

Minutes of a meeting of the **COUNCIL** held in the **ANZAC ROOM**, Meridian Centre, Peacehaven,
Tuesday 19th January 2016 at 7:30pm.

Members

Councillors: Wayne Botting Jackie Harrison-Hicks
Daryll Brindley Andy Loraine
Rachael Coles Ron Maskell
Jean Farmiloe (Vice Chair) Dave Neave
Reg Farmiloe Amber Robertson
Brian Gosling Robbie Robertson (Chair)
Lynda Hallett Melvyn Simmons
Job Harris Andy Smith
Ann Harrison

Present:

Councillors: Wayne Botting Ann Harrison
Rachael Coles Jackie Harrison-Hicks
Jean Farmiloe (Vice Chair) Andy Loraine
Reg Farmiloe Dave Neave
Brian Gosling Amber Robertson
Lynda Hallett Robbie Robertson (Chair)
Job Harris Melvyn Simmons

ESCC Cllr's: Phil Howson

In Attendance

Claire Lacey – Town Manager
John Kocher – Corporate Services Manager & RFO
Sally Landers – Administration Officer

The Mayor, Cllr. R Robertson presented cheques to charities who had been awarded a Grant

GENERAL BUSINESS

C071 PUBLIC QUESTION TIME

Cats Club – Greenwich House

Representatives from the Cats Club expressed their thanks for the grant cheque received and stated they had moved into Greenwich House four months ago however they now find themselves in the position of seeking new premises and requested assistance from Councillors with any ideas or solutions to the problem.

ESCC Cllr. P Howson stated he would investigate by contacting the Early Years Advisor at ESCC

Cllr. W Botting noted the Cats Club need to move premises by July 2016 and that this issue requires urgent action and queried the possibility of Peacehaven Town Council (PTC) finding a temporary location

Cllr. R Robertson confirmed PTC will work with ESCC Cllr. P Howson on this matter

Peter Seed – West Ward


The resident requested an update with regards to a question raised at a previous meeting concerning written responses being made public

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C071 PUBLIC QUESTION TIME continued

Cllr. R Robertson noted PTC were investigating means to include responses in minutes of meetings

Cllr. W Botting suggested responses could be published on the PTC website

Action: Publish on the PTC website written responses to individuals who raise queries during public questions at meetings (excluding any personal information)

C072 CONSIDER APOLOGIES FOR ABSENCE

Cllr. D Brindley – noted (work commitments)

Cllr. R Maskell – accepted (prior commitment)

Cllr. A Smith – accepted (prior commitment)

C073 TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS

None

C074 TO APPROVE AND SIGN THE NON CONFIDENTIAL MINUTES OF THE FOLLOWING COUNCIL MINUTES

Council 27th October 2015

Cllr. J Harris proposed

Cllr. L Hallett seconded

Approved

Debate:-

Cllr. J Harris requested an update from ESCC Cllr. P Howson with regards to page 1/69 and the phasing of traffic lights on the A259

Cllr. P Howson stated he had not received an update from ESCC Highways with regards to this matter as yet

Cllr. A Harrison queried page 7/69 with regards to the duration of the current internal auditor contract

Cllr. R Robertson confirmed the contract was 'work in progress' and Councillors would receive an update tomorrow (20th January 2016)

Action: Provide update with regards to sourcing an internal auditor and duration of current contract

C075 TO RECEIVE THE FOLLOWING NON CONFIDENTIAL COMMITTEE MINUTES

Committee – Leisure & Amenities 3rd November 2015

The **VICE CHAIR** asked that the Minutes of the above meetings be **ACCEPTED** and the recommendations contained therein be adopted.

Cllr. L Hallett proposed

Cllr. R Farmiloe seconded

Accepted

Debate:- None

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Committee – Leisure & Amenities 12th January 2016

The **VICE CHAIR** asked that the Minutes of the above meetings be **ACCEPTED** and the recommendations contained therein be adopted.

Cllr. L Hallett proposed
Cllr. B Gosling seconded

Accepted

Debate:-

Cllr. L Hallett queried page 13/69 and requested an update with regards to the toilets at Centenary Park

Cllr. R Robertson stated one toilet was working as of Monday (18th January) and work continues on the other

Committee – Policy & Finance 24th November 2015

The **CHAIR** asked that the Minutes of the above meetings be **ACCEPTED** and the recommendations contained therein be adopted.

Cllr. J Harrison-Hicks proposed
Cllr. M Simmons seconded

Accepted

Debate:-

Cllr. W Botting stated he was now unable to be the premises licence holder as agreed on page 19/69 and suggested the current licensee (ESCC Cllr. P Howson) retain the licence

ESCC Cllr. P Howson agreed to this request

Cllr. W Botting proposed
Cllr. J Harrison-Hicks seconded

Agreed

Cllr. L Hallett queried page 19/69 with regards to the addition of the 'Town Manager' to the authorised signatory list as opposed to the name 'Claire Lacey'

Cllr. R Robertson confirmed the agreement of the current authorised signatory list with the approval to include the Town Manager (Claire Lacey)

Cllr. D Neave noted that the Council agenda had been signed by J Kocher as opposed to C Lacey

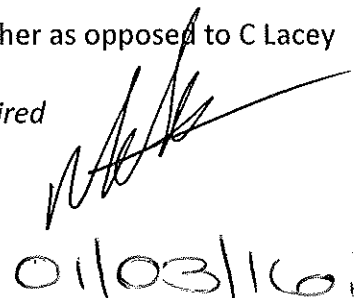
C Lacey stated she was not available when a signature had been required

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Cllr. D Neave noted that the paperwork issued for Council meetings was confusing and suggested different coloured paper could be used for the minutes of each Committee and queried if Cllr. A Harrison's question with regards to the cost of sand on page 17/69 had been answered in full

Cllr. R Robertson noted that an answer had been recorded in the minutes

Cllr. D Neave queried the type of sand purchased

Cllr. R Robertson confirmed this was 9 tons of play-pit sand

Cllr. D Neave noted that detailed information was required in the response and requested an update with regards to the query concerning the current stock of dog bags on page 18/69

Cllr. R Robertson noted the poor quality of current stock and that another supplier was being sourced

Cllr. D Neave queried page 18/69 and the cost of skips and that the budget was nearly spent

J Kocher stated extra skips had been required to clear the waste at Centenary Park

Cllr. D Neave suggested the use of a grab lorry as this may reduce costs

Cllr. W Botting noted the cost of sand was excessive and if the need to replace sand in the play area was a frequent expense, suggested barriers surrounding the site would prevent this issue

Cllr. J Harrison-Hicks noted the increased cost of providing different paper for Council meetings and suggested the first page of each of the Committee minutes was a different colour

Cllr. R Robertson stated that, as a trial, the paperwork issued for the next Council meeting would use a different colour to identify the start of each of the Committee minutes

Action: Print paperwork for next Council meeting using a different colour to identify the start of each of the Committee minutes

Committee – Planning & Highways 17th November 2015

The **CHAIR** asked that the Minutes of the above meetings be **ACCEPTED** and the recommendations contained therein be adopted.

Cllr. J Harris proposed
Cllr. L Hallett seconded

Accepted

Debate:-

None

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Committee – Planning & Highways 8th December 2015

The **CHAIR** asked that the Minutes of the above meetings be **ACCEPTED** and the recommendations contained therein be adopted.

Cllr. J Harris proposed
Cllr. L Hallett seconded

Accepted

Debate:-

Cllr. D Neave requested an update with regards to page 33/69 concerning the number of passengers that use the Annexe bus stop

Cllr. J Harris confirmed Brighton & Hove Bus Company had been contacted with regards to this query and PTC were awaiting a response

Committee – Planning & Highways 5th January 2016

The **CHAIR** asked that the Minutes of the above meetings be **ACCEPTED** and the recommendations contained therein be adopted.

Cllr. J Harris proposed
Cllr. L Hallett seconded

Accepted

Debate:-

None

C076 MAYOR'S ANNOUNCEMENTS

Christmas Fayre

This event was held on December 12th and was a great success raising £1,300.00 for the Mayor's local projects fund.

Debate:-None

Burns Night

This event will be held this Saturday, 23rd January and has been well supported as all tickets have been sold.

Debate:-None

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Peacehaven On Special Offer

This event will be held on Saturday 27th February at 7pm in the main hall to celebrate the 100th anniversary of Peacehaven and is a play about the creation of the town. Tickets cost £6.50 and are available from the Information Office.

Debate:-

Action: Email details of 'Peacehaven On Special Offer' event to Councillors

Gateway Café

The café introduced a loyalty card on Monday 18th January and are holding a Valentine's event on Saturday 13th February.

Debate:-None

REPORTS

C077 BUDGET & PRECEPT 2016-17

The Council **AGREES** the precept and Peacehaven Town Council Rate for 2016-17 of **£396,284** and the Peacehaven Town rate of **£86.64** (1.6% increase over 2015-16)

Cllr. J Harrison-Hicks proposed
Cllr. M Simmons seconded

Majority Agreed

Against x 1 Cllr. D Neave

Debate:-

Cllr. D Neave requested an overview from the RFO due to the quantity of information in the report

J Kocher noted that the precept had remained the same for the previous five years and that PTC had to take into consideration the reducing grant from Lewes District Council (LDC) balanced with the opportunities to increase income with the appointment of Claire Lacey as Town Manager. The budget has been set prudently with provision for future liabilities identified in the budget process, to avoid a higher increase to the precept in the coming years.

Cllr. M Simmons noted that the precept had remained the same for the previous five years

Cllr. J Harrison-Hicks proposed thanks to the RFO for the budget submission
Cllr. M Simmons seconded

Agreed

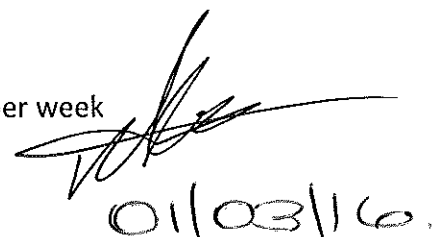
Cllr. J Farmiloe noted that the increase to householders was £0.03 per week

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C077 BUDGET & PRECEPT 2016-17 continued

Cllr. A Harrison noted page 47/69 concerning the loss of the LDC grant for the Information Office and suggested opening on Saturdays with an additional staff member in order to qualify for the grant

Cllr. D Neave requested finance reports were printed in a larger font and queried page 58/69 concerning budget 4033 'street light replacement' and questioned the quantity PTC were responsible for

J Kocher confirmed PTC were responsible for six street lights

Cllr. D Neave queried page 58/69 with regards to the cost of the CTLA grant

Cllr. R Robertson confirmed PTC were meeting with CTLA next week and the grant would be discussed

Cllr. W Botting queried how often the PTC street lights were checked

Cllr. L Hallett confirmed PTC street lights were checked two weeks ago

Cllr. W Botting stated there is specialist equipment required to check street lights and this should be used when inspecting to see if a replacement is necessary

Action: Agenda item for next P&H's Committee – PTC street light maintenance

C078 SUNDAY OPENING

The Council **AGREES** option C:-

Allow MHW Ltd to provide own Caretaker who would be a key holder (providing PTC with DBS, First Aid and Food Hygiene Certificates) £0 cost

Cllr. W Botting proposed

Cllr. J Harrison-Hicks seconded

Majority Agreed x 11

Against x 2

Debate:-

Cllr. L Hallett proposed option B in order to retain control of premises

NB: The proposal did not receive a second and a vote was not taken

C Lacey stated PTC had been approached by an external events company to open 40 Sundays per year, they will be responsible for any marketing or associated costs in order to run these events

Cllr. R Robertson recommended an option that was zero cost to PTC

Cllr. W Botting proposed option C if their caretakers were trained to PTC standards

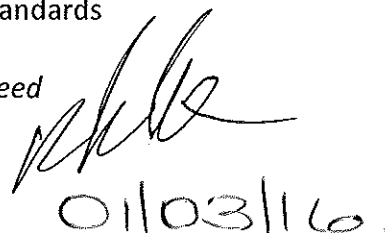
NB: The proposal received a second and a vote was taken, the majority agreed

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C078 SUNDAY OPENING continued

Cllr. M Simmons queried how much this company would charge for tea and coffee in the Foyer as customers would expect the same prices as coffee mornings

Cllr. W Botting noted PTC could not tell an external company what to charge

Cllr. J Harrison-Hicks noted that if prices were too high then this would affect customer numbers

C Lacey confirmed she would feed this back to MHW Ltd.

Cllr. R Coles questioned the impact on Saturday markets

Cllr. L Hallett queried trading hours of 7am – 1pm conflicting with Sunday trading legislation

Cllr. R Robertson noted that car boots, for example, have different operating hours

OTHER BUSINESS

ESCC Cllr. P Howson provided the following report:-

'As Chair of the Fire Authority I have to inform residents the new Newhaven fire station is up and running as of the 14th January.

All partners will be in this week, Police and District Council, the fire budget will rise by 1.95% this year. The comprehensive spending review was very slightly better than expected, so cuts in Adult Social Care will not be as bad as we thought. The Council tax will increase by 3.99% of which 2% must be spent on Adult Social Care (an extra 92p per week).

Police budgets are not going to be cut this year.

Piddinghoe Avenue traffic calming going in this year.

The Meridian Centre Post Office will have a facelift to make it an A grade front line post office which will issue car tax etc.'

Cllr. R Robertson queried if Councillors could visit the new fire station at Newhaven

ESCC Cllr. P Howson confirmed this was possible however not immediately and that a visit could be arranged in the future

C079 TO CONFIRM DATE OF NEXT MEETING – Tuesday 1st March 2016 at 7:30pm

Noted



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