

PEACEHAVEN TOWN COUNCIL

Minutes of the meeting of the LEISURE & AMENITIES COMMITTEE held in the ANZAC ROOM, Community House, Meridian Centre, Peacehaven on Tuesday 21st March 2017 at 7:30pm.

Committee Members	Councillors:	Wayne Botting	Andy Loraine
		Rachael Coles (Chair)	Ron Maskell
		Brian Gosling	Amber Robertson
		Lynda Hallett	Robbie Robertson (Vice Chair)
		Job Harris	Melvyn Simmons
		Jackie Harrison-Hicks	

Present	Councillors:	Wayne Botting	Andy Loraine
		Rachael Coles (Chair)	Ron Maskell
		Jean Farmiloe (Mayor)	Dave Neave (Sub)
		Brian Gosling	Robbie Robertson (Vice Chair)
		Lynda Hallett	Melvyn Simmons
		Job Harris	

In Attendance: Campbell McBryer – Leisure and Amenities Manager
Sally Landers – Administration Officer

GENERAL BUSINESS

LA137 CHAIR ANNOUNCEMENTS

Health & Safety

Thank you for attending this evening. We are not expecting any emergency evacuations from the building, however In the event of an emergency, please leave the building by the safest route possible and meet on the grassed area on the opposite side of the car park. Do not re-enter the building until you are informed by a member of staff that it is safe to do so.

Please also switch your mobile phones to silent and refrain from using during this meeting.

Out of Courtesy this evening we have to remind you that this meeting is being audio recorded. The right to record, film and to broadcast meetings of the Council, committees and subcommittees was established following the Local Government Audit and Accountability Act 2014. A copy of the legal definition of this **PROTOCOL ON THE FILMING, PHOTOGRAPHING AND RECORDING OF COUNCIL and COMMITTEE AND SUB-COMMITTEE MEETINGS** is on your seat.

Correction to the Leisure & Amenities Minutes 17/01/17

The first line of page 2/47 (page 80 of the minutes) has been corrected to read *Sue Griffiths Peacehaven and Telscombe Access Group* as opposed to *Action Group*.

The spelling of Mrs Baverstock has been corrected on page 4/47 (page 82 of the minutes).

Signed:

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Date:

30/5/2017.

Leisure & Amenities Minutes 21/03/17



LA137 CHAIR ANNOUNCEMENTS continued

Centenary Park

Further to previous questions raised by residents, this is to clarify that Southern Water Compulsory Purchased the land needed to build the water treatment works including approximately 27 acres which later became Centenary Park. The S106 agreement allows for only one of three authorities to lease the big park from Southern Water.

In October 2014, following a consultation between ESCC, Lewes District Council and Peacehaven Town Council, the latter took the 999 £1 a year lease effecting the straight transfer from Southern Water to Peacehaven Town Council.

Lewes District Council acted as the project management and was in effect licenced by Peacehaven Town Council to deliver the Master Plan agreed with the local communities through two extensive consultations which began in 2012.

Skate Park

The skate park was damaged by fire when a stolen motorcycle was ridden into the main area and set on fire. This has been repaired under our insurance policy and is now back in use by the skate group.

Firle Road Play Area

The gates at Firle Road Play area have been replaced. We now have safe, easy to use gates that will provide safe access and exit from the play area for a number of years to come.

Sewage Control Box

A new sewage control box has been installed towards the football club.

Debate:-

Cllr. R Coles also informed Committee Members that a fence had been installed on the northern perimeter of Howard Peace Park

LA138 PUBLIC QUESTION TIME

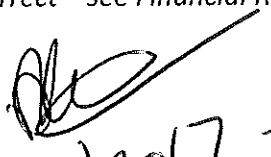
Alan Sargent – Chair of Residents Association

The resident read the following:-

I refer to the minutes of the meeting held on the 17th January 2017 page 3/47.

The statement made by Mr. McBryer that there is no need to obtain competitive tenders under £40,000 is totally incorrect – see Financial Regulations pages 9 and 10, Section 12.

Signed:



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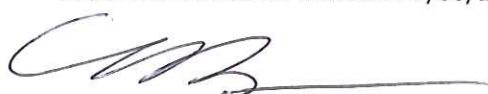
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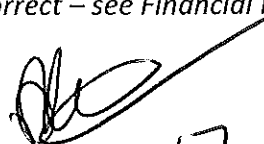
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LA138 PUBLIC QUESTION TIME continued

Also the calculations I made are correct because they included VAT at 20% .VAT must be retained on the books until the annual VAT is agreed by HMRC.

Agenda Item 9 – Waste Bins

During the last Council's term there was a horrendous problem with waste bins particularly with dog waste bins. These were dedicated red bins which became over full, very smelly and walkers would dump their bags by the bin refusing to open the bin because of the smell.

The Council at the time agreed to adopt the Brighton & Hove system of a combination bin where dog waste and litter are mixed and to this end the double container bin became the standard. Over time the red bins have been replaced and have been very successful.

In addition the waste company operating the waste to the energy plant in Newhaven does not like large loads of pure dog waste arriving because it causes a problem with the burn.

If you were one of the Councillors who visited the plant at Newhaven you were probably told if the burn temperature drops to a certain level the company gets penalised and fined because some of the pollutants do not get burnt at the lower temperature. How do I know, well I used to work in the project team that designed and built these plants.

If the bin is being located where they can be used by dog walkers then the combination bin should be used as previously agreed.

Sue Griffiths – North Ward

The resident noted that in agenda item 6 (*Project Update*) the attendees of the Youth Group should be referred to as 'young people' and not 'children'.

The resident referred to agenda item 7 (*Community Garden*) and questioned why it is proposed to fund this project from the sale of land at The Dell when it had previously been agreed that this income would be allocated to improvements to The Dell.

The resident recommended the Committee support funding for agenda item 8 (*SCDA Funding for Open Air Cinema*) as the first cycle cinema had been successful and residents had requested further events.

The resident referred to agenda item 9 (*Town Council Rubbish Bins*) stating specialist dog bins are no longer necessary as dog waste can be put in dual use bins and noted dog waste is classed as clinical waste which incurs an extra cost for disposal.

Lynda Duhigg – East Ward

The resident referred to agenda item 7 (*Community Garden*) and read the following:-

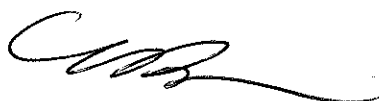
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'The Community Garden is a great idea for Peacehaven and can only be of benefit for us residents. I feel the report in front of us does not have enough in depth detail and information to give a completely full account and assessment.

I have a few concerns, these are:-

- *Soil samples need to be taken to ascertain the quality of the soil – whether it be acid or alkaline*
- *Size of the plot of land*
- *The limited number of tools and equipment to be shared among volunteers*
- *Parking for volunteer's vehicles*
- *A sheltered area for volunteers and personal hygiene facilities*
- *Appropriate consultation with residents in the locality*
- *Security of sheds etc*
- *Bearing in mind that rabbits are in abundance at the Oval – fencing would, in my opinion, need to be at a depth to deter rabbits from entering and burrowing the proposed area*
- *In addition to the proposed costing, I believe there is also approximately £600 set aside by Council for Task Force costs*
- *I ask that an appropriate resident's working party is set up ASAP, to include and led, if agreeable, by our local Task Force expert, bearing in mind that the planting season is just beginning*

I would therefore ask that the Leisure & Amenities Officer look at this proposal again in more depth and bring back before the next Leisure & Amenities Committee and us members of the public with precise detail

John Livings – North Ward

The resident referred to agenda item 10 (*Firle Road Play Area*) and read the following:-

'This presentation is back to front, you need to decide on what play equipment you are going to purchase before you decide on the extent of the synthetic surface.

There is no recommendation to which surface should be used or play equipment, Councillor's cannot make that decision for them, they should consult with other users such as Lewes District Council and would suggest Chris Bibb.

There is no breakdown of costs between equipment and surface.

There is no indication which budget the costs are coming from.

The request to complete payment within 14 days of receipt of invoice is not appropriate; Peacehaven Town Council should retain 10% in case any issues arise following completion of work

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Peter Seed – West Ward

The resident referred to agenda item 7 (*Community Garden*) and stated Peacehaven Town Council spent money on developing Jubilee Copse in the same area and suggested it may not be a productive location for this type of project.

The resident referred to mention of Memorial Park in reports and enquired if this should be Meridian Park.

The resident noted that the new fencing at Howard Peace Park is attractive and enquired, due to the design of the fencing, if it will be effective.

The resident referred to a previous Council resolution not to spend any more money on Howard Peace Park.

Cllr. R Coles stated there had been a health and safety issue at Howard Peace Park whereby a resident had fallen, referring to the incline between the park and the public footpath and requested C McBryer respond to other questions raised

C McBryer responded to the following queries:-

The Dell Quotations

The quotations for The Dell were under £40k as VAT should not be included. As such there was no need to follow the formal tender process. Council had approved Playinnovation as their preferred supplier and work is starting at The Dell on 22/03/2017.

Peacehaven Town Council Rubbish Bins

The bins listed for purchase as an agenda item are intended to be dual waste and will replace bins that are worn out. There is no intention of purchasing dog waste specific bins.

The collection of waste from bins around the town would cost extra if there were specific dog waste bins rather than dual waste, as is now the case.

Project Update

The reference to children in the Project update was a mistake by me, Campbell McBryer. This should refer to young people or young adults. Apologies offered.

The Oval - Community Garden/Jubilee Copse

Money for the Community Garden will be provided by the surplus from the Dell Inclusive Play Area project.

There is S106 funding and money available from the sale of land at the rear of Rodrick Avenue. The sum requested from Council for the Community Garden is only £1,000.

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LA138 PUBLIC QUESTION TIME continued

A site visit was completed by Campbell McBryer and Gary Johnson from the Task Force. Gary has previously created community gardens in Brighton. Mr Johnson feels that the soil is suitable for the growing of plants,

fruit and other crops. Council has taken Mr Johnson's advice in relation to the quality of the soil and suitability for the Community Garden.

The Oval has a colony of moles within it and this was an area discussed with Mr Johnson. He will implement measures to protect plants from moles and rabbits within his garden.

The Leisure and Amenities Manager will retain overall responsibility for the Community Garden and will defer day to day decision making to Mr Gary Johnson. The size, construction and maintenance of the Community Garden will be a decision for the Leisure and Amenities Manager.

The Jubilee Copse within The Oval has been unsuccessful.

The trees planted have either died or are in a poor state of health; as a result the area is in a fairly poor state of repair and would be an ideal location for a Community Garden. This will ensure that the area is well maintained and the land cultivated.

Open Air Cinema

The open air cinema, powered by cycles, has proved very popular and we are grateful of Sue's support.

Firle Road Play Area

The reason for the reports on Firle Road Play Area focusing on the renewal of the play surface is as a result of the poor state of repair of the existing surface. Whilst not currently unsafe the play surface within the play area is degraded and requires urgent replacement to ensure the continued safety of those using the park.

The funding for Firle Road is from S106 and CIL money.

Meridian Park/Memorial Park

There seems to be some confusion over the names Memorial Park and the Meridian Park. Part of this park is owned by Lewes District Council and part by Peacehaven Town Council. This is likely to change in the future and consideration is to be given to an amalgamation / joining of the names.

Howard Peace Park

In relation to Howard Peace Park there is no recognised hazard to the western boarder of the park and rabbits continue to be a problem.

LA139 TO CONSIDER APOLOGIES FOR ABSENCE

Cllr. J Harrison-Hicks – noted (prior commitments)

Cllr. A Robertson – noted (work commitments) Cllr. D Neave - substituted

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LA140 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

None

LA141 TO APPROVE & SIGN THE NON CONFIDENTIAL MINUTES OF 17th January 2017

Cllr. R Robertson proposed
Cllr. M Simmons seconded

Approved

Debate:-

Cllr. R Robertson queried if J Livings had received a response to his question

C McBryer confirmed he had spoken to J Livings prior to this meeting

Cllr. R Robertson requested an update with regards to the replacement fire doors

C McBryer noted there was an issue with the preferred supplier with regards to how many doors have been quoted for, this could result in sourcing another supplier and returning to Committee for decision

Cllr. R Robertson requested an update with regards to The Dell

C McBryer confirmed work would commence tomorrow at The Dell

REPORTS

LA142 PROJECT UPDATE

Noted

Debate:-

Cllr. R Coles noted that Cllr. A Loraine's son helped with the Monday Youth Group

Cllr. A Loraine informed Members that the Youth Group is a good initiative and numbers are increasing

Cllr. D Neave informed Members that the Town Manager, C Lacey, obtained funding and instigated the Youth Group

C McBryer suggested that an inauguration event is required to establish the Military Covenant

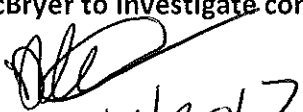
Cllr. R Robertson noted that the flags at the War Memorial are looking worn and questioned why Council only fly two flags when there are four flag poles

Action: C McBryer to investigate condition of flags and why two flags fly when four flag posts available

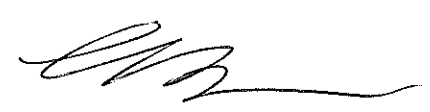
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LA142 PROJECT UPDATE continued

Cllr. D Neave requested an investigation with regards to facilitating disabled parking at The Dell

Action: C McBryer to investigate facilitating disabled parking at The Dell

LA143 COMMUNITY GARDEN

The Leisure & Amenities Committee **AGREE** to Peacehaven Task Force creating a Community Garden in the South West corner of The Oval

Cllr. L Hallett proposed
Cllr. W Botting seconded

Majority Agreed

Cllr. D Neave abstained

The Leisure & Amenities Committee **AGREE** funding for a Community Garden up to **£1,000** to be funded, in principal and with Full Council approval, from the sale of land at The Dell

Cllr. L Hallett proposed
Cllr. M Simmons seconded

Majority Agreed

Cllr. D Neave abstained


Debate:-

Cllr. B Gosling informed Members that he had some tools he would donate to the project

Following a discussion Councillors agreed this is a good community initiative, particularly for those who live in flats, which will enhance an under-used amenity, however Members raised the following queries:-

- Start-up cost being in excess of £1,000
- The need for a water supply as Jubilee Copse did not thrive due to lack of water
- Availability of parking
- The size of the proposed plot
- Had the opinion of residents in the locality of The Oval been sought
- Would there be disabled access
- The effect on The Oval as an open space

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LA143 COMMUNITY GARDEN continued

In response C McBryer confirmed:-

- *Sponsorship from a third party if appropriate could be sought*
- *Planting will be suitable for the climate*
- *Parking is available on the streets close to the parks' access points*
- *The plot will be the dimension of a standard allotment*
- *The cost of commissioning a survey would be prohibitive*
- *The cost of disabled parking would be prohibitive*
- *The location of the Community Garden within The Oval will not affect the park*

Members acknowledged that the Task Force had expertise in horticulture and that the project should commence as soon as possible, the location being the most suitable in Peacehaven

LA144 SCDA FUNDING FOR OPEN AIR CINEMA

The Leisure & Amenities Committee **DEFERRED** agreeing to financial support to assist SCDA in running an open air cinema at Centenary Park pending further information

Cllr. L Hallett proposed
Cllr. M Simmons seconded

Agreed

Debate:-

Following a discussion, Members required further information

Action: Confirm how much financial support is required to assist SCDA in running an open air cinema at Centenary Park and resubmit report to L&A

Signed:



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LA145 TOWN COUNCIL RUBBISH BINS

The Leisure & Amenities Committee **AGREES** to replace Peacehaven Town Council rubbish bins

The Leisure & Amenities Committee **DOES NOT AGREE** to purchase the following at a total cost of **£4,345.14** and requests further quotes for dual bins

- 7 Enviropol bins due to their durability and fire retardant/extinguishing properties at a cost of **£4,169.34** as supplied by Glasdon
- 2 Hooded Trimline 25 Litter bins (red) at a cost of **£175.80** as supplied by Glasdon.

Cllr. L Hallett proposed

Cllr. J Harris seconded

Majority Agreed

Against x 3

Abstentions x 1

Debate:-

Following a discussion Members concluded that the cost of the options was excessive and that a previous Council decision agreed to only install dual purpose bins.


Members queried how many Council bins had been set alight and vandalised and why larger bins were not being installed at bus shelters.

C McBryer responded informing Members the remit was to source vandal and fire proof Town Council bins which the first option fulfilled as there had been six insurance claims as a result of vandalism. C McBryer also informed Members there was a health implication by increasing the number of dual bins.

C McBryer confirmed the two small bins required for bus shelters were not used excessively and this option met the need

Action: Provide quotes for dual bins and resubmit to L&A

Signed:


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LA146 FIRLE ROAD PLAY AREA

The Leisure & Amenities Committee **AGREE** to proceed with improvements to the Firle Road play area

The Leisure & Amenities Committee **AGREE** to proceed with the following option:-

- **Playdale** - Rubber Mulch surface £26,506.76

Cllr. R Maskell proposed

Cllr. M Simmons seconded

Agreed

Debate:-

C McBryer summarised the report informing Members both surface options were durable and safe however there were differences on how the contractors would deal with the base below the new surface.

Members questioned the thickness of the surface as this could have an effect on the type of play equipment installed and re-iterated their concerns with regards to the foundation base

C McBryer informed Members that one supplier had been concerned about the foundation base and another had not however all the quotes came with a guarantee

Members questioned the differences in type of equipment and if provided on a 'design and build' basis

C McBryer confirmed the types of equipment were similar, the main difference in cost being the surface used and that all were 'design and build'

LA147 INFORMATION TO NOTE

Noted

Debate:-


Cllr. R Coles offered thanks to Sue Griffiths for her work on the Community Orchard

NEXT MEETING

LA148 TO CONFIRM DATE OF NEXT MEETING – Tuesday 30th May 2017 at 7:30pm

Noted

Signed:


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