

Minutes of the LEISURE AND AMENITIES COMMITTEE held in the ANZAC ROOM, Community House, Meridian Centre, Peacehaven on Tuesday 29TH May 2018 at 7:30pm

Councillors on this Committee:-

(Ex Officio – Chair Councillor Jackie Harrison Hicks, Vice Chair Councillor Job Harris)

Councillor Lynda Duhigg, Councillor Ron Maskell, Councillor Daryl Brindley, Cllr Melvyn Simmons

Attended:

Jackie Harrison Hicks  
Job Harris  
Dave Neave

Rachael Coles  
Melvyn Simmons  
Robbie Robertson

Officers :

Campbell McBryer

## **GENERAL BUSINESS**

### **LA239 CHAIR ANNOUNCEMENTS (from the Chair of Peacehaven Town Council)**

Good evening residents, thank you for coming to the Leisure and Amenities meeting this evening, the 29<sup>th</sup> May 2018.

Firstly may I remind you of the health and safety announcement, we are not expecting any evacuations, although if we do, the alarms will sound and you will be required to leave the building by the closest available route. We will meet on the grass area in the South Service Car Park. Please will all of you switch your phones onto silent and refrain from using them. Please only use tablets from the purpose of accessing the agenda for this meeting. We need to inform you that this meeting is being recorded. A copy of the legislation covering the recording of meetings is available upon request.

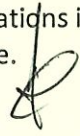
### **LA240 INTRODUCTION OF NAT WEST BANK / PRESENTATION**

Jill from Nat West bank gave a short presentation explaining that Nat West will be closing their Peacehaven Branch. Nat West will be running Community Drop In mornings on Tuesdays at Community House. The purpose of the Drop Ins is to inform residents how they may use alternative banking methods and how they may stay safe whilst banking on line and how to effectively use IT systems.

It is possible that a mobile Banking Unit could come to Peacehaven but before this is arranged Nat West will need to confirm that there is sufficient demand for this service.

### **LA241 CHAIR OF THE COUNCIL TO TAKE NOMINATIONS FOR MEMBERS AND CHAIR OF THE COMMITTEE**

It was agreed that due to resignations it was necessary for alternate Councillors to be nominated and appointed to this committee.



Members agreed and Cllr Rachel Coles and Cllr Dave Neave were nominated to the Committee.

Cllr Dave Neave was nominated as Chair of this Committee.

Council agreed to appoint Cllr Neave as Chair.

**LA242 ELECT CHAIR OF THE LEISURE AND AMENITIES COMMITTEE FROM MAY 2018 – MAY 2019**

Members agreed unanimously to elect Cllr Dave Neave as Chair of this Committee.

**LA243 APPOINT VICE CHAIR OF THE LEISURE AND AMENITIES COMMITTEE FROM MAY 2018 – MAY 2019**

Cllr Neave appointed Cllr Rachel Coles as his Deputy.

**LA243 PUBLIC QUESTION TIME**

There will be a 15 minute period when members of the public may ask questions on any relevant LEISURE AND AMENITIES MATTER. It would be preferable if the question is submitted in writing by 12 noon on the day of the meeting. Each speaker is restricted to 3 minutes

**Alan Sgt – West Ward**

Agenda Item 11. Would you kindly confirm that the total cost will be paid out of the CIL monies? Also confirm it is identified under agenda Item 14.

Mr McBryer confirmed that the total cost would be met by the CIL monies listed under agenda Item 14.

Agenda Item 12. Dog Dispenser.

This is a fine idea but open to vandalism and misuse but the public unless located where the dispenser can be closely monitored suggest you purchase one for a trial.

Agenda item 13 Boules Pitch.

Thank you for the Town Manager letter dated 26/04/18. The information will be presented to residents.

**Sue Griffiths – North Ward**

Item 13 on the agenda.

I was surprised to read that a risk assessment had been carried out by a previous Town Clerk but not acted upon at the time. I assume this area will be part of the Public consultation that is planned for Howard Park this summer. The area was badly designed in the first place as the railway sleepers exclude people in wheel chairs. Surely spending money on a cover now would prejudice the outcomes of the public consultation.



When will Council take action about the antisocial behaviour that is a constant disturbance to people enjoying the facilities of Centenary Park? Speaking personally I do not volunteer my time in the Community Orchard to be goaded and intimidated by masked motorcyclist who has no respect for the Council because of their lack of action.

Mr McBryer stated that he had referred the matter to Police and that; unfortunately this was now a matter for them. Continued action by Police was required and adequate legislation is already in place (Specifically the Police Reform Act, Sec 59) to deal with this problem.

I would like to invite all Councillors and Members of staff to come along to the orchard on Thursday any time between 1030 and 1700 when we have a volunteer day, and see what we do.

Peter Seed

Mr Seed asked about the triangular piece of land on the South Coast Road. He specifically asked why the land may be used to increase the value of the new properties at 1 South Coast Road.

Cllr Neave answered stating that there had been plans to resurface the area and make it suitable for use as a car park by those wishing to visit the nearby cliff tops and Public Footpaths. A bid had been made with Lewes District Council for CIL funding for this project, unfortunately this had been turned down.

#### **LA244 TO CONSIDER APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies received from

LYNDA DUMAGG = HOLIDAY.

Andy Lorraine – sickness

Ron Maskell – Holiday (apology not accepted)

#### **LA245 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS**

None

#### **LA246 TO APPROVE AND SIGN THE NON CONFIDENTIAL MINUTES OF 13<sup>TH</sup> MARCH 2018**

Approved and accepted.

Proposed Cllr Simmons

Seconded Cllr Robertson

#### **LA247 PROJECT / ACTION UPDATE**

Noted

#### **LA248 FIRLE ROAD UPDATE**

Firle Road Play Equipment - Resolution of Council 16<sup>th</sup> March 2017 to replace play equipment at the Firle Road play area using Playdale at a cost of £26,506.76 has been dependent on the receipt of sufficient CIL contribution. The cost of this equipment has increased by up to 2% at the current rate of inflation, due to the delay in receipt of money from Lewes District Council.

It is the recommendation of the Town Manager that this is incorporated and Council resolve to re approve the payment for the play equipment to be installed with immediate effect – up to a maximum value of £27,036.90.

Committee to AGREE to increase the cost of play equipment installation at Firle Road Playpark by 2% using Playdale (Res 16 Mar 2017)

**LA249 DOG BAG DISPENSER**

Deferred for further research into success of neighbouring schemes.

**LA250 BOULES PITCH – TO NOTE CORRESPONDENCE**

Noted

**LA251 CIL PROJECTS**

Noted

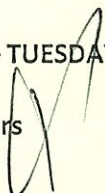
**LA252 CYCLE HUB / BIG PARK UPDATE (TO NOTE) page 29**

Noted

**LA 253 NEXT MEETING**

DATE OF NEXT MEETING – TUESDAY 3<sup>RD</sup> JULY 2018 AT 7:30PM

Meeting finished at 2130hrs





## PROJECTIONS AND CIL FUNDING PROJECTS

### Information for Committees

£33,182.73 has been transferred to Peacehaven Town Council during April 2018 under regulation 59A of the CIL Regulations 2010 (as amended).

This money was collected following commencement of the following developments:

- LW/17/0375 (£1,603.80)
- LW/17/0325 (£3,356.10)
- LW/17/0515 (£3,333.83)
- LW/15/0858 (£4,765.50)
- LW/16/0802 (£145.80)
- LW/17/0786 (£2,361.15)
- LW/16/0841 (£17,616.56)

2016/17 Peacehaven Council received £2,153.39 CIL

2017/18 Peacehaven Council received £16,412.69 CIL

2018/19 Peacehaven Council received £33,182.73 CIL

Total CIL payments to date - £51,748.81 is currently in an Earmarked Reserve.

The neighbourhood portion of the levy can be spent on a wide range of projects to support the development of the area by funding the provision, improvement, replacement, operation or maintenance of infrastructure or anything else that is concerned with addressing the demands that development place on an area.

L&A Committee to provide guideline details on projects to be costed, to support Peacehaven Residents within the remit of Infrastructure Improvement.

Committee to suggest / authorise project research s for future L&A Committee

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### CTLA report

The four towns of Seaford, Newhaven, Telscombe and Telscombe Cliffs including East Saltdean are situated on the heavy populated coastal strip of Sussex and benefit from a frequent network of public bus services using modern, wheelchair and buggy accessible buses.

Despite this excellent provision many people still suffer transport isolation either because of financial hardship or health-related personal mobility problems which prevent them from accessing their nearest bus stop. Often these same individuals are unable to drive or do not have access to a car as a driver or passenger on a regular basis. Recognising this, Community Transport for the Lewes Area (CTLA) has developed a network of demand responsive Dial a ride bus services which are fully accessible to all and are able to pick up and set down individuals on a door-to-door basis.

These services are also very affordable when compared to the only comparable mode of public transport-the taxi. The core of this network of services is marketed as "The 4 Towns Service" and is operated using two fully accessible minibuses operating Mondays to Fridays (excluding public holidays) between the hours of 8:30 AM and 5 PM. The buses have the capability of conveying people with personal mobility problems including wheelchair users and those making use of other walking aids.

Additional capacity is also provided by one bus operating a Seaford Dial a Ride service and a further bus on a Peacehaven Dial a Ride service. All of this has only been made possible because of the generous funding of County and Town Councils across the years including contributions from Peacehaven Town Council. Historically, the willingness of local town councils to put aside an annual precept from their budgets at a time when the county council was perceived as being the main funding body, has always been viewed as a progressive and enlightened model ahead of its time.



With the current pressures on county council funds reaching an all-time high, this model takes on an even more important role than ever before.

#### Patronage and Value for Money

At the current time in excess of 2,800 individuals have registered with CTLA [across all the various services, including the 4 Towns]. Of these 2309 live in the 4 Towns catchment area with a geographical distribution of: -

Peacehaven/Telscome/Telscombe Cliffs/East Saltdean - 1,523 registered users (66%)

Newhaven - 331 registered users (14%)

Seaford and Bishopstone – 455 registered users (20%)

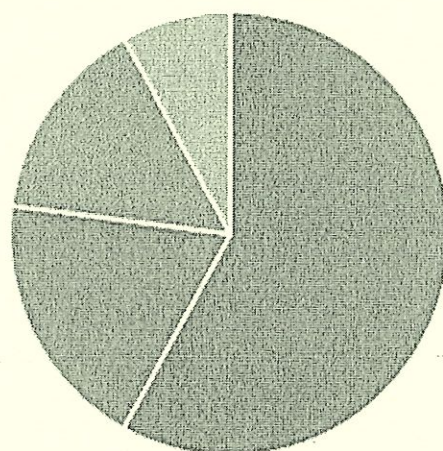
The remaining 495 registered members reside elsewhere in the Lewes District or in Eastbourne, Polegate and Uckfield which have their own dedicated Dial-a-Ride bus services.

Although the majority of users are of retirement age and above, the 4 Towns service is aimed at all ages, as access to transport can affect anyone at any stage of their life.

Further analysis of usage reveals that the majority of service users (58%) were resident in Peacehaven Town Council's area.

TOTAL	5820	100%
Peacehaven residents	3376	58%
Newhaven	1106	19%
Telscombe Village/Cliffs/East Saltdean	873	15%
Seaford & Bishopstone	465	8%

Passenger-trips by residents



■ Peacehaven Residents

■ Newhaven Residents

■ Telscombe Village/Cliffs/East Saltdean

■ Seaford & Bishopstone

As mentioned above the 4 Towns service is funded in part by Peacehaven Town Council through an annual contribution towards the running costs of the service as a budget precept. Other local Town Councils also make a contribution. Without this essential funding CTLA would not be able to run the 4 Towns service. In 2016, 2017, based on a population of 17,500 and a financial contribution of £6,000, the subsidy per head for Peacehaven Town amounted to just 34p per resident over the whole year. However, this does not meet the full cost of running the service and even after contributions from Seaford, Newhaven and Telscombe Town Councils. CTLA makes up the shortfall from on-bus revenue and through its own resource contributions and by combining the services with school contracts operated at various times of the day.



### Ongoing Service Development

As part of its ongoing service development CTLA is always striving to maximising use of its resources, for the benefit of service users. Although nominally separate services, wherever possible the resources used to provide the Dial-a-Ride operations in Seaford and Peacehaven are integrated and scheduled dynamically so as to increase the number and the scope of journey opportunities offered to members.

In an attempt to encourage healthy communities and reduce pressure on acute healthcare facilities, the NHS High Weald Lewes Havens Clinical Commissioning Group (CCG) recognised the importance transport plays in enabling older people to access local GP health services at an early stage, preventing the need further down the line for attendance at hospital accident and emergency departments. The CCG invited CTLA to trial a non-emergency patient transport service in Newhaven and Peacehaven. This service provides transport from individual's homes to their local GP practice, the Newhaven Rehabilitation Centre and also offers direct transport to and from the Victoria Hospital Minor Injuries Unit at Lewes for outpatient appointments. The decision by the CCG to work closely with CTLA on this ground-breaking trial is an endorsement of the high regard in which CTLA is held and a reflection of the importance and value placed on existing demand responsive community bus services such as the 4 Towns service.

CCG have reported that "Peacehaven Town Council and the other participating Town Councils should be commended for their role in making such services possible in the first place and sustaining them at a time when more conventional means of public funding are disappearing".

Peacehaven Council have committed to a 2018/19 Grant of £6,000

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### Update on the Cycle Hub to be installed at The Big Park

As part of the Sustrans initiative for transport and healthy living East Sussex County Council, Lewes District Council and Peacehaven Council are proceeding with their project to provide a Cycle Hub in the Big Park.

The foundations for the new 'Cycle Hub' are now installed to the South of the Gateway Café in the Big Park. The 40 foot container will be delivered shortly which will provide a training environment and facilities for the behaviour change programme in Peacehaven.

The partnership will deliver a new project this year in schools called Bike It, where they wish to encourage more students, staff, parents and indeed residents to get on their bikes.

Dr Bike will be providing a number of cycle days again in Peacehaven, with sponsorship and grant support from across the Havens.

Residents will be provided with advice on cycle routes, maintenance and a number of group activities and numerous new members have already joined from across the Havens.

From the 'Cycle Hub' in Centenary Park, an annual programme of cycling events will run throughout 2018.

The container will hold most of the equipment for Mr Cycles and this has now been delivered, including :-

- |                               |                             |
|-------------------------------|-----------------------------|
| - Park tools mechanic kit x 2 | Topeak Prepstand x 4        |
| - Control tower 1+ x 2        | 26" prestart tubes x 6      |
| - 262 Schreader tube x 6      | 27.5" Presta tubes x 6      |
| - 27.5" Schraeder tubes x 6   | 29" Presta tubes x 10       |
| - 24" Schreader tubes x 10    | GT85 X 10                   |
| - 1lb Grease and gun x 1      | Bike racks (5 vertical) x 4 |

It is the intention to begin marketing the dates of Dr Bike and Cycle Training on the Peacehaven Town Council website under Events with immediate effect. More information will follow.

