

Minutes of the **COUNCIL** meeting held in the **ANZAC ROOM**, Meridian Centre, Peacehaven, on
Tuesday 24th October 2017 at 7:00pm

Members

Councillors:	Wayne Botting	Jackie Harrison-Hicks
	Daryll Brindley	Andy Loraine
	Rachael Coles	Ron Maskell
	Jean Farmiloe	Dave Neave
	Reg Farmiloe (Vice Chair)	Amber Robertson
	Brian Gosling (Chair)	Robbie Robertson
	Lynda Hallett	Melvyn Simmons
	Job Harris	Andy Smith
	Ann Harrison	

Present:

Councillors:	Wayne Botting	Andy Loraine
	Daryll Brindley	Dave Neave
	Rachael Coles	Amber Robertson 7:25pm
	Brian Gosling (Chair)	Robbie Robertson
	Lynda Hallett 7:15-9:00pm	Melvyn Simmons
	Job Harris	Andy Smith 7:30pm
	Jackie Harrison-Hicks 7:30pm	

ESCC Cllr's:

In Attendance

Claire Lacey – Town Manager
Louise Steele – Locum RFO
Sally Landers – Administration Officer

The meeting began at 7pm with a presentation by Madison Solutions on the new Peacehaven Town Council website followed by SME IT Solutions on GDPR (General Data Protection Regulation)

Madison Solutions navigated round the new website identifying the differences when viewed on a phone, tablet or PC and highlighted the information published for Councillors.

Councillors requested links to the Lewes District Council website in order to navigate around planning documents, this will be investigated.

Councillors requested easier access to view the Christmas events.

SME IT Solutions informed Members of the legal requirement to use '.gov.' emails and offered their support to ease the transfer process and to facilitate merging the various email accounts that Councillors use.

GENERAL BUSINESS

C266 MAYOR'S ANNOUNCEMENTS

Good evening Ladies and Gentlemen, thank you for coming this evening to the Full Council meeting of Tuesday 24th October 2017.

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C266 MAYOR'S ANNOUNCEMENTS continued

Firstly, a Health and Safety announcement – we are not expecting any fire alarms this evening, however if you hear the alarm, please evacuate the building immediately. Please ensure your mobile phones are switched to silent and do not use them during this meeting.

This Council reserves the right to record this meeting, in line with regulations of the Local Government Audit and Accountability Act 2014 – this will be discussed further on agenda item 15.

I can only apologise for the weather over the last few days – Storm Brian was not requested by this Council and not authorised by me.

I am pleased to announce that the Cats Club have finally opened their doors this week in their new premises and we look forward to supporting them over coming months and years.

I would like to thank my wife Sandra and our extensive team of volunteers for supporting our Charity Coffee Mornings at Community House. Please do attend any day between 8:30 and 12 for a coffee and breakfast at less than £2.50. It all goes to good causes.

The Council has hosted the French Living Magazine for a photo shoot held at the Skate Park on 4th and 5th October for which we made a small profit.

SCDA held a Dementia Friends event at Community House on Friday 20th October which was very successful and they will be running a Food Hygiene course on 24th January 2018.

The Food Bank is now being supplied with Gregg's pastries, cakes and pies, for which we are grateful to Phil Howson for organising, many residents will benefit.

I would like to remind you all that the Remembrance Day Service this year will be on Sunday November 12th, please meet at The Joff Car Park at 9 o'clock.

And finally, this Monday 30th October at 11am, a Memorial Plaque is being installed at our Meridian Park, in memory of Daniel Prior.

There will now be a 15 minute period for members of the public to ask questions

Cllr. J Harrison-Hicks offered her apologies for arriving late to the meeting

C267 PUBLIC QUESTION TIME

Alan Sargent - West Ward (Chair of Residents Association)

The resident read the following:-

Agenda Item 12 – Standing Orders

I wish to ask why in Section 3 'Meetings generally' the four paragraphs 'e' to 'l' in the previous Standing Orders have been omitted. These refer to the public participation ie members of the public having three minutes to speak.

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Also under Section 5 'Ordinary Council meetings' the time of the Annual Council meeting has been changed from 6pm to 7pm although 6pm was in bold previously. Has the Standing Orders Model been changed?

Section 19 'Handling Staff Matters', this is a complete change, why?

Section 18 'Financial Controls and Procurement', the limit of excess is up from £40,000 to £50,000, has the model changed?

Section 20 'Delegation of Powers' has been removed.

Standing Orders is the most serious Council document in place apart from Financial Regulations and should not be changed. Under agenda heading, item 12, there is no evidence that the Standing Orders should be changed and why, other than on the advice of NALC and the Auditor.

It should also be noted that the Standing Orders were last received and agreed at the Annual Council meeting of 16th May 2017. Due to the seriousness of the documentation I presume all Councilors have read the document in detail.

C Lacey informed the resident that NALC supply the model for Standing Orders and the document submitted on this agenda abides by the model and includes the necessary amendments to the previous text. The Auditor has recommended 'adoption' as previously Council had only 'accepted' the document.

Sue Griffiths – North Ward

The resident read the following:-

Agenda Item 13 Council and Mayor's Grant Budget

What is the Council's motivation behind the proposal to change a system that has worked well for years with many different Councillors?

I have read and re read this proposal and if agreed it will actually mean the dissolution of the Mayor's Appeal and the renaming of the grants process. You are being asked to agree or disagree to £10,000 of council tax payer's money being put into the Mayor's Appeal fund under the same conditions as for the present grant awards. This will result in future Mayor's being unable to nominate their own charities. There will be no incentive for future Mayor's to work with the community to raise funds and I very much doubt if it is legal to put council tax money into an appeal fund.

This seems to me to be a very underhand proposal and totally contrary to the Council being open and transparent.

L Steele informed the resident that there are legal implications with regards to handling charitable funds and Council can donate to charity.

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C268 TO CONSIDER APOLOGIES FOR ABSENCE

Cllr. J Farmiloe – accepted (illness)
Cllr. R Farmiloe – accepted (illness)
Cllr. A Harrison – accepted (illness)
Cllr. R Maskell – noted (prior commitment)
ESCC Cllr. N Enever – noted (prior commitment)

C269 TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS

None

C270 TO APPROVE & SIGN THE FOLLOWING NON CONFIDENTIAL COUNCIL MINUTES

Annual Return Page 169 & 170 6th June 2017

Cllr. J Harrison-Hicks proposed
Cllr. J Harris seconded

Approved

Debate:-

None

Council 25th July 2017

Cllr. B Gosling proposed
Cllr. R Robertson seconded

Approved

Debate:-

None

Extra Ordinary Council 8th August 2017

Cllr. B Gosling proposed
Cllr. R Robertson seconded

Approved

Debate:-

None

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Policy & Finance 11th July & 19th September 2017

The **CHAIR** asked that the Minutes of the above meetings be **ACCEPTED** and the recommendations contained therein be adopted.

Cllr. A Loraine proposed
Cllr. R Robertson seconded

Accepted

Debate:-

None

Planning & Highways 18th July, 8th August, 29th August & 26th September 2017

The **CHAIR** asked that the Minutes of the above meetings be **ACCEPTED** and the recommendations contained therein be adopted.

Cllr. M Simmons proposed
Cllr. J Harris seconded

Accepted

Debate:-

None

Leisure & Amenities 5th September 2017

The **CHAIR** asked that the Minutes of the above meeting be **ACCEPTED** and the recommendations contained therein be adopted.

Cllr. D Neave proposed
Cllr. R Robertson seconded

Accepted

Debate:-

None

Signature:



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REPORTS

C272 REPORT FROM EAST SUSSEX COUNTY COUNCILLORS

Cllr. N Enever

Cllr. N Enever had submitted the following report which was read by C Lacey:-

The Big Petition on the A259 has now been presented to Brighton & Hove City Council, Lewes District Council and ESCC.

It is certainly not "dead in the water", as has been suggested by some on social media. ESCC will liaise with the other two authorities, monitoring continues and further surveys are quite possible.

I should also mention that with regards to the CTLA, the Department of Transport has put forward a proposal that they would need to upgrade to Public Service Vehicle (PSV) licenses, which will cost them a lot of money and might even put them out of business. I have brought this to the attention of ESCC at last week's Council Meeting and am arranging for the CTLA to meet the Lead Member for Transport, with a view to making representations to the Department of Transport to avoid any disastrous consequences for the CTLA and the local community.

Cllr. A Smith

Cllr. A Smith informed Members of budget cuts amounting to £36.8m and that there will be cuts to the library service however this would not affect the Peacehaven service. The information on A259 road flow needs updating as current statistics date back to 2011.

C273 REPORT FROM LEWES DISTRICT COUNCILLORS

Cllr. R Maskell

C Lacey informed Members on behalf of Cllr. R Maskell that the Housing Advice Surgery is to be re-instated.

Cllr. R Robertson

Cllr. R Robertson informed Members that he had raised various queries at Lewes District Council on behalf of Peacehaven residents and their response can be accessed via their website.

Lewes District and Town Council had worked well together during the emergency evacuation following the discovery of a suspected bomb in the town.

Cllr. A Smith

Cllr. A Smith informed Members that new recycling arrangements are being rolled out in November and if residents have a preference to the type and size of recycling container they wish to use, to contact Lewes District. The current black recycling boxes will be recycled once returned.

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C274 REPORT FROM COUNCILLORS/OFFICERS ON ASSOCIATIONS

Cllr. M Simmons informed Members that he represented various associations however he had not received any invitations to their meetings

Members agreed that they also had not received notification of meetings

C Lacey informed Members that Peacehaven Town Council had not been informed of any meetings however this will be checked with the various associations

Cllr. J Harris informed Members that Crime Stoppers will be holding a Christmas fund raising event and that he attended the Age UK Annual General Meeting

Cllr. J Harrison-Hicks informed Members that she had been unable to attend the LALC meeting

Cllr. B Gosling confirmed he had attended CAB meetings and was awaiting details for a meeting with CTLA

C275 SPECIAL MOTION

Special Motion to be presented by Cllr. Dave Neave at the Council meeting on 24th Oct 2017

With reference to Standing Order 7a:-

A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 6 councillors to be given to the Proper Officer in accordance with standing order 9 below, or by a motion moved in pursuance of the recommendation of a committee or a sub-committee.

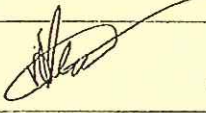
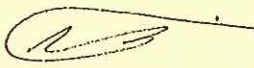
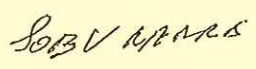


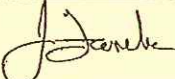
And Standing Order 9b:-

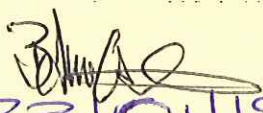
No motion may be moved at a meeting unless it is on the agenda and the mover has given written notice of its wording to the Proper Officer of the Council at least 7 clear days before the meeting. Clear days do not include the day of the notice or the day of the meeting.

Myself and the Councillors who have signed below wish to reverse the Council Resolution of 25th July 2017, this being:-

The Council AGREES to receive confidential papers at the relevant meeting for a trial period of six months

The enforcement of this resolution has proved difficult to work with for both Councillors and Officers and therefore this Special Motion has been submitted to reverse the decision and to revert back to confidential papers being emailed and posted to Councillors.

1	Cllr. Dave Neave 	Date: 10/10/17
2	Cllr. Mervyn Simmons 	Date: 17/10/17
3	Cllr. Bob Harris 	Date: 17/10/17
4	Cllr. PEG FARMILOE 	Date: 17.10.17.
5	Cllr. DAVID BENDON 	Date: 17/10/17.
6	Cllr. JEAN FARMILOE 	Date: 17/10/17

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C275 SPECIAL MOTION continued

The Council **AGREES** to **REVERSE** the following **RESOLUTION**:-

C256 DISTRIBUTION OF CONFIDENTIAL PAPERS (25/07/17) - The Council **AGREES** to receive confidential papers at the relevant meeting for a trial period of six months

Cllr. D Neave proposed
Cllr. W Botting seconded

Majority Agreed

Cllr. L Hallett against
Cllr. R Robertson against

Debate:-

None

C276 COMMITTEE MEETING SCHEDULE

The Council **AGREES** the **2018 Meeting Schedule** with the proviso the Policy & Finance meeting scheduled for 26th June 2018 moves to 5th June 2018

Cllr. R Coles proposed
Cllr. M Simmons seconded

Agreed

Debate:-

Members discussed the start time for meetings, some preferring 6:30pm or even earlier during the winter at 2:30pm however others agreed they would be unable to attend at these times due to work and family commitments

Some Members queried the legality of the resolution which changed the start time from 6:30pm to 7:30pm as consultation with staff had not taken place

Members agreed the initial meeting of each Committee should be consecutive following the election of Mayor and as a result the Policy & Finance meeting was moved from 26th June 2018 to 5th June 2018

Members were satisfied that Planning & Highways meetings were compatible with the Lewes District Council planning schedule

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C277 TO ADOPT STANDING ORDERS

The Council **AGREES** to **ADOPT** Standing Orders 2017

Cllr. D Neave proposed
Cllr. M Simmons seconded

Majority Agreed

Cllr. L Hallett abstained
Cllr. J Harrison-Hicks abstained

Debate:-

Cllr. D Neave informed Members that Standing Orders must be adopted to comply with regulations however if any amendments were necessary, as per the query raised by a resident during 'Public Questions', Councillors can raise these at the next Council meeting having brought them to the attention of Council Officers

C278 COUNCIL & MAYOR'S GRANT BUDGET

The Council **DEFERRED TO POLICY & FINANCE** the decision to pledge £10,000 Grants Budget into the Mayors Appeal for distribution under the same terms and conditions as Grant Awards.

Cllr. W Botting proposed
Cllr. J Harris seconded

Agreed

Debate:-

Members questioned the Mayor's freedom to choose their charities if this proposal is agreed and how this would affect their enthusiasm to raise funds for specific good causes

In response Members were informed that the Mayor would retain their Appeal Fund to support their nominated charities and also allocate grant awards, this would avoid duplicating support and more charities would benefit

Members questioned a Grant Budget of £10k as this had been £5k in the past

It was requested that more Councillors supported the Mayor's fund raising events

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C279 COMMUNITY WARDENS

The Council **AGREES** to officers exploring the possibility of employing a Community Warden within Peacehaven.

The Council **AGREES** to officers exploring funding options for Community Wardens with Sussex Police and other local organisations and businesses.

Cllr. R Robertson proposed
Cllr. D Neave seconded

Agreed

Debate:-

C Lacey informed Members that this proposal had been brought to Council following requests from organisations and residents

Members agreed in principal that this was a good idea however only the most cost effective options should be explored along with any opportunities for external funding

Members requested further information on the Haywards Heath Community Warden Scheme

C Lacey agreed to investigate the possibility of representatives from Haywards Heath Council attending the next Council meeting in January 2018

C280 LEGALITY OF RECORDING COMMITTEE MEETINGS

The Council **AGREES** with the recommendation to continue filming Committee and Full Council Meetings, for the purpose of data collection and as a true and accurate record of the business transacted, until the minutes of said meeting are accepted by the following Council. At that point, the recording is destroyed, except by Resolution of Council or when assisting police with their enquiries. Peacehaven Town Council Standing Orders (2013) will be updated to reflect this, once adopted by Council in the 2017 format.

Cllr. W Botting proposed
Cllr. M Simmons seconded

Majority Agreed

Cllr. D Neave against

Debate:-

Members queried the reason for filming meetings, how the record will be stored and confirmation of when it will be deleted

L Steele confirmed meetings are recorded in order to provide accuracy with regards to the minutes and it is not proposed that meetings will be webcasted in the future

C Lacey reiterated that the recordings are to provide accuracy, they are encrypted on the laptop via the cloud and the record will be deleted once the minutes of the meeting have been signed off

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C280 LEGALITY OF RECORDING COMMITTEE MEETINGS continued

Members queried which meetings would be recorded and had any information been received from Lewes District Council

C Lacey confirmed all public meetings would be recorded

Cllr. A Smith informed Members that webcasting is expensive and that Lewes District Council only film Full Council meetings, the record is kept for 12 months and that ESCC also record meetings which is retained for six months

Members questioned the suitability of the equipment currently used and considered if it needed updating however it was noted that as this is not a public record and is used solely to provide accuracy for the minutes it may not be necessary

C281 INFORMATION TO NOTE

Noted

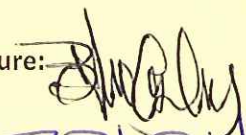
Cllr. W Botting noted 16.1 and confirmed he was attending the award ceremony on behalf of all Members as all Councillors had been involved in the inclusive play area project

Cllr. R Coles expressed her thanks to the organisation that had funded the project

NEXT MEETING

C282 TO CONFIRM DATE OF NEXT MEETING – Precept Meeting 23rd January 2018 at 7:30pm

Noted

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