



# PEACEHAVEN TOWN COUNCIL

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Councillors on this Committee:  
Jean Farmiloe, Lynda Hallett, Job Harris, Ann Harrison,  
Jackie Harrison-Hicks, Andy Loraine, Ron Maskell,  
Robbie Robertson, Melvyn Simmons

TOWN COUNCIL OFFICE  
MERIDIAN CENTRE  
MERIDIAN WAY  
PEACEHAVEN  
EAST SUSSEX  
BN 10 8BB

Dear Committee Member,

You are summoned to a meeting of the **POLICY & FINANCE COMMITTEE** to be held in the **ANZAC ROOM**, Community House, Meridian Centre, Peacehaven on **Tuesday, 7<sup>th</sup> July 2015 at 7:30pm**

John Kocher   
Corporate Services Manager & RFO

## AGENDA

### GENERAL BUSINESS

1 ELECTION OF POLICY & FINANCE COMMITTEE CHAIR AND VICE CHAIR

2 PUBLIC QUESTION TIME

There will be a 15 minute period at the start of the meeting when members of the public may ask questions on any matters that affect the Town. Each speaker is restricted to 3 minutes. Copies of any non-confidential reports listed below may be obtained by contacting the Town Council Office.

3 TO CONSIDER APOLOGIES FOR ABSENCE

4 TO NOTE THE NON CONFIDENTIAL MINUTES OF THE POLICY & FINANCE MEETING 21/04/15 (page 1-6)

5 TO APPROVE AND SIGN THE NON CONFIDENTIAL MINUTES OF THE GRANTS SUB COMMITTEE 09/06/15 (page 7-8)

6 TO APPROVE AND SIGN THE NON CONFIDENTIAL MINUTES OF THE EMPLOYMENT SUB COMMITTEE 19/06/15 (page 9)

7 CHAIR ANNOUNCEMENTS

8 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

### FINANCIAL REPORTS

9 PAYMENTS FOR AUTHORISATION - report enclosed (page 10-14)

10 BUDGET MONITORING REPORT FOR THE PERIOD ENDING 31<sup>st</sup> May 2015 - report enclosed (page 15-26)

11 MODIFICATION OF FINANCIAL REGULATIONS TO REFLECT CHANGE IN CHEQUE SIGNATORY ARRANGEMENTS (Ref: Statutory Instrument 2014 No. 580) – report enclosed (page 27-30)

### OTHER BUSINESS

12 TO CONFIRM DATE OF NEXT MEETING Tuesday 15<sup>th</sup> September 2015 at 7:30pm

Policy & Finance Agenda 07/07/15

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## CONFIDENTIAL REPORTS

**NOTE:** In accordance with Standing Order No. 11 and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the public and press may be excluded from the discussion on items 13 and 14

- 13 TO NOTE THE CONFIDENTIAL MINUTES OF THE POLICY & FINANCE MEETING 21<sup>st</sup> APRIL 2015 (page 31)
- 14 TO APPROVE AND SIGN THE CONFIDENTIAL MINUTES OF THE EMPLOYMENT SUB COMMITTEE MEETING 19<sup>th</sup> JUNE 2015 (page 32-33)