275	119		119	97.7 %
4331	Mayor's Allowance	0	750	1,500	750		750	50.0 %
4333	Members Allowance	0	1,968	4,250	2,282		2,282	46.3 %
4334	Members Training	0	120	500	380		380	24.0 %
4341	Grants	0	11,050	21,020	9,970		9,970	52.6 %
4342	Subscriptions	0	3,685	3,500	-185		-185	105.3 %
4343	Contributions to Provisions	0	4,500	5,000	500		500	90.0 %
4900	Miscellaneous Expenses	0	387	1,000	613		613	38.7 %
	General Administration :- Expenditure	0	357,012	483,224	126,212	0	126,212	73.9 %
1001	Precept	0	428,340	428,340	0			100.0 %
1005	Grants - Lewes DC	0	62,772	44,559	18,213			140.9 %
1010	CIL Income	0	15,358	0	15,358			0.0 %
1013	Income from Photocopying	0	446	500	-54			89.2 %
1016	Housing Benefit Claims LDC	0	15,835	3,000	12,835			527.8 %
1017	Foodliner Sales	0	903	1,500	-597			60.2 %
1050	Allotment Rent	0	0	950	-950			0.0 %

Month No : 10

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1094	Other Customer & Client Receipt	0	127	1,300	-1,174			9.7 %
1100	Interest Received	0	657	0	657			0.0 %
1301	Filming	0	2,850	0	2,850			0.0 %
1309	Other Income	0	863	300	563			287.7 %
	General Administration :- Income	0	528,151	480,449	47,702			109.9 %
	Net Expenditure over Income	0	-171,139	2,775	173,914			
110	Civic Events							
4329	Advertising	0	125	0	-125		-125	0.0 %
4332	Mayor's Reception	0	504	1,200	696		696	42.0 %
4335	Civic Expenses	0	863	1,700	837		837	50.8 %
	Civic Events :- Expenditure	0	1,492	2,900	1,408	0	1,408	51.5 %
	Net Expenditure over Income	0	1,492	2,900	1,408			
120	Marketing							
4328	Website	0	740	2,000	1,260		1,260	37.0 %
4329	Advertising	0	1,205	1,000	-205		-205	120.5 %
4330	Newsletter	0	1,250	2,000	750		750	62.5 %
	Marketing :- Expenditure	0	3,195	5,000	1,805	0	1,805	63.9 %
1094	Other Customer & Client Receipt	0	0	250	-250			0.0 %
	Marketing :- Income	0	0	250	-250			0.0 %
	Net Expenditure over Income	0	3,195	4,750	1,555			
130	Neighbourhood Plan							
4328	Website	0	43	0	-43		-43	0.0 %
4337	Neighbourhood Plan	0	5,633	0	-5,633		-5,633	0.0 %
	Neighbourhood Plan :- Expenditure	0	5,676	0	-5,676	0	-5,676	
1200	Income from Recharges	0	384	0	384			0.0 %
	Neighbourhood Plan :- Income	0	384	0	384			
	Net Expenditure over Income	0	5,292	0	-5,292			
200	Planning & Highways							
4101	Repair/Alteration of Premises	0	43	1,000	958		958	4.3 %
4111	Electricity	0	1,469	500	-969		-969	293.7 %
4171	Grounds Maintenance Costs	0	0	500	500		500	0.0 %
4312	Professional Fees - Other	0	508	1,000	492		492	50.8 %
	Planning & Highways :- Expenditure	0	2,019	3,000	981	0	981	67.3 %
	Net Expenditure over Income	0	2,019	3,000	981			

Month No : 10

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
300	Grounds Team General Exp							
4202	Repairs/Maintenance of Vehicle	0	629	2,500	1,871		1,871	25.2 %
4203	Fuel	0	1,774	3,600	1,826		1,826	49.3 %
4204	Road Fund License	0	0	540	540		540	0.0 %
4205	Hire/Lease of Vehicles	0	0	1,200	1,200		1,200	0.0 %
4304	Catering	0	0	100	100		100	0.0 %
4305	Uniform	0	83	0	-83		-83	0.0 %
Grounds Team General Exp :- Expenditure		<u>0</u>	<u>2,486</u>	<u>7,940</u>	<u>5,454</u>	<u>0</u>	<u>5,454</u>	<u>31.3 %</u>
Net Expenditure over Income		<u>0</u>	<u>2,486</u>	<u>7,940</u>	<u>5,454</u>			
310	Sports Park							
4101	Repair/Alteration of Premises	0	1,676	1,560	-116		-116	107.5 %
4111	Electricity	0	3,118	1,580	-1,538		-1,538	197.3 %
4112	Gas	0	234	0	-234		-234	0.0 %
4141	Water Services	0	2,848	2,000	-848		-848	142.4 %
4164	Trade Refuse	0	2,512	1,960	-552		-552	128.2 %
4171	Grounds Maintenance Costs	0	6,835	7,100	265		265	96.3 %
4303	Machinery Mtce/Lease	0	158	0	-158		-158	0.0 %
4900	Miscellaneous Expenses	0	1,000	4,960	3,960		3,960	20.2 %
Sports Park :- Expenditure		<u>0</u>	<u>18,381</u>	<u>19,160</u>	<u>779</u>	<u>0</u>	<u>779</u>	<u>95.9 %</u>
1025	Rent & Service Charge	0	11,452	15,000	-3,548			76.3 %
1039	S/P Cats	0	3,000	0	3,000			0.0 %
1041	S/P Telephone Masts	0	4,250	4,300	-50			98.8 %
1043	S/P Football Pitches	0	1,526	2,000	-474			76.3 %
1061	S/P Court Hire	0	5,546	5,200	346			106.7 %
1094	Other Customer & Client Receipt	0	0	6,250	-6,250			0.0 %
Sports Park :- Income		<u>0</u>	<u>25,774</u>	<u>32,750</u>	<u>-6,976</u>			<u>78.7 %</u>
Net Expenditure over Income		<u>0</u>	<u>-7,393</u>	<u>-13,590</u>	<u>-6,197</u>			
315	Big Park							
4101	Repair/Alteration of Premises	0	193	1,000	807		807	19.3 %
4121	Rents	0	8,190	15,000	6,810		6,810	54.6 %
4131	Rates	0	1,608	1,600	-8		-8	100.5 %
4141	Water Services	0	0	500	500		500	0.0 %
4151	Fixtures & Fittings	0	96	200	104		104	48.0 %
4166	Skip Hire	0	450	770	320		320	58.4 %
4171	Grounds Maintenance Costs	0	4,175	0	-4,175		-4,175	0.0 %
4173	Fertilisers & Grass Seed	0	3,812	3,000	-812		-812	127.1 %

Month No : 10

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4203	Fuel	0	996	2,000	1,004		1,004	49.8 %
4302	Purchase of Materials	0	102	500	398		398	20.3 %
4303	Machinery Mtce/Lease	0	482	2,500	2,018		2,018	19.3 %
	Big Park :- Expenditure	0	20,103	27,070	6,967	0	6,967	74.3 %
1005	Grants - Lewes DC	0	0	25,000	-25,000			0.0 %
1094	Other Customer & Client Receipt	0	0	2,000	-2,000			0.0 %
	Big Park :- Income	0	0	27,000	-27,000			0.0 %
	Net Expenditure over Income	0	20,103	70	-20,033			
316 Gateway Cafe								
4101	Repair/Alteration of Premises	0	582	850	268		268	68.4 %
4111	Electricity	0	516	900	384		384	57.3 %
4112	Gas	0	0	400	400		400	0.0 %
4161	Cleaning Costs	0	5,500	3,000	-2,500		-2,500	183.3 %
4301	Purchase of Furniture/Equipmen	0	1,440	0	-1,440		-1,440	0.0 %
4302	Purchase of Materials	0	0	1,000	1,000		1,000	0.0 %
4312	Professional Fees - Other	0	0	150	150		150	0.0 %
4326	Telephones	0	0	250	250		250	0.0 %
	Gateway Cafe :- Expenditure	0	8,037	6,550	-1,487	0	-1,487	122.7 %
1025	Rent & Service Charge	0	6,759	7,340	-582			92.1 %
1200	Income from Recharges	0	0	1,140	-1,140			0.0 %
	Gateway Cafe :- Income	0	6,759	8,480	-1,722			79.7 %
	Net Expenditure over Income	0	1,279	-1,930	-3,209			
320 Play Areas								
4101	Repair/Alteration of Premises	0	0	1,000	1,000		1,000	0.0 %
4111	Electricity	0	0	500	500		500	0.0 %
4161	Cleaning Costs	0	0	1,000	1,000		1,000	0.0 %
4301	Purchase of Furniture/Equipmen	0	0	600	600		600	0.0 %
	Play Areas :- Expenditure	0	0	3,100	3,100	0	3,100	0.0 %
	Net Expenditure over Income	0	0	3,100	3,100			
330 Amenity Area								
4101	Repair/Alteration of Premises	0	2,195	6,100	3,905		3,905	36.0 %
4111	Electricity	0	139	0	-139		-139	0.0 %
4141	Water Services	0	98	1,600	1,502		1,502	6.1 %
4151	Fixtures & Fittings	0	27,057	0	-27,057		-27,057	0.0 %

Month No : 10

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4164	Trade Refuse	0	3,438	1,740	-1,698		-1,698	197.6 %
4171	Grounds Maintenance Costs	0	20,920	27,400	6,480		6,480	76.3 %
4203	Fuel	0	507	0	-507		-507	0.0 %
4301	Purchase of Furniture/Equipmen	0	2,532	3,000	468		468	84.4 %
4302	Purchase of Materials	0	-5	0	5		5	0.0 %
4303	Machinery Mtce/Lease	0	0	0	0		0	0.0 %
4305	Uniform	0	80	250	170		170	32.0 %
4900	Miscellaneous Expenses	0	620	500	-120		-120	124.0 %
	Amenity Area :- Expenditure	0	57,581	40,590	-16,991	0	-16,991	141.9 %
1020	Income fm Grass/Verge Cutting	0	18,123	18,000	123			100.7 %
1044	Hire of the Dell	0	6,863	5,000	1,863			137.3 %
1050	Allotment Rent	0	180	1,000	-820			18.0 %
1094	Other Customer & Client Receipt	0	0	4,900	-4,900			0.0 %
1301	Filming	0	500	0	500			0.0 %
	Amenity Area :- Income	0	25,666	28,900	-3,234			88.8 %
	Net Expenditure over Income	0	31,916	11,690	-20,226			
355 The Hub								
4103	Annual Servicing Costs	0	1,796	875	-921		-921	205.2 %
4111	Electricity	0	209	1,500	1,291		1,291	14.0 %
4112	Gas	0	742	1,500	758		758	49.4 %
4131	Rates	0	2,034	2,240	206		206	90.8 %
4303	Machinery Mtce/Lease	0	0	120	120		120	0.0 %
4305	Uniform	0	240	300	60		60	80.1 %
4343	Contributions to Provisions	0	0	240	240		240	0.0 %
4900	Miscellaneous Expenses	0	0	20	20		20	0.0 %
	The Hub :- Expenditure	0	5,021	6,795	1,774	0	1,774	73.9 %
1084	Sports Pavilion	0	13,979	15,700	-1,721			89.0 %
	The Hub :- Income	0	13,979	15,700	-1,721			89.0 %
	Net Expenditure over Income	0	-8,958	-8,905	53			
360 Community House								
4101	Repair/Alteration of Premises	0	9,118	10,000	882		882	91.2 %
4111	Electricity	0	3,651	7,200	3,549		3,549	50.7 %
4112	Gas	0	1,179	3,500	2,321		2,321	33.7 %
4122	Service Charge	0	15,455	12,900	-2,555		-2,555	119.8 %
4131	Rates	0	13,734	15,000	1,266		1,266	91.6 %
4141	Water Services	0	8,424	7,200	-1,224		-1,224	117.0 %

Month No : 10

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4151	Fixtures & Fittings	0	0	500	500		500	0.0 %
4161	Cleaning Costs	0	798	1,000	202		202	79.8 %
4162	Cleaning Materials	0	1,602	5,000	3,398		3,398	32.0 %
4163	Personal Hygiene	0	1,229	1,000	-229		-229	122.9 %
4211	Public Transport	0	500	0	-500		-500	0.0 %
4303	Machinery Mtce/Lease	0	396	0	-396		-396	0.0 %
4305	Uniform	0	324	500	176		176	64.7 %
4343	Contributions to Provisions	0	0	1,700	1,700		1,700	0.0 %
4900	Miscellaneous Expenses	0	544	400	-144		-144	136.1 %
	Community House :- Expenditure	0	56,955	65,900	8,945	0	8,945	86.4 %
1025	Rent & Service Charge	0	663	0	663			0.0 %
1046	Stall Income (Events)	0	50	0	50			0.0 %
1069	C/H Police Room	0	491	1,500	-1,009			32.7 %
1070	C/H Phoenix Room	0	5,514	5,800	-286			95.1 %
1072	C/H Copper Room	0	8,625	11,500	-2,875			75.0 %
1075	C/H Charles Neville	0	5,144	10,000	-4,856			51.4 %
1076	C/H Main Hall	0	15,030	23,800	-8,770			63.2 %
1077	C/H Anzac Room	0	7,951	8,500	-549			93.5 %
1078	C/H Main Kitchen	0	593	1,200	-607			49.4 %
1079	C/H Anzac Kitchen	0	210	600	-390			35.1 %
1080	C/H Foyer	0	1,641	200	1,441			820.5 %
1081	C/H Equipment Hire	0	404	700	-296			57.8 %
1084	Sports Pavilion	0	0	8,600	-8,600			0.0 %
1085	Caretaking Recharge	0	0	1,600	-1,600			0.0 %
1091	Cinema Income	0	1,919	2,500	-581			76.8 %
1092	Electricity Feed-in Tariff	0	1,268	8,200	-6,932			15.5 %
1200	Income from Recharges	0	0	2,000	-2,000			0.0 %
	Community House :- Income	0	49,505	86,700	-37,195			57.1 %
	Net Expenditure over Income	0	7,450	-20,800	-28,250			
400	Water Leak							
4101	Repair/Alteration of Premises	0	8,820	0	-8,820		-8,820	0.0 %
4141	Water Services	0	99,418	0	-99,418		-99,418	0.0 %
	Water Leak :- Expenditure	0	108,238	0	-108,238	0	-108,238	
	Net Expenditure over Income	0	108,238	0	-108,238			
410	Rechargeable Works - Grounds T							
1200	Income from Recharges	0	5,220	0	5,220			0.0 %
	Rechargeable Works - Grounds T :- Income	0	5,220	0	5,220			
	Net Expenditure over Income	0	-5,220	0	5,220			

Month No : 10

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
430	Summer Fair							
4171	Grounds Maintenance Costs	0	600	0	-600		-600	0.0 %
4306	Printing	0	40	0	-40		-40	0.0 %
4329	Advertising	0	28	0	-28		-28	0.0 %
4900	Miscellaneous Expenses	0	37	0	-37		-37	0.0 %
	Summer Fair :- Expenditure	<u>0</u>	<u>705</u>	<u>0</u>	<u>-705</u>	<u>0</u>	<u>-705</u>	
1045	Event Sponsorship	0	585	0	585			0.0 %
1046	Stall Income (Events)	0	-75	0	-75			0.0 %
	Summer Fair :- Income	<u>0</u>	<u>510</u>	<u>0</u>	<u>510</u>			
	Net Expenditure over Income	<u>0</u>	<u>195</u>	<u>0</u>	<u>-195</u>			
450	Mayoral Charity Events							
1045	Event Sponsorship	0	400	0	400			0.0 %
	Mayoral Charity Events :- Income	<u>0</u>	<u>400</u>	<u>0</u>	<u>400</u>			
	Net Expenditure over Income	<u>0</u>	<u>-400</u>	<u>0</u>	<u>400</u>			
	COUNCIL :- Expenditure	0	646,902	671,229	24,327	0	24,327	96.4 %
	Income	0	656,346	680,229	-23,883			96.5 %
	Net Expenditure over Income	<u>0</u>	<u>-9,444</u>	<u>-9,000</u>	<u>444</u>			

COUNCIL

	2018/19 Budget	2019/20 Draft Budget	Change from 2018/19	
100				
<u>General Administration</u>				
4001 Salaries	309,880	331,117	21,237	See separate staff salary spreadsheet
4002 ER's NIC	25,619	45,694	20,075	See separate staff salary spreadsheet
4003 ER's Supn	59,530	65,614	6,084	See separate staff salary spreadsheet
4004 Overtime	4,000	6,000	2,000	
4011 Training	3,000	3,000	0	
4212 Mileage Costs	1,000	1,000	0	
4301 Purchase of Furniture/Equipment	4,500	4,500	0	
4302 Purchase of Materials	4,500	3,500	-1,000	Reduced to reflect actual cost
4306 Printing	1,100	7,000	5,900	Reduced to reflect actual cost
4307 Stationery	1,000	2,000	1,000	£1400 quarterly + consumables
4311 Professional Fees - Legal	2,250	3,000	750	Increase to cover existing expenditure
4312 Professional Fees - HR	2,250	4,000	1,750	Increase to cover existing expenditure
4314 Audit Fees	2,000	3,000	1,000	Increase to cover existing expenditure
4315 Insurance	12,800	12,800	0	
4321 Bank Charges	0	100	100	Budget in place due to costs incurred
4322 BACS Charges	600	600	0	
4323 PDQ Charges	500	500	0	
4325 Postage	1,650	1,750	100	Increase to cover existing expenditure
4326 Telephone	5,000	4,500	-500	Reduced to reflect actual cost
4327 Computers	5,275	7,500	2,225	Plans in place for computer upgrade
4331 Mayor's Allowance	1,500	1,500	0	
4333 Members Allowance	4,250	4,250	0	
4334 Members Training	500	2,500	2,000	New councillors after election?
4341 Grants	21,020	21,020	0	
4342 Subscription	3,500	4,000	500	Increase to cover existing expenditure
4343 Contributions to Provisions	5,000	6,000	1,000	£1,500 quarter to CTLA
tbc Election Costs		9,050	9,050	£17,050 max cost - £8,000 in E/M Reserve
4900 Miscellaneous Expenses	1,000	0	-1,000	Remove

General Administration: Expenditure		483,224	555,495	72,271	
1001	Precept	428,340	543,216	114,876	
1005	Grants - Lewes DC	44,559	23,249	-21,310	
1013	Income from Photocopying	500	500	0	
1016	Housing Benefit Claims LDC	3,000	3,000	0	
1017	Foodliner Sales	1,500	1,500	0	
1050	Allotment Rent	950	950	0	
1094	Other Customer & Client Receipts	1,300	1,300	0	
1100	Interest Received	0	250	250	
1309	Other Income	300	300	0	Reflects interest received
General Administration: Income		480,449	574,265	93,816	
Net Expenditure over Income		2,775	-18,770	-21,545	
<u>110</u> Civic Events					
4332	Mayor's Reception	1,200	1,200	0	Two receptions in election year
	Youth Mayor		0	0	Based on Civic Mgr requests
4335	Civic Expenses	1,700	1,700	0	Based on Civic Mgr requests
Civic Expenses: Expenditure		2,900	2,900	0	
Net Expenditure over Income		2,900	2,900	0	
<u>120</u> Marketing					
4328	Website	2,000	1,500	-500	Based on Civic Mgr requests
4329	Advertising	1,000	1,000	0	Based on Civic Mgr requests
4330	Newsletter	2,000	1,500	-500	
Marketing: Expenditure		5,000	4,000	-1,000	
1094	Other Customer & Client Receipts	250	0	-250	
Marketing: Income		250	0	-250	
Net Expenditure over Income		4,750	4,000	-750	

130 Neighbourhood Plan

4337	Neighbourhood Plan	0	5,000	5,000	£3,806 in EM Reserve
	Neighbourhood Plan: Expenditure	0	5,000	5,000	
1200	Income from Recharges	0	0	0	
	Neighbourhood Plan: Income	0	0	0	
	Net Expenditure over Income	0	5,000	5,000	

200 Planning & Highways

4101	Repair/Alteration of Premises	1,000	1,000	0	Increase to cover existing expenditure
4111	Electricity	500	1,000	500	
4171	Grounds Maintenance Costs	500	500	0	
	Grass Verge Cutting		10,140	10,140	New addition for 2019/20
4312	Professional Fees - Other	1,000	0	-1,000	Remove
	Planning & Highways: Expenditure	3,000	12,640	9,640	
	Net Expenditure over Income	3,000	12,640	9,640	

300 Grounds Team General Exp

4202	Repairs/Maintenance of Vehicle	2,500	4,000	1,500	Based on Grounds Mgr recommendation
4203	Fuel	3,600	3,600	0	
4204	Road Fund License	540	540	0	
4205	Hire/Lease of Vehicles	1,200	600	-600	Reduced to reflect actual cost
4304	Catering	100	100	0	
	Grounds Team: Expenditure	7,940	8,840	900	
	Net Expenditure over Income	7,940	8,840	900	

310 Sports Park

4101	Repair/Alteration of Premises	1,560	1,560	0	Increase to cover existing expenditure
4111	Electricity	1,580	2,000	420	

4141	Water Services	2,000	2,000	0	
4164	Trade Refuse	1,960	4,400	2,440	Increase - £1,083 per quarter
4171	Grounds Maintenance Costs	7,100	7,100	0	
4900	Miscellaneous Expenses	4,960	0	-4,960	Remove
	Sports Park: Expenditure	19,160	17,060	-2,100	
1025	Rent & Service Charge	15,000	15,000	0	
1039	S/P Cats	0	3,600	3,600	Increase based on existing income
1041	S/P Telephone Masts	4,300	4,300	0	
1043	S/P Football Pitches	2,000	2,000	0	
1061	S/P Court Hire	5,200	5,200	0	
1094	Other Customer & Client Receipts	6,250	6,250	0	
	Sports Park: Income	32,750	36,350	3,600	
	Net Expenditure over Income	-13,590	-19,290	-5,700	
315	Big Park				
4101	Repair/Alteration of Premises	1,000	1,000	0	
4121	Rents	15,000	12,000	-3,000	Reduced to reflect actual cost
4131	Rates	1,600	1,700	100	Increase to cover existing expenditure
4141	Water Services	500	500	0	
4151	Fixtures & Fittings	200	200	0	
4166	Skip Hire	770	1,000	230	Based on Grounds Mgr recommendation
4173	Fertilisers & Grass Seed	3,000	4,000	1,000	Based on Grounds Mgr recommendation
4203	Fuel	2,000	2,000	0	
4302	Purchase of Materials	500	500	0	
4303	Machinery Mtce/Lease	2,500	1,500	-1,000	Reduced to reflect actual cost
	Big Park: Expenditure	27,070	24,400	-2,670	
1005	Grants - Lewes DC	25,000	25,000	0	
1094	Other Customer & Client Receipts	2,000	2,000	0	
	Big Park: Income	27,000	27,000	0	

Net Expenditure over Income		70	-2,600	-2,670	
316	<u>Gateway Café</u>				
4101	Repair/Alteration of Premises	850	850	0	
4111	Electricity	900	900	0	
4112	Gas	400	400	0	
4161	Cleaning Costs	3,000	5,000	2,000	Increase to cover existing expenditure
4302	Purchase of Materials	1,000	1,000	0	
4312	Professional Fees - Other	150	0	-150	Not applicable
4326	Telephones	250	0	-250	Charged as part of main cost to cost centre 100
	Gateway Café: Expenditure	6,550	8,150	1,600	
1025	Rent & Service Charge	7,340	7,340	0	
1200	Income from Recharges	1,140	1,140	0	
	Gateway Café: Income	8,480	8,480	0	
	Net Expenditure over Income	-1,930	-330	1,600	
320	<u>Play Areas</u>				
4101	Repair/Alteration of Premises	1,000	1,000	0	
4111	Electricity	500	500	0	
4161	Cleaning Costs	1,000	1,000	0	
4301	Purchase of Furniture/Equipment	600	600	0	
	Play Areas: Expenditure	3,100	3,100	0	
	Net Expenditure over Income	3,100	3,100	0	
330	<u>Amenity Area</u>				
4101	Repair/Alteration of Premises	6,100	3,000	-3,100	Reduced based on Grounds Mgr recommendation
4141	Water Services	1,600	1,600	0	
4164	Trade Refuse	1,740	2,500	760	Increase to cover existing expenditure
4171	Grounds Maintenance Costs	27,400	15,000	-12,400	Reduced as result of changing grass contract
4301	Purchase of Furniture/Equipment	3,000	3,000	0	

4305	Uniform	250	250	0	
4900	Miscellaneous Expenses	500	0	-500	Remove
	Amenity Area: Expenditure	40,590	25,350	-15,240	
1020	Income frm Grass/Verge Cutting	18,000	0	-18,000	New policy decision by Council
1044	Hire of the Dell	5,000	5,000	0	
1050	Allotment Rent	1,000	1,000	0	
1094	Other Customer & Client Receipts	4,900	4,900	0	
	Amenity Area: Income	28,900	10,900	-18,000	
	Net Expenditure over Income	11,690	14,450	2,760	
355	The Hub				
4103	Annual Servicing Costs	875	1,500	625	Increase to cover existing expenditure
4111	Electricity	1,500	1,500	0	
4112	Gas	1,500	1,500	0	
4131	Rates	2,240	2,240	0	
4303	Machinery Mtce/Lease	120	120	0	
4305	Uniform	300	300	0	
4343	Contributions to Provisions	240	0	-240	Remove
tbc	Maintenance		4,000		
4900	Miscellaneous Expenses	20	0	-20	Remove
	The Hub: Expenditure	6,795	11,160	365	
1084	Sports Pavilion	15,700	15,700	0	
	The Hub: Income	15,700	15,700	0	
	Net Expenditure over Income	-8,905	-4,540	365	
360	Community House				
4101	Repair/Alteration of Premises	10,000	5,000	-5,000	Reduce pending decision on building future
4111	Electricity	7,200	5,500	-1,700	Reduced - average bill approx £400 pm
4112	Gas	3,500	2,500	-1,000	Reduced based on actual costs

£15,455 in 2017/18. 2018/19 due plus 2019/20

4122	Service Charge	12,900	31,000	18,100	
4131	Rates	15,000	15,000	0	
4141	Water Services	7,200	7,200	0	
4151	Fixtures & Fittings	500	500	0	
4161	Cleaning Costs	1,000	1,000	0	
4162	Cleaning Materials	5,000	2,500	-2,500	Reduced based on actual costs
4163	Personal Hygiene	1,000	2,000	1,000	£480 quarterly
4305	Uniform	500	500	0	
4343	Contributions to Provisions	1,700	0	-1,700	Remove
4900	Miscellaneous Expenses	400	0	-400	Remove
	Community House: Expenditure	65,900	72,700	6,800	
1069	C/H Police Room	1,500	1,500	0	
1070	C/H Phoenix Room	5,800	5,800	0	
1072	C/H Copper Room	11,500	11,500	0	
1075	C/H Charles Neville	10,000	10,000	0	
1076	C/H Main Hall	23,800	23,800	0	
1077	C/H Anzac Room	8,500	8,500	0	
1078	C/H Main Kitchen	1,200	1,200	0	
1079	C/H Anzac Kitchen	600	600	0	
1080	C/H Foyer	200	200	0	
1081	C/H Equipment Hire	700	700	0	
1084	Sports Pavilion	8,600	0	-8,600	Already included in the Hub cost centre
1085	Caretaking Recharge	1,600	1,600	0	
1091	Cinema Income	2,500	2,500	0	
1092	Electricity Feed-In Tariff	8,200	8,200	0	
1200	Income from Recharges	2,000	2,000	0	
	Community House: Income	86,700	78,100	-8,600	
	Net Expenditure over Income	-20,800	-5,400	15,400	
430	Summer Fair				
4306	Printing	0	0	0	Based on Civic Mgr requests

Based on Civic Mgr requests
Based on Civic Mgr requests

4329	Advertising	0	0	0
4900	Miscellaneous Expenses	0	0	0
	Summer Fair: Expenditure	0	0	0
1045	Event Sponsorship	0	0	0
1046	Stall Income (Events)	0	0	0
	Summer Fair: Income	0	0	0
	Net Expenditure over Income	0	0	0
	COUNCIL: Expenditure	671,229	750,795	75,566
	COUNCIL: Income	680,229	750,795	70,566
	Net Expenditure over Income	-9,000	0	5,000
	Precept	£428,340	£543,216	£114,876
	Tax Base	4,831.2	4,863.5	32.3
	Band D	£88.66	£111.69	£23.03

25.98%

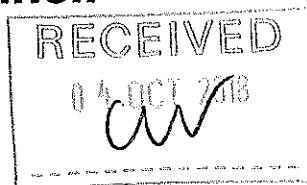
Grant applications received

Charity	Amount Requested	How will the grant be used
Saltdean community association charity	£200	To buy a new projector to be used at meetings
INAA	£1000	To assist with running costs i.e Rent, Stationary, Postage ETC. Helping to continue running the service
Wave Leisure Trust LTD	£2800	To help fund the very successful Summer holiday programme for young people in Peacehaven.
Rotary club Newhaven, Peacehaven, Telscombe	£250	To entertain and support the elderly and other charities in the area including scouts, guides and youth football.
Peacehaven & Telscombe Cliffs scout group	£670	Due to water damage they desperately need repairs to lighting systems in the hut as they only have 2 lights working out of 10.

Peacehaven Town Council

Meridian Centre, Meridian Way

Peacehaven, East Sussex, BN10 8BB



GRANT APPLICATION FORM

The Town Council invites grant applications, which primarily support local organisations and which directly benefit residents of the Town as much as possible.

1. NAME OF ORGANISATION:

If application granted, cheque to be made payable to: (if different from above)

SALTDEAN COMMUNITY ASSOCIATION CHARITY

2. ADDRESS:

101, OAKLANDS AVE. - SALTDEAN
BN2 8PD

CONTACT NAME:

CATHY GALLAGHER

EMAIL: saltdeancommunityasscharity@gmail.com

TEL. NO: 07810560337

3. VAT REGISTERED: ☒ YES / ☐ NO

4. REGISTERED CHARITY: YES / ☒ NO

Charity Registration No: 270950...

5. DATE ORGANISATION ESTABLISHED:

July 1966

6. DESCRIPTION OF ORGANISATION:

Member charity objectives to run community hall for educational, social well being and leisure

7. MEMBERSHIP

Total Membership: Approximately 950

Membership Resident in Peacehaven Town: - Membership and access includes neighbouring towns without registration

8. REASON FOR GRANT REQUEST:

C:\Users\nancy\AppData\Local\Packages\Microsoft.MicrosoftEdge_8wekyb3d8bbwe\TempState\Downloads\GRANT-APPLICATION-FORM-current-PTC (1).docx

(eg. details of project together with numbers of those involved in the project, members and/or others, equipment, event) ~~£200~~ for Projector *

At Saltdean Community Hall and at various locations we presented local interest, history countryside issues at open meetings for 60 per sessions at least 1 per month as a social event potentially 360 people in 6 months

9. WHO HAVE YOU APPLIED TO FOR OTHER GRANTS:

(e.g. organisations applied to and amount requested)

No other grant requests for this reason

10. AMOUNT OF GRANT REQUESTED:

(Maximum grant application considered is £750)

£200.....

11. DETAILS OF PREVIOUS GRANT APPLICATIONS TO THE TOWN MAYOR:

(Please enter year and if successful amount of grant received)

NONE

12. FINANCIAL INFORMATION:

(Please complete details below and either attach last year's audited accounts or audited summary of accounts for your organisation).

	NOW	ONE YEAR AGO
Current Assets	—	—
Current Cash Balance *	5332	892
Annual Income	5964	7490
Annual Expenditure	3602	3300

* 10K Grant from Co-op for specific projects - Refurb Kitchenette

Signature *[Signature]*

Date 10/9/18

(person authorised to apply for and on behalf of the organisation named in Item 1)

History Project
low income children
Pay at Seaside.

Notes:

The Town Council considers grant applications from local organisations each year and successful applications do not imply an automatic future success – each is considered on its merits and against availability of funds.

Depending on circumstances, organisations that are successful in their grant application may be invited to attend a presentation ceremony for publicity purposes.

* The sea has provided 2 talks so far with visiting historians bringing their own projector.

We want to invite a wider range of speakers as well as putting together our own talks.

We have bought a screen and stand and we will pay part of cost for projector. Attached are examples of the price and type of projector. around £300 mark.

The price goes from £300 to £1500 and more. We will look after the equipment and expect it to last for many years.

We are applying for £200 towards total equipment costs of £400 approx.

Our talks are available to all and are free including refreshments. Peacehaven residents attend and are welcome.



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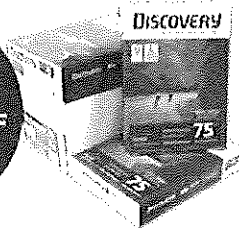
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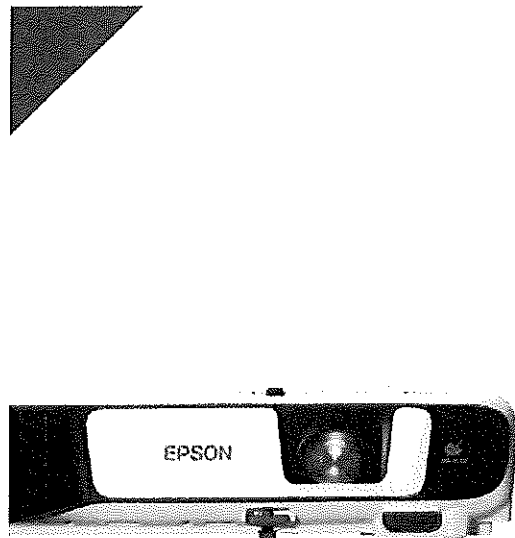
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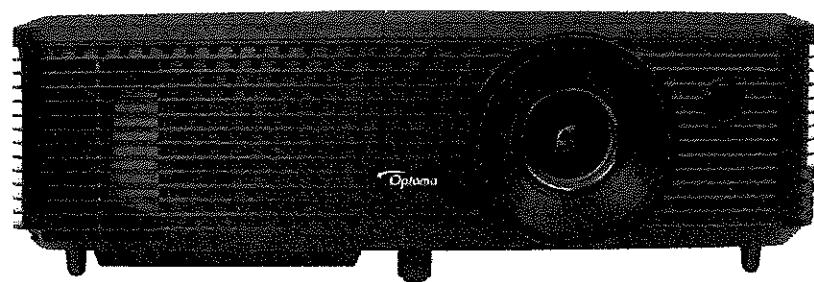
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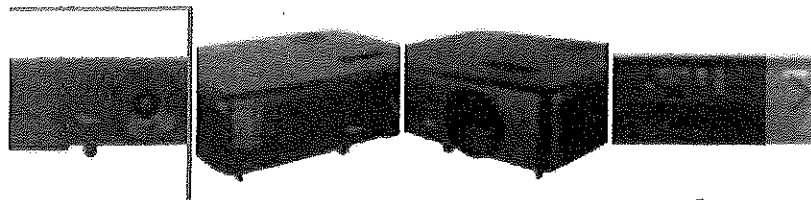
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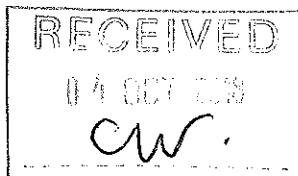
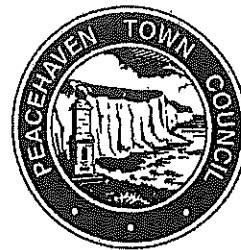
We offer 6 month interest free options. Call or ask in-store for details



Peacehaven Town Council

Meridian Centre, Meridian Way

Peacehaven, East Sussex, BN10 8BB



GRANT APPLICATION FORM

The Town Council invites grant applications, which primarily intend to support local organisations and which directly benefit residents of the town as much as possible.

1. NAME OF ORGANISATION: I.N.A.A.

If application granted, cheque to be made payable to: (if different from above)

2. ADDRESS: Community House, Copper Room,

CONTACT NAME: JUDITH APPIAN-NTI

3. VAT REGISTERED: YES / NO

4. REGISTERED CHARITY: YES / ~~NO~~

Charity Registration No: 1119775

5. DATE ORGANISATION ESTABLISHED:

2006

6. DESCRIPTION OF ORGANISATION: WE PROVIDE A SERVICE FOR PEOPLE IN THE LOCAL AND SURROUNDING AREAS, WHO REQUIRE HELP WITH PROBLEMS RANGING FROM DEBT, FAMILY, FORM FILLING, AND ANY PROBLEM THAT REQUIRES ASSISTANCE. THIS IS A FREE SERVICE FOR PEOPLE IN NEED AND WE RELY ON DONATIONS AND GRANTS TO CONTINUE PROVIDING THIS SERVICE. WE CONTINUE TO SEE A CLIENT ON A REGULAR BASIS IF REQUIRED, UNTIL THEY ARE ABLE TO MANAGE ON THEIR OWN OR WE CAN DIRECT A CLIENT TO A SPECIALIST PROVIDER

7. MEMBERSHIP

Total Membership:

Membership Resident in Peacehaven Town:

8. REASON FOR GRANT REQUEST:

(eg. details of project together with numbers of those involved in the project, members and/or others, equipment, event)

TO CONTINUE THIS SERVICE WE WILL REQUIRE RUNNING COSTS I.E: RENT, STATIONARY, POSTAGE ETC. AS WE OFFER A FREE SERVICE WE RELY ON GRANTS AND DONATIONS, FOR VOLUNTEER EXPENSES AS WELL. THE GRANT IS REQUESTED TO ASSIST THE LOCAL RESIDENTS AND NEIGHBOURING AREAS IN THE FIRST SUSSEX. WE ASSIST CLIENTS WITH FORM FILLING (COMPLICATED) DIST MANAGEMENT, ASSISTING CLIENTS WITH THEIR COMPLICATED MATTER, ASSISTING WITH TRIBUNAL CASES, AND ASSISTING WITH LETTER WRITING TO THIRD PARTIES.

9. AMOUNT OF GRANT REQUESTED: £1,000.....

10. DETAILS OF PREVIOUS GRANT APPLICATIONS TO THE TOWN COUNCIL:

(Please enter year and if successful amount of grant received)

2017 1 YEAR OFFICE RENT AS CREDIT NOTE

11. FINANCIAL INFORMATION:

(Please complete details below and either attach last year's audited accounts or audited summary of accounts for your organisation).

	NOW	ONE YEAR AGO
Current Assets	SHREDDER	2 LAPTOPS + PRINTER
Current Cash Balance	£2254	£85
Annual Income	£4486	£1721.80
Annual Expenditure	£4200	£4792.59

Signature

Date 27/9/18

(person authorised to apply for and on behalf of the organisation named in Item 1)

Notes:

The Town Council considers grant applications from local organisations each year and successful applications do not imply an automatic future success – each is considered on its merits and against availability of funds.

Depending on circumstances, organisations that are successful in their grant application may be invited to attend a presentation ceremony for publicity purposes.

Peacehaven Town Council

Meridian Centre, Meridian Way

Peacehaven, East Sussex, BN10 8BB



GRANT APPLICATION FORM

The Town Council invites grant applications, which primarily support local organisations and which directly benefit residents of the Town as much as possible.

1. NAME OF ORGANISATION: Wave Leisure Trust Ltd

If application granted, cheque to be made payable to: *(if different from above)*

2. ADDRESS: Correspondance Address

Downs Leisure Centre

Sutton Road

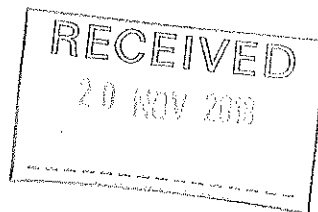
Seaford

BN25 4QW

CONTACT NAME: David Wright

EMAIL: David.wright@waveleisure.co.uk

TEL. NO: 01323 408857



3. VAT REGISTERED: YES

4. REGISTERED CHARITY: YES

Charity Registration No: 1113486

5. DATE ORGANISATION ESTABLISHED:

29th March 2006

6. DESCRIPTION OF ORGANISATION:

We are a charitable not-for-profit Trust with a defined purpose of "Inspiring Active Lifestyles." We manage a portfolio of 10 leisure facilities on behalf of Lewes District Council and East Sussex County Council. We provide structured and recreational physical activities to individuals of all ages from diverse backgrounds, in communities across East Sussex.

Established in 2006, our Vision is "to be at the heart of improvements in health and well being in our communities." We achieve this by motivating people to be or become more active and through partnering organisations working in areas such as mental health, addiction, mobility and wellbeing. In doing so, we hope more people will feel better about themselves and lead happier, healthier lives.

We are committed to engaging those considered at risk of isolation, on the verge of social exclusion and facing multiple challenges in their lives as well as providing access to high quality facilities to those already participating in health and well being programmes.

7. MEMBERSHIP

Total Membership:

Over 1 million visits to facilities across the Lewes District annually

Membership Resident in Peacehaven Town:

Attendance at Peacehaven Leisure Centre for 2017/18 was 139,050 in activity, of which 67,976 were children and young people.

8. REASON FOR GRANT REQUEST:

(eg. details of project together with numbers of those involved in the project, members and/or others, equipment, event)

For the seventh year of this very successful Summer Holiday Activity Programme Wave Leisure have once again taken the lead in co-ordinating and pulling together the programme for 2018.

We continue to work closely with Peacehaven Community School, Targeted Youth Services, alongside the many other groups and organisations from across Peacehaven and Telscombe.

In 2017 the partners were very pleased to welcome just over 2,000 visits to the various activities and sessions laid on for children and young people from around Peacehaven & Telscombe to attend. This year we are once again looking to run a programme with partners to offer a diverse and engaging range of activities and sessions for the residents of the towns to take part in.

The project aims to provide a comprehensive programme of activities for young people and families to take part in sport, play and recreational activities at a reduced cost or for free. Sessions also offer the chance to improve life skills and encourage character development as well as to develop learning for ongoing participation in activity. It is also a fantastic opportunity for residents of Peacehaven & Telscombe to meet new people and create new friendships within the local community as well as finding out about local services that are available for them to access.

All partners are suitably qualified and experienced to provide the activities they are delivering.

We have several locations where activities are planned to take place this year including Peacehaven Leisure Centre, Peacehaven Football Club, The Joff Centre, Telscombe Civic Centre, Peacehaven Bowls Club, East Saltdean Park & Chatsworth Park and outside space where young people congregate, to engage and support access to participation.

Once again, all partners are committed to funding of certain activities however the support is requested from both Peacehaven Town Council and Telscombe Town Council to enable the full schedule of activities to take place.

At this early stage the specifics of the programme in terms of days and times of delivery are still being confirmed by some of the partners so will be confirmed before the programme goes to print and are

also subject to the project gaining funding from Peacehaven and Telscombe Town Councils, however all the partners listed have agreed to participation.

Each session and activity run by each organisation and club will be promoted through a promotional program which is being co-ordinated and produced by Wave Leisure which will then be distributed to the town through the partners and local business and partner's websites and social media. This marketing will also be included in Wave Leisure's district wide programme so as to promote it locally to Peacehaven & Telscombe and the surrounding areas in the Lewes District along with digital promotion on social media which will inform the younger generations of the activities and sessions going on locally.

All the partners feel that it is an important part of the project and wish to stick to the philosophy that cost shall not be a barrier to participation of any activity or session throughout the summer holiday programme and therefore we will continue with a scale of charges ranging from free to a maximum of £5.00.

9. WHO HAVE YOU APPLIED TO FOR OTHER GRANTS:

(e.g. organisations applied to and amount requested)

Telscombe Town Council - £1,800

The holiday program also includes participants contributions, at low or no cost which contributes to additional costs of coaching and equipment.

10. AMOUNT OF GRANT REQUESTED:

£2,800

11.DETAILS OF PREVIOUS GRANT APPLICATIONS TO THE TOWN MAYOR:

(Please enter year and if successful amount of grant received)

Previous 3 years grants received with thanks to Peacehaven Town Council for summer holiday provision.

Successful

2017 - £2800

2016 - £3100

2015 - £2500

12. FINANCIAL INFORMATION:

(Please complete details below and either attach last year's audited accounts or audited summary of accounts for your organisation).

	NOW*	ONE YEAR AGO
Current Assets	£1,859,470	£1,684,633
Current Cash Balance	£1,558,699	£1,509,541
Annual Income	£ 5,374,813	£4,931,124
Annual Expenditure	£5,332,353	£4,866,190

*Subject to final Audit

Signature 

Date 15/06/2018

(person authorised to apply for and on behalf of the organisation named in Item 1)

Notes:

The Town Council considers grant applications from local organisations each year and successful applications do not imply an automatic future success – each is considered on its merits and against availability of funds.

Depending on circumstances, organisations that are successful in their grant application may be invited to attend a presentation ceremony for publicity purposes.

GRANT APPLICATION FORM

The Town Council invites grant applications, which primarily support local organisations and which directly benefit residents of the Town as much as possible.

1. NAME OF ORGANISATION: The Rotary Club of Newhaven,
Peacehaven & Telscombe
If application granted, cheque to be made payable to: (if different from above)

2. ADDRESS: 163 Rodenok Avenue Peacehaven BN10 8BX
CONTACT NAME: Mrs Jacquie Whiteley
EMAIL: jaxdee@olambaked.co.uk
TEL. NO: 01273 586330

3. VAT REGISTERED: YES ☒ NO

6. DESCRIPTION OF ORGANISATION:

Fundraising Charity

7. MEMBERSHIP

Total Membership: 25

Membership Resident in Peacehaven Town:

9

8. REASON FOR GRANT REQUEST:

(eg. details of project together with numbers of those involved in the project, members and/or

3

others, equipment, event)

To entertain and support the elderly and other charities in our area, including scouts, guides and youth football.

9. WHO HAVE YOU APPLIED TO FOR OTHER GRANTS:

(e.g. organisations applied to and amount requested)

Newhaven Council
Telscombe Council

10. AMOUNT OF GRANT REQUESTED:

(Maximum grant application considered is £750)

£ 250

11. DETAILS OF PREVIOUS GRANT APPLICATIONS TO THE TOWN MAYOR:

(Please enter year and if successful amount of grant received)

2016 - £200 received
2017 - £200 received
2018 - £200 received

12. FINANCIAL INFORMATION:

(Please complete details below and either attach last year's audited accounts or audited summary of accounts for your organisation).

Accounts for year ended 30 June 2018 as
with auditors

	NOW	ONE YEAR AGO
Current Assets		
Current Cash Balance	7652.03	4639.26
Annual Income	9613.59	67109.45
Annual Expenditure	6600.82	6252.26

Signature 

Date 04/09/2018

(person authorised to apply for and on behalf of the organisation named in Item 1)

Notes:

The Town Council considers grant applications from local organisations each year and successful applications do not imply an automatic future success – each is considered on its merits and against availability of funds.

Depending on circumstances, organisations that are successful in their grant application may

Rotary Club of Newhaven

Accounts

For the Year End

30th June 2017

Prepared by:



**book-keeping &
payroll services ltd**

15 Newhaven Square | Newhaven | East Sussex | BN9 9QS
(t) 01273 514060 (e) info@hmbookkeeping.co.uk

THE ROTARY CLUB OF NEWHAVEN
Trust Fund

INCOME AND EXPENDITURE REPORT
FOR THE YEAR ENDING 30TH JUNE 2017

Income

Fund Raising	3910.68	
Donations	<u>2670.00</u>	
		6580.68

Expenditure

Expenses	418.55	
International Donations	0.00	
Supporting Good Causes	<u>3450.00</u>	
		3868.55

Profit for the Year	2712.13
---------------------	---------

THE ROTARY CLUB OF NEWHAVEN
General Fund

INCOME AND EXPENDITURE REPORT
FOR THE YEAR ENDING 30TH JUNE 2017

Income

Subscriptions	1,680.00	
Rotary Box	602.91	
President's Evening	<u>750.00</u>	
		3,032.91

Expenditure

Subscriptions	1,400.33	
Accountancy	60.00	
Printing & Stationery	144.94	
General Expenses	<u>1,127.00</u>	
		2,732.27

Surplus for the Year	300.64
----------------------	--------

THE ROTARY CLUB OF NEWHAVEN

FINANCIAL STATEMENT FOR THE YEAR ENDING 30TH JUNE 2017

General Account	Year End 2016	Year End 2017
Balance at 1st July 2016	907.21	1,544.76
Surplus for the year	637.55	300.64
Balance at 30th June 2017	1,544.76	1,845.40
Trust Fund		
Balance at 1st July 2016	2,924.86	3,094.50
Loss/Profit for the year	169.64	2712.13
Balance at 30th June 2017	3,094.50	5,806.63
Total Assets at 30th June 2017	4,639.26	7,652.03

Peacehaven Town Council

Meridian Centre, Meridian Way

Peacehaven, East Sussex, BN10 8BB



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19 JUL 2011

GRANT APPLICATION FORM

The Town Council invites grant applications, which primarily support local organisations and which directly benefit residents of the Town as much as possible.

1. NAME OF ORGANISATION: Peacehaven & Telscombe Cliffs Scout Group

If application granted, cheque to be made payable to: *(if different from above)*

2. ADDRESS: C/O 6 Outlook Avenue, Peacehaven, East Sussex, BN10 8XE

CONTACT NAME: Abi Beaumont

EMAIL: ptcscoutgroup@gmail.com

TEL. NO: 07711 489379

3. VAT REGISTERED: NO

4. REGISTERED CHARITY: YES

Charity Registration No: 1022490

5. DATE ORGANISATION ESTABLISHED:

1908

6. DESCRIPTION OF ORGANISATION: Scout group run by 10 volunteers

7. MEMBERSHIP

Total Membership: 72

Membership Resident in Peacehaven Town: 43

8. REASON FOR GRANT REQUEST:

(eg. details of project together with numbers of those involved in the project, members and/or others, equipment, event)

Due to water damage we desperately need repairs to our lighting system in the hut as we only have 2 lights working out of 10. We have had volunteers in to repair the external area of the hut but damage that has been done to the lights needs to be done by a qualified electrician and we have had several quotes in with the cheapest being £670

9. WHO HAVE YOU APPLIED TO FOR OTHER GRANTS:

(e.g. organisations applied to and amount requested)

Telscombe Council £250 to replace a broken water heater that our scouts use on camp.

10. AMOUNT OF GRANT REQUESTED:

(Maximum grant application considered is £750)

£670.00

11.DETAILS OF PREVIOUS GRANT APPLICATIONS TO THE TOWN MAYOR:

(Please enter year and if successful amount of grant received)

April 2017 Mayors Donation £2550 – This was used for running costs and repairs of the hut

12. FINANCIAL INFORMATION:

(Please complete details below and either attach last year's audited accounts or audited summary of accounts for your organisation).

	NOW	ONE YEAR AGO
Current Assets	Hut - Building	Hut - Building
Current Cash Balance	£28,371 *	£26,412
Annual Income	£10,431	£11,210
Annual Expenditure	£11,742	£12,471

Note: * Although we have funds available in the bank. This money has been awarded as restricted grants and fundraising for the rebuilding of the hut which we are hoping to do in two years time with continued fundraising, so we aren't allowed to use these funds for repairs to the hut.

Signature *[Signature]* Date *17/7/2018*
(person authorised to apply for and on behalf of the organisation named in Item 1)

Notes:

The Town Council considers grant applications from local organisations each year and successful applications do not imply an automatic future success – each is considered on its merits and against availability of funds.

Depending on circumstances, organisations that are successful in their grant application may be invited to attend a presentation ceremony for publicity purposes.

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