

Councillors on this Committee:-  
Jean Farmiloe, Lynda Hallett, Job Harris, Ann Harrison,  
Jackie Harrison-Hicks, Andy Loraine, Ron Maskell,  
Robbie Robertson, Melvyn Simmons

Dear Committee Member,

10<sup>th</sup> September 2015

You are summoned to a meeting of the **POLICY & FINANCE COMMITTEE** to be held in the **ANZAC ROOM**, Community House, Meridian Centre, Peacehaven on **Tuesday, 15<sup>th</sup> September 2015 at 6:30pm**

John Kocher

Corporate Services Manager & RFO

## A G E N D A

### GENERAL BUSINESS

#### 1 PUBLIC QUESTION TIME

There will be a 15 minute period at the start of the meeting when members of the public may ask questions on matters that affect the Town, each speaker is restricted to 3 minutes. Copies of any non-confidential reports listed below may be obtained by contacting the Town Council Office.

#### 2 TO CONSIDER APOLOGIES FOR ABSENCE

#### 3 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

#### 4 TO APPROVE AND SIGN THE NON CONFIDENTIAL MINUTES OF THE P&F COMMITTEE 7<sup>th</sup> July 2015 (page 1-7)

#### 5 TO APPROVE AND SIGN THE NON CONFIDENTIAL MINUTES OF THE EXTRA-ORDINARY P&F 20<sup>th</sup> July 2015 (page 8-9)

#### 6 CHAIR ANNOUNCEMENTS

### FINANCIAL REPORTS

#### 7 PAYMENTS FOR AUTHORISATION - report enclosed (page 10-13)

#### 8 BUDGET MONITORING REPORT FOR THE PERIOD ENDING 31<sup>st</sup> AUGUST 2015 - report enclosed (page 14-24)

#### 9 MODIFICATION TO THE COUNCIL'S FINANCIAL REGULATIONS - report enclosed (page 25-28)

#### 10 E-NEWSLETTER AND PEACEHAVEN TIMES – report enclosed (page 29-30)

#### 11 IMPLEMENTATION OF INTERNET BANKING – report enclosed (page 31-32)

### OTHER BUSINESS

#### 12 TO CONFIRM DATE OF NEXT MEETING Tuesday 6<sup>th</sup> October 2015 at 7:30pm

### CONFIDENTIAL REPORTS

**NOTE:** In accordance with Standing Order No. 11 and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the public and press may be excluded from the discussion on item 13

#### 13 TO APPROVE AND SIGN THE CONFIDENTIAL MINUTES OF THE P&F COMMITTEE 7<sup>th</sup> July 2015 (page 33)