

## **MINUTES of Leisure and Amenities Meeting 3<sup>rd</sup> July 2018**

### **Councillors on this Committee**

Dave Neave (Chair of Committee), Rachael Coles (Vice Chair of Committee), Ron Maskell, Job Harris, Lynda Duhigg,  
Melvyn Simmons

You are summoned to a meeting of the LEISURE AND AMENITIES COMMITTEE to be held on Tuesday 3<sup>rd</sup> July 2018 in the Anzac Room at 7.30pm.

**Claire Lacey**  
Town Manager

### **GENERAL BUSINESS**

#### **1. CHAIR ANNOUNCEMENTS**

##### **LA254 Health & Safety**

We are not expecting any emergency evacuations from the building, however in the event of an emergency, please leave the building by the safest route possible and meet on the grassed area on the opposite side of the car park. Do not re-enter the building until you are informed by a member of staff that it is safe to do so.

Please also switch your mobile phones onto silent and refrain from using during this meeting.

Out of Courtesy this evening we have to remind you that this meeting is being audio recorded. The right to record, film and to broadcast meetings of the Council, committees and subcommittees was established following the Local Government Audit and Accountability Act 2014. A copy of the legal definition of this **PROTOCOL ON THE FILMING, PHOTOGRAPHING AND RECORDING OF COUNCIL, COMMITTEE AND SUB-COMMITTEE MEETINGS** is available on request.

##### **LA255 Summer Fair**

Peacehaven Town Council Summer Fair is only a little while away. This whole day event will be held on the Saturday 14<sup>th</sup> July. Planning is going very well and we have over 75 stalls booked for the day. Everyone is welcome and any help would be gratefully accepted. We hope to see you there.

##### **LA256 Cycle Events and Hub**

Planning is well under way for an Off Road Cycle Event starting and finishing at Centenary Park. The event will be held on Sunday 29<sup>th</sup> July and is being held by the British Heart Foundation. Peacehaven Town Council is pleased to offer their support to the British Heart Foundation and hope this event may become a regular fixture. It is expected that approximately 1000 riders may attend with family and friends swelling the numbers of people visiting our Park. Anyone interested may join up and [www.bhf.org.uk](http://www.bhf.org.uk)

## **LA257 Grass Cutting**

A number of concerns have been raised by residents in relation to the current Grass Cutting Contract. Unfortunately the number of cuts for this year has had to be reduced from 8 to 6. It has proved prohibitively expensive for our contractor to collect grass cuttings after they cut and trim. The contract for the grass cutting is a Company named Jordan's. Jordan's have been spoken to in relation to the quality of the service that they have been providing. The quality of the most recent cut, at the end of June, was of a good standard and the number of complaints to Council has reduced.

## **2. LA258 CONSIDER APOLOGIES FOR ABSENCE**

Cllr Dave Neave – prior commitment

Cllr Ron Maskell – no apology received. Cllr Coles requested letter be sent.

Cllr Jackie Harrison Hicks – prior commitment

## **3. LA259 PUBLIC QUESTION TIME**

There will be 15 minute period when members of the public may ask questions on any relevant LEISURE AND AMENITIES MATTER. It would be preferable if the question is submitted in writing by 12 noon on the day of the meeting. Each speaker is restricted to 3 minutes.

## **Sue Griffiths – North Ward**

At the last Council meeting I asked if the next round of committee meetings discuss which earmarked reserves they will be reducing so as to increase general reserves and was told yes. Why is this discussion not taking place at tonight's meeting?

Cllr Coles explained that this had been referred to Policy and Finance for decision. Mr McBryer explained that this was an important decision for the whole Council and as such it was intended to discuss the matter at Full Council.

## **Item 8 Youth Shelter**

If Meridian Park is agreed as the location for the Youth Shelter will Lewes District Council be asked if they will grant a licence for it before any officer time is spent on researching the types of shelter as Meridian Park belongs to them?

Cllr Coles explained that this matter was to be discussed during the evenings meeting.

## **3 Item 9 - Task Force and Community Garden Update**

I am disappointed that the volunteers in this project were not asked to report on what they have been doing during the last year. They have also told me that they haven't actually asked for another bench. The update says that the bench for the garden is on a separate report but that report is not on the agenda.

Mr McBryer explained that there was already a bench at the Garden and as such the report had not been added to this agenda.

Sue Griffiths stated that the current bench was not safe and something more robust was required.

Cllr Coles explained that she had spoken to Gary Johnson from the Task Force who agreed that this should be installed.

Why does the update start with "what a difference a year makes" when the photos are from last year and taken off Facebook.

Mr McBryer explained that he had indeed taken what he considered to be the best and most appropriate pictures from Facebook, which had been added to the report for illustrative purposes only.

Why aren't the volunteers being fully involved about their project?

Why has the update from Peacehaven Community Orchard not been included on the agenda as it was sent in before the agenda was printed?

Mr McBryer explained that this was an oversight as the report was on the PTC Web Site and on Facebook. A copy of the report would be added for the next meeting.

#### **6. LA260 MINUTES OF MEETING 29<sup>TH</sup> MAY 2018**

Proposed Cllr Simmons.  
Seconded Cllr Coles.

Approved.

## REPORTS

### 7. LA261 ACTION LIST UPDATE

<b>Disabled parking at The Dell</b>	Claire Lacey	June 2018 - LDC have not supported this grant application under terms of CIL. Churchill Homes have offered to work with PTC to bring down the cost of installing the parking, once their site is complete at Rowe Avenue. Awaits update Claire Lacey
<b>Floodlights at Skatepark</b>	Campbell McBryer	June 2018 – it is proving prohibitively expensive to supply lighting using the mains electrical supply. Alternatives are being explored within the skate industry and we are waiting for further information from Zero Degree Skate Park.
<b>Grounds Team Premises</b>	Campbell McBryer	Building is underway and the builder is consulting with our Grounds Team.
<b>Lease agreements</b>	Campbell McBryer	This work is in progress and draft lease for the Football Club is with Mayo Wynne Baxter
<b>Howard Park</b>	Claire Lacey	June 2018 - CIL application rejected – still due to hold an open event for residents to come and have their say – date TBC summer 2018.
<b>Triangle of Land east entrance to Peacehaven</b>	Dave Neave	Awaiting update Cllr Neave. July 2018 – CIL application rejected
<b>Firle Road Park</b>	Campbell McBryer	Order has been placed with Playdale. Estimated Installation July 2018.
<b>Donated Memorial Items Policy</b>	Councillors	Awaiting update from Cllr's Working Group
<b>Eco Loo at Community Garden The Oval</b>	Campbell McBryer	Alternate funding being explored. This is on hold whilst the issue of disabled access is explored.
<b>Centenary Cycle Hub</b>	Campbell McBryer	PTC is working with Liddy Leeding at Highways in partnership with Sus Trans. Plans are being drawn up to supply a “prefab” structure at Centenary Park

		with the creation of a Club Room Style centre for cycle activity in Peacehaven.
<b>Water Leak Centenary Park</b>	Campbell McBryer	The water leak is now fixed. There are still several outstanding bills for the lost water. Campbell McBryer is exploring possible rebates for part of these costs.
<b>Apprentice</b>	Campbell McBryer	Anthony Chinnary has now been employed by PTC. It is intended that he will perform an apprentice role for six months, with a view to full time employment after that. Plumpton College have assisted in this process and Anthony was the winner of best practical student for this year.
<b>The Hub</b>	Campbell McBryer	PTC is awaiting a reply from LDC in relation to a Public Loan for this project.
<b>Grass Cutting</b>	Campbell McBryer	There have been issue in relation to the employment of Jordan's as our Grass Cutting Contractor. These have been addressed with Jordan's and the most recent cut has been of a better quality. Residents have been advised that the reduction in cuts was a Political Decision in response to funding cuts from Central Govt.
<b>Motorcycles – Big Park</b>	Campbell McBryer / Sussex Police / Neighbourhood First	This is an ongoing problem. Possible solutions have been attempted. These include reviewing the engineering / construction of the Park and Education for local youths. Unfortunately these have proved ineffective. This leaves Enforcement as the only realistic option. Enforcement options are being explored by PTC in partnership with Colin Richardson at Neighbourhood First and with Sussex Police.
<b>Personal Trainer</b>	Campbell McBryer	A personal trainer has been requested for a period of 12 weeks starting as soon as is possible. The cost of this is £35 each hour. There has been a great deal of interest expressed by residents wishing to join this group. This project will begin in the next few weeks.

## 8. LA262 YOUTH SHELTER

### Report – Youth Shelter

To – All members leisure and amenities committee

From – Leisure and Amenities Manager

Date – TBC

### Information

There have been reports to Council and Police of Anti-social behaviour in Peacehaven. Research shows that this is caused by small groups of young people. A number of strategies have been put into place to try to tackle this problem. These have included the setting up of Youth Projects and investment in Youth orientated amenities, such as the skate park.

There has been a request from some of the young people in Peacehaven and from the Police for Council to build a youth shelter.

In previous years a Youth Shelter was placed at Meridian Park. Unfortunately this project became the focus for criminal damage and drug activity and the shelter was removed.

### Intention

It is intended that Council explore the options available to supply a Youth Shelter. There are many options available and a few are detailed below for illustrative purposes.

Council need to discuss where the shelter should be located and what type of shelter is required.

Council will need to take account of construction, function and durability of each option.

The most important aspect is the location for the shelter.

Research shows that Centenary Park is not a suitable location for the shelter. The gathering of groups of youths, not associated with the skate park, in the proximity of the park has been shown to be detrimental to the use of the skate park. This is evidenced by experience in neighbouring areas.

The most suitable location for the Shelter would be Meridian Park. This is a location close to amenities such as shops, the main road and Peacehaven Community School. The Park is away from residential development and locating the shelter at this location is likely to cause little disruption for residents.

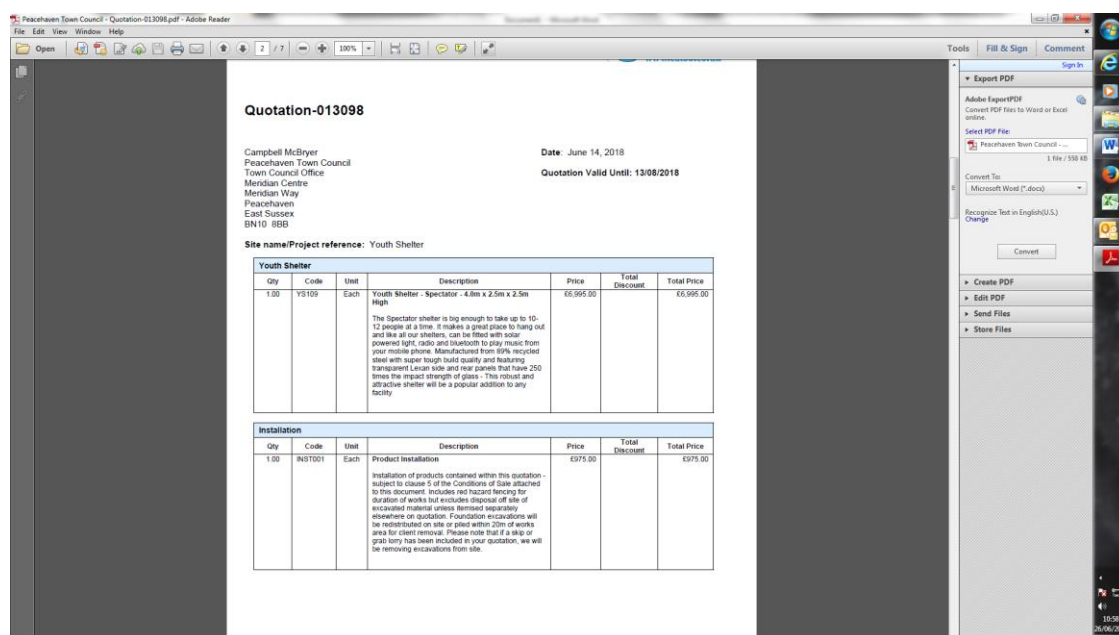
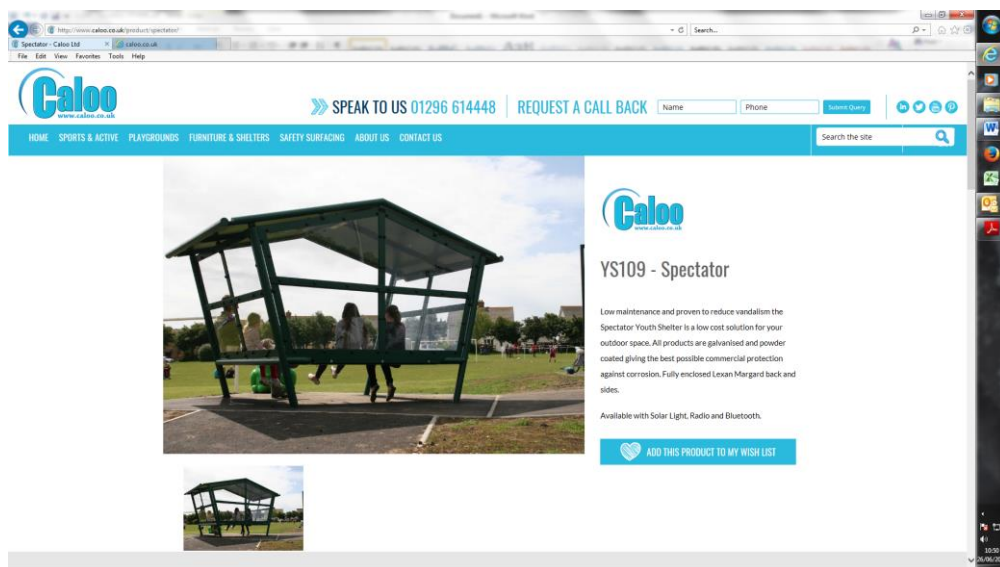
Neighbourhood First are now working closely with PTC and Sussex Police. Sussex Police have suggested that having a gathering place for youths in the Town will allow them to visit and control the behaviour of some young people. This should help to avoid the problems previously experienced with having a shelter at this location.

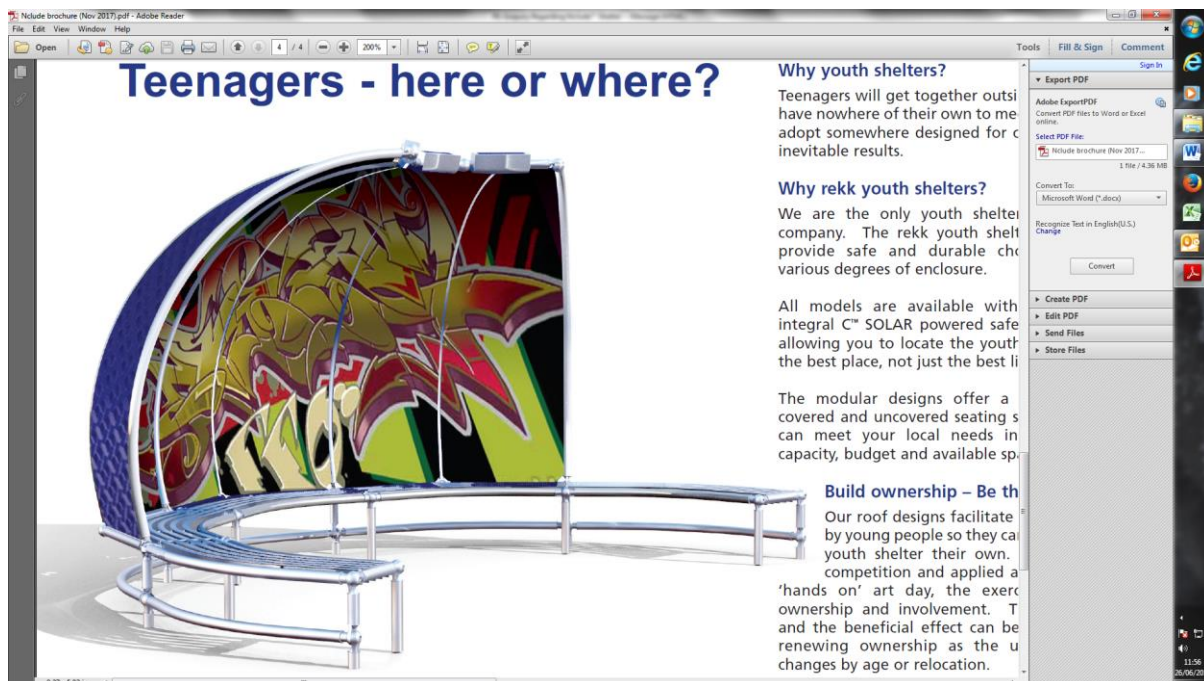
## Funding

There is currently a budget allocated by the Joint Action Group for Youth Projects. There is £4,000 within this budget. There is also £3,000 budget code for funding for the Purchase of Equipment in amenity areas (budget code 330 4301). This gives an allocated budget of £7,000. There is also an under spend for equipment in general administration (budget code 100 4301) of £4,500. This may also be used for this project.

This gives a predicted available budget of £14,500

## Options





## Decision

Council AGREED to place the shelter at Centenary Park.

Council AGREED that Campbell McBryer would work with the Youth Mayor and Deputy to decide on which shelter should be purchased. It was also requested that Mr McBryer attend Youth Council



Meetings to build a closer working relationship with students and listen to what they would like around the Town.

**Proposed – Cllr Duhigg**

**Seconded – Cllr Harris**

**Agreed**

A further report is to be made to Council once this process of Consultation is complete.

## **9. LA263 TASKFORCE UPDATE**

What a difference a year makes.

Last year Council Committed to helping set up a Community Garden in Peacheaven. A suitable site was located and a small grant given. Work started and a piece of unsued Park Land has been turned into a fabulous amenity for our residents.

Gary Johnson and his team have worked hard through out the year and the results speak for themselves. A bid has been made to purchase a furrther bench for the garden and is on a separate report.

Gary and the Task Force should be congratulated on the fantastic work they have carried out.

Thank you Task Force.







#### 10. LA264 COMMUNITY HOUSE FURNITURE

Council resolved to spend £4500 for furniture and repair within the Foyer at Community House (this is to be allocated from Budget 100/4301)

Council resolved that a working group for the refurbishment would be created. This would be led by Cllr Duhigg and would include Michael Ripley, the Senior caretaker and two others, yet to be decided.

Proposed Cllr Simmonds  
Seconded Cllr Harris

Agreed.

## 11. LA265 BHF BIKE RIDE – To Note

### Information for note

#### **South East Coast MTB**

**When:** Sunday, 29 July 2018

**Where:** Centenary Park, Peacehaven, East Sussex

Peacehaven Town Council has arranged an off road Mountain Bike Event with the British Heart Foundation. This is only the second year his event has been run. Owing to the success of the relationship between BHF and PTC during last year's event BHF decided they wanted to use Peacehaven as the main hub for this year's event. The start and finish line will be within Centenary Park and it is hoped that we may have over 2000 people attending.

It is hoped that this will be the start of an ongoing relationship between the British Heart Foundation and Peacehaven Town Council. With the building of the new cycle hub and continued cycle events throughout the year Peacehaven is becoming a center for keen cyclists to explore the South Downs and surrounding areas. Peacehaven Town Council now has strong links with Cycle Seahaven, Sustrans and East Sussex Highways Cycle Team. We are keen to promote the health and enjoyment involved in cycling and will be adding facilities for disabled cyclists in the near future.

#### ***What the British Heart Foundation have said –***

***The BHF are organisers of some of the U.K's biggest and best Off-Road events, we bring you our newest adventure. Picturesque coastal scenes, adrenaline pumping forest trails and epic cliffs to climb - this visually stunning ride showcases the best of East Sussex.***

***Choose from a beginner friendly 20 mile route, an intermediate 38 mile ride or a 55 mile challenge that features some tricky, technical riding that will put more experienced mountain bikers to the test. All of which will enjoy the world class support on offer by a BHF team with years of experience of running MTB events, not to mention the brilliant atmosphere and camaraderie our rides are famous for.***

***This is an ideal event to share with friends and family. The different route options means you don't all need to be of similar experience levels, so why not consider who else might like to join you for this epic day out?***

***On the day entries will only be available if the event has not sold out - as there is no guarantee on this it is strongly recommended that anyone wishing to participate in this event signs up in advance.***

#### **Entry includes**

- Fully signed & well marshalled route
- Mechanical support throughout the ride
- [PDF route map](#)
- [Google map of route](#)

- Downloadable GPX file: [20 mile route](#); [38 miles](#); [55 miles](#)
- Free massage at the finish line
- Extensive training guidance and pre-event support
- Water and complimentary snacks at the start, finish and on the route
- Medal for all finishers
- Medical support



## 12. LA266 HEATWAVE INFORMATION – To note

**Public Health England**

### Beat the Heat

**Keep in touch**

- Look after yourself, older people and the young
- Listen to the weather forecast and the news
- Plan ahead to avoid the heat

**Keep well**

- Drink plenty of water, cut back on alcohol & caffeinated drinks
- Dress appropriately for the weather
- Slow down when it is hot

**Find somewhere cool**

- Know how to keep your home cool
- Go indoors or outdoors, whichever feels cooler
- Cars get hot, avoid closed spaces

**Watch out**

- Be on the lookout for signs of heat related illness
- Cool your skin with water, slow down and drink water
- Stay safe when swimming
- Get help: Call NHS 111 or in an emergency 999

For more information go to [www.nhs.uk/heatwave](http://www.nhs.uk/heatwave)

DAE publication gateway number 2010271

13. LA267 DATE OF NEXT MEETING (11<sup>th</sup> SEPTEMBER 2018 at 7:30pm)