

Minutes of a meeting of the **COUNCIL** incorporating the **ANNUAL RETURN** held in the **ANZAC ROOM**, Meridian Centre, Peacehaven on **Tuesday 2nd June 2015 at 6.30pm.**

Committee Members

Councillors: Wayne Botting Pat Haswell
Daryll Brindley Andy Loraine
Jean Farmiloe (Vice Chair) Ron Maskell
Reg Farmiloe Dave Neave
Brian Gosling Amber Robertson
Lynda Hallett Robbie Robertson (Chair)
Job Harris Melvyn Simmons
Ann Harrison Andy Smith
Jackie Harrison-Hicks

Present

Councillors: Wayne Botting Pat Haswell
Daryll Brindley Andy Loraine
Jean Farmiloe (Vice Chair) Ron Maskell
Reg Farmiloe Dave Neave
Lynda Hallett Amber Robertson
Job Harris Robbie Robertson (Chair)
Ann Harrison Andy Smith
Jackie Harrison-Hicks

In Attendance

Alan Sargent - Town Manager
John Kocher - Corporate Services Manager & RFO
Angela Read – Assistant Town Manager (Leisure & Amenities)

C019 PUBLIC QUESTION TIME

ESCC Cllr P Howson asked if the Freeman of the Town could be resurrected as proposed in 2011/12. This would be for a citizen who is a resident of Peacehaven who has promoted the town and is regularly active with charity work and other events.

It was **AGREED** that this would be tabled at the next Policy & Finance meeting to be held on 7th July 2015.

Resident P Seed asked if Cllr Howson had received a reply to questions asked under C 004 of the minutes of the meeting dated 19th May 2015

The Town Manager confirmed that a letter had been sent to Cllr Howson on the 20th May 2015. (Copy will be sent to Mr P Seed).

Mr P Seed asked if the hut belonging to the Horticultural Society would be reinstated?

Cllr Smith confirmed that a meeting had taken place with the previous Town Clerk, C Bibb of LDC and S Keogh Assist Town Clerk last year where the Society were asked to remove the hut because of the redevelopment of the land and had every opportunity to find a new location. They were considered to be squatting on Council land at the time.

Cllr Mrs J Harrison-Hicks confirmed the Society are renting a garage from LDC at £18.00 plus per week.

C020 CONSIDER APOLOGIES FOR ABSENCE

Cllr M Simmons – noted (holiday)

C021 TO APPROVE & SIGN THE NON CONFIDENTIAL MINUTES OF THE ANNUAL TOWN COUNCIL MEETING 19/05/15

Proposed Cllr Miss L Hallett
Seconded Cllr A Loraine

Agreed

Matters Arising:- ESCC Cllr Howson asked if further copies of the agenda be made available - **copies were distributed.**

C022 ANNUAL RETURN 2014-15

Proposed Cllr A Harrison
Seconded Cllr R Farmiloe

Agreed:- All agreed

Matters Arising:-

Cllr Neave referred to pages 2 of 6 (8/77) Item 10 and questioned the zero in the second column. The RFO confirmed the Council has no borrowings.

In addition

The difference of figures in column 9. The RFO confirmed the difference was due to disposal of assets.

Cllr Mrs Harrison queried the difference with sums under Item 3. The RFO confirmed this was due to the sale of land in Arundel Road and the commuted sums from the Big Park Project (now Centenary Park).

Cllr Neave suggested that a teach in should be given to all new Councillors regarding how the Council financial procedures work. The Town Manager confirmed that this was proposed at the Induction Meeting held on the 14th May 2015 where a summary of financial operations were given.

Cllr Mrs Harrison queried page 12/77 concerning Significant Variations. The RFO confirmed the variations are for the External Auditors.

Cllr Smith queried para C on page 5 of 6 (11/77) Risk Assessments. The RFO explained that the Risk Assessment requirement was started but not completed by the previous Town Clerk or the Assist Town Clerk when he acted as Interim. On discovery these have now been completed and explanation letter is being sent with the Annual Return. (see page 42/77)

C023 TO CONSIDER CHANGING START TIME FOR COMMITTEE & TOWN MEETINGS

The report recommended a consultation on changing the start time of meetings. This was replaced by a proposal to change the Committee meetings start times to 19 30 hours.

Proposed Cllr Neave
Seconded Cllr B Gosling

Against Cllr A Harrison
Cllr P Haswell

Agreed 14 Councillors agreed

Matters Arising:- Cllr Neave proposed that all Council & Committee meetings should commence at 19 30 hours which was seconded by B Gosling. Reason to enable Councillors that work full time are able to attend meetings after a meal.

A concern was raised regarding staff hours. This will be tabled at the next Policy & Finance meeting.

C024 YOUNG MAYOR/YOUNG COUNCILLOR

Proposed Cllr Miss L Hallett
Seconded Cllr Mrs J Harrison-Hicks

Agreed All agreed

Matters Arising:-

It was proposed that consultations would be held with Peacehaven Community School and a proposal brought back to the next Full Council meeting.

C025 TOWN CRIER

Proposed Cllr R Farmiloe
Seconded Cllr Miss L Hallett

Agreed All Agreed

Matters Arising:-

Cllr Smith stated that the Council must consider that future grants from LDC will continue to be reduced and the Council will need to look at pruning other services.

C026 TO CONFIRM THE DATE OF THE NEXT MEETING Tuesday 21st July 2015 at 19 30 hours

Noted