



# PEACEHAVEN TOWN COUNCIL

TOWN MAYOR – COUNCILLOR BRIAN GOSLING

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TOWN MANAGER

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TOWN COUNCIL OFFICE  
MERIDIAN CENTRE  
MERIDIAN WAY  
PEACEHAVEN

EAST SUSSEX  
BN 10 8BB

1<sup>st</sup> March 2018

MEMBERS OF PEACEHAVEN TOWN COUNCIL are summoned to the COUNCIL meeting to be held in the ANZAC MEETING ROOM, MERIDIAN CENTRE, PEACEHAVEN on Tuesday 6<sup>th</sup> March 2018 at 7.30pm

Claire Lacey  
Town Manager

## A G E N D A

### GENERAL BUSINESS

1 MAYOR'S ANNOUNCEMENTS

2 PUBLIC QUESTION TIME

There will now be a 15 minute period whereby members of the public may ask questions on any matters that affect the Town. It would be preferred if these are submitted in writing by 12 noon on the day of the meeting. Each speaker is restricted to 3 minutes. Copies of any non-confidential reports listed below may be obtained by contacting the Town Council Office.

3 TO CONSIDER APOLOGIES FOR ABSENCE

4 TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS

5 TO APPROVE & SIGN THE NON CONFIDENTIAL COUNCIL MINUTES OF 23<sup>rd</sup> Jan 2018 – enc. (*ivory* p 1-10)

6 TO RECEIVE THE FOLLOWING NON CONFIDENTIAL COMMITTEE MINUTES:-

6.1	Planning & Highways	9 <sup>th</sup> January 2018 ( <i>blue</i> page 11-18)
6.2	Planning & Highways	6 <sup>th</sup> February 2018 ( <i>blue</i> page 19-29)
6.3	Planning & Highways	27 <sup>th</sup> February 2018 ( <i>blue</i> page 30-36)
6.4	Leisure & Amenities	16 <sup>th</sup> January 2018 ( <i>green</i> page 37-45)
6.5	Policy & Finance	13 <sup>th</sup> February 2018 ( <i>lilac</i> page 46-59)

### REPORTS

7 REPORT FROM EAST SUSSEX COUNTY COUNCILLORS

8 REPORT FROM LEWES DISTRICT COUNCILLORS

9 REPORT FROM COUNCILLORS/OFFICERS ON ASSOCIATIONS

10 REVIEW THE EFFECTIVENESS OF INTERNAL CONTROLS (inc. Financial Risk Assessment) - enc. (p 60-66)

11 INFORMATION TO NOTE – enclosed (page 67-73)

- 11.1 GDPR Legal Update
- 11.2 Insurance Update
- 11.3 Lewes District Council Housing Surgeries

12 RECRUITMENT OF RFO – report (page 74)

**NEXT MEETING**

13 TO CONFIRM DATE OF NEXT MEETING - Annual Town Meeting Tuesday 17<sup>th</sup> April 2018 at 6:00pm  
- Annual Council Meeting Tuesday 15<sup>th</sup> May 2018 at 7:30pm

**CONFIDENTIAL**

In accordance with Standing Order No. 11 and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the public and press may be excluded from the discussion on the following items

14 TO APPROVE & SIGN THE CONFIDENTIAL COUNCIL MINUTES OF 23<sup>rd</sup> January 2018 enc. (page 75-77)

15 TO RECEIVE THE FOLLOWING CONFIDENTIAL COMMITTEE MINUTES:-

- |      |                  |   |
|------|------------------|---|
| 15.1 | Policy & Finance | 13 <sup>th</sup> February 2018 (page 78-79) |
| 15.2 | Employment Sub   | 29 <sup>th</sup> January 2018 (page 80-83)  |
| 15.3 | Employment Sub   | 23 <sup>rd</sup> February 2018 (page 84-85) |

16 LAND AT FOXHILL – report (page 86-90)

17 GRASS VERGE CUTTING – report (page 91-94)

18 NEIGHBOURHOOD DEVELOPMENT PLAN – report (page 95-106)