

PEACEHAVEN TOWN COUNCIL

Minutes of the meeting of the **POLICY & FINANCE COMMITTEE** held in the ANZAC ROOM,
Community House, Meridian Centre, Peacehaven on Tuesday 21st November 2017 at 7:30pm

Committee Members Councillors:

Rachael Coles	Jackie Harrison-Hicks
Jean Farmiloe	Andy Loraine (Chair)
Reg Farmiloe	Dave Neave
Brian Gosling (Council Chair)	Robbie Robertson (Vice Chair)
Lynda Hallett	Melvyn Simmons
Ann Harrison	

Present Councillors:

Rachael Coles	Andy Loraine (Chair)
Jean Farmiloe	Dave Neave
Reg Farmiloe	Robbie Robertson (V/Chair) 8:50pm
Brian Gosling (Council Chair)	Melvyn Simmons
Ann Harrison	

In Attendance:

Claire Lacey - Town Manager
Louise Steele – Locum RFO
Sally Landers – Administration Officer

GENERAL BUSINESS

PF225 CHAIR ANNOUNCEMENTS

Health & Safety

We are not expecting any emergency evacuations from the building, however in the event of an emergency, please leave the building by the safest route possible and meet on the grassed area on the opposite side of the car park. Do not re-enter the building until you are informed by a member of staff that it is safe to do so.

Please also switch your mobile phones onto silent and refrain from using during this meeting.

Out of Courtesy this evening we have to remind you that this meeting is being audio recorded. The right to record, film and to broadcast meetings of the Council, committees and subcommittees was established following the Local Government Audit and Accountability Act 2014. A copy of the legal definition of this **PROTOCOL ON THE FILMING, PHOTOGRAPHING AND RECORDING OF COUNCIL, COMMITTEE AND SUB-COMMITTEE MEETINGS** is available on request.

Flag Competition

The Council are publicising the competition to design a flag for Peacehaven, the closing date is 9th January 2018.

Signed:

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PF225 CHAIR ANNOUNCEMENTS continued

Events

The carol concert will take place on Friday 15th December at 6pm; seats need to be reserved for this event due to popular demand so please respond to Debbie Donovan's email as soon as possible if Councillors are able to attend.

The Christmas Market will take place on Saturday 16th December from 9:00am to 3pm. Santa will visit for the day and his grotto will be in the empty photographer's studio, there will be over 50 stalls in Community House and The Mall and we look forward to seeing everyone on the day. If any Councillors are able to help on 16th December, please contact either Karen Date or Debbie Donovan.

Debate:-

None

PF226 PUBLIC QUESTIONS

Alan Sargent – West Ward (Chair of Residents Association)

The resident read the following:-

Agenda Item 6 – Payments for Authorisation

Following my complaint at the last meeting about identification of recipients of cheques being blanked out, it is noted that these have reduced considerably.

However after analysing the payments list which the Committee is required to ratify, there are no payments showing the RFO has been paid for this period or are her services now provided gratis? During the last period there were three payments identified totaling £1,506.

Our concerns are not when or how much the person gets paid but are concerned that all the payments the Council regards as confidential may not now be shown. If this is the case the Council is acting 'ultra vires' above the law.

Agenda Item 7 – Budget Monitoring Report (pages 15-25)

Perusing this report there are approximately thirty items which have exceeded their budget allocation, some extensively so. Have the Chairs of each of the Committees having budget responsibility, together with the Chairman, reviewed these over spends? In addition have they put in place an action plan to reduce or stop future overruns bearing in mind there is still four months to run of this financial year?

Agenda Item 17 – CIL Monies

We note that £15,558.41 CIL monies have been received and suggest that some of this money is allocated to purchasing the new Horticultural Society hut to be located at the allotments and not to make up any potential budget deficit under agenda item 7.

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L Steele informed the resident that she is now paid via the staff payroll and is not paid separately, hence there are no payments shown on the schedule just those identified as 'September Payroll' and 'October Payroll'

C Lacey requested that the Residents Association forward the minutes of their meetings with the questions that they raise in order that complete and full answers can be provided.

C Lacey informed the resident that the Chair of each Committee are aware of the budget status and the allocation of CIL monies will be available to view on Peacehaven Town Council's website as it is on Lewes District Council's

Sue Griffiths – North Ward

The resident read the following:-

Agenda Item 13 – Mayor's & Grant Budget

Are Councillors aware by doing away with the Grants Budget and putting the funds from that budget into the Mayor's appeal will actually reduce funding to local organisations as future Mayor's will have no incentive to raise charitable funds.

This proposal will also emasculate future Mayor's as the Mayor's Appeal will be subject to the same conditions as the present Grants Budget and as it says in paragraph 3.7 all grants will be awarded by the Policy & Finance Committee.

If agreed this proposal is just a slight of hand, renaming the Grants Budget as the Mayor's Appeal which will mean that future Mayor's will get the credit for money which they have not raised but do not have the power to allocate.

C Lacey informed the resident that this will be discussed during the meeting

Peter Seed – West Ward

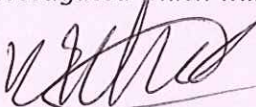
The resident informed Councillors that when the Mayor meets with the Mayors of neighbouring towns they will be at a disadvantage as they will be unable to name the charities that they are supporting during their term of office if Agenda Item 13 is agreed.

The resident requested information on the new premises for the Grounds Team and if a report had been submitted to Council for approval.

The resident queried Business Planning which has been noted on the agenda and requested more information as this has not been raised previously

C Lacey informed the resident that the previous administration had resolved to relocate the Grounds Team to rented accommodation and that there is a need to reduce overheads, therefore options are being investigated which will be presented to Leisure & Amenities and then Policy & Finance.

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PF226 PUBLIC QUESTIONS continued

With regards to Business Planning, C Lacey informed the resident that she will forward information via email

PF227 TO CONSIDER APOLOGIES FOR ABSENCE

Cllr. L Hallett – accepted (illness)

Cllr. J Harrison-Hicks – noted (prior commitment)

Majority Accepted/Noted Apologies

Cllr. D Neave against

Cllr. M Simmons against

PF228 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

None

PF229 TO APPROVE & SIGN THE NON CONFIDENTIAL MINUTES OF 19th September 2017

Cllr. B Gosling proposed

Cllr. M Simmons seconded

Approved

Debate:-

None

REPORTS

PF230 PAYMENTS FOR AUTHORISATION 1st September 2017 to 31st October 2017

The Policy & Finance Committee **AUTHORISE** payments amounting to **£149,385.20** between **1st September 2017 and 31st October 2017**

Cllr. M Simmons proposed

Cllr. D Neave seconded

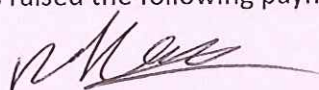
Agreed

Debate:-

Members confirmed that the Committee Chairs are aware of the current budget position and that there is work being done on the cost codes

Members raised the following payment queries:-

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South East Water Ltd £11,922.38 Ref: 119587

Water supply payments prior to water leak being fixed at the Sports Park. The amounts due for waste water are on hold pending resolution of dispute over amount outstanding

Goldseal Doors Ltd £363 Ref: 119589

The automatic kitchen shutters are now out of warranty and the automatic shutter was not working, the cost covered the call out fee and 50% of the replacement cost

Goldseal Doors Ltd £726 Ref: 119673

The final amount due to repair the automatic kitchen shutters however it would appear the payment does not take into account the 50% paid in advance

Action: Investigate overpayment to Goldseal Doors Ltd for repair to automatic kitchen shutters

Bedding & Sandwiches Emergency £832

Expenses as a result of emergency evacuation of residents due to suspected unexploded bomb, these amounts will be reclaimed from Lewes District Council

DH Solar Engineering £240 x 2 Ref: 119615

There have been problems with the biomass boiler at Gateway Café and it required re-setting

HMR Payments

Payroll services including £64 interest

Plumpton College £2,404.50 Ref: 119637

Essential training for Grounds Team

Scottish Water Business Stream £3,589.38 Ref: 119642

Waste water in relation to Community House

A J Taylor Electrical £9,360 Ref: 119652

Replacement of electrical box at Sports Park plus brick surrounds

Ricoh Capital Ltd £1,438.86 Ref: 119591

Photocopier rental which includes call out fees, ink cartridges etc. this contract is being reviewed with a view to reducing costs

Signed:



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PF231 BUDGET MONITORING REPORT AS AT 15th November 2017

The Policy & Finance Committee **NOTES** the budget monitoring report as at 15th November 2017

Cllr. M Simmons proposed

Cllr. B Gosling seconded

Agreed

Debate:-

Members queried the following:-

Keymer/Seaview Land Income

This is a capital receipt for the previous financial year, no further monies due

Energy & Management Fee Overspend

These are payments to ESCC who manage energy bills on behalf of the Council, previously the charges were allocated across various budget headings however it is now coded to a central budget

Bad Debts

The figures for 2016-17 are actual values however an amount previously written off has now been paid. Officers are in contact with hirers who have invoices outstanding; restrictions on hiring venues will be put in place until accounts are settled

Dog Litter Bins (4300) £1,500 Budget Overspent

Some items allocated to this budget heading will be funded from reserves and an account adjustment will be actioned at year end

PF232 BANK RECONCILIATION AS AT 31st August 2017 & 30th September 2017

Noted

Debate:-

L Steele informed Members that the bank reconciliation for October 2017 is also complete and has been signed off by Cllr. R Coles

Members expressed their thanks to the RFO for completion of the bank reconciliation to date and the outcome of the interim internal audit

All Agreed



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PF233 EXTERNAL AUDIT REPORT 2016-17

The Policy & Finance Committee **ACCEPTS** the External Audit Report 2016-17

Cllr. M Simmons proposed

Cllr. A Harrison seconded

Accepted

Debate:-

C Lacey summarised the external audit report noting the actions that have been completed and those still outstanding

Members questioned how long the Locum RFO would be in post

L Steele informed Members that she would be in post until Christmas and options will be brought to Council in the New Year with regards to a replacement

PF234 INTERNAL AUDIT REPORT 2017-18

The Policy & Finance Committee **ACCEPTS** the Internal Audit Report 2017-18 and **AGREES** to receive the Action Plan January 2018

Cllr. M Simmons proposed

Cllr. R Farmiloe seconded

Accepted

Debate:-

Members expressed their thanks to the Town Manager and RFO for the positive outcome of the Interim Internal Audit Report 2017-18

All Agreed

PF235 REVISED ESTIMATES 2017-18 & BUDGET 2018-19

Noted

Debate:-

L Steele summarised the reports and highlighted that the first draft of the 2017-18 revised estimates and the 2018-19 budget includes an increase in Employers NI and Superannuation as they have not been budgeted for appropriately in the past. The budget for Employer Superannuation must cover the possibility that all staff subscribe to the pension scheme. The Committee reports illustrate areas where the budgets require understanding and clarification. L Steele informed Members that she will keep Councillors updated via email with regards to 2018-19 budget adjustments and amendments

Signed:



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PF236 GENERAL DATA PROTECTION REGULATION (GDPR) IT SOLUTIONS

The Policy & Finance Committee **DO NOT AGREE** to commit to becoming more environmentally friendly and move to electronic copies of agendas / minutes / reports

Cllr. D Neave proposed
Cllr. R Farmiloe seconded

Majority Agreed

Cllr. A Harrison against
Cllr. M Simmons against

Debate:-

Members noted the excessive quantity of paper used to publish the agendas and the environmental impact however they questioned the need to purchase tablets for Councillors who do not attend meetings

C Lacey informed Members that Council would save £6,000 per year if this proposal is accepted, a total of £24,000 during the four year administration

Members questioned if it is appropriate to use a tablet during a meeting and if all Councillors would be comfortable using this medium to access the agenda. It was suggested that consideration be given to publishing smaller agendas and to show some of appendices such as the E News and CAB minutes on the i board in order to reduce the use of paper

PF237 MAYOR'S & GRANT BUDGET

The Policy & Finance Committee **DO NOT AGREE** to pledge £5,000 Grants Budget into the Mayors Appeal for distribution under the same terms and conditions as Grant Awards. **The Mayor's Appeal and Council Grant Awards are to remain separate entities however the same Councillors will decide the distribution of both to avoid duplication**

Cllr. J Farmiloe proposed
Cllr. D Neave seconded

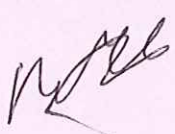
Agreed

Debate:-

Members agreed the main purpose of the initial proposal was to avoid duplication of awards and as a result be in a position to assist more local charities. Members discussed the need for the Mayor to have flexibility in choosing which charities they support and to be able to respond to an urgent grant request

Action: Allocate Grant Awards at P&F meeting on 13th February 2018

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PF238 TO APPROVE & ADOPT THE FOLLOWING POLICIES

Freedom of Information Policy

Cllr. R Coles proposed

Cllr. M Simmons seconded

Agreed

Debate:-none

Equality Policy

Cllr. R Coles proposed

Cllr. M Simmons seconded

Agreed

Debate:-none

PF239 POLICIES DUE TO BE REVIEWED

Review of Tree Work Policy

Cllr. M Simmons proposed

Cllr. J Farmiloe seconded

Agreed

Debate:-

Members queried if Council are responsible for any trees covered by Tree Protection Orders (TPO's)

C Lacey informed Members that Council does not have any trees with TPO's and that Lewes District Council provide the information on the trees Council are responsible for

Members requested a schedule of trees which Council are responsible for

Action: Provide L&A with schedule of trees which PTC are responsible for and their condition

Review of Allotment Policy

Cllr. M Simmons proposed

Cllr. J Farmiloe seconded

Agreed



Signed:

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PF239 POLICIES DUE TO BE REVIEWED continued

Debate:-

Members queried if the policy had been amended to include the allotment that has recently been allocated to the Horticultural Society and the construction of their shed

C Lacey informed Members that when the policy was originally adopted it was anticipated that the Horticultural Society would be allocated an allotment plot and that Emcor are kindly providing vouchers for tenants to put towards the cost of the rent increase

PF240 RESPONSE TO PUBLIC QUESTIONS

At the Policy & Finance meeting on 19th September 2017 the provision of CAB services in Peacehaven was questioned by a resident. The Town Manager raised the issue with CAB and the following response has been received:-

It is always disappointing to hear that a client has had a bad experience.

As you know we have been running the service for many years now and it is extremely popular. Like any service there are sometimes capacity issues and we can only see so many clients per day and experience shows that this seems to be about 5. Some days we have more than this waiting when we open the doors and on these occasions we hand out tickets to the first five clients with times for them to come back on the day which saves them waiting several hours; this system is usually welcomed by clients. For those whom we know will not be seen we always give them information about alternative sources of help and how to access it. People are never sent home without being given this information. On many days there is no need to issue tickets and clients drop in any time during the opening hours 10am to 12.45pm and 1.15pm - 3.45pm. To return to your email and specific requests. There are no eligibility criteria for the library service other than the understanding that no drop in service is open ended and if more people turn up than can be seen some are going to be disappointed. All our services across the district are open to Peacehaven residents and I attach our latest opening hours. The only exception to this is our service in your offices on Thursdays which does have eligibility criteria and these are attached. I am sorry that this particular client has had a bad experience and obviously you can't share her name with us so the best course of action for her would be to call us on 01273 472599. To give councillors a flavour of a very different experience by another Peacehaven resident I attach a letter I received last week which I have the client's permission to share.

Noted

PF241 INFORMATION TO NOTE

Noted

NEXT MEETING

PF242 TO CONFIRM DATE OF NEXT MEETING Tuesday 13th February 2018 at 7:30pm

Noted

The Chair suspended Standing Orders in order for Members to take a comfort break

Signed:



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Date:

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List of Payments made between 01/09/2017 and 31/10/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
06/09/2017	East Sussex Pension Fund	119578	4,873.66		August 2017 Contributions
06/09/2017	Seaford Windscreens Ltd	119580	114.00		Rear window GY06 PPX
06/09/2017	Recreative Signs	119581	102.00		Internal Signage
06/09/2017	British Gas	119582	559.26		26 July to 23 August
06/09/2017	Northstar Technology Ltd	119583	48.00		13707/Northstar Technology Ltd
06/09/2017	Brighton & Hove City Council	119584	131.84		Fleece and Hi Viz
15/09/2017	NLA Media Access Limited	119585	238.80		Renewal of Copyright Licence
15/09/2017	C Brewer and Sons Ltd	119586	28.06		Paint/Brush Mate/Door Stop
15/09/2017	South East Water Ltd	119587	11,922.38		Water 19 Oct 16 to 28 Mar 17
15/09/2017	SSALC Limited	119588	145.60		10575/22/2/17/CHAIRMANSHIP BRI
15/09/2017	Goldseal Doors Ltd	119589	363.00		Replace Kitchen Shutter 50%
15/09/2017	Chandlers Building Supplies Lt	119590	128.69		Slabs, ballast & cement
15/09/2017	Ricoh Capital Limited	119591	1,438.86		Photocopier rent 1/09 to 30/11
15/09/2017	EDF Energy	119592	188.82		Electricity 01/08 to 31/08
15/09/2017	Aquarius Solutions	119593	351.60		Graffiti removal materials
15/09/2017	soil biology ltd	119594	324.00		Brewster 10L; Companion 4L
15/09/2017	Bonnies News	119595	35.20		Newspapers 07/08 to 03/09
15/09/2017	Interserve FS (UK) Ltd	119596	625.38		Fire Safety Annual Service
15/09/2017		119597	832.00		Bedding & Sandwiches Emergency
15/09/2017	Tansleys Printers Ltd	119598	81.60		Pop-up Banner for Wrestley
15/09/2017	Goldseal Doors Ltd	119599	187.20		Call out to Kitchen Shutter
20/09/2017	Ricoh Capital Limited	119601	65.16		B/W Click Charge 1/06 to 31/08
20/09/2017	Vitax Ltd	119602	44.81		Switch for Linemarkers & club
20/09/2017	Corona Energy Retail 4 Ltd	119604	124.09		Gas 01/08 to 01/09
20/09/2017	Tamar Organics	119605	60.30		Biodegradable waste
20/09/2017	Performing Rights Society Limi	119607	1,365.30		Perform'g Rights License 17/18
20/09/2017	Think Group	119608	412.35		Phone Charges August 2017
20/09/2017	Recreative Signs	119609	102.00		Replacemt Internl Office Signs
20/09/2017	Weed Management Ltd	119610	660.00		Supply&App Selective Herbicide
20/09/2017	Heatcraft (Heating & Ventilati	119613	297.00		2 no Callout to Combi Boiler
25/09/2017	Petty Cash	chq 119611	697.24		Additional £500 for Xmas Decs
25/09/2017	Lewes District Council	119612	21.00		Payment for TEN for Wrestling
26/09/2017	dh solar engineering	119615	240.00		5994B/dh solar engineering
26/09/2017	Performing Rights Society Limi	119616	272.75		PRS 13/10/17-12/10/18
26/09/2017	Interserve FS (UK) Ltd	119617	1,167.49		Fire Safety Inspection
26/09/2017	CTLA	119618	1,500.00		Comm Bus Serv 01/07- 30/09/17
26/09/2017	Lewes District Council	119619	1,053.00		Bin & Recycling Bin emptied
26/09/2017	Spy Alarms Ltd	119621	84.00		Alarm callout 25/09/17
26/09/2017	PKF Littlejohn LLP	119622	1,920.00		External Audit 2016/17
26/09/2017	Chandler Editing & Writing	119623	140.00		Oct Issue of E News
26/09/2017	Premier Promotions	119624	600.00		Wrestling 7/10/17
26/09/2017	AVS Fencing Supplies Ltd	119625	377.22		Fencing Supplies
26/09/2017	Discount Displays Ltd	119626	107.88		Vinyl Lettering
26/09/2017	Trade UK Account	119627	135.89		Personal Protective Equip
26/09/2017	Countryman Contractors	119628	2,730.00		7th Urban Cut w/c 25/09/17
27/09/2017	Peacehaven Players	119614	180.00		20 Tickets for Beauty & Beast
27/09/2017	dh solar engineering	119615	240.00		5994/17/11/17/dh solar engineer

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Current/Deposit Account

List of Payments made between 01/09/2017 and 31/10/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
11/10/2017	Vitax Ltd	119620	1,357.20		Turf 87 units
11/10/2017	Spy Alarms Ltd	119634	138.00		Alarm callout 3/10/17
12/10/2017	HM Revenue & Customs PAYE/NIC	119629	16,018.70		Interest paid to HMRC
12/10/2017	Wightman & Parrish Ltd	119630	39.23		Cleaning Materials
12/10/2017	SSALC Limited	119631	240.00		ESALC Conference x 2
12/10/2017	Tamar Organics	119632	100.50		Biodegradable waste Sept 17
12/10/2017	C R Allen & Sons Ltd	119633	24.00		Puncture Repair Mower
12/10/2017	British Gas	119635	685.68		974246580/British Gas
12/10/2017	Ernest Doe & Sons Ltd	119636	453.90		5 Litre 2 Stroke Oil
12/10/2017	Plumpton College	119637	2,404.50		Training of Grounds Team
12/10/2017	EDF Energy	119638	70.27		Unmetered 01/09 to 30/09
12/10/2017	HM Revenue & Customs PAYE/NIC	119639	14,861.47		Repayment Mth 6
12/10/2017	East Sussex Pension Fund	119640	4,205.54		Sept Contributions
12/10/2017	Aquaid south Coast	119641	15.60		2 x 19 Litre Still Bottle
12/10/2017	South East Water Ltd	119649	3,868.76		24/3/2017/COMM HOUSE/South Eas
17/10/2017	Scotish Water Business Stream	119642	3,589.38		Waste Water 3/05 to 4/09
17/10/2017	Bonnies News	119643	36.20		Newspapers 04/09 to 30/09
17/10/2017	Elliot	119646	24.00		Event Hire Collection
17/10/2017	Quality Office Supplies Ltd	119647	156.74		Stationery supplies
17/10/2017	Scottish Power	119648	124.28		Electricity 23/06 to 21/09
17/10/2017	Trade UK Account	119650	539.99		Generator
17/10/2017	B&S Chains (Midlands) Ltd	119653	24.12		2m black hose 4 pendulum chain
01/09/2017	Lewes District Council	DD 01/09	1,468.00		101237387/COMM CENTE/10/3/2017
01/09/2017	Northstar Technology Ltd	dd 01/09	253.20		IT Support September 2017
05/09/2017	Barclays	COMM 05/09	3.00		Commission Charges 13Jul/13Aug
06/09/2017	O2	DD 06/09	114.34		Mobile Phones
06/09/2017	Chandler Editing & Writing	119579	140.00		September E-News
06/09/2017	PPL	119569	182.41		PPL 2017 - 2018
10/09/2017	Barclays Merch Chg	DD 10/09	42.84		Charges for PDQ
29/09/2017	Payroll	BACS 29/09	23,409.81		September Payroll
29/09/2017	Barclays	CHARGE	50.00		BACS Charge for Payroll
01/10/2017	Lewes District Council	DD 01/10	219.00		100792496/COMM CENTR/10/3/2017
01/10/2017	Lewes District Council	DD01/10	1,468.00		101237387/COMM CENTE/10/3/2017
01/10/2017	Northstar Technology Ltd	dd 01/10	253.20		IT Support October 2017
02/10/2017	Premier Promotions	119624	-600.00		Wrong payee w/b chq
17/10/2017	Petty Cash	October	407.40		Reimbursement
17/10/2017	Vitax Ltd	119651	129.12		Supa Turf No 3 Golf/Bowl Green
17/10/2017	AJ Taylor Electrical Contracto	119652	9,360.00		Brick Built Elec Enclosures
17/10/2017	Caroline Reid	119655	620.00		Toilet Cleaning October
17/10/2017	Symbio	119656	151.81		3 x Symbio Mycogro 20kg
17/10/2017	Mailserv Ltd	119666	60.00		Franking Machine Annual Serv
17/10/2017	East Sussex Pension Fund	119667	666.67		Additional payment ESCC LGPS
17/10/2017	John Freemantle	119668	600.00		Replacement Chq 119624
24/10/2017	ATS Machinery Ltd	119671	509.18		PPE
24/10/2017	Rigby Taylor Limited	119672	8.64		Nozzles
24/10/2017	Goldseal Doors Ltd	119673	726.00		Battery back-up Kitchen Shultr
24/10/2017	U-Benders	119674	491.86		Plumbing new sink

At: 11:13

Current/Deposit Account

List of Payments made between 01/09/2017 and 31/10/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
24/10/2017	TV Licensing	119676	147.00		TV License 1/10/17 to 30/09/18
24/10/2017	EDF Energy	119677	69.46		Elec 01/09 to 30/09/2017
24/10/2017	SSALC Limited	119675	68.00		Clerks Networking Day
24/10/2017		119669	108.50		Reimburse Expensea
24/10/2017		119670	50.00		Refund Deposit
24/10/2017		119664	100.00		Refund Deposit
24/10/2017	Mencap	119663	50.00		Refund Deposit
24/10/2017	Peacehaven Players	119662	50.00		Refund Deposit
24/10/2017	Hillcrest ABC Boxing	119661	100.00		Refund Deposit
24/10/2017		119660	100.00		Refund Deposit
24/10/2017		119659	50.00		Refund Deposit
24/10/2017		119658	50.00		Refund Deposit
27/10/2017	October Payroll	DD 27/10	21,362.27		October Payroll
27/10/2017	Barclays	DD 27/10	50.00		BACS Charge of Oct Payroll

Total Payments	<u>149,385.20</u>
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