

**MINUTES OF THE MEETING OF THE PLANNING AND HIGHWAYS COMMITTEE  
HELD ON TUESDAY 22nd MAY 2018 AT 7:30PM  
IN COMMUNITY HOUSE, ANZAC ROOM**

**Committee Members :**

Councillor Jackie Harrison-Hicks (Chair of the Council)  
Councillor Job Harris (Deputy Chair of the Council)  
Councillor Daryl Brindley  
Councillor Lynda Duhigg  
Councillor Melvyn Simmons (Chair)

**Present :**

Councillor Jackie Harrison Hicks (Chair of the Council)  
Councillor Job Harris (Deputy Chair of the Council)  
Councillor Daryl Brindley  
Councillor Lynda Duhigg  
Councillor Melvyn Simmons  
Councillor Rachael Coles (Sub)  
Councillor Robbie Robertson (Sub)

**In Attendance :**

Claire Lacey (Town Manager)

**GENERAL BUSINESS** – meeting began at 7:35pm due to air conditioning fault

**PH431 CHAIR ANNOUNCEMENTS (from the Chair of Peacehaven Town Council)**

Welcome to Peacehaven Town Council Annual Council this evening where our primary focus will be to Elect a new Chair of this Committee and to make suggestions for road names.  
First some basic housekeeping and then the new Chair will provide you with some updates on Council business.

We are not expecting any fire alarms or evacuations this evening, although should the alarm sound, please leave the building by the closest fire door and meet in the South Service Car Park.

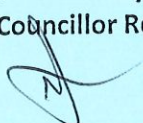
This meeting is being recorded for administrative purposes. The procedure on recording meetings is available from the Main Council Office.

Welcome to the meeting and the first item on this agenda is to Elect a new Chair for the Planning and Highways Committee for the term May 2018 to May 2019.

May I take nominations from my fellow Members for the position of Chair of the Planning and Highways Committee?

**PH432 THE CHAIR OF THE COUNCIL TOOK THE FOLLOWING NOMINATIONS FOR CHAIR OF THE PLANNING AND HIGHWAYS COMMITTEE**

Councillor Melvyn Simmons nominated himself  
Proposed Councillor Lynda Duhigg  
Seconded Councillor Robbie Robertson  
All Agreed





Councillor Ann Harrison Seconded

LW/18/0270 – No objection with the proviso 1, 2, 3, 4, 5, 6

Councillor Ann Harrison Proposed  
Councillor Lynda Duhigg Seconded

LW/18/0283 – No objection with the proviso 1, 2, 3 – Construction vehicles not to cause disruption to flow of A259 traffic, or park on grass verge and pavement – 5, 6

Councillor Lynda Duhigg Proposed  
Councillor Ann Harrison Seconded

PH430 INFORMATION TO NOTE

Noted

THE NEXT MEETING OF PLANNING AND HIGHWAYS WILL BE TUESDAY 22<sup>nd</sup> MAY 2018 at 7:30pm

MEETING CONCLUDED AT 21:10



Councillor Melvyn Simmons delivered the following Chair Announcements

Thank you Councillors for electing me as Chair of the Planning Committee. I hope you feel I will do it justice.

My second job is to Appoint a Vice Chair – I would like that to be Councillor Lynda Duhigg. (Accepted / All Agreed)

This evenings priority announcements are -

Councillor Melvyn Simmons has resigned from the Conservative Party with immediate effect, although he will stay on as an Independent Member to represent his North Ward residents.

Councillors Brian Gosling, Jean Farmiloe, Reg Farmiloe and Amber Robertson have tendered their resignations as Councillors for Peacehaven.

The Casual Vacancies for North Ward and East Ward have been advertised in local notice boards, on the Council website and on Social Media. Directions are available from the Town Manager.

The Neighbourhood Development Plan is in full force with First Conversation Consultations being held with the residents of three towns this month.

Council are reminded that as Members your views are very relevant and we hope you will take time this evening to complete the Questionnaire after reviewing the boards which explain the opportunity to develop the towns for future generations.

Update on Lower Hoddern Farm – Officers would like to apologise for the minutes of the Planning meeting held on May 1<sup>st</sup> being delayed. This is due to Officer sickness and they are presented this evening on the Planning agenda.

The intention is that a date will be confirmed, for the whole Council to discuss and debate whether an official line of objection should be made to the District Council and if so, how to pursue this.

The next Joint Action Group will be held at Saxon House in Newhaven on Thursday 7<sup>th</sup> June at 2pm. For any Members wishing to attend, please contact the Town Manager.

Seven and a half tonne Lorry weight restrictions and proposed signage on the A259 have been delayed by the County Council. This is now scheduled for the end of June.

And finally, the Peacehaven Council Annual Summer Fair will be held at the Big Park on Saturday July 14<sup>th</sup> between 11am and 4pm. Stalls are selling quickly. We hope you will all ensure the date is in your diary and we look forward to seeing you there.

And now we will have a 15 minute period whereby residents can pose public questions, which we will endeavour to answer this evening.

#### **PH433 PUBLIC QUESTION TIME**

There will be a 15 minute period when members of the public may ask questions on any relevant PLANNING MATTER. It would be preferable if the question is submitted in writing by 12 noon on the day of the meeting. Each speaker is restricted to 3 minutes

#### **Sue Griffiths (North Ward)**

Regarding the planning application for 25 Glynn Road, can I ask that whatever your recommendation is, you ask that the land is cleared immediately of rubbish as it could attract vermin and be detrimental to the houses in Trafalgar Close which backs on to the site.

#### **ACTION – Town Manager to contact Environmental Health at LDC**

Continued – Item 9 Road Names. Can I ask for you to suggest relevant names for the actual site? Most of the names listed are more relevant to Telscombe Cliffs and Saltdean. Halcombe Farmhouse is in Valley Road and probably suggested as it is the home of part of the Appleton Family. To me the site conjures up Skylarks, Linnets, Kestrel, Cornfields, Poppy fields. We already have a Badgers Field



and The Sparrows in North Peacehaven and to me, echoes of what was on the site would be more in keeping.

Alan Sargent (West Ward)

As Chair of the Residents Association I would like to ask the following question reference minutes of the Planning meeting on 1<sup>st</sup> May 2018.

At the last meeting the question was asked about parking arrangements in Rowe Avenue now that the flats at 272 South Coast Road are complete and what the final parking arrangements are once the Churchill Development is complete. A proper plan is required. It was minuted that the matter would be raised at the next SLR meeting.

The Town Manager responded to inform the resident that this was a Lewes District Planning matter, which would have to be taken up with the County Council Highways team. No plan was in place that we are aware of. The CIL money collected at LDC is apportioned throughout the District based on a priority need for infrastructure. This was not a PTC decision although it could be an agenda item at the next SLR meeting. The advice is to contact the County Councillors Andy Smith and Nigel Enever. The Town Manager suggested that Mr Sargent brought this back to the L&A Committee on 29<sup>th</sup> May when CIL money was being discussed.

There was a short debate on the planning requirement for LDC to ensure the parking was implemented as part of the Build.

(Alan Sargent cont'd)

Lower Hoddern Farm Planning Appeal. It is now 3 weeks on and we are not aware that an Extra Ordinary Council meeting has occurred or one is planned. Would the Committee confirm what advice was given by solicitors Surrey Hills and was this in writing?

We have been advised that it is too late to lodge a local appeal and it can only be made to the Inspectorate and if this fails the Secretary of State which would be expensive to the Council.

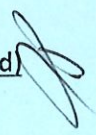
The Town Manager informed the resident that the advice received by Surrey Hills Solicitors was verbal and approximated costs on a parallel application in Wealden. This was prohibitively expensive. The Town Manager informed Mr Sargent that the new Chair of the Council would need to receive further signatures from Councillors to call an Extra Ordinary meeting to discuss this matter.

(Alan Sargent cont'd)

Grass cutting – today the grass was cut in Hoddern Ave South. Except where residents had cut their own patch. The grass was knee high. The system used to be three operatives, one on the mower, one strimming and one clearing the paths with a blower. Today we just had the mower. This resulted in massive amounts of loose grass which if not removed will eventually block the drains. I have 7 black nags of hay on my drive which I request the Chair to make arrangements to be collected by the Ground staff. If we are reducing the number of cuts to save money it is false economy. Is the contractor not performing with too many contracts and not enough staff.

The Town Manager responded to Mr Sargent to explain that the grass cutting contractor had been advised to return to the location (amongst others) to blow away the grass left, as per the terms of the contract.

Mike Gatti (North Ward)





Updated Council on the 7.5 tonne weight restrictions on the A259 – 4 due to be installed on the ring road at Newhaven. He has received confirmation from ESCC that this will be in situ by end of June

**John Carden (East Ward)**

Resident made reference to the Grass cutting contractor and opened a discussion with other residents that the contractors were not wearing ear defenders, or hats or protective glasses.

**Action – Town Manager email the contractor to confirm the correct safety equipment is being used**

**Roy Scott (West Ward)**

Questioned the grass cutting contract and requested Green bins are placed on every street corner for residents to place their green waste. Could the Council make better use of the Community Champions such as Keep Peacehaven Clean. Also questioned what plans Council has to fund 2019-20 grass cutting.

Mr Scott then questioned the Councillor Records of Attendance and asked if Councillors would commit to attending in future as this is an important time for Peacehaven as a Town and residents required representation.

The Town Manager informed the resident that budgeting for the next financial year (2019-20) would be made between September and January with the Precept setting when this matter would be discussed.

Councillor Robertson reiterated why the Extra Ordinary hadn't been called and offered his support to call the Meeting of Full Council.

Town Manager informed Council that the meeting would have to follow the correct procedure as per Standing Orders 6. The new Chair should call the meeting later this week.

Councillor Robertson agreed with the resident that lorries should be diverted and that the 7.5 tonne signage needs to be in Newhaven, not on the A259 hill. Councillor also praised the Clean Peacehaven Group and requested the Council speak with them regarding grass cutting clearance. Councillor asked for it to be noted that the Esso garage had changed signage and he was not aware of any permissions going through this council to do so.

**ACTION for the Town Manager to contact Clean Peacehaven.**

**ACTION for the Town Manager to ensure SLR item reference 7.5 tonne signage positioning**

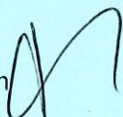
**ACTION for the Town Manager to confirm PP on the Esso signage**

Councillor Coles concurred with Councillors and residents regarding the grass cutting contract

**PH434 TO CONSIDER APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

No Apologies although the Committee recently depleted due to Councillor resignations and as such the following Councillors had offered to substitute onto the Committee

Councillor Rachael Coles  
Councillor Robbie Robertson





Accepted by All

**PH435 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS**

Any information in this agenda or reports is provided to Councillors as Members of Peacehaven Town Council. The comments and observations from all Peacehaven Town Councillors are preliminary ones, made prior to consideration at Lewes District Council and are based on the evidence and representations to the Town Council. It is expected that any decision they make for Peacehaven Town Council would be based on the information received, although if they are representatives on any other Council, they reserve the right to change their mind, subject to any further information.

Councillor Jackie Harrison Hicks declared an interest in every Planning application due to also sitting on the Lewes District Council Planning Committee as a Substitute Member

**PH436 TO APPROVE AND SIGN THE NON CONFIDENTIAL MINUTES OF 1<sup>ST</sup> MAY 2018**

Amendments to the minutes sent by email from Councillor Ann Harrison stating that she had asked for it to be minuted that 'Councillors who were unable to attend should request a substitute'. This was not an agenda item and as such will not be added to the minutes

Signed as a True and Accurate record of the meeting on May 1<sup>st</sup> 2018

Proposed by Councillor Lynda Duhigg  
Seconded by Councillor Melvyn Simmons

**PH437 PLANNING APPLICATIONS –**

**LW/18/0017 24 Blakeney Avenue**  
No objection

Proposed Rachael Coles  
Seconded Daryl Brindley  
All Agreed

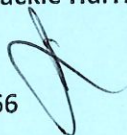
**LW/18/0266 33 The Highway**  
No objection

Proposed Daryl Brindley  
Seconded Lynda Duhigg  
All Agreed

**LW/18/0340 67 The Lookout**  
Objection – lack of information

Proposed Rachael Coles  
Seconded Jackie Harrison Hicks  
All Agreed

**LW/18/0366**



Objection – queried parking spaces and plans not showing enough detail. Objection Density of layout, overdevelopment, too large for plot, absence of car parking may congest the side roads which are already over subscribed, exacerbate existing parking issues, highway safety and no turning space

Proposed Daryl Brindley  
Seconded Rachael Coles  
All Agreed

**LW/18/0338 25 Glynn Road**

Objection – access and egress route via Trafalgar Close not acceptable. Refused as back garden development, out of keeping with street scene, detrimental to character in the street, loss of privacy as possibly overlooking the neighbours property, too close to neighbouring property, loss of light, absence of large enough parking facilities, no turning circle, possibility of not enough space to open doors of vehicles in parking area, no provision for wheelchair (DDA) access from car park, exacerbate traffic and parking problems in local area, parking and highway safety

Proposed Rachael Coles  
Seconded Daryl Brindley  
All Agreed

#### **PH438 ROAD NAMES**

Council AGREED to the following names being submitted to the 'Street Naming and Numbering Officer' at Lewes District Council, in relation to Phase one of the Lower Hoddern Farm development

1. Skylark Avenue
2. Kestrel Way
3. Goldfinch Close
4. Linnet Road
5. Bumblebee Close

Proposed Councillor Robbie Robertson  
Seconded Councillor Daryl Brindley  
All Agreed

Debate – Council discussed the following report - The road naming was requested by Barratt David Wilson Homes Developers who applied for 'addressing' for approximately five new roads on the development. The roads will be constructed as part of the first phase, with five apartment blocks. As part of the consultation, Barratt David Wilson Homes wished to take advice from the Planning Committee regarding naming of the roads.

PTC Terms of Reference state that the Planning and Highways Advisory Committee hold responsibility for -

- The making of representations to the Local Planning Authority on applications for planning permission which have been notified in accordance with the Local Government Act 1972, Section 20, Schedule 16, and other relevant legislation;
- The making of representations in respect of appeals against the refusal of planning permissions;
- The making of recommendations regarding street names;

The names suggested must have a brief reason behind the name ie if it is for historic reasons or if it follows the themed idea such as local plants, trees, flowers etc  
Once the names have been decided they are submitted and listed in order of preference to LDC and then to Barratts. The names are suggestions only and as long as they comply The British Standard and the developers agree, the names can be approved. If neither parties can reach an agreement then LDC decide which names to use. They consult the parish/town councils out of consideration not necessity.

Council are therefore recommended to submit 5 potential road names to the District Council, (with brief explanation included) as the Resolution of this Committee

It was agreed by all Councillors present that the 'theme' for phase one should represent the history of the location, mainly wildlife. The Town Manager read out emails from residents who had submitted ideas prior to the meeting. Residents in attendance were requested to input and Standing Orders were suspended then reinstated 3 times to allow this.

#### **PH439 INFORMATION TO NOTE**

Information noted

1. SLR items to be received by the Town Manager no later than Friday 25<sup>th</sup> May
2. Update from Churchill Homes in Rowe Avenue

#### **PH440 PLANNING DECISIONS**

Planning Decisions received from Lewes District Council

Notice of Planning Permission LW/18/0239 41 Dorothy Avenue

Notice of Planning Permission LW/18/0304 43 Stanley Road

Notice of Tree Removal TW/18/0030/TPO 3 Tor Road

#### **PH441 NEXT MEETING DATE**

12<sup>th</sup> June 1930hrs

MEETING CONCLUDED AT 21:00