

PEACEHAVEN TOWN COUNCIL

Minutes of the meeting of the POLICY & FINANCE COMMITTEE held in the ANZAC ROOM,
Community House, Meridian Centre, Peacehaven on Tuesday 9th February 2016 at 7:30pm.

Committee Members Councillors: Jean Farmiloe
Lynda Hallett
Job Harris
Ann Harrison
Jackie Harrison-Hicks (Chair)

Andy Loraine (Vice Chair)
Ron Maskell
Robbie Robertson
Melvyn Simmons

Present Councillors: Jean Farmiloe
Lynda Hallett
Job Harris
Ann Harrison
Jackie Harrison-Hicks (Chair)

Andy Loraine (Vice Chair)
Ron Maskell
Robbie Robertson
Melvyn Simmons

In Attendance: Cllr. Brian Gosling
Cllr. Rachael Coles
Cllr. Dave Neave
Claire Lacey – Town Manager
John Kocher - Corporate Services Manager & RFO
Sally Landers - Administration Officer

GENERAL BUSINESS

PF061 PUBLIC QUESTION TIME

Mae Pond – North Ward (Peacehaven & District Residents Association)

The resident queried how much government contributes to the grants issued by Peacehaven Town Council (PTC)

Cllr. R Robertson confirmed that grants were funded via the Council Tax precept and not the government

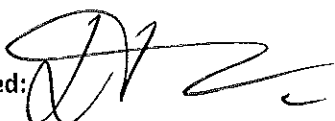
The resident queried Roderick Avenue North and the signage identifying that the road ahead is blocked and requested a larger 'no through road' sign

Cllr. J Harrison-Hicks confirmed ESCC Highways will be contacted with regards to this matter

Action: Contact ESCC Highways with regards to larger, visible signage to identify the 'no through road' on Roderick Avenue North

With regards to the Annexe bus stop and the request for a bus shelter, the resident noted the previous shelter had been located at the lay by, near the brow of the hill on Roderick Avenue

Signed:



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Date: 19/04/16 Policy & Finance Minutes 09/02/16

PF061 PUBLIC QUESTION TIME continued

Cllr. J Harris confirmed Brighton & Hove Bus Company had been contacted and they had no record of a bus shelter at this site and the available space would not accommodate a bus shelter

Cllr. J Harrison-Hicks confirmed this would be investigated further

Action: Investigate the possibility of installing a bus shelter at the Annexe bus stop

PF062 TO CONSIDER APOLOGIES FOR ABSENCE

None

PF063 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

None

PF064 CHAIR ANNOUNCEMENTS

Peacehaven On Offer

Peacehaven Town Council are presenting a play called 'Peacehaven On Offer' on Saturday 27th February at 7pm - tickets £6.50

Tree Planting

There will be public tree planting sessions at the orchard in Centenary Park on the 20th, 21st, 27th and 28th February, all are welcome.

Easter Parade

The Councillors have arranged an Easter Parade on Saturday 26th March.

Community House Wheelchair

Many thanks to Cllr. Brian Gosling and his wife Sandra who very kindly donated a wheelchair for use in Community House, this was used within one hour of receipt by a member of the public.

IT Equipment

Many thanks to Cllr. Job Harris who very kindly donated a lap top and notepad for use in the Council offices, these are currently being re-configured by IT support.

Debate:-

None

Signed:



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Date: 19/04/16, Policy & Finance Minutes 09/02/16

Policy & Finance 24th November 2015

Cllr. L Hallett proposed

Cllr. J Harris seconded

Approved

Debate:-

Cllr. L Hallett requested an update with regards to Peacehaven Football Club payments

J Kocher confirmed payments are being received on time

Cllr. J Harrison-Hicks stated that she, Claire Lacey and John Kocher had met with the Football Club to discuss any issues and agreed to work together for mutual benefit

Cllr. R Robertson noted that at a previous Council meeting it had now been agreed the premises license would remain in the name of ESCC Cllr. P Howson

Cllr. L Hallett queried if the MUGA fence had been installed

J Kocher confirmed the MUGA fence had been installed

Cllr. L Hallett requested an update with regards to the grant application for £1,000 and if the sofas which had been acquired for the Foyer had the safety kite mark

C Lacey confirmed the sofas had been donated and that they have the correct kite mark, with regards to the grant, an application was submitted in November 2015 and PTC are awaiting a response

Cllr. A Harrison requested an update with regards to the business case for a Community House Café and a presentation for the Policy & Finance Committee on this matter

C Lacey stated that coffee mornings were running six days a week on a trial basis to determine the revenue potential

Cllr. J Harris noted he had spoken to some of the charities running the coffee mornings and confirmed these events are being supported

Grant Sub Committee 30th November 2015

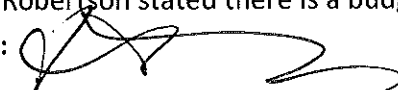
Cllr. J Harrison-Hicks proposed

Another Grant Sub Committee Member not present to second

Noted

Debate:-

Cllr. R Robertson stated there is a budget of £5,000 to spend on local projects and charities

Signed:  36

Date: 19/04/16 Policy & Finance Minutes 09/02/16

PF065 TO APPROVE & SIGN THE FOLLOWING NON CONFIDENTIAL POLICY & FINANCE MINUTES cont'd

Cllr. J Harrison-Hicks stated that photographs are taken when cheques are presented in order to publicise the fact that charities can apply for a grant

Cllr. L Hallett requested an update with regards to the CTLA grant

Cllr. J Harrison-Hicks stated PTC had met with CTLA recently however this was not a 1:1 opportunity to discuss the grant and therefore another meeting has been scheduled

Cllr. L Hallett noted the CTLA buses were empty of passengers when seen travelling the area

J Kocher stated CTLA will have the opportunity to outline the benefits for Peacehaven residents to Officers and Councillors

Business Planning Sub Committee Discussion Notes 3rd December 2015

Noted

Debate:-

None

FINANCIAL REPORTS

PF066 PAYMENTS FOR AUTHORISATION

The Committee **AGREED** the report and **AUTHORISED** payments totaling **£170,219** for the period **01/11/15 to 31/01/16**

Cllr. L Hallett proposed

Cllr. R Robertson seconded

Agreed

Debate:-

Cllr. A Harrison queried the quantity of cheques that go missing

J Kocher confirmed these are cheques that are lost in the post

Cllr. A Harrison queried if there are any bank charges as a result of a cheque being lost in the post

J Kocher confirmed there are no bank charges as a result of cheques lost in the post

Cllr. A Harrison queried page 13/48 and the cost of toilet cleaning

J Kocher confirmed this is the cost of cleaning materials purchased quarterly

Signed:



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Date: 19/04/16, Policy & Finance Minutes 09/02/16

Cllr. A Harrison noted the high cost of water usage

J Kocher confirmed this was due to a leak at Centenary Park and was being investigated

Cllr. R Robertson noted page 13/48 and the donation of £240 to the Poppy Appeal

Cllr. A Harrison queried the overspend as a result of the Copper room refurbishment being as the Leisure & Amenities Committee had agreed a budget of £5,000, a quote had been received for £4,800, which reduced when volunteers agreed to complete some of the work

J Kocher stated the figures shown in the payment schedule include VAT

Cllr. R Maskell noted the refurbishment went over budget without authorisation

Cllr. R Robertson stated the original proposal did not include the provision of cupboard space to store chairs that needed to be relocated from the stage

Cllr. J Harris noted the refurbishment had increased the size of the room

Cllr. R Coles queried page 14/48 and the cost of repair to the Town Cryer costume being £250 and questioned how many events the Town Cryer officiated at

J Kocher confirmed this will be investigated

Action: Confirm the number of events the Town Cryer officiated at and inform P&F Councillors

C Lacey noted the cost of a new Town Cryer costume would be in the thousands

Cllr. R Coles queried page 14/48 and the cost of chocolates being £196

C Lacey stated this was from the Mayor's Fund and will confirm details

Action: Provide details to P&F Councillors for 'boxes of chocolates raffle' being £196

Cllr. A Loraine queried the cost of Barclay Card charges

J Kocher confirmed this is for the card machine in the Information Office

Cllr. A Harrison queried the number of card transactions


J Kocher confirmed approximately 30-40 transactions per month

Cllr. A Harrison queried page 16/48 and the cost of electrical works in the Copper room being £1,724

J Kocher stated not all the electrical costs in this payment were associated with the Copper room

Action: Provide details of Copper room refurbishment costs to P&F Councillors

Signed:  38

Date:  Policy & Finance Minutes 09/02/16

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PF066 PAYMENTS FOR AUTHORISATION continued

Cllr. A Harrison questioned how much profit PTC made at the Burns Night event

Cllr. R Robertson noted this was a very successful charity event and £500 was donated to Brighton Housing Trust

PF067 BUDGET MONITORING REPORT FOR THE PERIOD ENDING 31st January 2016

The Committee **NOTES** the report and **AGREES** that **MONTHLY** meetings are held between the Committee Chair and Vice Chair with the RFO and lead officers to ensure that costs/income are understood and controlled as agreed at the Policy & Finance Committee meeting of 7th July 2015.

Cllr. R Robertson proposed

Cllr. L Hallett seconded

Noted

Debate:-

Cllr. R Robertson queried page 18/48 with regards to the name of the new park either being Big Park or Centenary Park

C Lacey noted this will be discussed at the next Council meeting on 1st March 2016

Cllr. J Harrison-Hicks noted PTC could not change the name as we had a Royal personage open the park under the name of Centenary and a commemorative plaque was in situ, however it is known locally as the Big Park and most refer to it as that

Cllr. R Maskell queried page 20/48 and the management of the overspends against some budget headings

J Kocher stated the budget is based on spend during the previous financial year in consultation with the Chair and Vice Chair of each Committee and that extra activity this year has resulted in additional overtime costs

Cllr. R Robertson noted that the previous administration had underspent and would have been involved with the budget setting process for this financial year

J Kocher noted that overspends were set against underspends due to changing circumstances and direction and that the forecasted out turn would be within 1% (+/-) of budget

Cllr. A Harrison noted page 22/48 with regards to the cost of fertiliser and grass seed and queried if this was for the football ground and bowls club

Cllr. M Simmons noted the cost was insignificant compared to other bowls clubs

J Kocher confirmed these costs are recharged to the Football Club and Bowls Club resulting in zero cost to PTC

Signed:

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Date:

Policy & Finance Minutes 09/02/16

19/04/16.

PF067 BUDGET MONITORING REPORT FOR THE PERIOD ENDING 31st January 2016 continued

Cllr. L Hallett queried page 26/48 and requested an update with regards to dog bins

J Kocher confirmed there were two Lewes District Council (LDC) dog bins left

PF068 ISERNHAGEN VISIT

The Committee **NOTES** the report and the visit by the Mayor and Deputy of Isernhagen:-

Cllr. L Hallett proposed
Cllr. A Loraine seconded

Noted

Debate:-

None

PF069 CAB GRANT

The Committee **AGREES** to defer this item and include under confidential at the next meeting:-

Cllr. R Robertson proposed
Cllr. A Loraine seconded

Agreed

Debate:-

None

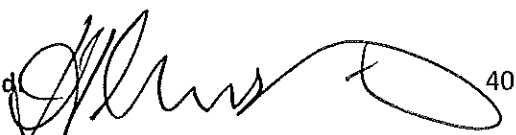
Action: Inform Mae Pond when the meeting to discuss the CAB grant will take place

OTHER BUSINESS

PF070 TO CONFIRM DATE OF NEXT MEETING Tuesday 19th April 2016 at 7:30pm

Noted

Signed



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Date:

19/04/16.

Policy & Finance Minutes 09/02/16

Peacehaven Town Council 2015/16

Current/Deposit Account

List of Payments made between 01/11/2015 and 31/01/2016

Date Paid	Payee Name	Cheque Ref	Amount Paid	Transaction Detail
15/09/2015	Ricoh Capital	118402A	-1438.86	Cancel cheque 118402 missi
15/09/2015	AMP services	118386A	-114.13	Cancel cheque 118636 missi
15/09/2015	Trade UK	118405A	-32.98	Cancel cheque 118405 missi
15/09/2015	QDA	118384A	-419.98	Fan oven & microwave canc
01/11/2015	Lewes District Council	DD0111	1,405.00	Rates October
01/11/2015	Lewes District Council	DD0111	204.00	Rates November
01/11/2015	Texaco	TEX0111	1.20	Carbon Count
01/11/2015	Mrs Ayling	118520	25.00	Deposit refund inv 5466
01/11/2015	C Mehta	118519	100.00	deposit refund inv for 31/10
04/11/2015	Barclays Bank	BACS0411	3.00	BACS Charges October
04/11/2015	BT	DD0411	24.00	Mobile rental Nov
07/11/2015	A Norcross	118523	100.00	Deposit refund inv5649
07/11/2015	S Slynn	118522	25.00	Deposit refund inv 5515
07/11/2015	Mrs Rolf	118521	25.00	Deposit refund inv5516
08/11/2015	Texaco	TEX0811	66.74	GY06PPX 54.05lt diesel
10/11/2015	Barclaycard	BACS1011	41.36	Charges October
13/11/2015	Ricoh Capital Ltd	118509	1,438.86	Replace cheque 118402
13/11/2015	AMP Services	118510	114.13	Replace cheque 118386 mis:
13/11/2015	Lewes District Council	118511	201.00	Rates November Victoria Av
13/11/2015	East Sussex Pension Fund	118515	4,853.43	Contributions October
13/11/2015	HMRC	118514	4,789.94	PAYE October
13/11/2015	A Picton	118508	21.60	CO2 alarm & batteries
13/11/2015	C Lacey	118513	114.22	Xmas decorations
13/11/2015	J Harrison-Hicks	118512	18.25	Santa Claus costume
14/11/2015	L Ridley	118524	50.00	Deposit refund inv 5679
15/11/2015	Texaco	TEX1511	69.88	LB53AXU 63.37lt diesel
19/11/2015	Trade UK	118517	32.98	replace cheque 118517 miss
19/11/2015	Poppy Appeal	118516	240.00	Donation
19/11/2015	INAA	118518	50.00	Deposit refundinv5289
19/11/2015	Cash payment	200557	285.00	bingo 13/11 prizes
20/11/2015	Acacia Groundcare Equipment R	118525	463.54	1 day hire scarifier
20/11/2015	Advanced Moulds Ltd	118526	1,323.00	Café Chairs & tables
20/11/2015	PHS Group plc	118527	399.98	28/11-27/02 toiletcleaning r
20/11/2015	C R Allen & Sons Ltd	118528	75.60	1 truck tyre
20/11/2015	B&S Chains (Midlands) Ltd	118529	165.97	Cable way trolley with brakli
20/11/2015	British Gas Business	118530	6,380.97	e meter electricusage 02/09
20/11/2015	Catercraft Supplies Ltd	118531	420.00	Annual catering equip servic
20/11/2015	City Electrical Factors Ltd	118532	89.84	light tubes for hall
20/11/2015	Chandler Editing & Writing	118533	100.00	November issue e news
20/11/2015	Collier Turf Care Ltd	118534	215.10	1 100g hritage small fertillise
20/11/2015	David Simpson	118535	88.77	Peugeot brake cylinders rep
20/11/2015	Friday-Ad Ltd	118536	60.00	xmas market ad
20/11/2015	IAE	118537	432.00	Prosafe fencing repair kit
20/11/2015	Lewes District Council	118538	180.00	Premises licence 23/11
20/11/2015	MBI Sound & Light	118539	42.00	Wrestling cd hire
20/11/2015	HM Book-keeping & Payroll Serv	118540	65.00	October payroll
20/11/2015	M.D.J.Light Bros Limited	118541	264.00	skip hire
20/11/2015	Northstar Technology Ltd	118542	2,520.00	Annual maint 02/11/15-01/:
20/11/2015	Purchase Power	118543	200.03	postage meter reset 05/11
20/11/2015	Ricoh UK Ltd	118544	466.98	photocopies 01/07-30/09
20/11/2015	SSALC Limited	118545	72.00	Clerks networking day
20/11/2015	South East Water Ltd	118546	1,597.19	Sports Park usage 0804-151f
20/11/2015	Sovereign Design Play Systems	118547	565.64	table tennis table repair
20/11/2015	Spaldings Ltd	118548	38.83	Stihl spooline
20/11/2015	Tamar Organics	118549	313.56	7.8 tonnes Green refuse
20/11/2015	Thomas Door & Window Control	118550	236.40	Auto door operators annual
20/11/2015	Think Telecom	118551	443.76	phone usage 14/10-13/11
20/11/2015	WASP Printers	118552	201.20	Letterheads & compliment s
21/11/2015	N Thomas	118554	25.00	Deposit refund inv5618
21/11/2015	GJ Ashton	118555	50.00	Deposit refund inv5659
23/11/2015	Texaco	TEX2311	1.20	Carbon count

Seahaven Town Council 2015/16

Current/Deposit Account

List of Payments made between 01/11/2015 and 31/01/2016

Date Paid	Payee Name	Cheque Ref	Amount Paid	Transaction Detail
26/11/2015	A Coleman	118553	25.00	Deposit refund inv5460
27/11/2015	Employees	BACS2711	19,033.58	Payroll November
30/11/2015	B&S Chains (Midlands) Ltd	118556	76.99	surface repair granules
30/11/2015	Bonnies News	118557	28.60	newspapers w/e 22/11/15
30/11/2015	City Electrical Factors Ltd	118558	73.79	Tubes and bulbs
30/11/2015	Cinemobile	118559	1,003.00	3 films hire
30/11/2015	Corona Energy Retail 4 Ltd	118560	244.12	Gas community houseUsage
30/11/2015	East Sussex County Council	118561	84.00	hire of Joff for tumble tots
30/11/2015	Paul Hallett	118563	220.00	Sports park water leak inves
30/11/2015	MBI Sound & Light	118564	216.00	Hire radio mic 10-12/11/15
30/11/2015	Olivia Franklin-Paines	118565	250.00	Town Crier costume repair
30/11/2015	Hugh Page	118566	26.47	pot assy filter
30/11/2015	Proludic Limited	118567	3,102.55	Dell playe equipment repair
30/11/2015	Trade UK Account	118568	50.51	cable tiesstaples, bit set
30/11/2015	Nick Skefton Carpentry Solutio	118569	1,880.00	Copper room cupboard
30/11/2015	Southern Water	118570	545.88	Sewage Sports Park09/07-15
30/11/2015	WASP Printers	118571	132.00	Banner
01/12/2015	C Burt	118582	25.00	Deposit refund inv 5684
11/11/2015	credit card	2	23.97	100th year balloons
12/11/2015	credit card	3	209.07	Xmas decorations
13/11/2015	credit card	4A	10.98	Bingo raffle
14/11/2015	credit card	1	16.59	Xmas refreshments
19/11/2015	credit card	5	11.00	Quiz raffle
19/11/2015	credit card	6	15.00	Voucher for 21/11
19/11/2015	credit card	7	14.50	Decorations
19/11/2015	credit card	10	6.00	land registry
20/11/2015	credit card	11	19.20	grassmat pegs
24/11/2015	credit card	8	196.15	Boxes of chocolates raffle
26/11/2015	credit card	9	25.50	bingo raffle prizes
01/12/2015	Lewes District Council	DD0112	1,405.00	Rates December
01/12/2015	Lewes District Council	DD0112	204.00	Rates December
01/12/2015	Lewes District Council	118576	201.00	Rates December
01/12/2015	Evangelical Free Church	118574	40.00	Donation
01/12/2015	Salvation Army	118573	50.00	Donation
01/12/2015	J Harrison-Hicks	118572	121.95	271 Miles @ £0.45
01/12/2015	Petty Cash	118577	199.05	Petty cash reimbursement
02/12/2015	R Robertson	118578	775.00	2nd half mayors allowance
06/12/2015	S Jones	118583	50.00	Deposit refund inv5704
07/12/2015	Barclays Bank	BACS0712	3.00	Charges November
07/12/2015	Texaco	TEX0712	69.12	Peugeot 57.6lt diesel
07/12/2015	BT	BACS0712	24.00	Mobile rental december
10/12/2015	BarclayCard	BACS1012	41.06	Charges November
11/12/2015	East Sussex Pension Fund	118580	5,180.21	November
11/12/2015	HMRC	118579	5,476.20	November
11/12/2015	D Gray	118581	50.00	Deposit refund inv5752
13/12/2015	Texaco	TEX1312	69.01	LB53AXU 63.12lt diesel
13/12/2015	B Gurcuoglu	118626	50.00	Deposit refund inv5705
15/12/2015	Cash payments	200559	268.39	quiz raffle prizes 11/12
15/12/2015	credit card	15122015	3.00	monthly charge
18/12/2015	L Welch	118623A	100.00	Deposit refund inv5761
18/12/2015	M Lefkaridi	118624	100.00	Deposit refund inv5661
20/12/2015	Texaco	TEX2012	1.20	carbon count
20/12/2015	C Maguire	118627	50.00	Deposit refund inv5706
22/12/2015	Employees	BACS2212	19,288.46	Payroll December
23/12/2015	Premier Carpets	117612	796.21	Copper room carpet
23/12/2015	Arun Office Ltd	118585	1,990.41	7 Office chairs
23/12/2015	AVS Fencing Supplies Ltd	118586	251.18	2.50m green fencing
23/12/2015	British Gas Business	118587	317.53	E meter electricity October
23/12/2015	C Brewer & Sons ltd	118588	142.74	Cafe painting
23/12/2015	Butterfly Nursery	118589	1,265.74	Gas,water,elec 01/09-31/12
23/12/2015	Catercraft Supplies Ltd	118590	83.88	Lincat boiler repair

Peacehaven Town Council 2015/16

Current/Deposit Account

List of Payments made between 01/11/2015 and 31/01/2016

Date Paid	Payee Name	Cheque Ref	Amount Paid	Transaction Detail
23/12/2015	Chandlers Building Supplies Lt	118591	74.88	Ballast and cement
23/12/2015	Chandler Editing & Writing	118592	120.00	December E news
23/12/2015	Corona Energy Retail 4 Ltd	118593	484.64	Gas Usage November(Comn House & Pavillion
23/12/2015	CTLA	118594	1,500.00	01 oct-31Dec bus contributi
23/12/2015	HR Services Partnership	118595	390.00	5 prepaid hours HR services
23/12/2015	Friday-Ad Ltd	118596	66.00	Xmas market ad
23/12/2015	Heatcraft (Heating & Ventilati	118597	705.60	Annual gas boiler maintenar (community House & Pavilli
23/12/2015	Ernest Doe & Sons Ltd	118598	303.72	Ransom mower spares
23/12/2015	Infacom Ltd	118599	408.00	signage live lic 04/11/15-03/
23/12/2015	T Jordan Grounds Maintenance I	118600	3,900.00	cut 8
23/12/2015	Lely(UK)Ltd	118601	647.13	sgs12876 7/8"x12"-7/8"x13- Soil relieve aerator
23/12/2015	J W Green Ltd	118602	120.00	Tree for orchard
23/12/2015	Lewes District Council	118603	1,861.47	1100 lt wheelie bin emptyin
23/12/2015	Mayo Wynne Baxter LLP	118604	900.00	New lease for papanicolaou
23/12/2015	HM Book-keeping & Payroll Serv	118605	65.00	November
23/12/2015	Northstar Technology Ltd	118606	6,227.28	New server
23/12/2015	Peacehaven Community School	118607	40.00	Xmas market advert
23/12/2015	Pitney Bowes Finance Ltd	118608	139.24	Rental 26/12/15-26/12/16
23/12/2015	Platinum Construction (SE) Ltd	118609	300.00	Community House roof repa
23/12/2015	PPL	118610	179.54	licence 06/11/15-05/11/16
23/12/2015	Performing Rights Society Limi	118611	1,559.09	charge for 13/10/15-12/10/
23/12/2015	Quality Office Supplies Ltd	118613	33.59	10 safety signs
23/12/2015	Ricoh Capital Limited	118614	1,438.86	Copler rental 01/12-29/02/1
23/12/2015	SSALC Limited	118615	320.00	CILCA (CL)
23/12/2015	Trade UK Account	118616	161.97	titan drill + various small tov
23/12/2015	Tamar Organics	118617	46.63	1.16 ton green waste
23/12/2015	Think Telecom	118618	613.58	phone Usage december
23/12/2015	Travis Perkins Trading Co Limi	118619	55.20	1 day cement mixer hire
23/12/2015	Vitax Ltd	118620	23.42	Tank pivot bar
23/12/2015	WASP Printers	118621	220.00	Burns night banner & xmas r
23/12/2015	Wybone Ltd	118622	1,199.99	3 224lt dog bins
23/12/2015	I Lawrence	118625A	100.00	Deposit refund inv5547
27/12/2015	Texaco	TEX2712	58.00	GY06PPX 53.59lt diesel
11/12/2015	Credit Card	12	14.53	Refrshments xmas
21/12/2015	Credit card	13	32.75	Councillors/staff xmas get to
21/12/2015	Credit card	14	135.97	Paint for year end
21/12/2015	Credit card	15	33.24	No smoking signs
23/12/2015	Lewes District Council	118628	201.00	Rates January
23/12/2015	L Ridley	118629	50.00	Deposit refund
23/12/2015	Rich capital	118614A	-1,438.86	cancel cheque 118614
23/12/2015	Ricoh Capital	118678	1,438.86	Replaces cheque 118614
23/12/2015	Credit card	16	225.00	Peugeot licence 31/12
01/01/2016	EDF	BACS0101	157.46	street Lighting October & nc
01/01/2016	Lewes District Council	DD0101	1,405.00	January rates
01/01/2016	Lewes District Council	DD0101	204.00	January rates
06/01/2016	BT	DD0601	24.00	Mobile
07/01/2016	East Sussex Pension Fund	118634	5,755.84	December
07/01/2016	HMRC	118633	6,198.96	December PAYE
07/01/2016	Cutts Marine	118632	96.00	Remberance day rockets
07/01/2016	J Farmiloe	118630	25.65	Mileage 57 miles
07/01/2016	Barclays Bank	BACS0701	3.00	Charges December
10/01/2016	K Bridges	118648	50.00	Deposit refund inv5768
10/01/2016	K Wilson	118647	50.00	Deposit refund inv5767
10/01/2016	Barclaycard	BACS1001	41.03	charges December
10/01/2016	Texaco	TEX1001	73.98	LB53AXU 63.16lt diesel
11/01/2016	Credit card	16A	2.00	monthly charge
11/01/2016	Credit card	16B	0.50	monthly charge
12/01/2016	A Picton	118636	124.14	Paint for year end refurb

Peacehaven Town Council 2015/16

Current/Deposit Account

List of Payments made between 01/11/2015 and 31/01/2016

Date Paid	Payee Name	Cheque Ref	Amount Paid	Transaction Detail
12/01/2016	D Donovan	118635	34.76	Business cards
14/01/2016	M Ripley	118637	32.40	Black paint for stage
14/01/2016	Petty Cash	118639	145.00	petty cash reimbursement
15/01/2016	Cats Club	118639	250.00	30th November Grant
15/01/2016	Meridian Mature Citizens Forum	118640	100.00	Grant 30th November
15/01/2016	3rd Peacehaven Guides	118641	200.00	November 30th
15/01/2016	5th Peacehaven Brownies	118642	250.00	November 30th
15/01/2016	Meridian WI	118643	250.00	November 30th grant
15/01/2016	ESDA	118644	300.00	30th November grant
15/01/2016	Sussex Community Develop	118645	200.00	30th November grant
15/01/2016	CM King	118646	100.00	30th November grant
16/01/2016	Mrs Holmes	118649	100.00	Deposit refund inv5807
18/01/2016	K Bray	118650	77.90	19.63lt unleaded (big park
18/01/2016	Cash payments	200561	280.00	Bingo 15/01 prizes
18/01/2016	Texaco	TEX1801	1.20	Carbon count
20/01/2016	A Picton	118651	35.02	Filler & paint
21/01/2016	AMP Services	118652	300.55	Mower spares
21/01/2016	Arun Office Ltd	118653	131.70	5 monitor risers
21/01/2016	Bonnies News	118655	28.60	newspapers to 17/01/16
21/01/2016	British Gas Business	118656	661.16	electricity april & nov 2015 Community House & sports
21/01/2016	BT Payment Services Ltd	118657	130.69	Jan usage
21/01/2016	Chris Bartholomew Electrical C	118658	1,724.03	Copper room refurb
21/01/2016	Chandler Editing & Writing	118659	540.00	E news January 2016+100th
21/01/2016	Focus IT Services Ltd	118660	240.00	Hosting services 01/01-31/1
21/01/2016	Fenland Leisure Products	118661	64.14	Dell equip spares
21/01/2016	i4C Publicity Ltd	118662	3,805.20	15100 Peacehaven Town ba
21/01/2016	Lewes District Council	118663	360.00	4 boxes foodliners
21/01/2016	HM Book-keeping & Payroll Serv	118664	65.00	December payroll
21/01/2016	National Association of Civic	118665	110.00	NACO training DD
21/01/2016	Northstar Technology Ltd	118666	114.24	E mail hosting Jan 2016
21/01/2016	Pitney Bowes Finance Ltd	118667	22.78	Late fee
21/01/2016	Quality Office Supplies Ltd	118668	291.84	2 boxes copier paper + othe
21/01/2016	Rialtas Business Solutions Ltd	118669	318.00	Booking software 01/01-31/
21/01/2016	Ricoh UK Ltd	118670	46.30	mp2553 copies 01/09-30/11
21/01/2016	Roger Brown Trophies	118671	10.00	Quiz 27/11 engraving
21/01/2016	Alan Sidders	118672	400.00	Diversity/equality training
21/01/2016	South Coast Welding	118673	1,297.07	Citroen repairs for MOT
21/01/2016	Galaxy Wholesale	118674	284.86	Oct-nov usage red diesel
21/01/2016	Tamar Organics	118675	20.10	.240ton green waste
21/01/2016	WASP Printers	118676	186.00	Wrestling posters
21/01/2016	Wightman & Parrish Ltd	118677	169.97	Varios cleaning materials
24/01/2016	Texaco	TEX2401	63.01	GY06PPX 58.8 diesel
25/01/2016	G Emerson (salamander)	BACS2501	500.00	Burns night dancers
25/01/2016	Cash payments	200561	9.20	Burns night balloons
27/01/2016	Images Casual & Corporate Garn	118672	66.00	Tree planting plaque
27/01/2016	Bourne Amenity Ltd	118679	140.40	2 tonne bag of sand
27/01/2016	BT Payment Services Ltd	118680	126.31	Nov/dec usage
27/01/2016	Farrington Property Developmer	118681	1,040.00	Rent Container 6 28/01-27/01
27/01/2016	R Poplett Holdings	118683	2,028.00	Rent Unit 6 28/01-27/04
27/01/2016	Employees	BACS2701	17,375.18	Payroll January
31/01/2016	Texaco	TEX3101	1.20	Carbon count
Total Payments			170,218.68	