TOWN COUNTRY OF THE PARTY OF TH

PEACEHAVEN TOWN COUNCIL

Councillors on this Committee:

Cllr. A Loraine, Cllr. W Botting, Cllr. R Farmiloe, Cllr. L Hallett, Cllr. A Harrison, Cllr. J Harrison-Hicks Cllr. P Haswell Cllr. A Robertson, Cllr. B Gosling

TOWN MANAGER

ALAN SARGENT

TELEPHONE: (01273) 585493

FAX: (01273) 583560

E mail: townmanager@peacehavencouncil.co.uk

atember 2015

Dear Committee Member,

You are summoned to a meeting of the LEISURE & AMENITIES COMMITTEE to be held in the ANZAC ROOM, Community House, Meridian Centre, Peacehaven on TUESDAY, 8 September 2015 at 7.30pm.

Alan Sargent Town Manager

AGENDA

General business

- Public Question Time There will be a 15 minute period when members of the public may
 ask questions on any Leisure and Amenities matters that affect the Town. Each speaker is
 restricted to 3 minutes. Copies of any non-confidential reports listed below may be obtained
 by contacting the Town Council Office.
- 2. To consider apologies for absence
- 3. To receive declarations of interest from committee members.
- 4. Chairman's announcements.
- 5. To approve and sign the non-confidential minutes of the Meeting held on 23 June 2015. Page 1-5
- 6. To approve and sign the non-confidential minutes of the Extraordinary Meeting held on 14 August 2015.

Page 7-9

7. To note the non-confidential minutes of the Town Enhancement Group held on 25 August 2015.

Page 11- 13

Reports to note

8. Budget Update

Page 15-21

Reports for decision

 9. Summer Fair 2016
 Page 23-24

 10. Dell Crater
 Page 25-26

11. MUGA - Fencing Quotes and Display of Advertising Banners

Page 27-28

12. Monument & Obelisk Refurbishment Quotes

Page 29-30

Other business

13. To confirm date of the next meeting on Tuesday 3 November 2015 at 7.30pm.

CONFIDENTIAL

NOTE: In accordance with Standing Order No.11 and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the public and press may be excluded from the discussion on item 15,16 & 17.

15. To approve and sign the confidential minutes of the meeting held on 23 June 2015.

Page 31

16. To approve and sign the confidential minutes of the extraordinary meeting held on 14 August 2015

Page 33-34

Reports for decision

17. Grounds Staff Facilities

Page 35-36



LA002 PUBLIC QUESTION TIME continued

John Carden - Resident

The resident raised an issue with regards to the quality of grass verge maintenance and noted that:-

- The verges are not cut completely and need to be strimmed in places
- The grass cuttings are not being blown back onto the verge

Cllr. A Loraine stated that Peacehaven Town Council (PTC) would forward a written response

Action: Angela Read to send written response to John Carden

Kelly Haigh - Netball Club

The netball club pay to hire the court at Piddinghoe Avenue. On arrival for their booking the courts often have rubbish on them and sometimes the nets have not been removed. This disrupts their training as they need to clear the court before they can commence their session. Also, the quality of the court surface is an issue and is more suitable for football than netball.

A Sargent noted these comments and agreed to arrange a meeting with the Netball Club

Action: Arrange meeting with netball club to discuss issues

LA003 AGREE COMMITTEE AND SUB-COMMITTEE TERMS OF REFERENCE

Not agreed

Matters Arising:-

Cllr. W Botting noted page 1/47 with regards to Substitute Members and the provision of 24 hours notice not being feasible

A Sargent noted that several items require amendment

Cllr. R Robertson noted that page 5/47, TR10, item C needs addressing

Action: Update Terms of Reference and defer to Policy & Finance Committee

LA004 TO CONSIDER APOLOGIES FOR ABSENCE

Cllr. A Robertson – work commitments (Cllr. R Robertson – substitute)

LA005 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

Cllr. W Botting declared an interest in agenda items 12 and 13

LA006 CHAIR ANNOUNCEMENTS

Please be aware there is training session for all Councillors being held at Telscombe Civic Centre on Wednesday 1st July 2015 commencing at 19 30 hours regarding Neighbourhood Planning.

It has already been agreed that Peacehaven & Telscombe Councils will compile and submit a joint plan and have registered with Lewes District Council to this effect. 2/36

NON CONFIDENTIAL MINUTES OF A MEETING OF THE LEISURE & AMENITIES COMMITTEE HELD ON TUESDAY 23rd JUNE, 2015 at 7.30pm AT COMMUNITY HOUSE, ANZAC ROOM

Committee Members Councillors:

Wayne Botting

Jackie Harrison-Hicks

Reg Farmiloe

Pat Haswell

Brian Gosling

Lynda Hallett (Vice Chair)

Andy Loraine (Chair) **Amber Robertson**

Ann Harrison

Councillors:

Wayne Botting

Jackie Harrison-Hicks

Reg Farmiloe

Pat Haswell

Brian Gosling

Andy Loraine (Chair)

Lynda Hallett (Vice Chair)

Ann Harrison

Robbie Robertson (Substitute)

In Attendance:

Alan Sargent - Town Manager

Sally Landers – Administration Officer

GENERAL BUSINESS

Present

Cllr. R Robertson opened the meeting pending election of the Chair

LA001 TO APPOINT CHAIR AND VICE-CHAIR

Election of Chair

Cllr. L Hallett proposed Cllr. A Loraine

Cllr. J Harrison-Hicks seconded

Agreed

Election of Vice-Chair

Cllr. J Harrison-Hicks proposed Cllr. L Hallett

Cllr. R Robertson seconded

Agreed

The Committee agreed to move agenda item 6 'Public Question Time' to item 2

LA002 PUBLIC QUESTION TIME

Dorothy Cooper - Resident

The resident raised the issue of repeated vandalism at the Dell play area and would it be possible to install a security camera?

Cllr. L Hallett stated that she checks the play area most evenings and has approached young adults to request they leave the playground

Cllr. R Robertson noted that the Police should be contacted and a crime number obtained so that these incidents are recorded and that there are issues with siting a CCTV camera within a children's play area

LA006 CHAIR ANNOUNCEMENTS continued

There will be need for some Councillors to be appointed to the planning team therefore it is essential that all councillors are aware of the process.

The training will be given by Nancy Astley, Town Clerk at Telscombe

This will be purely a training session and not a meeting/debate concerning the rights and wrongs of a Neighbourhood Plan.

A pre training hand out is available after the meeting.

Matters Arising:-

None

LA007 TO NOTE THE NON-CONFIDENTIAL MINUTES OF THE MEETING HELD ON 14th APRIL 2015

Noted

Matters Arising:-

Cllr. L Hallett queried page 11/47 with regards to the sale of the dishwasher and the income received

A Sargent noted that the equipment was found to be un-saleable and therefore scrapped

Cllr. J Harrison-Hicks queried page 11/47 with regards to the installation of a fire guard at Centenary Park café

A Sargent noted that this would be actioned during the change in tenant process

Cllr. J Harrison-Hicks queried page 10/47 and the progress with regards to the recruitment of an apprentice

A Sargent noted that this had been deferred until after the general election and the appointment of the newly elected Employment Sub Committee

REPORTS TO NOTE

LA008 BUDGET UPDATE

The report was **DEFERRED** to next L&A meeting

Matters Arising:-

Cllr. J Harrison-Hicks queried page 13/47, item 4 should read 'acting chair' and not 'chair'

Cllr. A Harrison queried page 13/47, item 3.1 and the contradiction with regards to the figures

Action: Clarify budget statement in writing to L&A Committee Members

Cllr. J Harrison-Hicks queried pages 14/47, 15/47 and 17/47 with reference to 'Annual Servicing' costs

Action: Clarify in writing to L&A Committee Members

LA008 BUDGET UPDATE continued

Cllr. L Hallett queried pages 14/47 and 15/47 with regards to cost of 'Sundries'

Action: Clarify in writing to L&A Committee Members

Cllr. J Harrison-Hicks queried page 15/47 and the cost of rent

Action: Clarify in writing to L&A Committee Members

REPORTS FOR DECISION

LA009 REFURBISHMENT OF COPPER ROOM COMMUNITY HOUSE

The Leisure & Amenities Committee **deferred** this item to the next meeting with the requirement to provide **three quotes** for all refurbishment work

Proposed Cllr. L Hallett

Seconded Cllr. J Harrison-Hicks

Agreed

Matters Arising:-

Cllr. R Robertson noted that there was only one electrical quote

A Sargent stated the contractor, Chris Bartholomew, was the preferred supplier for PTC electrical work

Cllr. A Harrison queried the need to block the door and if further storage was necessary. Also, should these alterations proceed, would this enhance the hiring potential and increase revenue

Action: Obtain three quotes for all refurbishment work and report at next L&A meeting

LA010 MULTI USE SPORTS COURTS - TENNIS HIRE PRICING, FENCING & STORAGE, CENTENARY PARK

The Leisure & Amenities Committee does <u>not agree</u> the hire pricing structure for tennis as per the report, this being:-

Mini size (lit) Tennis per ¼ pitch/per hour £11.50 Mini size (unlit) Tennis per ¼ pitch/per hour £6.50

The Leisure & Amenities Committee agrees in the short term to the hire pricing structure for tennis, this being:-

Mini size (lit) Tennis per ¼ pitch/per hour £11.00 Mini size (unlit) Tennis per ¼ pitch/per hour £6.00

The Committee proposes a review of hire charges which will be agreed at the next meeting:-

Proposed Cllr. R Robertson Seconded Cllr. A Harrison

Agreed

Action: Review hire charges for agreement at next L&A meeting

4/36

LA010 MULTI USE SPORTS COURTS - TENNIS HIRE PRICING, FENCING& STORAGE, CENTENARY PARK continued **Matters Arising:-**Cllr. W Botting queried paragraph 5.1 and the requirement for hirers to provide Public Liability S Landers noted that all PTC hirers provide their own Public Liability cover Cllr. R Farmiloe noted the need to advertise the indoor market and coffee mornings at Community House Action: A Sargent to speak to Market Manager Clir. R Robertson raised concerns with regards to the handover of Centenary Park from Lewes District Council (LDC) to PTC A Sargent confirmed handover from LDC to PTC Cllr. R Robertson queried who would hire the facility A Sargent confirmed that a cycling event had already taken place Cllr. A Harrison questioned closure of the park to the public if Centenary Park had been hired out A Sargent noted it would not unreasonable to close the park to the public if a hirer had paid to book the facility The Leisure & Amenities Committee agrees to seek three quotes for a new section of court perimeter fence to accommodate the full court 9v9 fence folding goals with a combined or independent storage solution for goals and nets Cllr. W Botting proposed Cllr. L Hallett seconded Agreed Matters Arising:-None Action: Obtain three quotes OTHER BUSINESS

5/36

DATED

LA011 TO CONFIRM DATE OF THE NEXT MEETING ON Tuesday 8th September 2015 at 7:30pm

SIGNED BY THE CHAIR:

Agreed



NON CONFIDENTIAL MINUTES OF AN EXTRAORDINARY MEETING OF THE LEISURE & AMENITIES COMMITTEE HELD ON FRIDAY 14 AUGUST 2015 at 2.00pm AT COMMUNITY HOUSE, ANZAC ROOM

Committee Members Councillors:

Cllr. Wayne Botting

Cllr. Jackie Harrison-Hicks

Cllr. Reg Farmiloe

Clir. Pat Haswell

Cllr. Brian Gosling

Clir. Andy Loraine (Chair)

Cllr. Lynda Hallett (Vice Chair)

Cllr. Amber Robertson

Cllr. Ann Harrison

Present

Councillors:

Cllr. Jackie Harrison-Hicks

Cllr. Ann Harrison

Cllr. Reg Farmiloe

Clir. Pat Haswell

Cllr. Brian Gosling

Clir. Andy Loraine (Chair)

Cllr. Lynda Hallett (Vice Chair)

Cllr. Ann Harrison

In Attendance:

Alan Sargent - Town Manager

Angela Read - Assistant Town Manager (Leisure and Amenities)

John Kocher – Responsible Financial Officer

GENERAL BUSINESS

LAO14 - PUBLIC QUESTIONS

No members of the public were present

LAO15 – APOLOGIES FOR ABSENCE

Cllr. W Botting - Work Commitments Cllr. A Robertson – Work Commitments

LAO16 – RECEIVE DECLARATIONS OF INTEREST

Cllr. A Lorraine declared an interest in Agenda item 4, as he is a Youth Football Manager.

REPORTS FOR DECISION

LAO17 - FOOTBALL PITCH HIRE CHARGES

Clir A Loraine read through the entire report for the Committee and asked for clarification as to the abbreviation of MUGA mentioned within the report.

The Responsible Financial Officer confirmed that MUGA stands for Multi Use Games Area.

Cllr A Loraine advised that Peacehaven Youth Football contacted the Council to book the football pitches and were advised the hire charges would be:

5-a-side £10.00 per match

7-a-side £15.00 per match

9-a-side £20.00 per match

Cllr A Loraine asked how much the Council had spent on the Football Pitch refurbishment, as he felt the condition of the pitches were not to the standard you would expect. He was concerned that this level of hire charging had not been previously agreed by Council and considering the condition of the pitches, we should charge less. Cllr A Loraine tabled photos of the pitches for reference on his mobile phone and urged all other Clirs present in the meeting to go and see the site for themselves. Also advised that the Youth Football were concerned over the higher charges and may choose to use the football pitches at Telscombe which are owned by Lewes District Council and managed by Burleys on their behalf.

The Assistant Town Manager requested copies of the tabled photos for Council records.

The Responsible Financial Officer confirmed that the cost of the football pitch refurbishment was approx £12,000.00. The Town Manager asked Cllr A Loraine if he had viewed the football pitches with the Head Groundsman, as this would have been beneficial and confirmed that the refurbishment costs of approx. £12,000.00 was being covered by Lewes District Council.

Cllr A Loraine confirmed he viewed the football pitches alone.

Cllr P Haswell thought the prices should be reduced and the Council should subsidies the youth matches to an extent to keep this age group engaged in football.

The Responsible Financial Officer advised that the hire charges were not that different to last year, which was £38.45 for Adults and £14.60 per game for the Youth for every size pitch. It is the fact that we were not charging at all for their training last year and this is where the extra cost to them would come. A plan of where each youth pitch is located was shared with the committee. The understanding is that the Youth teams would have a greater volume of matches; therefore the level of subscriptions they raise would be higher, to cover the cost of any incremental hire for training and matches.

The Town Manager confirmed that the charges were discussed in the Marketing Working Party meeting which took place on 28 August 2015, which Cllr A Loraine attended. Also that there will be a reduction in the level of Council funding from central government in the future which the Council needs to think about and consider.

Cllr J Harrison-Hicks asked how long each youth match lasts? Cllr A Loraine confirmed that it would be approximately an hour.

Cllr R Farmiloe asked what the difference in price was with what Lewes District Council charge?

Cllr A Loraine advised that Lewes District Council charge: 5-a-side – unaware of amount 7-a-side - £7.46 9-a-side £9.09 Adult £18.39

Cllr L Hallett proposed the Committee accept the Adult (18+) hire pricing shown in the report of £40.00 per match and review the Youth hire pricing to compare to Lewes District Council and if less use the lower of the two.

Cllr B Gosling Seconded this proposal

All Agreed

Action — Cllr A Loraine to email a copy of the photos referred to in the meeting to the Leisure Manager at leisuremanager@peacehavencouncil.co.uk

Action — Assistant Town Manager to contact Lewes District Council/Burleys to confirm their Youth Football hire charges,

LA018 - REPLACEMENT TELEPHONE SYSTEM

The Responsible Financial Officer confirmed that he received quotes from three companies and that there will be two lines to pay for. The saving will be £1,600.00 a year.

The Town Manager confirmed that this was the same as proposed previously to Council, however was initially rejected as Cllr A Loraine was going to first contact British Telecom to establish if they could provide a new service cheaper, which transpires would be no cheaper.

Cllr A Loraine expressed his thanks to John Kocher, Responsible Financial Officer for his work on this proposal.

Cllr P Haswell Proposed the replacement telephone system is agreed Cllr B Gosling Seconded the proposal

All Agreed

OTHER BUSINESS

LA019 TO CONFIRM DATE OF THE NEXT MEETING ON Tuesday 8th September 2015 at 7:30pm

Agreed

SIGNED BY THE CHAIR:

DATE



NON CONFIDENTIAL MINUTES OF THE TOWN ENHANCEMENT GROUP HELD ON TUESDAY 25 AUGUST 2015 at 10.00am AT COMMUNITY HOUSE, CHARLES NEVILLE ROOM

Group Members

Councillors:

Cllr. Lynda Hallett (Chair)

Cllr. Andy Loraine

Clir. J Harris

Cllr. Ann Harrison

Present

Councillors:

Cllr. Lynda Hallett (Chair)

Cllr. J Harris

Cllr. R Robertson

In Attendance:

Angela Read - Assistant Town Manager (Leisure and Amenities)

Kevin Bray - Head Groundsman

GENERAL BUSINESS

TEO01 - APOLOGIES FOR ABSENCE

Cllr. A Loraine is on holiday

Clir. A Harrison no apology received

TEO02 - TO APPOINT THE CHAIR

Cllr. J Harris proposed Cllr. L Hallett as Chair of the Town Enhancement Group

Clir. R Robertson seconded the proposal.

All those present agreed.

TE003 - TO AGREE THE NON CONFIDENTIAL MINUTES OF THE MEETING HELD ON 21 APRIL 2015

Matters Arising:

Cllr. L Hallett read through the minutes of the meeting held on 21 April 2015, as this meeting took place under the previous Council.

Cllr. J Harris commented on whether we could have new planters at the town borders.

The Assistant Town Manager confirmed that East Sussex County Council (ESCC) have not given us a licence to install planters on the Telscombe side, as a local resident complained to ESCC that the obelisk and the town name signs were obscuring their vision from their driveway. However, one can be installed on the Newhaven side of the town under the Town name sign. New planters are also waiting to be installed on the grass verge at Meridian Surgery, donated by Paradise Park, along with a boat if one can be sourced.

Cllr. R Robertson suggested that the large plant pots which have been donated by Paradise Park for the verges at Meridian Surgery are instead used on the A259 under the Town name sign on the Newhaven side, if they are suitable there. Then utilise the large wooden totem poles, which are not being used at Howard Peace Park, as a raised box planter on the grass verves at Meridian Surgery, as the Doctor's Surgery had approached the Town Council to support with improving the current situation with inappropriate parking.

Cllr. J Harris expressed concern over the current situation at Meridian Surgery with inappropriate parking

Cllr. R Robertson advised that the school sculpture competition was no longer happening, as there was only one entry.

The Head Groundsman confirmed that the dog bin in Firle Road has been replaced with a dual waste bin and that this site should be removed from the current list of red dog bins emptied by Lewes District Council.

Cllr. L Hallett, Cllr. J Harris and Cllr. R Robertson discussed the Information Boards which were referred to in the previous minutes and the Head Groundsman confirmed that the minutes refer to the Tourist Information boards, rather than the normal Town Notice boards.

Action: Assistant Town Manager to contact ESCC to ask them to amend the licence to allow for large wooden built planter and possibility of a boat. Also contact Paradise Park to seek their agreement for the alternative location for their donated plant pots.

TE004 – CEMETARY FOR ASHES SCATTERING AND OR INTERNMENT

Cllrs. R Robertson, L. Hallett and J Harris discussed all possible Council sites for any future use as a cemetery for either pet or human ashes only.

Cllr. R Robertson commented that a cemetery should be a peaceful place with benches and asked if Peacehaven Town Council could approach Lewes District Council re the Devolution of Meridian Park to Peacehaven Town Council. This would then allow the Town to place what they choose on the site, as Lewes District Council charge several hundred pounds for issuing a licence to install benches etc. Then by owning the site, we could consider the site for possible Ashes Internment, subject to the necessary archaeological, planning and licensing approval.

Cllrs present agreed that Meridian Park would be the ideal location for human ashes internment and Shepherds Down may be suitable for pet ashes, subject to the necessary archaeological, planning and licensing approval.

TE005 - HOWARD PEACE PARK

Cllr. L Hallett advised that residents had requested for wild flowers to be introduced at Howard Peace Park and asked if the dual waste located in the middle of the park, be re-located to the fence line. Advised that the Petanque area is being utilised by players using their own boules. Also asked for clarification as to the site of the footway which was mentioned in the previous meeting minutes, which would be to the right of the yellow access gate.

Cllr. R Robertson requested for the Howard Peace Park name sign to be removed from the Lewes District Council barrier gate.

The Head Groundsman confirmed that moving the bin is on the schedule and advised that wild flower seeds were planted, however these never came up, most likely due to the current population of rabbits. Also to note that large areas with wild flowers can look messy, which often causes complaints.

Action: Head Groundsman to re-located the dual-waste bin to the fence line, seed again with wild flowers to include Poppy in the designated beds. Also re-locate the park name sign to the grass verge adjacent to the highway, beyond where we propose to install a footway.

Action: Assistant Town Manager to contact Lewes District Council to seek their advice to deal with the population of rabbits on the site and seek quotes for the installation of a footway into the site to utilise the existing decorative stone still left on the site.

TE006 – CENTENARY PARK –CRAZY GOLF AND CYCLE HIRE

Not discussed

TE007 – MONUMENT AND OBELISKS

Discussed the quotes received for the refurbishment of the Meridian Monument and all 3 Obelisks. These were: Bosence £5,700.00

EO Plaster £9,240.00

All - 2 1 - C15 050

Allen & Joy £15,952.00

Quotes will be taken to the next Leisure and Amenities Committee meeting to recommend Bosence undertakes the work.

Action: Prepare report to the Leisure and Amenities Committee to recommend the quote from Bosence be accepted and make the necessary financial provision. Also confirm with the Responsible Financial Officer what the current budget is for the Town Enhancement Group.

TE008 - MARBLE BENCHES - FIRLE ROAD

Marble benches put on hold until we know the outcome of the devolution of Meridian Park.

TE009 - BUS SHELTERS

Cllr. R Robertson advised that the last bus shelter which the Council paid for was £3,500.00.

Clir. L Hallett also mentioned that some of the Council owned bus shelters could do with replacing, such as the one next to Slindon Avenue and if possible locate an additional shelter next to Cresta Road.

Action: The Assistant Town Manager to contact Adshel to see if they would be in a position to install their bus shelters instead, which would be at no cost to the Council and then they take care of the maintenance. Arrange a face to face meeting if possible.

TE010 - AOB

Cllr. R Robertson asked if planning approval was given for 1 South Coast Road.

The Assistant Town Manager confirmed that the Planning and Highways Committee meeting held on Tuesday 11 August 2015 recommended refusal.

Clir. J Harris advised that the same Committee contacted ESCC Highways to bring this application to their attention along with the potential development at 2 South Coast Road as access for each site will be opposite each other on the A259 on the apex of a bend and suggest a roundabout is installed if planning approved.

Cllr. R Robertson suggested that a brick built Welcome to Peacehaven structure could be created near to this development if it goes ahead using the same build materials at the houses, which we could ask the developer to donate.

Clirs. R Robertson and L Hallett are keen to install an electronic information sign near the roundabout to advise motorists of the Newhaven Bridge opening times and sponsored announcements etc.

Cllr. R Robertson asked who paid for the red, white and blue ribbons which have been purchased to celebrate the longest reign of the Queen, to be displayed on the A259 pedestrian barriers and should this cost be covered by Town Enhancement.

The Assistant Town Manager advised that the ribbons should be paid for by the Mayor's fund as for a Civic event.

Cllr. L Hallett requested for dog agility training and events to be considered to take place on the current football pitches behind the Hub Building.

Cllrs. L Hallett and R Robertson requested for the Dell Crater to be added to the next Leisure and Amenities Agenda with a view to filling it in and also to move the existing line of bollards at Centenary Park, back towards to the gravel boundary with the Café building.

Action: Assistant Town Manager to:

- 1-Undertake a cost analysis to compare the loss of income for football verses the possible income from dog agility.
- 2-Add the Dell Crater to the next Leisure and Amenities Agenda.
- 3-Arrange for the bollards to be re-located at Centenary Park.
- 4- Undertake a cost analysis for this group regarding the cost of installation of such as electronic information board.

TE011 - TO CONFIRM DATE OF THE NEXT MEETING

The next meeting will take place on Tuesday, 6 October 2015 at 10am.

This meeting ended at 11.20am

SIGNED BY THE CHAIR:

DATE



AGENDA ITEM : 8

COMMITTEE : Leisure & Amenities Committee

REPORT OF : Assistant Town Manager (Leisure and Amenities)

DATE: 8 September 2015

SUBJECT : Leisure & Amenities Budget Update

1. INTRODUCTION

1.1 The RFO produces monthly budget monitoring reports for the Council and these are sent to the Chairs of the main service committees. In addition a quarterly budget monitoring report, as required by our financial regulations, is presented to the Policy & Finance Committee. The RFO also meets regularly with lead committee officers and committee chairs throughout the year to manage and monitor committee budgets.

2. RECOMMENDATION

2.1 Members are asked to **NOTE** this report.

3. BACKGROUND/INFORMATION

3.1 Leisure and Amenities Income Year to August 2015 was £195,844 and the total Expenditure was £187,193. This leaves a Net Expenditure over Income of £8,650 adverse. A summary of the major variances is provided in Appendix A and the detailed Year to Date Income & Expenditure by Budget report dated 2 September 2015 is provided in Appendix B.

4. CONSULTATION

4.1 The Chair of the Leisure & Amenities Committee, the RFO and the Assistant Town Manager (Leisure & Amenities) meet to discuss these reports.

5. FINANCIAL & OTHER IMPLICATIONS

5.1 The financial implications are detailed in the body of the report. The total showing that the budget is adverse year to date by £509.00.

6. CONCLUSION

6.1 It is essential that all committees of the council are regularly updated on the current position in respect of their budgets and that Chairs of these committee are fully aware and involved in the management of their committee's budget.

Le	isure &	Amenitie	es actual	£8,650	adverse,	budget:	£8,141 ad	verse

		Actu	al	
		Adverse	Favourable	е
		£	£	
General	 Expenditure actual £4,458 favourable	o budget C1	FFC - II	
4001-3		e, puaget ET,		
	ark actual £7,385 adverse, Budget £2,	007 - 1	5,84	0 Budgeted head not yet recruited
	ariances:-	827 adverse		
4022	Water	4 600		
4022	vater	1,683		Usage 2015 1,676 cm3, 2014 773 cm3
4219	Conoral Missellers			Budget based on 2014 usage
4290	General Miscellaneous expenses Bad Debts	384		Replace damaged glasses £265
4290	Bad Debts	509		Net Bad debt movement re Football Club
				april-August Debt repayment £1,300
4004				Addtional net bad debt £474 for year
1061	Court Hire	1,646		Muga not yet fully operational
	actual £5,245 adverse (all costs trans	ferred to ear	marked res	erve)
	ariances:-		· · · · · · · · · · · · · · · · · · ·	
4019	Rent	2,730		Ground staff budgeted to be in own buildin
4217	Legal fees	1,008		Café lease review - total £1512
4219	General Miscellaneous expenses	558		Royal visit plaque and refreshments £544
	Café actual £590 favourable budget:	£0		
	riances:-			
4200	Telephone	247		Rent May-aug
1107	Café rent		900	INAA rent
	areas actual £9,095 adverse, budget	£5,388 adver:	se	
Major va	riances:-			
4300	Dog litter bins	1,358		Budget assumed all bins replaced and emptied by
				Ground Staff. 11 bins emptied by LDC.
1040	The Dell	2,278		Aug ytd 2015 £4,152, Aug ytd 2014 £6,430
Vehicles	& Equipment actual £1,318 adverse,	budget £5 fa	vourable	7 - 10,430
Major var				
4101	Fuel and Oil	908		Big Park usage
4105	Machinery Maint/hire/lease	348		Hire of seeder, scarifier and chipper
Sports Pa	rk Pavilion actual £520 adverse, budg		se	-mo or occuery scarmer and empher
Vlajor var				
4004	Overtime	262		Cleaning
4024	Electricity		546	Change cumplion 2015 0 5225 /buch 2014
1084	Pavilion rent	943		In line with 2014-15
	ty House actual £4,619 favourable, b		favourable	IN THIS WILL ZOTA-TO
/Jajor vari		7,002	· a v o a l a a l	
4002-3	Employers NI & Pension		992	Relates to overtime
4004	Overtime	-		
072-1081				Timing (holidays not yet taken)
				Room rentals £2,600 more than 2014-15
				Emcor + £1800, Anzac + £1400, Phoenix -£486 over 2014-15

Leisure & Amenities Year to Date Income & Expenditure - Appendix B

02/109/201	15		Peace	haven Town Co	uncil 2015/16				Page No: 1	
15047		Defailed l	ncome & Expe	nditure by Year to	Date Budget He	ading 02/09/2	015			
Month I	No:5			Committee Re	eport					
,		Current Mi Actual	h Current Mn Budget	th Cerrent Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
Leis	sure and Amenities									
	300 General Expenditure						4.000	70.400		44,7
400		5,1			25,729	30,609 1,436		70,496 3,389		1,9
400				88 1 62 201	1,473 5,313	-		14,524		9,2
4003		1,0	ra: r,∠ C	38 38	61			350		2
400- 420-			83	94 11	520	470	-60	1,128		(
420	,		7,8	1,222	33,095	39,011	5,916	89,887	0	56,7
	General Expenditure :- Expandit			315 -5,253	27,823			79,381		
100		•		76 5,252	9,630		-	10,506		
100 109		٧,	0	0 0	100		100	0		
109		7	190 7,4	191 -1	37,553	37,455	98	89,887		
	General Expenditure :- Inco			310 1,221	-4,458	1,556	6,014			
	Net Expenditure over Inc	oine								
	310 Sports Park		7	7 0	31	3	5 4	. 80		
402 402	•			206 -207	2,713					٠.
402			158	158 0					00	1, 1,
402				208 -164					98	1,
40%			276 220	133 -143 83 -137					140	
12015			Donacho	ren Town Coun	cii 2015/16				Page No:	2
2015		Detailed Innom	• • • • • • • • • • • • • • • • • • • •	ren Town Coun		ing 02/09/20	15		Page No:	2
		Detailed Incom	e & Expendit	ren Town Coun ure by Year to Do Committee Repo	nte Budget Head	ing 02/09/20	15		Page No:	2
			e & Expendit	ure by Year to Da Committee Repo	nte Budget Head ort			Total Annual		2 Funds
			e & Expendit	ure by Year to Da	nte Budget Head ort	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Ayailal
in No:5	Hilsers and Grass Seed	Current Min	e & Expendit	Committee Repo	Year to Date Actual 4,636	Year to Date Budget 4,642	Year to Date Variance 6	Budget 6,500	Committed	Fund: Ayailal
ih No:5	illisers and Grass Seed od Light Maintenance	Current Min Actual 924 21	e & Expendit Current Mnth Budget 929 21	Committee Repo	Year to Date Actual 4,636 105	Year to Date Budget 4,642 105	Year to Date Variance 6 0	Budget 6,500 250	Committed Expenditure	Fund Ayailal
037 Ferli	illisers and Grass Seed od Light Maintenance Park Lights	Current Min Actual 924 21 17	Current Mnth Budget 929 21 17	Current Moth Variance 5 0	Year to Date Actual 4,636 105 85	Year to Date Budget 4,642 105 85	Year to Date Variance 6 0	Budget 6,500 250 200	Committed Expenditure 773	Fund Ayailal
037 Ferli 038 Floo 039 Car	od Light Maintenance	Current Min Actual 924 21 17 126	Current Mnth Budget 929 21 17 107	Current Moth Variance 5 0 0 -19	Year to Date Actual 4,636 105 85 554	Year to Date Budget 4,642 105 85 535	Year to Date Variance 6 0 0	Budget 6,500 250 200 750	Committed Expenditure	Fund Ayaila
037 Ferti 038 Floo 039 Car 047 Ferti 053 Ann	od Light Maintenance · Park Lights tilser & seed for Bowling qual servicing	Current Min Actual 924 21 17 126 10	ce & Expendit Current Mnth Budget 929 21 17 107	Committee Report Mathin Variance 5 0 0 -19	Year to Date Actual 4,636 105 86 554 50	Year to Date Budget 4,642 105 85 535 50	Year to Date Variance 6 0 0 -19	Budget 6,500 250 200	Committed Expenditure 773	Fundi Ayailal 1
037 Ferti 038 Floo 039 Car 047 Ferti 053 Ann 219 Gen	od Light Maintenance Park Lights tilser & seed for Bowling pual servicing neral miscellaneous expenses	Current MIh Actual 924 21 17 126 10 0	Current Mnth Budget 929 21 17 107 10	Committee Reportant Mathinaria S 0 0 -19 0 0	Year to Date Actual 4,636 105 86 554 50 384	Year to Date Budget 4,642 105 85 535 50 0	Year to Date Variance 6 0 0	Budget 6,500 250 200 750 125	Committed Expenditure 773	Fundi Ayailal 1
037 Ferti 038 Floo 039 Car 047 Ferti 053 Anni 219 Gen 226 Equ	od Light Maintenance Park Lights tilser & seed for Bowling nual servicing neral miscellaneous expenses uipment Purchase	Current Min Actual 924 21 17 126 10	ce & Expendit Current Mnth Budget 929 21 17 107	Committee Report Mathin Variance 5 0 0 -19	Year to Date Actual 4,636 105 86 554 50	Year to Date Budget 4,642 105 85 535 50	Year to Date Variance 6 0 0 19 0	Budget 6,500 250 200 750 125	Committed Expenditure 773	Funds
n No : 5 037 Ferti 038 Floo 039 Car 047 Ferti 053 Anni 219 Gen 226 Equ	od Light Maintenance Park Lights Ibare & seed for Bowling Ibare & seed for Bowling Ibarel miscellaneous expenses Ilipment Purchase I debts	Current Min Actual 924 21 17 126 10 0 117 -260	e & Expendit Current Mnth Budget 929 21 17 107 10 0 108	Committee Report Math Variance 5 0 -19 0 -9	Year to Date Actual 4,636 105 85 554 50 384 458	Year to Date Budget 4,642 105 85 535 50 0	Year to Date Variance 6 0 019 0384 82	Budget 6,500 250 200 750 125 0 1,300	Committed Expenditure 773	Fund Availal 1
n No : 5 D37 Ferti D38 Floo D39 Car D47 Ferti D53 Ann C219 Gen C226 Equ C390 Bad	od Light Maintenance Park Lights Ibser & seed for Bowling qual servicing neral miscellaneous expenses ulpment Purchase d debts Sports Park :- Expenditure	Current Mth Actual 924 21 17 126 10 0 117 -260 2,401	29 21 17 107 10 0 108 0	Committee Report Mathin Variance 5 0 -19 0 -9 260	Year to Date Actual 4,636 105 85 554 50 384 458 509	Year to Date Budget 4,642 105 85 535 50 0 540 0 9,932	Year to Date Variance 6 0 0 -19 0 -384 82 -509 -3,303 0	8udget 6,500 250 200 750 125 0 1,300 0	Committed Expenditure 773	Fund Availal 1
n No : 5 D37 Ferti D38 Floo D39 Car D47 Ferti D53 Ann 219 Gen 226 Equ 290 Bad	od Light Maintenance Park Lights titiser & seed for Bowling qual servicing neral miscellaneous expenses ulpment Purchase is debts Sports Park :- Expenditure ccept	Current Min Actual 924 21 17 126 10 0 117 -260	229 21 17 107 10 0 108 0 0 1,987	Current Moth Variance 5 0 -19 0 -9 260	Year to Date Actual 4,636 105 86 554 50 384 458 509 13,235 -2,290 -303	Year to Date Budget 4,642 105 85 535 50 0 540 0 9,932 -2,290 -305	Year to Date Variance 6 0 -19 0 -384 82 -509 -3,303 0 2	8udget 6,500 250 200 750 125 0 1,300 0 18,555 -5,496	Committed Expenditure 773	Fund Avaital 1
n No : 5 D37 Ferti D38 Floo D39 Car D47 Ferti D53 Ann 219 Gen 226 Equ 290 Bad 001 Prec 003 Grai	od Light Maintenance Park Lights titiser & seed for Bowling qual servicing quaral miscellaneous expenses quipment Purchase t debts Sports Park :- Expenditure quectors	Current Min Actual 924 21 17 126 10 0 117 -260 2,401 -458	20 Expendit Current Mnth Budget 929 21 17 107 10 0 108 0 1,987 -458	Committee Report Committee Report Courrent Math Variance 5 0 -19 0 -9 260 -414 0 1 7	Year to Date Actual 4,636 105 86 554 50 384 458 509 13,235 -2,290 -303 5,876	Year to Date Budget 4,642 105 85 535 50 0 540 0 9,932 -2,290 -305 5,845	Year to Date Variance 6 0 0 -19 0 -384 82 -509 -3,303 0 2 31	Budget 6,500 250 200 750 125 0 1,300 0 18,555 -5,496 -727 14,028	Committed Expenditure 773	Fund Availal 1
001 Pred 003 Grai 0025 Ren	od Light Maintenance Park Lights titiser & seed for Bowling qual servicing neral miscellaneous expenses ulpment Purchase is debts Sports Park :- Expenditure ccept	Current Min Actual 924 21 17 126 10 0 117 -260 2,401 -458 -60 1,176 354	Current Mnth Budget 929 21 17 107 10 0 108 0 1,987 -458 -61 1,169 354	Committee Report Courrent Math Variance 5 0 0 -19 0 -9 260 -414 0 1 7	Year to Date Actual 4,636 105 85 554 50 384 458 509 13,235 -2,290 -303 5,876 1,771	Year to Date Budget 4,642 105 85 535 50 0 540 0 9,932 -2,290 -305 5,845 1,770	Year to Date Variance 6 0 0 -19 0 -384 82 -509 -3,303 0 2 31	Budget 6,500 250 200 750 125 0 1,300 0 18,555 -5,496 -727 14,028 4,250	Committed Expenditure 773	Fund Availal 1
037 Ferti 038 Floo 039 Car 047 Ferti 053 Anni 219 Gen 226 Equ 290 Bad 001 Prec 003 Grai 0025 Ren 041 Tele	od Light Maintenance Park Lights titiser & seed for Bowling qual servicing neral miscellaneous expenses ulpment Purchase if debts Sports Park :- Expenditure ccept ant received nt and Service Charge	Current Min Actual 924 21 17 126 10 0 117 -260 2,401 -458 -60 1,176 354 0	Current Mnth Budget 929 21 17 107 10 0 108 0 1,987 -458 -61 1,169 354	Committee Report Committee Report Courrent Math Variance 5 0 -19 0 -9 260 -414 0 1 7 0 0	Year to Date Actual 4,636 105 85 554 50 384 458 509 13,235 -2,290 -303 5,876 1,771 357	Year to Date Budget 4,642 105 85 535 50 0 540 0 9,932 -2,290 -305 5,845 1,770	Year to Date Variance 6 0 0 -19 0 -384 82 -509 -3,303 0 2 31 1 357	8udget 6,500 250 200 750 125 0 1,300 0 18,555 -5,496 -727 14,028 4,250 1,500	Committed Expenditure 773	Fund Availal 1
037 Fertil 038 F100 039 Car 047 Ferti 053 Anni 219 Gen 226 Equ 290 Bad 001 Pred 003 Grai 025 Ren 041 Tele 043 F00	od Light Maintenance Park Lights titiser & seed for Bowling qual servicing neral miscellaneous expenses dipment Purchase didebts Sports Park :- Expenditure for the received and received and service Charge ephone Masts	Current Min Actual 924 21 17 126 10 0 117 -260 2,401 -458 -60 1,176 354	20urrent Mnth Budget 929 21 17 107 10 0 108 0 1,987 -458 -61 1,169 354 0	Committee Report Committee Report Current Math Variance 5 0 0 -19 0 -9 260 -414 0 1 7 0 0 -230	Year to Date Actual 4,636 105 85 554 50 384 458 509 13,235 -2,290 -303 5,876 1,771 357 439	Year to Date Budget 4,642 105 85 535 50 0 540 0 9,932 -2,290 -305 5,845 1,770 0 2,085	Year to Date Variance 6 0 0 -19 0 -384 82 -509 -3,303 0 2 31 1 357 -1,646	Budget 6,500 250 200 750 125 0 1,300 0 18,555 -5,496 -727 14,028 4,250 1,500 5,000	Committed Expenditure 773 58	Fund Availal 1
037 Fertil 038 F100 039 Car 047 Ferti 053 Anni 219 Gen 226 Equ 290 Bad 001 Pred 003 Grai 025 Ren 041 Tele 043 F00	od Light Maintenance Park Lights titiser & seed for Bowling hual servicing heral miscellaneous expenses hipment Purchase d debts Sports Park :- Expenditure here received hit and Service Charge hephone Masts hits Septiment Service Charge hits Service Charge	Current Min Actual 924 21 17 126 10 0 117 -260 2,401 -458 -60 1,176 354 0	Current Mnth Budget 929 21 17 107 10 0 108 0 1,987 -458 -61 1,169 354	Committee Report Committee Report Courrent Math Variance 5 0 -19 0 -9 260 -414 0 1 7 0 0 -230	Year to Date Actual 4.636 105 85 554 50 384 458 509 13,235 -2,290 -303 5,876 1,771 357 439 -5,850	Year to Date Budget 4,642 105 85 535 50 0 540 0 9,932 -2,290 -305 5,845 1,770 0 2,085	Year to Date Variance 6 0 0 -19 0 -384 82 -509 -3,303 0 2 31 1 357 -1,646	Budget 6,500 250 200 750 125 0 1,300 0 18,555 -5,496 -727 14,028 4,250 1,500 5,000	Committed Expenditure 773 58	Fund Availal 1
037 Fertil 038 F100 039 Car 047 Fertil 053 Anni 219 Gen 226 Equ 290 Bad 001 Pred 003 Grai 025 Ren 041 Tele 043 F00	od Light Maintenance Park Lights titiser & seed for Bowling qual servicing neral miscellaneous expenses ulpment Purchase is debts Sports Park :- Expenditure cept ant received int and Service Charge ephone Masts obtall Pitches art Hire	Current Mth Actual 924 21 17 126 10 0 117 -260 2,401 -458 -60 1,176 354 0 187	20urrent Mnth Budget 929 21 17 107 10 0 108 0 1,987 -458 -61 1,169 354 0	Committee Report Committee Report Current Math Variance 5 0 0 -19 0 -9 260 -414 0 1 7 0 0 -230	Year to Date Actual 4,636 105 85 554 50 384 458 509 13,235 -2,290 -303 5,876 1,771 357 439	Year to Date Budget 4,642 105 85 535 50 0 540 0 9,932 -2,290 -305 5,845 1,770 0 2,085	Year to Date Variance 6 0 0 -19 0 -384 82 -509 -3,303 0 2 31 1 357 -1,646	Budget 6,500 250 200 750 125 0 1,300 0 18,555 -5,496 -727 14,028 4,250 1,500 5,000	Committed Expenditure 773 58	Funds Availal 1
037 Ferti 038 Floo 039 Car 047 Ferti 053 Ann 119 Gen 1226 Equ 1290 Bad 1001 Prec 1003 Grai 1025 Ren 1041 Tele 1043 Foo 1061 Cou	od Light Maintenance Park Lights tilser & seed for Bowling qual servicing queral miscellaneous expenses dipment Purchase di debts Sports Park :- Expenditure cept queral misceled Charge ephone Masts otball Pitches gurt Hire Sports Park :- Income Net Expenditure over Income	Current Min Actual 924 21 17 126 10 0 117 -260 2,401 -458 -60 1,176 354 0 187	Current Mnth Budget 929 21 17 107 10 0 108 0 1,987 -458 -661 1,169 354 0 417 1,421 566	Committee Report Committee Report Current Math Variance 5 0 -19 0 -9 260 -414 0 1 7 0 0 -230 -222	Year to Date Actual 4,636 105 85 554 50 384 458 509 13,235 -2,290 -303 5,876 1,771 357 439 5,850 7,385	Year to Date Budget 4,642 105 85 535 50 0 540 0 9,932 -2,290 -305 5,845 1,770 0 2,085 7,105	Year to Date Variance 6 0 -19 0 -384 82 -509 -3,303 0 2 31 1 357 -1,646 -1,255	Budget 6,500 250 200 750 125 0 1,300 0 18,555 -5,496 -727 14,028 4,250 1,500 5,000	Committed Expenditure 773 58	Fund Availa
1 No : 5 137 Ferti 138 Floo 139 Car 147 Ferti 153 Ann 129 Gen 129 Equ 1290 Bad 1001 Pred 1025 Ren 1041 Tele 1043 Foo 1061 Cou	od Light Maintenance Park Lights titiser & seed for Bowling half servicing heral miscellaneous expenses hipment Purchase d debts Sports Park :- Expenditure hard received hat and Service Charge ephone Masts hitali Pitches hard Light Sports Park :- Income	Current Mth Actual 924 21 17 126 10 0 117 -260 2,401 -458 -60 1,176 354 0 187 1,199 1,202	200 Expendit Courrent Mnth Budget 929 21 17 107 10 0 108 0 1,987 -458 -61 1,169 354 0 417 1,421 566	Committee Report Committee Report Courrent Math Variance 5 0 0 -19 0 -9 260 -414 0 1 7 0 0 -230 -222 -636	Year to Date Actual 4,636 105 85 554 50 384 458 509 13,235 -2,290 -303 5,876 1,771 357 439 5,850 7,385	Year to Date Budget 4,642 105 85 535 50 0 540 0 9,932 -2,290 -305 5,845 1,770 0 2,085 7,105	Year to Date Variance 6 0 0 -19 0 -384 82 -509 -3,303 0 2 31 1 357 -1,646 -1,255	Budget 6,500 250 200 750 125 0 1,300 0 18,555 -5,496 -727 14,028 4,250 1,500 5,000 18,655	Committed Expenditure 773 58	Fund Ayaita
n No : 5 D37 Ferti D38 Floo D39 Car D47 Ferti D53 Ann C219 Gen C226 Equi C290 Bad 001 Prec D03 Gra D025 Ren D041 Tele D043 Foo D061 Cou	od Light Maintenance Park Lights tilser & seed for Bowling qual servicing neral miscelianeous expenses uipment Purchase if debts Sports Park :- Expenditure ccept ant received ant and Service Charge ephone Masts otball Pitches out Hire Sports Park :- Income Net Expenditure over Income	Current Mth Actual 924 21 17 126 10 0 117 -260 2,401 -458 -60 1,176 354 0 187 1,199 1,202	Current Mnth Budget 929 21 17 107 10 0 108 0 1,987 -458 -661 1,169 354 0 417 1,421 566	Committee Report Committee Report Current Math Variance 5 0 -19 0 -9 260 -414 0 1 7 0 0 -230 -222	Year to Date Actual 4,636 105 85 554 50 384 458 509 13,235 -2,290 -303 5,876 1,771 357 439 5,850 7,385	Year to Date Budget 4,642 105 85 535 50 0 540 0 9,932 -2,290 -305 5,845 1,770 0 2,085 7,105	Year to Date Variance 6 0 -19 0 -384 82 -509 -3,303 0 2 31 1 357 -1,646 -1,255	Budget 6,500 250 200 750 125 0 1,300 0 18,555 -5,496 -727 14,028 4,250 1,500 5,000	Committed Expenditure 773 58	Fund

02/09/2015 15:47 Peacehaven Town Council 2015/16 Page No: 3 Detailed Income & Expenditure by Year to Date Budget Heading 02/09/2015 Month No:5 Committee Report Current Mih Current Math Current Math Year to Date Yearto Date Year to Date Total Annual Committed Funds Actual Budget Actual Budget Budget Expenditure 4019 Rent 910 0 -910 4,550 1.820 -2,730 1,820 4021 Rates -2,730 201 83 -118 532 415 1,000 4022 Water 468 -168 42 210 0 210 210 500 4027 500 Repairs and Maintenance 83 83 1 415 415 1,000 4028 Trade Refuse 586 34 12 -22 82 60 -22 150 575 4030 -507 Skip hire 20 20 Û 100 100 Đ 240 120 4053 Annual servicing 20 10 10 0 50 50 0 125 4061 Fertiliser Big Park 75 250 250 0 1.250 1,250 0 3,000 4062 443 1,308 Grounds work 10,892 0 -10,892 12,254 0 -12,254 4101 Fuel and Oil -12,254 171 83 -68 322 415 93 1,000 4105 678 Machinery Maint/Hire/Lease 118 83 -35 496 415 -81 1,000 4200 Telephone 504 -112 28 140 0 140 140 336 4206 Insurance 336 117 83 -34 641 415 -226 1,000 359 4217 Legal Fees 252 0 -252 1,008 0 -1,008 n General miscellaneous expenses -1,008 4219 0 0 D 558 0 -558 0 -558 422G Equipment Purchase 1,668 1,667 -1 8,335 8,335 0 20,000 -212 11,877 Big Park Project :- Expenditure 15,882 3,847 12,035 37,779 21,055 -18,724 926 9,300 1043 Football Pitches 0 167 -167 835 -835 2,000 1095 Other Income 12.254 0 12,254 12,314 O 12,314 1105 Big parks funding release 3,628 3,682 -54 25,465 20,230 5,235 46.004 Blg Park Project :- Income 15,882 3,849 12,033 37,779 21,065 16,714 48,004 Net Expenditure over Income 0 -2 -2 Ð -10 0 02/09/2015 Peacehaven Town Council 2015/16 Page No: 4 Detailed income & Expenditure by Year to Date Budget Heading 02/09/2015 Month No: 5 Committee Report Current Milh Current Mnth Current Moth Year to Date Year to Date Year to Date Total Annual Funds Actual Budget Actual Budget Budget Expenditure Available 316 Gateway Cafe 4053 Annual servicing 63 0 -63 63 0 -63 0 4200 Telephone -63 247 0 -247 247 0 -247 0 -247 **Equipment Purchase** 0 0 0 0 Û 0 0 650 -650 Gateway Cafe :- Expenditure 310 -310 310 ø -310 ō 650 -960 1107 Cafe rent 900 ø 900 900 ð 900 0 Gateway Cafe :- Income 900 0 900 900 o 900 0 Net Expenditure over Income -590 0 590 -590 ō 590 0 Amenity Areas 4020 Energy Management fees 7 7 Ω 35 35 0 80 4022 45 Water 26 94 68 400 468 68 700 300 4030 Skip hire 20 20 0 100 100 0 240 Site maintenance 4040 140 200 192 -8 939 960 21 2,300 3,107 4043 -1,746 Water Allotments 164 68 -96 436 340 -96 450 4052 Tree surgery 14 32 42 10 200 210 10 500 300 4053 Annual servicing 28 16 -12 142 80 -62 192 4059 Tree Survey 50 33 33 0 165 165 0 400 4106 Tools 235 46 46 n 230 230 0 550 320 4202 Computer Software Maint 59 0 -59 117 Đ -117 0 -117 4219 General miscellaneous expenses Ω 0 0 -53 0 53 0 53 4226 Equipment Purchase 200 200 0 1,000 1,000 0 2,400 371 1,029

Leisure & Amenities Year to Date Income & Expenditure - Appendix B

/09/2015			Peaceha	ven Town Cou	ncil 2015/16				Page No: 8	5
:47		Defalled force	aa O Firmandi	iura hu Vaar ta F	ata Dudest Has	Alma 60/00/00	12			
!- 11- 4	E	Detailed Incol	tte or Exheller	ture by Year to E Committee Rep	-	unig eziesize	10			
onth No :	5			Collinative rep						
		Current Milh Actual	Cussent Molin Budget	Current Mnth Variance	Year to Date Actuat	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4300 4301	Dog Litter Bins Grass Verges	271 3,714	0 3,714	-271 0	1,358 18,570	0 18,570	-4,358 0	0 26,00D	6,500	-1,35 93
	Amenity Areas :- Expenditure	4,800	4,432	-368	23,640	22,158	-1,482	33,812	9,978	19
1001	Precept	-718	-719	1	-3,593	-3,595	2	-8,624	-,•	
1003	Grant received	-95	-95	0	-476	-475	-1	-1,141		
1019	Grass verges - South Heighton	161	161	0	805	805	0	1,934		
1020	Grass Verges - Income ESCC	1,510	1,542	-32	7,551	7,710	-159	18,500		
1021	Grass Verges - Income TTC	1,054	1,054	0	5,270	5,270	0	12,643		
1044	The Dell	470	1,286	-816	4,152	6,430	-2,278	9,000		
1050	Allotments	122	100	22	542	500	42	1,200		
1051	Other Amenities	0	25	-25	294	125	169	300		
	Amenity Areas :- Income	2,504	3,354	-850	14,545	16,770	-2,225	33,812		
	Net Expenditure over Income	2,296	1,078	-1,218	9,095	5,388	-3,707	0		
340	Vehicles and Equipment									
4101	Fuel and Oil	354	250	-104	2,158	1,250	-908	3,000		8
4102	Vehicle Maintenance	114	125	11	573	625	52	1,500		5
4104	Road Fund Licence	75	37	-38	188	185	-3	450		2
4105	Machinery Maint/Hire/Lease	153	83	-70	763	415	-348	1,000		2
4106	Tools	40	42	2	200	210	10	500	•	3
4224	Clothing	27	O	-27	122	ū	-122	0	0	
	Vehicles and Equipment:- Expenditure	764	537	-227	4,005	2,685	-1,320	6,450	0	2,4
2/09/2015			Peaceh	aven Town Cou	ancil 2015/16				Page No:	6
2/09/2015 5:47		Detailed inco				ading 02/09/2	015		Page No:	6
5:47	;5	Detailed Inco		aven Town Cot liture by Year to Committee Re	Date Budget He	ading 02/09/2	015		Page No:	6
5:47	; 5		ome & Expend	iture by Year to Committee Re	Date Budget He					
5:47	;5	Defailed inco		liture by Year to	Date Budget He	ading 02/09/2 Year to Date Budget	Year to Date Variance	Total Annual Budget	Page No: Committed Expenditure	Funds
5:47 Ionth No 10D1	Precept	Current Milh Actual 474	Current Mrith Budget 475	Current Molh Variance	Date Budget He port Year to Date Actual 2,373	Year to Date Budget 2,375	Year to Date Variance -2	Budget 5,696	Cammitted	Funds
5:47 Ionth No	Precept Grant received	Current Milh Actual 474 63	Current Malh Budget 475	Current Mnlh Variance	Port Budget He port Year to Date Actual 2,373 314	Year to Date Budget 2,375 315	Year to Date Variance -2 -1	Budgel 5,696 754	Cammitted	Funds
5:47 Ionth No 1001	Precept	Current Milh Actual 474	Current Mrilh Budget 475 63	Committee Re Current Mnth Variance -1 0	Port Budget He port Year to Date Actual 2,373 314 2,687	Year to Date Budget 2,375 315 2,690	Year to Date Variance -2 -1	5,695 754 6,450	Cammitted	Funds
5:47 Ionth No 10D1	Precept Grant received	Current Milh Actual 474 63	Current Malh Budget 475	Committee Re Current Mnth Variance -1 0	Port Budget He port Year to Date Actual 2,373 314	Year to Date Budget 2,375 315 2,690	Year to Date Variance -2 -1	5,695 754 6,450	Cammitted	Funds
1001 1003 355	Precept Grant received Vehicles and Equipment :- Income Net Expenditure over Income Sports Park Pavilion	Current Mih Actual 474 63 537	Current Mnlh Budget 475 63	Current Math Variance -1 0 -1	Year to Date Actual 2,373 314 2,687	Year to Date Budget 2,375 315 2,690	Year to Date Variance -2 -1 -3	5,696 754 6,450	Cammitted	Funds Avallab
1001 1003 355 4001	Precept Grant received Vehicles and Equipment :- Income Net Expenditure over Income <u>Sports Park Pavilion</u> Salaries	Current Mith Actual 474 63 537 227	Current Mnlh Budget 475 63 538	Current Math Variance -1 0 -1 -228	Year to Date Actual 2,373 314 2,687 1,318	Year to Date Budget 2,375 315 2,690 -5	Year to Date Variance -2 -1 -3 -1,323	5,695 754 6,450 0	Cammitted	Funds Avallabi
1001 1003 355 4001 4002	Precept Grant received Vehicles and Equipment :- Income Net Expenditure over Income Sports Park Pavilion Salaries Employers NI	Current Mith Actual 474 63 537 227 307 6	Current Mnlh Budget 475 63 638 -1	Current Mnth Variance -1 0 -1 -228	Year to Date Actual 2,373 314 2,687 1,318	Year to Date Budget 2,375 315 2,690 -5 1,535 30	Year to Date Variance -2 -1 -3 -1,323 -2 -5	5,696 754 6,450 0 3,679	Cammitted	Funds Avallab
1601 1603 1601 1603 355 4001 4002 4003	Precept Grant received Vehicles and Equipment :- Income Net Expenditure over Income Sports Park Pavilion Salaries Employers Ni Employers Pension	Current Mith Actual 474 63 537 227 307 6	Current Mnlh Budget 475 63 638 -1	Current Mnth Variance -1 0 -228	Year to Date Actual 2,373 314 2,687 1,318 1,533 35 370	Year to Date Budget 2,375 315 2,690 -5 1,535 30 315	Year to Date Variance -2 -1 -3 -1,323 -2 -5 -55	8,679 754 8,679 764 8,450	Cammitted	Funds Availab
1601 1603 1603 355 4601 4002 4003 4004	Precept Grant received Vehicles and Equipment :- Income Net Expenditure over Income Sports Park Pavilion Salaries Employers Ni Employers Pension overtime	Current Mith Actual 474 63 537 227 307 6	Current Mnlh Budget 475 63 638 -1	Current Math Variance -1 0 -1 -228	Year to Date Actual 2,373 314 2,687 1,318	Year to Date Budget 2,375 315 2,690 -5 1,535 30 315 0	Year to Date Variance -2 -1 -3 -1,323 -2 -5	8udget 5,696 754 6,450 0 3,679 76 754	Cammitted	Funds Availab
1001 1003 1003 1003 1003 1003 4001 4002 4003 4004 4020	Precept Grant received Vehicles and Equipment :- Income Net Expenditure over Income Sports Park Pavilion Salaries Employers NI Employers Pension overtime Energy Management fees	Current Milh Actual 474 63 537 227 307 6 63 0	Current Mnlh Budget 475 63 638 -1 307 6	Current Math Variance -1 0 -1 -228	Year to Date Actual 2,373 314 2,687 1,318 1,533 35 370 262	Year to Date Budget 2,375 315 2,690 -5 1,535 30 315 0 80	Year to Date Variance -2 -1 -3 -1,323 -2 -5 -55 -262	8udget 5,696 754 6,450 0 3,679 76 754 0 190	Cammitted	Funds Avallab
1001 1003 1003 1003 1003 1003 4001 4002 4003 4004 4020 4020 4021	Precept Grant received Vehicles and Equipment :- Income Net Expenditure over Income Sports Park Pavilion Salaries Employers Ni Employers Pension overtime Energy Management fees Rates	Current Milb Actual 474 63 537 227 307 6 63 0 16	Current Mnlh Budget 475 63 638 -1 307 6 63 0 16	Current Math Variance -1 0 -1 -228	Year to Date Actual 2,373 314 2,687 1,318 1,533 35 370 262 60	Year to Date Budget 2,375 315 2,690 -5 1,535 30 315 0 80	Year to Date Variance -2 -1 -3 -1,323 -5 -55 -262 0	8udget 5,696 754 6,450 0 3,679 76 754 0 190 2,042	Cammitted	Funds Availab
1001 1003 1003 1003 1003 1003 4001 4002 4003 4004 4020	Precept Grant received Vehicles and Equipment :- Income Net Expenditure over Income Sports Park Pavilion Salaries Employers NI Employers Pension overtime Energy Management fees	Current Milh Actual 474 63 537 227 307 6 63 0 16	Current Mnlh Budget 475 63 638 -1 307 6 63 0 16 204	Current Math Variance -1 0 -1 -228	Year to Date Actual 2,373 314 2,687 1,318 1,533 35 370 262 80 1,020	Year to Date Budget 2,375 315 2,690 -5 1,535 30 315 0 80 1,022	Year to Date Variance -2 -1 -3 -1,323 -5 -55 -262 0 2	\$1,696 754 6,450 0 3,679 76 754 0 190 2,042 1,173	Cammitted	Funds Available 2,
5:47 Tenth No 1001 1003 355 4001 4002 4003 4004 4020 4021 4023	Precept Grant received Vehicles and Equipment :- Income Net Expenditure over Income Sports Park Pavilion Salaries Employers Ni Employers Pension overtime Energy Management fees Rates Sewage	Current Mith Actual 474 63 537 227 307 6 63 0 16 204	Current Mnlh Budget 475 63 638 -1 307 6 63 0 16 204	Current Math Variance -1 0 -1 -228	Year to Date Actual 2,373 314 2,687 1,318 1,533 35 370 262 80 1,020 462	Year to Date Budget 2,375 315 2,680 -5 1,535 30 315 0 80 1,022 490	Year to Date Variance -2 -1 -3 -1,323 -5 -55 -262 -28	8,679 754 6,450 0 3,679 76 754 0 190 2,042 1,173 2,200 1,500	Committed Expenditure	Funds Availab
1001 1003 1003 1003 355 4001 4002 4003 4004 4004 4020 4021 4023 4024	Precept Grant received Vehicles and Equipment :- Income Net Expenditure over Income i Sports Park Pavilion Salaries Employers Ni Employers Pension overtime Energy Management fees Rates Sewage Electricity	Current Mith Actual 474 63 637 227 307 6 63 0 166 204 92 74	Current Mnlh Budget 475 63 638 -1 307 6 63 0 166 204 98 183	Current Moth Variance -1 0 -1 -228	Year to Date Actual 2,373 314 2,687 1,318 1,533 35 370 262 60 1,020 462 369	Year to Date Budget 2,375 315 2,690 -5 00 500	Year to Date Variance -2 -1 -3 -1,323 -5 -55 -262 0 2 28 546 133 9	8,696 754 6,450 0 3,679 76 754 0 190 2,042 1,173 2,200 1,500 1,200	Cammitted	Funds Availab
1601 1601 1603 355 4001 4002 4003 4004 4020 4021 4023 4024 4025	Precept Grant received Vehicles and Equipment:-Income Net Expenditure over Income Sports Park Pavilion Salaries Employers Ni Employers Pension overtime Energy Management fees Rates Sewage Electricity Gas	Current Mih Actual 474 63 537 227 307 6 63 0 16 204 92 74 63 95 34	Current Mnlh Budget 475 63 638 -1 307 6 63 0 16 204 98 183 100 100 73	Current Mnth Variance -1 0 -1 -228 0 0 0 0 0 0 0 37 5 39	Pate Budget He port Year to Date Actual 2,373 314 2,687 1,318 1,533 35 370 262 60 1,020 462 369 367 491 234	Year to Date Budget 2,375 315 2,680 -5 -5 1,535 30 315 0 80 1,022 490 915 500 500 365	Year to Date Variance -2 -1 -3 -1,323 -1,323 2 -5 -55 -262 0 2 28 546 133 9 131	8udget 5,696 754 6,450 0 3,679 76 754 0 190 2,042 1,173 2,200 1,500 1,200 875	Committed Expenditure	Funds Availab
355 4001 4002 4003 4004 4020 4020 4021 4023 4024 4025 4027	Precept Grant received Vehicles and Equipment :- Income Net Expenditure over Income Sports Park Pavilion Salaries Employers NI Employers Pension overtime Energy Management fees Rates Sewage Electricity Gas Repairs and Maintenance	Current Milh Actual 474 63 537 227 307 6 63 0 16 204 92 74 63 95 34	Current Mnlh Budget 475 63 638 -1 307 6 63 0 16 204 98 183 100 100 73 8	Current Malh Variance -1 0 -1 -228 0 0 0 0 0 0 0 109 37 5 39 0	Parte Budget He port Year to Dale	Year to Date Budget 2,375 315 2,690 -5 1,535 30 315 0 80 1,022 490 915 500 500 365 40	Year to Date Variance -2 -1 -3 -3 -1,323 -2 -5 -55 -262 -0 2 28 546 133 9 131 0	8udget 5,696 754 6,450 0 3,679 76 754 0 190 2,042 1,173 2,200 1,500 1,500 1,200 875 100	Committed Expenditure	Funds Avallabi
1001 1003 1001 1003 355 4001 4002 4003 4004 4020 4021 4023 4024 4025 4027 4053 4056 4200	Precept Grant received Vehicles and Equipment :- Income Net Expenditure over Income Sports Park Pavilion Salaries Employers Ni Employers Ni Employers Pension overtime Energy Management fees Rates Sewage Electricity Gas Repairs and Maintenance Annual servicing Cleaning Telephone	Current Mith Actual 474 63 537 227 307 6 63 0 16 204 92 74 63 95 34 8	Current Mnlh Budget 475 63 638 -1 307 6 63 0 166 204 98 183 1000 1000 73 8 25	Current Moth Variance -1 0 -228 0 0 0 0 0 0 6 109 37 5 39 0 25	Year to Date Actual 2,373 314 2,687 1,318 1,533 35 370 262 80 1,020 462 369 367 491 234 40 187	Year to Date Budget 2,375 315 2,680 -5 1,535 30 315 0 80 1,022 490 915 500 500 365 40 125	Year to Date Variance -2 -1 -3 -1,323 -2 -5 -55 -262 -2 8 546 133 9 131 0 -62	\$6,696 754 6,450 0 3,679 76 754 0 190 2,042 1,173 2,200 1,500 1,200 1,200 300	Committed Expenditure	Funds Availabil 2.
1001 1003 1001 1003 355 4001 4002 4003 4004 4020 4021 4023 4024 4025 4027 4053 4056 4200 4224	Precept Grant received Vehicles and Equipment :- Income Net Expenditure over Income Sports Park Pavilion Salaries Employers Ni Employers Pension overtime Energy Management fees Rates Sewage Electricity Gas Repairs and Maintenance Annual servicing Cleaning Telephone Clothing	Current Mth Actual 474 63 537 227 307 6 63 0 166 204 92 74 63 95 34 8	Current Mnlh Budget 475 63 6381 307 6 63 00 16 204 98 183 100 100 73 8 25	Current Moth Variance -1 0 -1 -228 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Year to Date Actual 2,373 314 2,687 1,318 1,533 35 370 262 80 1,020 462 369 367 491 234 40 187 40	Year to Date Budget 2,375 315 2,690 -5 -5 1,535 30 315 0 80 1,022 490 915 500 500 365 40 125 40	Year to Date Variance -2 -1 -3 -1,323 -2 -5 -55 -252 0 2 28 546 133 9 131 0 -62 0 0	8udget 5,696 754 6,450 0 3,679 76 754 0 190 2,042 1,173 2,200 1,500 1,200 875 100 300 100	Committed Expenditure	
355 4001 4002 4003 4004 4020 4021 4023 4024 4025 4027 4053 4056 4200	Precept Grant received Vehicles and Equipment :- Income Net Expenditure over Income Sports Park Pavilion Salaries Employers Ni Employers Ni Employers Pension overtime Energy Management fees Rates Sewage Electricity Gas Repairs and Maintenance Annual servicing Cleaning Telephone	Current Mith Actual 474 63 537 227 307 6 63 0 16 204 92 74 63 95 34 8	Current Mnlh Budget 475 63 638 -1 307 6 63 0 166 204 98 183 1000 1000 73 8 25	Current Moth Variance -1 0 -1 -228 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Year to Date Actual 2,373 314 2,687 1,318 1,533 35 370 262 80 1,020 462 369 367 491 234 40 187	Year to Date Budget 2,375 315 2,690 -5 -5 1,535 30 315 0 80 1,022 490 915 500 500 365 40 125 40	Year to Date Variance -2 -1 -3 -1,323 -2 -5 -55 -262 -2 8 546 133 9 131 0 -62	8udget 5,696 754 6,450 0 3,679 76 754 0 190 2,042 1,173 2,200 1,500 1,200 875 100 300 100	Committed Expenditure	Funds Avallabi

Leisure & Amenities Year to Date Income & Expenditure - Appendix B

1547			Peaceha	iven Town Cou	incil 2015/16				Page No:	7
15:47									Fage No:	ľ
Month No	25	Détailed Inco	ne & Expend	iture by Year to i Committee Rep		ading 02/09/20	15			
				commutee Ref	, ort					
		Current Mth Actual	Current Molth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
1001 1003	Precept Grant received	-52	-52	0	-259	-260	1	-622		
1084	Sports Pavilion	-7 717	-7 1,250	0 -533	-34 5,307	-35 6,250	1	-82		
	Sports Park Pavilion :- Income	658	1,191	-533	5,014		-943	15,000		
	Net Expenditure over Income					5,955	-941	14,296		
		322	9	-313	520	47	-473	0		
360 4001										
4002	Salaries Employers NI	3,810	3,810	0	19,049	19,050	1	45,717		26,668
4003	Employers Pension	230 930	299 935	69	938	1,495	557	3,583		2,645
4004	overtime	703	955 751	5	4,280	4,675	395	11,224		6,944
4020	Energy Management fees	22		49	1,729	3,755	2,026	9,017		7,288
4021	Rates		22	0	116	110	-6	270		154
4022	Water	1,405 88	1,401	-4	7,026	7,007	-19	14,012		6,987
4023	Sewage	75	88 75	0	374	440	66	1,050		676
4024	Electricity	536		0	360	375	15	900		540
4025	Gas		437	-99	2,389	2,290	-99	6,450		4,061
4026	Cleaning Material	70	95	25	584	714	130	3,300		2,718
4027	Repairs and Maintenance	196	192	-4	943	960	17	2,300	8	1,349
4028	Trade Refuse	470	500	30	2,441	2,500	59	6,000	1,407	2,152
4053	Annual servicing	191	190	-1	1,004	950	-54	2,284		1,280
4058	3 Yearly fixed wiring test	-18	500	518	1,892	2,500	608	6,000	-356	4,464
4219	General miscellaneous expenses	27 0	27	0	135	135	0	326		191
	Constantinosonalicoso Capanaca	v	2	2	3	10	7	20		17
02/09/2015										
02/09/2015 15:47				aven Town Co					Page No	: 8
15:47		Detailed Inco		liture by Year to	Date Budget He	eading 02/09/2	2015		Page No	: 8
		Detailed inco			Date Budget He	eading 02/09/2	2015		Page No	: 8
15:47 Month No	:5	Detailed Inoc Current Mth Actual		liture by Year to	Date Budget He	eading 02/09/2 Year to Date Budget	2015 Year to Date Variance	Total Annual Budget	Page No	: 8 Funds Available
15:47 Month No 4222	: 5 Rent/Service Charge	Current Mth Actual 1,917	Current Mnth Budget 1,917	Current Math Variance	Date Budget He port Year to Date Actual 9,585	Year to Date	Year to Date	Budget	Committed	Funds
4222 4224	: 5 Rent/Service Charge Ctothing	Current Mth Actual 1,917 20	Current Mnth Budget 1,917	Current Mnth Variance 0	Port Year to Date Actual 9,585 103	Year to Date Budget	Year to Date Variance	Budget 23,000	Committed	Funds Available
4222 4224 4225	Rent/Service Charge Clothing Performing Rights Licence	Current Mth Actual 1,917 20 105	Current Mnth Budget 1,917 21 97	Current Moth Variance	Port Year to Date Actual 9,585 103 463	Year to Date Budget 9,585	Year to Date Variance 0	Budget 23,000 250	Committed	Funds Availabl 13,4
4222 4224 4225 4226	Rent/Service Charge Clothing Performing Rights Licence Equipment Purchase	Current Mth Actual 1,917 20 105 114	Current Mnth Budget 1,917 21 97	Committee Re Current Math Variance 0 1 -8 -97	Port Year to Date Actual 9,585 103	Year to Date Budget 9,585 105	Year to Date Variance D 2	Budget 23,000 250	Committed Expenditure	Funds Availabl 13,4 1 6
4222 4224 4225 4226 4227	Rent/Service Charge Clothing Performing Rights Licence Equipment Purchase Other Fees and Charges	Current Mth Actual 1,917 20 105 114 29	Current Mnith Budget 1,917 21 97 17 26	Current Mnth Variance 0 1 -8 -97	Port Year to Date Actual 9,585 103 463	Year to Date Budget 9,585 105 485	Year to Date Variance 0 2 2	Budget 23,000 250 1,160	Committed	Funds Availabl 13,4 1
4222 4224 4225 4226 4227 4232	Rent/Service Charge Clothing Performing Rights Licence Equipment Purchase Other Fees and Charges Cinema expenses	Current Mth Actual 1,917 20 105 114	Current Mnth Budget 1,917 21 97	Committee Re Current Math Variance 0 1 -8 -97	Port Year to Date Actual 9,585 103 463 182	Year to Date Budget 9,585 105 485 85	Year to Date Variance 0 2 2 -97	Budget 23,000 250 1,160 200 310	Committed Expenditure	Funds Availabl 13,4 1 6
4222 4224 4225 4226 4227 4232 4240	Rent/Service Charge Clothing Performing Rights Licence Equipment Purchase Other Fees and Charges Cinema expenses Backdated service charge	Current Mth Actual 1,917 20 105 114 29 0 829	Current Mnth Budget 1,917 21 97 17 26 433 829	Current Mnth Variance 0 1 -8 -97	Port Year to Date Actual 9,585 103 463 182 143	Year to Date Budget 9,585 105 485 85 130	Year to Date Variance 0 2 2 -97 -13	Budget 23,000 250 1,160 200 310 5,200	Committed Expenditure	Funds Available 13,4 6 1
4222 4224 4225 4226 4227 4232 4240 4240	Rent/Service Charge Clothing Performing Rights Licence Equipment Purchase Other Fees and Charges Cinema expenses Backdated service charge Health and Safety costs	Current Mth Actual 1,917 20 105 114 29	Current Mnih Budget 1,917 21 97 17 26 433	Current Mnth Variance 0 1 -8 -97 -3 433	Port Year to Date Actual 9,585 103 463 182 143 2,261	Year to Date Budget 9,585 105 485 85 130 2,165	Year to Date Variance 0 2 2 -97 -13	Budget 23,000 250 1,160 200 310 5,200 9,950	Committed Expenditure	Funds Availabl 13,4 1 6 1 2,5 5,6
4222 4224 4225 4226 4227 4232 4240 4244 4246	Rent/Service Charge Clothing Performing Rights Licence Equipment Purchase Other Fees and Charges Cinema expenses Backdated service charge Health and Safety costs Marketing	Current Mth Actual 1,917 20 105 114 29 0 829	Current Mnth Budget 1,917 21 97 17 26 433 829	Current Math Variance 0 1 -8 -97 -3 433 0	Page Budget He port Year to Date Actual 9,585 103 463 182 143 2,261 4,145	Year to Date Budget 9,585 105 485 85 130 2,165	Year to Date Variance 0 2 2 -97 -13 -96 0	Budget 23,000 250 1,160 200 310 5,200 9,950 500	Committed Expenditure	Funds Availabl 13,4 1 6 1 2,9 5,8
4222 4224 4225 4226 4227 4232 4240 4244 4246 4247	Rent/Service Charge Ctothing Performing Rights Licence Equipment Purchase Other Fees and Charges Cinema expenses Backdated service charge Health and Safety costs Markeling Bingo costs	Current Mth Actual 1,917 20 105 114 29 0 829 42 216 277	Current Mnth Budget 1,917 21 97 17 26 433 829	Current Mnth Variance 0 1 -8 -97 -3 433 0 0	Year to Date Actual 9,585 103 463 182 143 2,261 4,145	Year to Date Budget 9,585 105 485 85 130 2,165 4,145	Year to Date Variance 0 2 2 97 -13 -96	8udget 23,000 250 1,160 200 310 5,200 9,950 500 2,600	Committed Expenditure	Funds Available 13,4 1 6 1 2,9 5,8 2 1,5
4222 4224 4225 4226 4227 4232 4240 4244 4246 4247 4248	Rent/Service Charge Clothing Performing Rights Licence Equipment Purchase Other Fees and Charges Cinema expenses Backdated service charge Health and Safety costs Marketing Bingo costs Quiz costs	Current Mth Actual 1,917 20 105 114 29 0 829 42 216 277	Current Mnth Budget 1,917 21 97 17 26 433 829 42	Current Mnth Variance 0 1 -8 -97 -3 433 0 0 1	Year to Date Actual 9,585 103 463 162 143 2,261 4,145 210 1,084	Year to Date Budget 9,585 105 485 85 130 2,165 4,145 210	Year to Date Variance 0 2 2 97 -13 -96 0 0 1	Eudget 23,000 250 1,160 200 310 5,200 9,950 500 2,600 3,000	Committed Expenditure	Funds Available 13,4 1 6 1 1 2,9 5,8,8 1,5
4222 4224 4225 4226 4227 4232 4240 4244 4246 4247 4248 4261	Rent/Service Charge Ctothing Performing Rights Licence Equipment Purchase Other Fees and Charges Cinema expenses Backdated service charge Health and Safety costs Marketing Bingo costs Quiz costs Trf fo reserves - Sotar Panels	Current Mth Actual 1,917 20 105 114 29 0 829 42 216 277 0 167	Current Mnth Budget 1,917 21 97 17 26 433 829 42 217 250	Current Mnth Variance 0 1 -8 -97 -3 433 0 0 1 -27	Year to Date Actual 9,585 103 463 182 143 2,261 4,145 210 1,084 1,506	Year to Date Budget 9,585 105 486 85 130 2,165 4,145 210 1,085	Year to Date Variance 0 2 2 97 -13 -96 0 0 1 -256	Eudget 23,000 250 1,160 200 310 5,200 9,950 500 2,600 3,000	Committed Expenditure	Funds Availabl 13,4 1 6 1 2,5 5,6 1,5 1,4 2
4222 4224 4225 4226 4227 4232 4240 4240 4246 4247 4248 4261 4267	Rent/Service Charge Ctothing Performing Rights Licence Equipment Purchase Other Fees and Charges Cinema expenses Backdated service charge Health and Safety costs Markeling Bingo costs Quiz costs Trf to reserves - Solar Panels Trf to res - hollday pay overt	Current Mth Actual 1,917 20 105 114 29 0 829 42 216 277	Current Mnth Budget 1,917 21 97 17 26 433 829 42 217 250 21	Current Mnth Variance 0 1 -8 -97 -3 433 0 0 1 -27	Year to Date Actual 9,585 103 463 182 143 2,261 4,145 210 1,084 1,506 31	Year to Date Budget 9,585 105 485 85 130 2,165 4,145 210 1,085 1,250	Year to Date Variance 0 2 2 97 -13 -96 0 1 -256	Eudget 23,000 250 1,160 200 310 5,200 9,950 500 2,600 3,000 250 2,000	Committed Expenditure	Funds Availabl 13,4 1 6 1 2,5 5,6 2 1,5 1,4,4 2 1,1
4222 4224 4225 4226 4227 4232 4240 4244 4246 4247 4248 4261 4267 4268	Rent/Service Charge Clothing Performing Rights Licence Equipment Purchase Other Fees and Charges Cinema expenses Backdated service charge Health and Safety costs Marketing Bingo costs Quiz costs Trf to reserves - Solar Panels Trf to Res - Maintenance build	Current Mth Actual 1,917 20 105 114 29 0 829 42 216 277 0 167	Current Mnth Budget 1,917 21 97 17 26 433 829 42 217 250 21	Current Mnth Variance 0 1 -8 -97 -3 433 0 0 1 -27 21	Year to Date Actual 9,585 103 463 182 143 2,261 4,145 210 1,084 1,506 31 835	Year to Date Budget 9,585 105 485 85 130 2,165 4,145 210 1,085 1,250 105 835	Year to Date Variance 0 2 2 97 -13 -96 0 1 -256 74 0 0	Eudget 23,000 250 1,160 200 310 5,200 9,950 500 2,600 3,000 250 2,000 600	Committed Expenditure	Funds Availabl 13,4 1 2,5 5,6 2 1,5 1,4 2 1,1
4222 4224 4225 4226 4227 4232 4240 4244 4246 4247 4248 4261 4267 4268 4269	Rent/Service Charge Clothing Performing Rights Licence Equipment Purchase Other Fees and Charges Cinema expenses Backdated service charge Health and Safety costs Markeling Bingo costs Quiz costs Tir to reserves - Solar Panels Tir to res - holiday pay overt Tir to Res - Maintenance build Tir to Res - Cliff top/Dell fe	Current Mth Actual 1,917 20 105 114 29 0 829 42 216 277 0 167 50	Current Mnith Budget 1,917 21 97 17 26 433 829 42 217 250 21 167 50	Current Mnth Variance 0 1 -8 -97 -3 433 0 0 1 -27 21 0 0	Year to Date Actual 9,585 103 463 182 143 2,261 4,145 210 1,084 1,506 31 835 250	Year to Date Budget 9,585 105 485 85 130 2,165 4,145 210 1,085 1,250 105 835	Year to Date Variance 0 2 2 97 -13 -96 0 1 -256 74 0 0	23,000 250 1,160 200 310 5,200 9,950 500 2,600 3,000 250 2,000 600	Committed Expenditure	Funds Availabl 13,4 1 2,5 5,8 2 1,5 1,4 2 1,1,1 3,8,7
4222 4224 4225 4226 4227 4232 4240 4244 4246 4247 4248 4267 4268 4269 4275	Rent/Service Charge Clothing Performing Rights Licence Equipment Purchase Other Fees and Charges Cinema expenses Backdated service charge Health and Safety costs Marketing Bingo costs Ouiz costs Trif to reserves - Sofar Panels Trif to reserves - Maintenance build Trif to Res - Maintenance build Trif to Res - Cliff top/Dell fe Trif to Res - Peace Park	Current Mith Actual 1,917 20 105 114 29 0 829 42 216 277 0 167 50	Current Mnth Budget 1,917 21 97 17 26 433 829 42 217 250 21 167 50 1,250	Current Mnth Variance 0 1 -8 -97 -3 433 0 0 1 -27 21 0 0	Year to Date Actual 9,585 103 463 182 143 2,261 4,145 210 1,084 1,506 31 835 250 6,250	Year to Date Budget 9,585 105 485 85 130 2,165 4,145 210 1,085 1,250 105 835 250 6,250	Year to Date Variance 0 2 2 2 97 -13 -96 0 1 -256 74 0 0 0	23,000 250 1,160 200 310 5,200 9,950 500 2,600 3,000 250 2,000 600 15,000 3,000	Committed Expenditure	Funds Available 13,4 1 2,5,5,6 2 1,6 1,4 2 1,1 3,7 1,7
4222 4224 4225 4226 4227 4232 4240 4244 4246 4247 4248 4261 4267 4268 4269	Rent/Service Charge Clothing Performing Rights Licence Equipment Purchase Other Fees and Charges Cinema expenses Backdated service charge Health and Safety costs Markeling Bingo costs Quiz costs Tir to reserves - Solar Panels Tir to res - holiday pay overt Tir to Res - Maintenance build Tir to Res - Cliff top/Dell fe	Current Mith Actual 1,917 20 105 114 29 0 829 42 216 277 0 167 50 1,250	Current Mnth Budget 1,917 21 97 17 26 433 829 42 217 250 21 167 60 1,250	Current Mnth Variance 0 1 -8 -97 -3 433 0 0 1 -27 21 0 0 0	Part to Date Actual 9,585 103 463 182 143 2,261 4,145 210 1,084 1,506 31 835 250 6,250 1,250 2,085	Year to Date Budget 9,585 105 485 85 130 2,165 4,145 210 1,085 1,250 105 835 250 6,250 1,250 2,085	Year to Date Variance 0 2 2 -97 -13 -96 0 1 -256 74 0 0 0 0	23,000 250 1,160 200 310 5,200 9,950 500 2,600 3,000 250 2,000 600 15,000 3,000 5,000	Committed Expenditure	Funds Availabl 13,4 2,5 5,6 2 1,2 1,1 3,1 8,7 1,7 2,9
4222 4224 4225 4226 4227 4232 4240 4244 4246 4247 4248 4267 4268 4269 4275	Rent/Service Charge Clothing Performing Rights Licence Equipment Purchase Other Fees and Charges Cinema expenses Backdated service charge Health and Safety costs Marketing Bingo costs Ouiz costs Trif to reserves - Sofar Panels Trif to reserves - Maintenance build Trif to Res - Maintenance build Trif to Res - Cliff top/Dell fe Trif to Res - Peace Park	Current Mth Actual 1,917 20 105 114 29 0 829 42 216 277 0 167 50 1,250 250 417	Current Mnth Budget 1,917 21 97 17 26 433 829 42 217 250 21 167 50 1,250 250 417	Current Mnth Variance 0 1 -8 -97 -3 433 0 0 1 -27 21 0 0 0 0	Year to Date Actual 9,585 103 463 182 143 2,261 4,145 210 1,084 1,506 31 835 250 6,250 1,250	Year to Date Budget 9,585 105 485 85 130 2,165 4,145 210 1,085 1,250 105 835 250 6,250	Year to Date Variance 0 2 2 2 97 -13 -96 0 1 -256 74 0 0 0	23,000 250 1,160 200 310 5,200 9,950 500 2,600 3,000 250 2,000 600 15,000 3,000	Committed Expenditure	Funds Available 13,4 1 2,9 5,6 2 1,5 1,4 2 1,1 3 8,7 1,7 2,9 4,0
4222 4224 4225 4226 4227 4232 4240 4240 4241 4246 4247 4248 4261 4267 4268 4269 4275 4268	Rent/Service Charge Clothing Performing Rights Licence Equipment Purchase Other Fees and Charges Cinema expenses Backdated service charge Health and Safety costs Marketing Bingo costs Ouiz costs Tri to reserves - Solar Panels Tri to res - holiday pay overt Tri to Res - Maintenance build Tri to Res - Peace Park Tri to res - Peavilion root/boi Tri to res - Dog bins Community House :- Expenditure	Current Mth Actual 1,917 20 105 114 29 0 829 42 216 277 0 167 50 1,250 250 417 583	Current Mnth Budget 1,917 21 97 17 26 433 829 42 217 250 21 167 50 1,250 250 417 583	Current Mnth Variance 0 1 -8 -97 -3 433 0 1 -27 21 0 0 0 0	Year to Date Actual 9,585 103 463 182 143 2,261 4,145 210 1,084 1,506 31 835 250 6,250 1,250 2,085 2,915	Year to Date Budget 9,585 105 485 85 130 2,165 4,145 210 1,085 1,250 105 835 250 6,250 1,250 2,085 2,915	Year to Date Variance 0 2 2 97 -13 -96 0 1 -256 74 0 0 0 0 0 0	23,000 250 1,160 200 310 5,200 9,950 2,600 3,000 250 2,000 600 15,000 3,000 5,000 7,000	Committed Expenditure	Funds Availabl 13,4 1 2,5 5,6 2 1,5 1,4 2 1,1,1 3,7 1,7 2,9 4,0,0 2,3
4222 4224 4225 4226 4227 4232 4240 4244 4246 4247 4248 4261 4267 4268 4269 4275 4278 4280	Rent/Service Charge Clothing Performing Rights Licence Equipment Purchase Other Fees and Charges Cinema expenses Backdated service charge Health and Safety costs Markeling Bingo costs Quiz costs Trf to reserves - Solar Panels Trf to res - hollday pay overt Trf to Res - Maintenance build Trf to Res - Peace Park Trf to res - Pavilion root/bot Trf to res - Pavilion root/bot Trf to res - Dog bins	Current Mth Actual 1,917 20 105 114 29 0 829 42 216 277 0 167 50 1,250 250 417 583 333	Current Mnth Budget 1,917 21 97 17 26 433 829 42 217 250 21 167 50 1,250 250 417 583 333	Current Mnth Variance 0 1 -8 -97 -3 433 0 0 1 -27 21 0 0 0 0 0	Year to Date Actual 9,585 103 463 182 143 2,261 4,146 210 1,084 1,506 31 835 250 6,250 1,250 2,085 2,915 1,665	Year to Date Budget 9,585 105 485 85 130 2,165 4,145 210 1,085 1,250 105 835 250 6,250 1,250 2,915 1,665	Year to Date Variance 0 2 2 97 -13 -96 0 1 -256 74 0 0 0 0 0 0 0 3,320	23,000 250 1,160 200 310 5,200 9,950 2,600 3,000 250 2,000 600 15,000 3,000 5,000 4,000	Committed Expenditure	Funds Available 13,4 1 2,9 5,6 2 1,5 1,4 2 1,1 3 8,7 1,7 2,9 4,0
4222 4224 4225 4226 4227 4232 4240 4240 4241 4246 4247 4248 4261 4267 4268 4269 4278 4278	Rent/Service Charge Clothing Performing Rights Licence Equipment Purchase Other Fees and Charges Cinema expenses Backdated service charge Health and Safety costs Marketing Bingo costs Ouiz costs Tri to reserves - Solar Panels Tri to res - holiday pay overt Tri to Res - Maintenance build Tri to Res - Peace Park Tri to res - Peavilion root/boi Tri to res - Dog bins Community House :- Expenditure	Current Mth Actual 1,917 20 105 114 29 0 829 42 216 277 0 167 50 1,250 250 417 583 333	Current Mnth Budget 1,917 21 97 17 26 433 829 42 217 250 21 167 50 1,250 250 417 583 333	Current Mnth Variance 0 1 -8 -97 -3 433 0 0 1 -27 21 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Year to Date Actual 9,585 103 463 182 143 2,261 4,145 210 1,084 1,506 31 835 250 6,250 1,250 2,085 2,915 1,665 78,246 43,152	Year to Date Budget 9,585 105 485 85 130 2,165 4,145 210 1,085 1,250 105 835 250 6,250 1,250 2,085 2,915 1,665 81,566 43,150	Year to Date Variance 0 2 2 97 -13 -96 0 1 -256 74 0 0 0 0 0 0 3,320	23,000 250 1,160 200 310 5,200 9,950 2,600 3,000 260 2,000 15,000 3,000 5,000 7,000 4,000	Committed Expenditure	Funds Available 13,4
4222 4224 4225 4226 4227 4232 4240 4244 4246 4247 4248 4261 4267 4268 4269 4275 4278 4280	Rent/Service Charge Clothing Performing Rights Licence Equipment Purchase Other Fees and Charges Cinema expenses Backdated service charge Health and Safety costs Marketing Bingo costs Ouiz costs Tif to reserves - Solar Panels Tif to res - holiday pay overt Tif to Res - Maintenance build Tif to Res - Peace Park Tif to res - Pavilion root/bot Tif to res - Polig bins Community House :- Expenditure Precept	Current Mith Actual 1,917 20 105 114 29 0 829 42 216 277 0 167 50 1,250 250 417 583 333 15,333 8,630	Current Mnth Budget 1,917 21 97 17 26 433 829 42 217 250 21 167 50 1,250 250 417 583 333	Current Mnth Variance 0 1 -8 -97 -3 433 0 0 1 -27 21 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Part Budget He port Year to Date Actual 9,585 103 463 162 143 2,261 4,145 210 1,084 1,506 31 835 250 6,250 1,250 2,085 2,915 1,665 78,246 43,152 5,712	Year to Date Budget 9,585 105 485 85 130 2,165 4,145 210 1,085 1,250 105 835 250 6,250 1,250 2,085 2,915 1,665 81,566 43,150 5,710	Year to Date Variance 0 2 2 97 -13 -96 0 1 -256 74 0 0 0 0 0 3,320 2 2	23,000 250 1,160 200 310 5,200 9,950 500 2,600 3,000 600 15,000 7,000 4,000	Committed Expenditure	Funds Available 13,4
4222 4224 4225 4226 4227 4232 4240 4244 4246 4247 4248 4267 4268 4269 4275 4278 4280	Rent/Service Charge Clothing Performing Rights Licence Equipment Purchase Other Fees and Charges Cinema expenses Backdated service charge Health and Safety costs Marketing Bingo costs Ouiz costs Tri fo reserves - Solar Panels Tri to rese - holiday pay overt Tri to Res - Maintenance build Tri to Res - Pavilion root/iboi Tri to res - Pavilion root/iboi Tri to res - Dog bins Community House :- Expenditure Precept Grant received	Current Mth Actual 1,917 20 105 114 29 0 829 42 216 277 0 167 50 1,250 250 417 583 333 15,333 8,630 1,143	Current Mnth Budget 1,917 21 97 17 26 433 829 42 217 250 21 167 50 1,250 250 417 583 333 16,244 8,630 1,142	Current Mnth Variance 0 1 -8 -97 -3 433 0 0 1 -27 21 0 0 0 0 0 0 0 0 1	Year to Date Actual 9,585 103 463 182 143 2,261 4,145 210 1,084 1,506 31 835 250 6,250 1,250 2,085 2,915 1,665 78,246 43,152	Year to Date Budget 9,585 105 485 85 130 2,165 4,145 210 1,085 1,250 105 835 250 6,250 1,250 2,085 2,915 1,665 81,566 43,150	Year to Date Variance 0 2 2 97 -13 -96 0 1 -256 74 0 0 0 0 0 0 3,320	23,000 250 1,160 200 310 5,200 9,950 2,600 3,000 260 2,000 15,000 3,000 5,000 7,000 4,000	Committed Expenditure	Funds Available 13,4

Leisure & Amenities Year to Date Income & Expenditure - Appendix B

02/09/2015 15:47		Peacehaven Town Council 2015/16					Page No: 9			
13,41		Detailed Income & Expenditure by Year to Date Budget Heading 02/09/2015								
Month No	: B		•	Committee Re	port	-				
	•••			·	•					
		Current Mih Actual	Current Motio Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Ayallable
1076	Main Hall	1,457	1,876	-419	8,547	9,380	-833	22,509		
1077	Anzac	604	436	168	3,606	2,180	1,426	5,230		
1078	Main kitchen	35	77	-42	338	385	-47	921		
1079	Anzac kitchen	33	51	-19	269	255	14	617		
1080	Foyer	144	157	-13	783	765	-2	1,860		
1081	Equipment Hire	36	56	-20	277	280	-3	671		
1085	Caretaking recharge	380	380	0	1,900	1,900	0	4,560		
1091	Cinema income	71	347	-277	2,456	1,735	721	4,165		
1092	Electricity feed in tarriff	819	1,158	~339	4,399	4,653	-254	6,900		
1093	Bingo încome	275	351	-76	1,690	1,755	-65	4,214		
1094	Quiz income	63	98	-36	330	490	-161	1,170		
1095	Other Income	0	78	-78	292	390	-98	934		
	Community House :- Income	15,187	16,873	-1,686	82,866	83,228	-362	195,472		
	Net Expenditure over Income	146	-629	-775	-4,619	-1,662	2,957	1		
	Lelsure and Amenities Expenditure	47,048	36,048	-11,000	195,844	182,409	-13,435	406,477	13,714	196,9
	Income	44,357	34,717	9,640	187,193	174,268	12,925	406,476		
	Net Expenditure over Income	2,691	1,331	-1,360	8,650	8,141	-509	1		



AGENDA ITEM : 9

COMMITTEE: Leisure & Amenities Committee

REPORT OF : Assistant Town Manager – Leisure and Amenities

DATE : 8 September 2015

SUBJECT: Summer Fair 2016

1. INTRODUCTION

1.1 Peacehaven Town Council traditionally hold a Summer Fair for the residents of the town and this has taken place alternate years with Telscombe Town Council.

2. RECOMMENDATION(S)

2.1 The Committee are asked to **AGREE** to either **Option A** - to continue with the arrangement to have the fair on alternating years with Telscombe Town Council or **Option B** - for each Council to have its own annual separate fair.

Option A - To continue with the arrangement to have the fair on alternating years with Telscombe Town Council and

- o Set the date of the Fair as 16 July 2015
- o Set the time of the Fair from 11am to 3pm
- o Hold the Fair at Centenary Park
- Set up a Summer Fair Working Party To consist of: Two Nominated Councillors (from each Council)
 Deborah Donovan - Lead Organiser
 Officer, Caretaking and Grounds Staff Representatives

Or

Option B - Each Council to have its own annual separate fair.

- o Set the date of the Fair as 16 July 2015
- o Set the time of the Fair from 11am to 3pm
- o Hold the Fair at Centenary Park
- Set up a Summer Fair Working Party To consist of:
 Two Nominated Councillors
 Deborah Donovan Lead Organiser
 Officer, Caretaking and Grounds Staff Representatives

3. BACKGROUND/INFORMATION

3.1 The Summer Fair 2015 and in previous years has been held as a joint venture with Telscombe Town Council.

- 3.2 Up to this year any retained profit from each Summer Fair has been shared on a 50/50 basis with Telscombe Town Council under the joint venture agreement, which includes the Raffle income which is donated on a 50/50 basis to the Mayor's Fund for each town.
- 3.3 Levels of profit each year have differed and the financial breakdown for the last year is shown below:

Host Council	Year	Profit
Telscombe Town Council	2015	£10.50
Peacehaven Town Council	2014	£857.35
Telscombe Town Council	2013	£1,197.70
Peacehaven Town Council	2012	£426.99
Telscombe Town Council	2011	£708.66
Peacehaven Town Council	2010	£460.10

3.4 The level of profit retained by Peacehaven Town Council would of course increase if the event is to be held as a sole venture, rather than as a joint venture.

4. CONSULTATION

4.1 Consultation has taken place with the current joint venture Summer Fair Group and with Officers of Peacehaven Town Council.

AGENDA ITEM : 11

COMMITTEE : Leisure & Amenities Committee

REPORT OF: Town Manager

DATE: 8 September 2015

SUBJECT: Dell Crater

1. INTRODUCTION

1.1 The crater at The Dell was developed in the early 1920s, when a pocket of suitable aggregate was found for construction of the early concrete roads in Peacehaven. The aggregate eventually gave way to chalk and extraction subsequently ceased. Over the years plant life developed and the bottom of the crater has given over to grass.

1.2 Open air stage events such as plays and concerts have been held there, as the crater provided good sound characteristics. A scheme was proposed to contain the crater in a biosphere dome similar to the Eden Project but didn't proceed because of costs.

2 RECOMMENDATION(S)

2.1 The Committee are asked to pass a resolution to **AGREE** to either Option A or Option B.

Option A – Undertake a Cost Analysis with a view to filling in the crater.

Option B – Take no action and leave the crater as it currently is.

3 BACKGROUND/INFORMATION

- 3.1 If you own a large hole in the ground such as a depleted quarry, to return it to its original contour requires a number of technical and management aspects to be considered.
- 3.2 Environment Agency (EA):-

A licence is required from the EA. To obtain a licence a technical and operational submission has to be made. This will require the employment of a specialist consultant to prepare the submission.

The report will be required to show:-

- Only inert waste to be tipped (identify allowed waste types)
- Drainage plan (if required).
- Cubic metre of the area to be filled
- Tipping plan sequence and layering
- · Compaction required
- Transport plan. (Access & egress to site).
- Means of removing unacceptable waste

Prior to any work commencing removal of all greenery which could become active waste if left. Consideration must be given to the removal of wildlife. (See report prepared by Ash Partnership, February 2009).

3.4 Management of Site:-

All loads arriving at site are required to be weighed, carefully documented and monitored for contaminates and correctly tipped. Therefore the following equipment is required to be permanently on site until completion.

- Two site personnel
- Portacabin/toilet/messroom
- Weighbridge
- Small compactor/bulldozer
- · Extended front end loader machine
- Fencing
- · Waste bins for unacceptable waste disposal

3.5 Planning Permission:-

A planning application will be required to be approved.

3.6 Cost Benefit Analysis:

A survey will be required of waste management companies within the area with regard to charge out rates per ton per category of waste to be disposed of as agreed under the licence conditions.

Charges can then be assessed against the cost of managing the site and any charges will attract landfill tax. A Cost Benefit Analysis will then confirm the viability of the project.

4 CONSULTATION

4.1 This report has been prepared with some information provided by the Environment Agency.

Agenda item : 12

COMMITTEE : Leisure & Amenities Committee

REPORT OF : Assistant Town Manager

DATE : 8 September 2015

SUBJECT: MUGA Fence Quotes and Advertising Banners

1. INTRODUCTION

1.1 The Multi Use Games Area (MUGA) has recently been re-surfaced with a synthetic sand filled surface which has started to attract more interest for hire booking; however the gap in the perimeter fencing makes it easy for unauthorised use.

- 1.2 The games area currently has no perimeter fence on the south side and access can be gained from the Bovis land adjacent to the site.
- 1.3 To increase revenue to the Council, there is also an opportunity to allow local businesses to utilise the fence within the games area for banner advertising.

2. RECOMMENDATION(S)

2.1 That the Committee pass a resolution to **AGREE** to:

Employ J P B Fencing Limited, to install a new section of perimeter fencing from galvanised green powder coated tennis mesh fencing at a cost of £3,220.00 + VAT and to permit the display of advertising banners within the multi-use games area.

3. BACKGROUND/INFORMATION

- 3.1 Three fencing contractors were asked to provide a quote for the work to install a new section of perimeter fencing, in both the existing mesh weld fence and a superior.
- 3.2 The quote analysis is provided below:

Company Name	Mesh Weld Fencing	Galvanised Green Powder
		Coated Tennis Fencing
J P B Fencing Limited	£2,512.50 + VAT	£3,220.00 + VAT
Gramm Barrier Systems	£5, 474.16 + VAT	£5,474.16 + VAT
Ltd	Same price quoted for both	Same price quoted for both

	styles	styles ',	
South East Fencing	Failed to Submit Quote	Failed to Submit Quote	

4. **CONCLUSIONS**

4.1 By installing this extra section of fence this will reduce the likelihood of unauthorised entry into the multi-use games area.

Agenda item

: 13

COMMITTEE

: Leisure & Amenities Committee

REPORT OF

: Assistant Town Manager

DATE

: 8 September 2015

SUBJECT

: Monument and Obelisk Refurbishment

I. INTRODUCTION

1.1 The Meridian Monument along The Promenade and the three Obelisks situated on the A259 are in need of significant repair work to restore them to their original appearance.

1.2 With Peacehaven due to celebrate its 100 year anniversary next year, it would be appropriate timing to ensure that the monument and obelisks are looking their best.

2. **RECOMMENDATION(S)**

2.1 That the Committee pass a resolution to **AGREE** to:

Employ Bosence Building Conservation, to undertake the refurbishment work to the following specification:

A259 Monuments

The 3 monuments need the following works

- Remove all flaking, loose paint and render.
- Replace areas of damaged render inc cornicing.
- Make good ready for painting.
- Undercoat and 2 coats of masonry paint (White).
- Clean and repaint the picture plaques as required.

Meridian Monument

The monument requires the following works

- Remove all flaking, loose paint and render on monument and steps.
- Replace areas of damaged render on monument.
- Renovate the steps to ensure new corners are created to match existing.
- Make good monument ready for painting.
- Renovate the brass plaques highlighting the lettering in white.
- Undercoat and 2 coats of masonry paint (White).
- Clean the remaining steps around the monument

Adhering to site rules:

All sites to be fenced off from the general public allowing them safe access around the working area

Any spillages to be clean off immediately

All works to be carried out in a safe manner for both the contractor and the public, with signage to be on display to warn the general public of the works.

3. BACKGROUND/INFORMATION

- 3.1 Ornamental Plasters and Building Contractors have been asked to quote to undertake the repair work on the Meridian Monument and the three Obelisks in the Town.
- 3.2 The quote analysis is provided below:

Company Name	Repairs to Meridian Monument and the 3 Obelisks
Bosence Building Conservation	£5,700.00 + VAT
England's Ornamental Plastering Ltd	£9,440.00 + VAT
Allen & Joy Building Contractors	£15,952.00 + VAT

4. CONCLUSIONS

4.1 The monument and obelisks will continue to deteriorate if repairs are not completed in the near future.