

PEACEHAVEN TOWN COUNCIL

Minutes of the meeting of the POLICY & FINANCE COMMITTEE held in the ANZAC ROOM,
Community House, Meridian Centre, Peacehaven on Tuesday 11th July 2017 at 7:30pm

Committee Members Councillors: Rachael Coles Jackie Harrison-Hicks
Jean Farmiloe Andy Loraine (Chair)
Reg Farmiloe Dave Neave
Brian Gosling (Council Chair) Robbie Robertson (Vice Chair)
Lynda Hallett Melvyn Simmons
Ann Harrison

Present Councillors: Rachael Coles Ann Harrison
Jean Farmiloe Andy Loraine (Chair)
Reg Farmiloe Amber Robertson (Sub)
Brian Gosling (Council Chair) Robbie Robertson (Vice Chair)

In Attendance: Claire Lacey - Town Manager
Louise Steele – Locum RFO
Sally Landers – Administration Officer

GENERAL BUSINESS

PF188 ELECTION OF CHAIR & APPOINTMENT OF VICE CHAIR

Cllr. B Gosling – Chair of Council, opened the meeting

Thank you for attending this evening.

We are not expecting any emergency evacuations from the building, however in the event of an emergency, please leave the building by the safest route possible and meet on the grassed area on the opposite side of the car park. Do not re-enter the building until you are informed by a member of staff that it is safe to do so.

Please also switch your mobile phones onto silent and refrain from using during this meeting.

Out of Courtesy this evening we have to remind you that this meeting is being audio recorded. The right to record, film and to broadcast meetings of the Council, committees and subcommittees was established following the Local Government Audit and Accountability Act 2014. A copy of the legal definition of this **PROTOCOL ON THE FILMING, PHOTOGRAPHING AND RECORDING OF COUNCIL, COMMITTEE AND SUB-COMMITTEE MEETINGS** is on your seat.

Cllr. B Gosling introduced Louise Steele the Locum RFO

Signed: 

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PF188 ELECTION OF CHAIR & APPOINTMENT OF VICE CHAIR continued

Cllr. R Robertson proposed Cllr. A Loraine for Chair of Policy & Finance
Cllr. A Harrison seconded

Majority Agreed

Cllr. J Farmiloe abstained

The Chair, Cllr. A Loraine appointed Cllr. R Robertson as Vice Chair of Policy & Finance

Majority Agreed

Cllr. J Farmiloe abstained
Cllr. R Farmiloe abstained

PF189 TO APPOINT MEMBERS TO SIT ON BUSINESS PLANNING COMMITTEE

The following Councillors were appointed to sit on the Business Planning Committee which will meet in the hour preceding Policy & Finance Committee meetings

Cllr. R Coles
Cllr. A Loraine
Cllr. R Robertson
Cllr. A Robertson (sub)

Agreed

C Lacey informed Members that various grants are available to the Town and it would be beneficial to review and apply for these via the Business Planning Committee

Action: Update Terms of Reference to include Business Planning Committee

PF190 TO APPOINT MEMBERS TO SIT ON AUDIT SUB COMMITTEE

The following Councillors were appointed to sit on the Audit Sub Committee

Cllr. R Coles
Cllr. A Loraine
Cllr. R Robertson

Agreed

Signed:



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PF191 CHAIR ANNOUNCEMENTS

Agenda Item 17

Item 17 – To Adopt The Information Security & Acceptable Use Policy - on this evenings agenda (page 90 – 93) has no front cover – it is the advice of the Town manager that this is implemented by Council to comply with Audit and Legislative changes as quoted on Page 99 of the agenda.

In line with these legislative changes with Data Protection and the Information Commissioners Office, our new website will be launched during August 2017 and we hope the work which has gone into the new site will do justice to our Town.

To fall in with this legislation, new emails addresses will be provided for all Officers and Councillors.

Barclays Bank – Peacehaven Branch

Confirmation from Barclays bank has been received that the local branch in Peacehaven will be closing in October 2017. Council will be advised at a Full Council meeting as to the options for Council banking.

Events

The Summer Fair will be held this Saturday 15th July in Centenary Park (The Big Park), with food and drink and events for all ages – please come along and support very worthy charities and your local Mayors Appeal between 11 am and 4pm.

PF192 PUBLIC QUESTIONS

Alan Sargent – West Ward & Chair of Residents Association

The resident read the following:-

Responsible Finance Officer (RFO)

I wish to ask on behalf of members of the association that we understand the current RFO has been sent on gardening leave pending termination of employment, is this correct?

C Lacey confirmed this is correct and that the Council has employed a Locum RFO

As a large amount of costs appear to have been generated employing an RFO would the Council confirm the expenditure that has occurred since J Kocher left the Councils' employ ie:-

- Termination costs for J Kocher
- The cost of employing a temporary RFO
- Recruitment & employment costs for a permanent RFO
- Termination cost of current RFO
- The cost of employing another temporary RFO
- Recruitment & employment costs for another permanent RFO

Signed:



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These costs have occurred over the last 12 to 18 months were a considerable amount of rate payers money may have been wasted because the Council cannot get its recruitment act together and failure to manage the situation.

The association has a meeting on Thursday 20th July 2017 and request we have a written reply prior to that date.

L Steele confirmed a written response will be sent in response to the costs queried

Action: L Steele to write to A Sargent with regards to RFO costs as per query

Agenda Item 9 – Payments for Authorisation

Butterfly Nursery

Cheque 119233 £949.29 07/04/17 (page 10)

Cheque 119388 £949.29 16/06/17 (page 11)

Why has this payment been made twice?

L Steele confirmed this is a payment made quarterly

Emcor

Cheque 119383 £8,556.24 26/06/17 (page 10)

What is this payment for?

C Lacey confirmed this was a cumulative total for various pieces of work including remedial works in connection with the water leak at the Sports Park, a new fence at the Dog Park and Firle Road play area

Blanked Item

Cheque 119340 £780.00 (page 12)

Why is this payment blanked out? Who is the payment to and for what service?

C Lacey confirmed this is a payment to a staff member and therefore confidential

Peter Seed – West Ward

The resident queried page 74/105 with regards to the insurance schedule and asked if the 'Obelisk' refers to the Meridian Monument or the three towers located on the A259

C Lacey informed the resident that she will investigate noting all four items should be insured

Signed:



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PF192 PUBLIC QUESTIONS continued

Action: Confirm 'Obelisk' insurance of £31,829.39 covers Meridian Monument and three Obelisks

PF193 TO CONSIDER APOLOGIES FOR ABSENCE

Cllr. L Hallett – noted (prior commitment)

Cllr. J Harrison-Hicks – no reason given

Cllr. D Neave – noted (prior commitment) Sub Cllr. A Robertson

Cllr. M Simmons – ~~no reason given~~ *accepted (in hospital)*

Action: Write to Cllr. J Harrison-Hicks and Cllr. M Simmons - reason for non-attendance

PF194 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

None: Members were informed there will be a disclaimer on future agendas

PF195 TO APPROVE & SIGN THE NON CONFIDENTIAL MINUTES OF 25th April 2017

Cllr. R Robertson proposed

Cllr. R Coles seconded

Approved

Debate:-

Members were informed that the new Council waste bins will be in use at the Summer Fun Day

Cllr. R Robertson requested an update with regards to the Firle Road play area refurbishment

C Lacey informed Members that Lewes District Council had not transferred the S106 monies that had been allocated to this project however there was a possibility that Council could fund it from Reserves

Action: Submit report to fund the Firle Road play area refurbishment from Reserves

REPORTS

PF196 PAYMENTS FOR AUTHORISATION

The Policy & Finance Committee AUTHORISE payments totalling £107,204.71 between 1st April 2017 and 3rd July 2017.

Cllr. R Robertson proposed

Cllr. A Harrison seconded

Majority Agreed

Cllr. J Farmiloe abstained

Cllr. R Farmiloe abstained

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Debate:-

Cllr. A Harrison submitted questions in writing the responses are as follows:-

Mileage for auditor costing £750?

The Auditor has attended three times this year. His mileage is from Surrey and each visit is usually split with a visit to Telscombe Town Council. There were additional charges this year. The typo on page 37 of the agenda should read £75 which covers budgeted mileage. His actual mileage was £153.90 plus VAT for all visits. His invoice which was paid for the entire year was £1,189.68 total including VAT. He also supported with the end of year return as the RFO at the time was on holiday.

Countryman payment x 2 on the same day totalling £11,466?

There were no payments made between April and July - cheques were issued to cover all four payments - April, May, June and July.

Emcor payment of over £8,000?

This is for remedial emergency works to source the water leak at the Sports Park, a fence repair and works at the Bowls Club - four separate invoices.

£1,090 - fence repair at Dog Park

£198 - water leak at Bowls Club

£3,500 - water leak at Centenary Park

£3,500 - water leak at Sports Park

Total £8,556.24

Galaxy Wholesale £1,386?

Accumulation since Feb 2017 - red diesel for the grounds team tractor and mower - company is actually Star Fuels but the invoicing company is Galaxy

i14C Publicity £300?

Keyrings for Mayors Appeal

SATS4U?

CCTV for Centenary Park

Fusion 4 £666?

Community House Alarm maintenance - this is an annual service requirement

Glasdon UK £2,824?

New waste bins x 15

Signed: 

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PF196 PAYMENTS FOR AUTHORISATION continued

Vitax?

Fertiliser for Centenary Park - annual purchase

Lakes & Greens?

Grass seed for the football pitches and bowling green

Madison Web?

New website which will be launched on 25th July - to upgrade in line with the new GPDR regulations from central government (ie we have to be compliant and have a 'dot gov dot uk' website and emails for all)

Cllr. R Robertson noted the cheque payable to Brighton & Hove City Council and declared, as an employee of this organisation, he was not connected in any way to the payment

Cllr. R Coles queried the payment to Percussion Play Ltd.

C Lacey confirmed this was to replace the drum stick which is part of the play equipment at Centenary Park

Cllr. R Coles queried when the verge cutting contract expires

C Lacey informed Members that the verge cutting contract will be reviewed October/November 2017

Cllr. A Harrison queried the payment to Butterfly Nursery and asked if this was for gas and electricity usage at Community House

C Lacey informed Members that this will be confirmed at the next Policy & Finance meeting

Action: Confirm reason for quarterly payments to Butterfly Nursery and inform Members at P&F meeting on 12/09/17

PF197 BUDGET MONITORING REPORT AS AT 3rd July 2017

Cllr. B Gosling proposed

Cllr. R Robertson seconded

Agreed

Debate:-

Members discussed the layout of the report and questioned why figures were shown in the negative

L Steele informed Members that the layout of financial reports is defined by the software package

Signed:



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PF197 BUDGET MONITORING REPORT AS AT 3rd July 2017 continued

Cllr. A Harrison queried 'telephone costs'

L Steele informed Members that historical commitments were still showing on the financial reports and these need to be removed

Cllr. A Harrison queried if the income received from the café was on a monthly or quarterly basis

L Steele informed Members that there is an amount of income yet to be allocated on the system

PF198 BANK RECONCILIATION – TO APPOINT COUNCILLOR

The Policy & Finance Committee **NOMINATED** Cllr. R Coles to verify bank reconciliations once a quarter and at year end.

Cllr. R Robertson proposed

Cllr. B Gosling seconded

Agreed

PF199 AUDITORS REPORT

Noted

Cllr. A Harrison queried the Mayor's Charity Appeal

C Lacey informed Members that the Mayor's charitable arrangements are linked to the Mayor's Appeal and are incorporated into the Mayor's Handbook

PF200 STANDING ORDERS AMENDMENT

The Policy & Finance Committee **AGREE** to recommend to Full Council the amendment of Standing Orders and Terms of Reference as per the following:-

Council to **AGREE** to replace the wording "The Substitute Member should be of the same political group as the Member unable to attend" with "The Substitute Member may be replaced by ANY OTHER MEMBER OF PEACEHAVEN TOWN COUNCIL"

Cllr. R Coles proposed

Cllr. R Robertson seconded

Majority Agreed

Cllr. R Farmiloe on a comfort break

Signed: 

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PF200 STANDING ORDERS AMENDMENT continued

Debate:-

Cllr. R Coles informed the Committee that three Councillors are not members of the majority political group however they attend Committee meetings and in their role as representatives for residents, should be able select a colleague to substitute if necessary

Action: Ratify at Full Council P&F recommendation to amend Standing Orders and Terms of Reference as per the following:-

Council to AGREE to replace the wording "The Substitute Member should be of the same political group as the Member unable to attend" with "The Substitute Member may be replaced by ANY OTHER MEMBER OF PEACEHAVEN TOWN COUNCIL"

PF201 DISTRIBUTION OF CONFIDENTIAL PAPERS

The Policy & Finance Committee **AGREE** to defer to Full Council with the recommendation that for a trial period of six months, confidential papers will not be sent to Councillors by email or in hard copy but will be available at the relevant meeting

Cllr. A Harrison proposed
Cllr. B Gosling seconded

Agreed

Debate:-

Members discussed the reasons for bringing this resolution to Committee and queried which Councillors had disclosed confidential information and questioned why all Members should be affected as a result

C Lacey confirmed there had been an incident whereby confidential information had been disclosed and the Councillor has been suspended from the relevant Committee and reported to the Standards Committee

Members questioned the content of confidential papers and suggested an adjournment prior to the closed session in order to read the reports or start the meeting earlier to have time to review the paperwork

PF202 GRANT AWARDS

Cllr. R Coles requested this be deferred to a closed session at the end of this meeting

Agreed



Signed:

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PF203 INSURANCE

The Policy & Finance Committee **NOTE** the following:-

- An annual review of our Insurance is required.
- The value of the Skate Park and Play Equipment has been under insured in previous years.
- The cost of Motor Insurance for Council vehicles is included in this schedule.
- Currently the 2017-18 renewal premium is £12,433.53. If we proceed with the changes the premium, with the additional £951.02, would be £13,384.55. All figures are inclusive of tax which is currently 12%.

Noted

Debate:-

Members queried if insurance premiums had increased as a result of claims made and questioned the risk of making public the cost of civic regalia

C Lacey informed Members that the Auditors report had highlighted areas which were under insured and following and extensive review this has been corrected

PF204 TO APPROVE & ADOPT THE FOLLOWING POLICIES

Information Security & Acceptable Use Policy

Cllr. R Robertson proposed
Cllr. A Loraine seconded

Agreed

Debate:-

C Lacey informed Members that the Internal Auditor had advised adoption of this policy as new email addresses for Councillors will be allocated shortly along with training

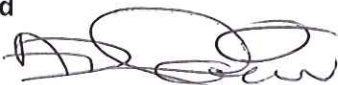
PF205 INFORMATION TO NOTE

Noted

NEXT MEETING

PF206 TO CONFIRM DATE OF NEXT MEETING Tuesday 12th September 2017 at 7:30pm

Noted



Signed:

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At: 17:57

Current/Deposit Account

List of Payments made between 01/04/2017 and 03/07/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/04/2017	Lewes District Council	100792496	219.20		100792496/COMM CENTR/10/3/2017
03/04/2017	Lewes District Council	101237387	1,467.00		101237387/COMM CENTE/10/3/2017
03/04/2017	Studio Crafts (Pass) Ltd	119256	225.00		Purchase Ledger Payment
03/04/2017	Barclays	commission	3.00		Purchase Ledger Payment
03/04/2017	The Fuelcard	dd	68.29		1033745/26/3/17/The Fuelcard
05/04/2017	Playsafe Playgrounds Limited	119260	507.60		Purchase Ledger Payment
05/04/2017	o2 mobiles	dd o2	112.82		Purchase Ledger Payment
06/04/2017	Paul Boyce Entertainment	119257	190.00		15/3/17/4/8/17/Paul Boyce Ente
06/04/2017	Percussion Play Ltd	119258	81.60		Purchase Ledger Payment
07/04/2017	Butterfly Nursery	119233	949.29		O/116/GAS WATER/Butterfly Nurs
10/04/2017	BARCLAYS MERCH	dd barc	41.30		Purchase Ledger Payment
10/04/2017	The Fuelcard	dd fuel	9.60		1038811/31/3/2016/The Fuelcard
13/04/2017	Northstar Technology Ltd	dd go card	2,657.70		Purchase Ledger Payment
18/04/2017	R Poplett Holdings	bacs bob	2,028.00		2932B/R Poplett Holdings
19/04/2017	Heatcraft (Heating & Ventilati	bacs heat	121.50		Purchase Ledger Payment
19/04/2017	Southern Water	bacs south	1,690.14		Purchase Ledger Payment
19/04/2017	Pitney Bowes Finance Ltd	dd pitney	200.00		Purchase Ledger Payment
21/04/2017	Chandler Editing & Writing	119270	100.00		CEW150/Chandler Editing & Writ
25/04/2017	Northstar Technology Ltd	dd north	137.70		Purchase Ledger Payment
15/05/2017	Environment Agency	EA1	76.95		575181S/DD/Environment Agency
26/06/2017	Lewes District Council	119282	1,053.00		FINALDEMAND2/CQ 119282/Lewes D
26/06/2017	Lewes District Council	119283	374.40		FINALDEMAND3/CQ 119283/Lewes D
26/06/2017	Lewes District Council	119284	720.00		FINALDEMAND4/CQ 119284/Lewes D
26/06/2017	South East Water Ltd	119285	305.91		BILL14/CQ 119285/South East Wa
26/06/2017	Madison Web Solutions Ltd	119286	960.00		6636/CQ 119286/Madison Web Sol
26/06/2017	Madison Web Solutions Ltd	119288	1,200.00		6614/CQ 119288/Madison Web Sol
26/06/2017	Spaldings Ltd	119290	118.80		SI-2155443/CQ 119290/Spaldings
26/06/2017	Lewes District Council	119291	3.37		6158618/CQ 119291/Lewes Distri
26/06/2017	Lewes District Council	119292	212.55		FINALDEMAND/CQ119292/Lewes Dis
26/06/2017	Ernest Doe & Sons Ltd	119293	372.14		FINALWARNING/CQ 119293/Ernest
26/06/2017	Eastbourne BC	119294	90.00		DB0664271/CQ 119294/Eastbourne
26/06/2017	Travis Perkins Trading Co Limi	119295	501.48		FINALNOTICE/CQ 119295/Travis P
26/06/2017	Chandler Editing & Writing	119302	200.00		150/152/CQ 119302/Chandler Edi
26/06/2017	Lewes District Council	119309	157.10		STATEMENT/CQ 119309/Lewes Dist
26/06/2017	George Rose Office Products Lt	119310	23.94		SI331158/CQ 119310/George Rose
26/06/2017	Lewes District Council	119312	157.10		STATEMENT2/CQ 119312/Lewes Dis
26/06/2017	Vitax Ltd	119336	1,260.59		STATEMENT/CQ 119336/Vitax Ltd
26/06/2017	East Sussex County Council	119343	210.00		800505944/East Sussex County C
26/06/2017	Proludic Limited	119351	32.76		8527/CQ 119351/Proludic Limite
26/06/2017	Lakes and Greens	119377	1,823.62		56390/CQ 119377/Lakes and Gree
26/06/2017	Elliot	119381	750.00		PROFORMA/CQ 119381/Elliot
26/06/2017	Ricoh UK Ltd	119382	46.00		100860207/CQ 119382/Ricoh UK L
26/06/2017	Emcor Facilities Services Ltd	119383	8,556.24		004549232RI/Emcor Faciltites S
26/06/2017	Think Telecom	119384	441.37		103085/CQ 119384/Think Telecom
26/06/2017	Trade UK Account	119385	264.87		0802715818/CQ 119385/Trade UK
26/06/2017	i4C Publicity Ltd	119386	300.00		13198/CQ 119386/i4C Publicity
26/06/2017	Symbio	119387	110.64	CQ	33397/Symbio

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Current/Deposit Account

List of Payments made between 01/04/2017 and 03/07/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
26/06/2017	Butterfly Nursery	119388	949.29		O/117/CQ 119388/Butterfly Nurs
26/06/2017	Glasdon UK Limited	119389	2,824.38		731432/CQ 119389/Glasdon UK LI
26/06/2017	Weed Management Ltd	119390	500.00		11472/CQ 119390/Weed Managemen
26/06/2017	Spy Alarms Ltd	119391	174.00		454308/CQ 119391/Spy Alarms Lt
26/06/2017	Zurich Management Services	119392	187.54		EMAIL/CQ119392/Zurich Manageme
26/06/2017	AGM Electrical Services	119393	300.00		1332/CQ 119393/AGM Electrical
26/06/2017	Acacia Groundcare Equipment Re	119394	525.34		3104/CQ 119394/Acacia Groundca
26/06/2017	Northstar Technology Ltd	119395	90.00		13532/CQ 119395/Northstar Tech
26/06/2017	City Electrical Factors	119396	68.40		EMAIL/CQ 119396/City Electrica
26/06/2017	Quality Office Supplies Ltd	119397	75.93		STATEMENT/Quality Office Suppl
26/06/2017	Chandler Editing & Writing	119399	120.00		CEW156/CQ 119399/Chandler Edit
26/06/2017	Wightman & Parrish Ltd	119400	543.06		STATEMENT/CQ 119400/Wightman &
26/06/2017	HM Book-keeping & Payroll Serv	119401	75.00		4352/HM Book-keeping & Payroll
26/06/2017	Turfleet Hire Ltd	119402	1,080.00		185630/CQ 119402/Turfleet Hire
26/06/2017	EDF Energy	119403	60.82		2899264/EDF Energy
26/06/2017	Rigby Taylor Limited	119404	300.90		RSIN0223846/CQ 119404/Rigby Ta
26/06/2017	Star Signs	119405	69.60		870/CQ 119405/Star Signs
26/06/2017	Spaldings Ltd	119406	101.85		STATEMENT/CQ 119406/Spaldings
26/06/2017	Ricoh Capital Limited	119407	1,438.86		120108953/CQ 119407/Ricoh Capi
26/06/2017	MBI Sound & Light	119408	68.59		070617/CQ 119408/MBI Sound & L
26/06/2017	Bonnies News	119409	116.00		W/E11/6/17/Bonnies News
26/06/2017	Hampshire Flag Company Ltd	119411	54.85		ORDERACK/CQ 119411/Hampshire F
26/06/2017	WASP Printers	119412	360.00		2092/CQ 119412/WASP Printers
26/06/2017	PLAYINNOVATION	119413	3,473.10		170009/CQ 119413/PLAYINNOVATIO
03/07/2017	Container Components Europe Li	119304	9.00		53835/CQ 119304/Container Comp
		119319	181.60		
03/07/2017	Baca Workwear & Safety Ltd	119352	211.22		STATEMENT/CQ 119352/Baca Workw
03/07/2017	SAFE I.S. Ltd	119353	1,018.80		30307/CQ 119353/SAFE I.S. Ltd
03/07/2017	Paul Hallett	119355	65.00		0580/CQ 119355/Paul Hallett
03/07/2017	Harvey Self Drive	119356	1,263.60		57543/Harvey Self Drive
03/07/2017	The Play Inspection Company	119374	900.00		26066/CQ 119374/The Playground
03/07/2017	Think Telecom	119375	1,349.46		EMAIL/CQ 119375/The Play Inspe
03/07/2017	Countryman Contractors	119376	8,736.00		2594(DUP)/ 1st cut/Countryman
03/07/2017	M.D.J. Light Brothers (SP) Ltd	119378	270.00		70158/CQ 119378/M.D.J. Light B
03/07/2017	Vi Collington	119379	150.00		DDONOVAN/EMAIL/CIVIC SERV/VI C
03/07/2017	Secretary Outsource	119420	108.00		17038/Secretary Outsource
03/07/2017	Brighton Permaculture Trust	119421	120.00		277/CQ 119421/Brighton Permacu
03/07/2017	Countryman Contractors	119422	2,730.00		2594/CQ 119422/Countryman Cont
03/07/2017	Corona Energy Retail 4 Ltd	119423	273.35		11949265/CQ 119423/Corona Ener
03/07/2017	DJ Doors & Electrical Services	119424	114.00		108462/CQ 119424/DJ Doors & EI
03/07/2017	I4C Publicity Ltd	119425	558.00		13075/CQ 119425/I4C Publicity
03/07/2017	Infacom Ltd	119426	594.00		0456/CQ 119426/Infacom Ltd
03/07/2017	Lewes District Council	119427	407.90		6160647/CQ 119427/Lewes Distri
03/07/2017	Lewes District Council	119428	1,053.00		6158914/LARGE BINS/24/3/17/Lew
03/07/2017	Corona Energy Retail 4 Ltd	119430	201.08		12100415/GAS/Corona Energy Ret
03/07/2017	East Sussex Pension Fund	119431	9,631.77		APRIL/MAY2017/APR&MAY 17/East
03/07/2017	HM Revenue & Customs PAYE/NIC	119432	4,740.40		33PV00122647/MONTH 1/HM Revenu

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Current/Deposit Account

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/07/2017	Bourne Amenity Ltd	119434	611.52		51507/TOPSOIL/Bourne Amenity L
03/07/2017	Paul Hallett	119435	85.00		0590/PLUMBING/Paul Hallett
03/07/2017	Scotish Water Business Stream	119436	16.07		27227535/2/WASTEWATER/Scottish
03/07/2017	Corona Energy Retail 4 Ltd	119437	769.12		11781993/GAS/Corona Energy Ret
03/07/2017	Simon Studd/Clean Cut Gardenin	119438	900.00		21/06/2017/Simon Studd/Clean C
03/07/2017	David Simpson	119440	128.38		06575/GY06PPX/David Simpson
03/07/2017	BT Payment Services Ltd	119250	140.34		VP609403701151/BTVERSATIL/BT P
03/07/2017	G L Winter	119252	211.94		NOTE/YTHGRPTOOL/G L Winter
03/07/2017	[REDACTED]	119259	26.97		EMAIL/BUS CARDS/[REDACTED]
03/07/2017	Simon Underwood	119289	350.00		NOTE/TRIBUTEBAN/Simon Underwoo
03/07/2017	Ribbonworks	119311	165.00		96310/LANYARDS/Ribbonworks
03/07/2017	[REDACTED]	119316	74.00		[REDACTED]
03/07/2017	Simplicity First Aid Training	119317	299.00		N/A/23/05/2017/Simplicity Firs
03/07/2017	East Sussex Security	119318	318.00		112930/East Sussex Security
03/07/2017	Industrial Construction (Sx) I	119329	1,674.00		8949/ROOFING/Industrial Constr
03/07/2017	Chandlers Building Supplies Lt	119330	49.78		1419517/BALLAST/Chandlers Buil
03/07/2017	Lewes District Assoc of Local	119331	50.00		YR2017/SUBS/Lewes District Ass
03/07/2017	Rialtas Business Solutions Ltd	119332	625.32		25540/YREND/Rialtas Business S
03/07/2017	Northstar Technology Ltd	119335	382.98		EMAIL/Northstar Technology Ltd
03/07/2017	Fuzion4	119337	666.70		STATEMENT/ALARM/Fuzion4
03/07/2017	Nelson Dishwashing Machines Lt	119338	380.89		92466/CALLOUT/Nelson Dishwash
03/07/2017	[REDACTED]		780.00		[REDACTED]
03/07/2017	Your Franking Ltd	119342	61.20		YF17060217001/Your Franking Lt
03/07/2017	East Sussex County Council	119343	210.00		8005054944/MAINTENANC/East Sus
03/07/2017	HM Revenue & Customs PAYE/NIC	119345	3,476.77		2016/17MTH11/ERNICMTH11/HM Rev
03/07/2017	George Rose Office Products Lt	119346	83.05		SI331694/George Rose Office Pr
03/07/2017	Rigby Taylor Limited	119347	2,416.91		RSIN0215414/Rigby Taylor Limit
03/07/2017	Brighton & Hove City Council	119348	499.79		4328284530/Brighton & Hove Cit
03/07/2017	Friday-Ad Ltd	119349	84.00		SO33834/FOOD&DRINK/Friday-Ad L
03/07/2017	Proludic Limited	119351	32.76		STATEMENT/SPACER8*18/Proludic
03/07/2017	Quality Office Supplies Ltd	119362	294.00		SINV01006480/23/3/2017/Quality
03/07/2017	Farrington Property Developmen	119363	390.00		LETTER21/04/17/RENT/Farrington
03/07/2017	Farrington Property Developmen	119364	650.00		LETTER2-21/04/17/Farrington P
03/07/2017	R Poplett Holdings	119365	2,028.00		2950/R Poplett Holdings
03/07/2017	Brighton & Hove City Council	119367	490.65		4328226022/Brighton & Hove Cit
03/07/2017	Baca Workwear & Safety Ltd	119368	211.22		743909(DUP)/Baca Workwear & Sa
03/07/2017	Galaxy Wholesale	119370	1,368.85		EMAIL/Galaxy Wholesale
03/07/2017	I4C Publicity Ltd	119371	1,356.00		13075(DUP)/TIES/I4C Publicity
03/07/2017	SATS4U	119373	4,756.00		CC/03/05/2107/SATS4U
03/07/2017	Pitney Bowes Finance Ltd	119410	339.24		71590898/Pitney Bowes Finance
03/07/2017	Welwyn Hatfield Borough Council	119418	375.00		20480496/GOSLING/Welwyn Hatfie

Total Payments	107,204.71
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